

Volume 43, Number 19
Pages 2731–2962
October 1, 2018

SALUS POPULI SUPREMA LEX ESTO

“The welfare of the people shall be the supreme law.”



JOHN R. ASHCROFT
SECRETARY OF STATE

MISSOURI REGISTER

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The *Missouri Register* is published semi-monthly by

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ISSN 0149-2942, USPS 320-630; periodical postage paid at Jefferson City, MO

Subscription fee: \$72.00 per year

POSTMASTER: Send change of address notices and undelivered copies to:

MISSOURI REGISTER

Office of the Secretary of State

Administrative Rules Division

PO Box 1767

Jefferson City, MO 65102

The *Missouri Register* and *Code of State Regulations* (CSR) are available on the Internet. The Register address is www.sos.mo.gov/adrules/moreg/moreg and the CSR is www.sos.mo.gov/adrules/csr/csr. These websites contain rulemakings and regulations as they appear in the paper copies of the Registers and CSR. The Administrative Rules Division may be contacted by email at rules@sos.mo.gov.

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IN THIS ISSUE:

EMERGENCY RULES

Office of Administration

Personnel Advisory Board and Division of Personnel2735

Elected Officials

Secretary of State2765

Department of Insurance, Financial Institutions and Professional Registration

Office of Athletics2772

State Board of Registration for the Healing Arts2773

State Board of Pharmacy2776

EXECUTIVE ORDERS2778

PROPOSED RULES

Office of Administration

Personnel Advisory Board and Division of Personnel2782

Division of Facilities Management, Design and Construction2813

Department of Conservation

Conservation Commission2815

Department of Social Services

Division of Aging2853

Child Support Enforcement2853

Family Support Division2856

Missouri Medicaid Audit and Compliance2858

MO HealthNet Division2859

Division of Youth Services2868

Elected Officials

Secretary of State2869

Department of Health and Senior Services

Missouri Board of Nursing Home Administrators2874

Department of Insurance, Financial Institutions and Professional Registration

Office of Athletics2878

Missouri Dental Board2886

State Board of Registration for the Healing Arts2890

State Board of Optometry2892

State Board of Pharmacy2896

ORDERS OF RULEMAKING

Department of Agriculture

State Milk Board2898

Department of Conservation

Conservation Commission2903

Missouri Department of Transportation

Missouri Highways and Transportation Commission2903

Department of Mental Health

Certification Standards2903

Licensing Rules2904

Division of Developmental Disabilities2904

Department of Natural Resources

Air Conservation Commission2905

Missouri Mining Commission2906

Department of Revenue

Director of Revenue2913

Department of Insurance, Financial Institutions and Professional Registration

Endowed Care Cemeteries2914

State Committee of Dietitians2916

State Board of Nursing2917

State Board of Optometry2917

Division of Professional Registration2917

IN ADDITIONS

Department of Health and Senior Services

Missouri Health Facilities Review Committee2918

DISSOLUTIONS2919

SOURCE GUIDES

RULE CHANGES SINCE UPDATE2926

EMERGENCY RULES IN EFFECT2942

EXECUTIVE ORDERS2944

REGISTER INDEX2946

Register Filing Deadlines	Register Publication Date	Code Publication Date	Code Effective Date
June 1, 2018 June 15, 2018	July 2, 2018 July 16, 2018	July 31, 2018 July 31, 2018	August 30, 2018 August 30, 2018
July 2, 2018 July 16, 2018	August 1, 2018 August 15, 2018	August 31, 2018 August 31, 2018	September 30, 2018 September 30, 2018
August 1, 2018 August 15, 2018	September 4, 2018 September 17, 2018	September 30, 2018 September 30, 2018	October 30, 2018 October 30, 2018
September 4, 2018 September 17, 2018	October 1, 2018 October 15, 2018	October 31, 2018 October 31, 2018	November 30, 2018 November 30, 2018
October 1, 2018 October 15, 2018	November 1, 2018 November 15, 2018	November 30, 2018 November 30, 2018	December 30, 2018 December 30, 2018
November 1, 2018 November 15, 2018	December 3, 2018 December 17, 2018	December 31, 2018 December 31, 2018	January 30, 2019 January 30, 2019

Documents will be accepted for filing on all regular workdays from 8:00 a.m. until 5:00 p.m. We encourage early filings to facilitate the timely publication of the *Missouri Register*. Orders of Rulemaking appearing in the *Missouri Register* will be published in the *Code of State Regulations* and become effective as listed in the chart above. Advance notice of large volume filings will facilitate their timely publication. We reserve the right to change the schedule due to special circumstances. Please check the latest publication to verify that no changes have been made in this schedule. To review the entire year's schedule, please check out the website at www.sos.mo.gov/adrules/pubsched.

HOW TO CITE RULES AND RSMO

RULES

The rules are codified in the *Code of State Regulations* in this system–

Title		Division	Chapter	Rule
3	CSR	10-	4	.115
Department	<i>Code of State Regulations</i>	Agency Division	General area regulated	Specific area regulated

and should be cited in this manner: 3 CSR 10-4.115.

Each department of state government is assigned a title. Each agency or division in the department is assigned a division number. The agency then groups its rules into general subject matter areas called chapters and specific areas called rules. Within a rule, the first breakdown is called a section and is designated as (1). Subsection is (A) with further breakdown into paragraphs 1., subparagraphs A., parts (I), subparts (a), items I. and subitems a.

The rule is properly cited by using the full citation, for example, 3 CSR 10-4.115 NOT Rule 10-4.115.

Citations of RSMo are to the *Missouri Revised Statutes* as of the date indicated.

Code and Register on the Internet

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The *Code* address is www.sos.mo.gov/adrules/csr/csr

The *Register* address is www.sos.mo.gov/adrules/moreg/moreg

These websites contain rulemakings and regulations as they appear in the *Code* and *Registers*.

Rules appearing under this heading are filed under the authority granted by section 536.025, RSMo 2016. An emergency rule may be adopted by an agency if the agency finds that an immediate danger to the public health, safety, or welfare, or a compelling governmental interest requires emergency action; follows procedures best calculated to assure fairness to all interested persons and parties under the circumstances; follows procedures which comply with the protections extended by the *Missouri* and the *United States Constitutions*; limits the scope of such rule to the circumstances creating an emergency and requiring emergency procedure, and at the time of or prior to the adoption of such rule files with the secretary of state the text of the rule together with the specific facts, reasons, and findings which support its conclusion that there is an immediate danger to the public health, safety, or welfare which can be met only through the adoption of such rule and its reasons for concluding that the procedure employed is fair to all interested persons and parties under the circumstances.

Rules filed as emergency rules may be effective not less than ten (10) days after filing or at such later date as may be specified in the rule and may be terminated at any time by the state agency by filing an order with the secretary of state fixing the date of such termination, which order shall be published by the secretary of state in the *Missouri Register* as soon as practicable.

All emergency rules must state the period during which they are in effect, and in no case can they be in effect more than one hundred eighty (180) calendar days or thirty (30) legislative days, whichever period is longer. Emergency rules are not renewable, although an agency may at any time adopt an identical rule under the normal rulemaking procedures.

**Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and
Division of Personnel
Chapter 1—Organization and Operation**

EMERGENCY AMENDMENT

1 CSR 20-1.010 General Organization. The board is amending sections (1)–(4) and deleting section (5).

PURPOSE: *This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).*

EMERGENCY STATEMENT: *This emergency amendment incorporates and implements changes to the law effected by Senate Bill 1007 (2018), effective August 28, 2018. Emergency amendment of this rule is necessary to preserve the compelling governmental interest of successfully implementing the changes to Chapter 36, RSMo made by Senate Bill 1007 (2018) across the departments and agencies of the executive branch of Missouri state government. Provisions of the existing rule are inconsistent with the provisions of Chapter 36, RSMo, effective August 28, 2018, and must be amended to avoid confusion or improper application, avoid potential liabilities, and ensure consistent implementation of Senate Bill 1007 (2018). A proposed amendment which covers the same material will be filed at a later date to be published in the *Missouri Register*. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the *Missouri* and*

United States Constitutions. The Personnel Advisory Board believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 17, 2018, becomes effective August 28, 2018, and expires February 28, 2019.

(1) Division of Personnel. The Division of Personnel is a division of the Office of Administration of the state government. It is responsible for the administration of a uniform system of classification and pay and a system of personnel management *[based on merit principles]* in accordance with the provisions of the State Personnel Law, **Chapter 36, RSMo**. In addition, it is the duty of the division to—

(A) Promote uniformity in employment conditions and compensation of state employees;

[(B)] Establish and direct a central labor relations function for the state which shall coordinate labor relations activities in individual state agencies, including participation in negotiations and approval of agreements;

(C) Develop, implement, and administer a central training program of mandatory and elective training for persons employed in management positions in agencies of state government, and encourage and assist in the development of specialized training activities as can best be administered internally by these individual agencies;]

[(D)](B) Provide aid to departments in personnel matters; and

[(E)](C) Develop a career system of state service that will enable the state to utilize all its personnel in as efficient and effective a manner as possible without restrictions of department, agency, or other entity of the executive branch of state government.

(2) Personnel Advisory Board. *[Within the Division of Personnel is the Personnel Advisory Board consisting of seven (7) members who are nominated by the commissioner of administration and appointed by the governor with the advice and consent of the senate. Four (4) members of the board shall be public members, citizens of the state who are not state employees or officials, of good character and reputation, who are known to be in sympathy with the application of merit principles to public employment. Two (2) members shall be employees of either a merit agency or an agency covered by uniform classification and pay, one (1) a member of executive management, and one (1) a non-management employee. The state equal employment opportunity officer shall be a member of the board. No member of the board, during his/her term of office, or for at least one (1) year prior to that, shall be a member of any local, state, or national committee of a political party or an officer or member of a committee in any partisan political club or organization or hold, or be a candidate for, a partisan public office. An employee member who leaves state employment or otherwise fails to further qualify for the appointment shall vacate the position. The]* **As imposed upon the Personnel Advisory Board by statute and elsewhere in these rules, the board prescribes rules and approves classification and pay plans prepared by the Division of Personnel. [In addition to these and other duties imposed upon the board by law and elsewhere in these rules, it is also the duty of the board to—]**

[(A)] Represent the public interest in the improvement of public personnel administration in the state;

(B) Advise the governor and the director on problems concerning personnel administration;

(C) Advise and assist the director in fostering the interest of institutions of learning and civic, professional, and employee organizations in the improvement of personnel standards in the public service;

(D) Make any investigation which it may consider desirable

concerning the administration of the personnel subject to this law; and

(E) Make annual reports, and special reports, as it considers desirable, to the governor and general assembly regarding personnel administration in the state service and recommendations for improvement.]

(3) Personnel Director. [The personnel director is appointed by the governor, subject to the advice and consent of the senate, from a list of the five (5) most qualified applicants provided by the Personnel Advisory Board. S/he shall be appointed for a term of four (4) years beginning on July 1 following the election of a governor, which term may be renewed at its expiration at the option of the governor.] The director, as executive head of the Personnel Division, directs and supervises all its administrative and technical activities.

[(A) Qualifications. The director must be a person who is familiar with the principles and methods of personnel administration and who is familiar and in sympathy with the application of merit principles and efficient methods of public employment. The personnel director, during his/her term of office or for one (1) year prior to that, shall not be a member of any local, state, or national committee of a political party, be a member of any partisan political club or organization, actively participate in any partisan political campaign, or hold or be a candidate for any partisan public office.

(B) Duties. The director, as executive head of the Personnel Division, directs and supervises all its administrative and technical activities including preparation and maintenance of the position classification and pay plans; the recruitment, examination, and certification of eligible job applicants; the review and approval of personnel transactions; the audit and certification of payrolls and the establishment of a system of employee service reports. In addition to the duties imposed elsewhere in these rules, it is also his/her duty to—

1. Attend all meetings of the board and to act as secretary and keep minutes of its proceedings;

2. Establish and maintain a roster of all officers and employees subject to the classification and pay provisions of the State Personnel Law, in which there is set forth for each employee, a record of the class title of the position held; the salary or pay; any change in class title, pay, or status; and other data as may be deemed desirable to produce significant facts pertaining to personnel administration;

3. Appoint, under the provisions of the state personnel law, and with the approval of the board, to fix the compensation of employees of the division, and experts and special assistants as may be necessary to carry out effectively the provisions of the law;

4. Direct the activities of the Personnel Division and its staff and to maintain proper discipline and work standards;

5. Develop, in cooperation with appointing authorities, training programs for employees;

6. Investigate from time-to-time the operation and effect of the law and of the rules and to report findings and recommendations to the board and to the governor;

7. Make annual reports regarding the work of the division and special reports as considered desirable to the board, the general assembly, and to the governor;

8. Perform any other lawful act which is considered necessary or desirable to carry out the purposes and provisions of the law; and

9. Assist the commissioner of administration with personnel work in all state agencies to upgrade and improve the uniform quality of state employment.]

(4) Methods of Operation. The Personnel Division conducts its general operations with headquarters in Jefferson City, Missouri. [It

also conducts periodic examinations in a number of other locations throughout the state for the convenience of applicants and to meet the needs of the state service.] Public hearings on rule changes and the pay plan are normally held by the Personnel Advisory Board in Jefferson City as are the regular meetings of the board.

[(5) Public Information Procedures. Notices of merit system examinations describing eligibility requirements and procedures for filing applications are published by the Division of Personnel, posted in its office, and provided to state agencies and institutions in which positions exist in the class for which the examinations are offered. The Division of Personnel will use various means to make applications available which may include paper and electronic forms. Further information concerning examinations available, application procedures, employee appeal rights and procedures for submission of appeals, general merit system provisions and related matters may be obtained from the Jefferson City office of the Division of Personnel.]

AUTHORITY: section 36.070, RSMo [2000] Supp. 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the **Code of State Regulations**. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material will be filed at a later date to be published in the **Missouri Register**.

Title 1—OFFICE OF ADMINISTRATION Division 20—Personnel Advisory Board and Division of Personnel Chapter 1—Organization and Operation

EMERGENCY AMENDMENT

1 CSR 20-1.020 Definitions. The board is amending section (1) and adding new sections (2)–(5).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

PURPOSE: This rule defines the meanings of specific words and terms used in the rules of the Personnel Advisory Board and the Personnel Division, **including leaves of absence**.

EMERGENCY STATEMENT: This emergency amendment incorporates and implements changes to the law effected by Senate Bill 1007 (2018), effective August 28, 2018. Emergency amendment of this rule is necessary to preserve the compelling governmental interest of successfully implementing the changes to Chapter 36, RSMo made by Senate Bill 1007 (2018) across the departments and agencies of the executive branch of Missouri state government. Provisions of the existing rule are inconsistent with the provisions of Chapter 36, RSMo, effective August 28, 2018, and must be amended to avoid confusion or improper application, avoid potential liabilities, and ensure consistent implementation of Senate Bill 1007 (2018). A proposed amendment which covers the same material will be filed at a later date to be published in the **Missouri Register**. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the **Missouri and United States Constitutions**. The Personnel Advisory Board believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 17, 2018, becomes effective August 28, 2018, and expires February 28, 2019.

(1) Definitions.

(A) *[The following words and terms, used with specific intent throughout these rules or in their administration, are defined for clarity.]* As used in these rules, the following words and terms, unless the *[content]* **context** clearly requires otherwise, *[shall]* have the meaning indicated *[as follows]* below:

[1. Agency, state agency, or agency of the state means each department, board, commission or office of the state, except for offices of the elected officials, the general assembly, the judiciary, and academic institutions;]

[2.]1. Allocation means the assignment of an individual position to an appropriate class, multiple classes, or class and band on the basis of the duties, authority, and responsibilities of the position;

[3. Appointing authority means an officer or agency subject to the law having power to make appointments to positions under the law;]

[4.]2. Appointment means the lawful hiring of an individual by an appointing authority;

[5. Board means the Personnel Advisory Board;

6. Broad classification band means a grouping of positions with similar levels of responsibility or expertise;]

*[7.]3. Certificate means a listing of eligibles *[in grade order]* sent to agencies *[in the classified service]* to be used in filling a current or anticipated vacancy at a specific work location/. There are three (3) types of certificates: reinstatement, open and promotional];*

[8. Certified eligible means an individual whose name appears on a certificate, who indicates a willingness to accept appointment under conditions specified, and who ranks in the selection group;

9. Class or class of positions means a group of positions subject to the law sufficiently alike in duties, authority and responsibility to justify the same class title and qualifications and the same schedule of pay to all positions in the group;]

[10.]4. Class specification means the written description of a class containing a title, a statement of the customary duties, authority, responsibilities and other significant characteristics of the class, and the qualifications that are necessary or desirable for the satisfactory performance of the duties of the class based on the specified knowledges, skills, and abilities;

[11.]5. Classification means the systematic analysis, evaluation and grouping of positions, not employees, on the basis of their duties, authorities, responsibilities, and other significant characteristics into relatively homogeneous classes;

[12.]6. Classification plan means the plan prepared, adopted, maintained, and administered by the Division of Personnel and under the authority and responsibility of the Personnel Advisory Board which sets forth, for each class of positions, a class title, class specification, overtime, and equal employment opportunity (EEO) category designations;

*[13.]7. Classified service means those positions in agencies which are subject to the merit system provision contained in *[the law]* statute, specifically section 36.030.1(2), RSMo, and these rules and the classification and pay provisions enumerated in *[1 CSR 20-2.010 and 1 CSR 20-2.020. Agencies having positions in the classified service are defined by 1 CSR 20-1.040(1)]* statute and these rules;*

*[14.]8. Covered service means those positions in agencies subject to the classification and pay provisions contained in *[1 CSR 20-2.010 and 1 CSR 20-2.020]* statute and these rules, but which are not subject to the merit system provisions of *[the law]* statute and these rules/. Agencies having positions in the covered service are defined by 1 CSR 20-1.045(1)];*

[15. Declination means the definite refusal to accept appointment and assignment after having indicated a desire to be considered for that appointment and assignment;]

*[16.]9. Demotion, in the general classification plan, means a change of an employee from a position in one (1) class to a position in another class which is assigned a lower pay range within the pay plan. *[In the broad classification bands, demotion, also**

termed a downward interband appointment, means a change of an employee from a position in one (1) band to a position in a lower band.] A demotion may also involve the involuntary movement of an employee from a position in a band to a position in a range where the salary is decreased *[and is adjusted to an available step];*

[17. Director means the director of the Division of Personnel of the Office of Administration;

18. Disabled veteran means a veteran who has served on active duty in the armed forces at any time who receives a compensation as a result of a service-connected disability claim allowed by the federal agency responsible for the administration of veterans' affairs or who receives disability retirement or disability pension benefits from a federal agency as a result of such a disability or a National Guard veteran who was permanently disabled as a result of active service to the state at the call of the governor;

19. Division of service means a state department or any division or branch or any agency of the state government, the positions and employees in which are under the same appointing authority;

20. Effective date of the law means July 1, 1946;

21. Eligible means a person whose name is on a register or who has been determined to meet the qualifications for a class or position;

22. Exempt service means those positions in agencies not subject to the merit system provisions of the law and which according to 1 CSR 20-1.045(2) may be filled without regard to 1 CSR 20-2.010 and 1 CSR 20-2.020 governing classification and pay. These positions are found in agencies which are otherwise subject to the classification and pay provisions of the law and these rules. Agencies having positions in the exempt service are defined by 1 CSR 20-1.045(1);

23. Homemakers and caretakers mean persons who gave care to young children and were not otherwise gainfully employed for a period of at least two (2) years;]

*[24.]10. Incumbency status means a determination made by the Division of Personnel that an *[employee]* individual in the classified service may be placed in a class by means of reclassification;*

*[25.]11. Incumbent means *[the employee]* an individual occupying a position;*

[26. Initial band appointment means an original appointment of a new employee to a position in the broad classification bands or the appointment of an employee from a position in a range to a position in the broad classification bands in accordance with an applicable statute and rules;

27. Interband appointment means the upward or downward movement of an employee in the broad classification bands from a position in one (1) band to a position in a higher or lower band;]

[28.]12. Law means the State Personnel Law;

*[29.]13. Merit system means those positions/, both classified and unclassified, in agencies] covered by *[1 CSR 20-1.030(1)(A) and 1 CSR 20-1.040 of these rules]* section 36.030.1(2), RSMo;*

[30. Open certificate means a listing of eligibles for employment in the classified service in grade order, irrespective of employment status, who have indicated that they wish to be considered for employment at a specific work location where a current or anticipated vacancy exists within a specific class;

31. Open competitive examination means a test for positions in a particular class, admission to which is open to all applicants who meet the stated minimum qualifications;]

[32.]14. Original appointment means an appointment of a new employee, covered under section 36.030.1(2), RSMo, to a position of a permanent or continuing nature made in accordance with an applicable statute and rules;

[33. *Original probationary period means a period following an original appointment of an employee which is sufficient to demonstrate the employee's ability to perform the duties of the position;*

34. *Parental preference means the credit allowed in recognition of persons who have terminated employment with the state of Missouri to serve as full-time homemakers and caretakers of children under the age of ten (10). This credit is added to the passing grade earned in an examination conducted for the establishment of registers of eligibles. For purposes of this rule, the person must have resigned from state service with the executive, judicial or legislative branches in good standing;*

35. *Part-time certificate means a listing of eligibles for employment in the classified service, issued to agencies in grade order which contains the names of eligibles available for part-time employment equivalent to eighty percent (80%) or less of a full-time position;]*

[36.]15. *Pay differential means the payment of an authorized rate(s) of pay which may exceed the range of compensation prescribed for a class due to differing work conditions, assignment, incumbent qualifications or other designated factor. The establishment and usage of these differentials are approved by the Personnel Advisory Board;*

[37.]16. *Pay plan means the plan prepared, adopted, maintained, and administered by the Division of Personnel under the authority of the Personnel Advisory Board, as described at section 36.140, RSMo, which sets forth for each class of positions a pay range or bands with a minimum and a maximum rate and intermediate rates as may be established, as well as any pay differentials authorized by the board;*

[38.]17. *Personnel rules means the rules of the Personnel Advisory Board and the Division of Personnel;*

[39.]18. *Position means the fundamental unit of classification and allocation comprised of a set of current duties and responsibilities, assigned or delegated by competent authority;*

[40.]19. *Position description means an official written statement of the duties, responsibilities, supervisory relationships, and other basic data of a position used in the position classification and allocation process;*

[41.]20. *Position management means the monitoring and control of the establishment of positions and of the movement of incumbents in and out of positions as well as the maintenance of current and historical information that identifies and defines each position;*

[42.]21. *Position review means an investigation of the duties and responsibilities of a position, which may include an interview of the incumbent and his/her supervisor, to determine the appropriateness of the position's allocation;*

[43. *Probationary employee means a person serving a probationary period;]*

[44.]22. *Probationary period means a period, applicable to employees covered under section 36.030.1(2), RSMo, which is sufficient to demonstrate the employee's ability to perform the duties of the position [following an original appointment, promotional appointment, reemployment appointment or reinstatement appointment as qualified in 1 CSR 20-3.040(2) or following an initial band appointment or interband appointment to a position in a higher band as qualified in 1 CSR 20-2.015(5)];*

[45.]23. *Promotion, in the general classification plan, means a change of an employee from a position in one (1) class to a position in another class which is assigned a higher established pay range within the pay plan. [In the broad classification bands, promotion, also termed an upward interband appointment, means a change of an employee from a position in one (1) band to a position in a higher band.] A promotion may also involve the movement of an employee from a position in a band to a position in a range where the salary is [adjusted in excess of that necessary to place the employee on a step within the range] increased;*

[46. *Promotional certificate means a listing of eligibles*

for employment in the classified service in grade order which contains the names of regular, reemployment probationary, promotional probationary or reinstatement probationary employees of a division of service;

47. *Promotional examination means a test for positions in a particular class, in the classified service, admission to which is open to all persons who meet the stated minimum qualifications and who are employees with regular status, or who are in reemployment probationary, promotional probationary or reinstatement probationary status in positions in that agency;*

48. *Promotional probationary period means a period following a promotional appointment which is sufficient to demonstrate the employee's ability to perform the duties of the position;*

49. *Promotional register means a list of persons in the classified service who have been found qualified by a promotional examination for appointment to a position in a particular class;*

50. *Provisional appointment means an appointment made to fill a classified position, when the director is unable to certify sufficient eligibles from a register;*

51. *Public hearing means a hearing held after public notice at which any person may have a reasonable opportunity to be heard;]*

[52.]24. *Public notice means notice posted [on the official bulletin board of] by the Division of Personnel. The notice announcing a public hearing to be conducted by the Personnel Advisory Board shall advise the public of] and includes the time, date, and place of the meeting and its tentative agenda and [will be] is posted at least twenty-four (24) hours prior to the commencement of the meeting, unless this notice is impossible or impractical;*

[53.]25. *Qualifications, as stated on the class specification, means the education, experience, and/or certification or licensure necessary for the satisfactory performance of the duties of the class;*

[54.]26. *Reallocation means the change in the allocation of an individual position on the basis of duties, authority and responsibilities of the position, or an official change in the classification plan;*

[55.]27. *Reclassification means a classification change of an employee in conjunction with a position reallocation or movement within a multilevel allocated position. For a position in the classified service, the use of reclassification is applicable to an employee having incumbency status, as ascertained from a position review conducted by the Division of Personnel;*

[56. *Reemployment means appointment, without competitive certification, of an individual who had regular status and left a class or employment in good standing. Reemployment could be made to the same or comparable class in the general classified service or to the same class and the same or lower band in the broad classification bands;*

57. *Register means a reinstatement register, a promotional register or a register of eligibles;*

58. *Register of eligibles means a list of persons who have been found qualified for appointment to a position in the classified service;]*

[59.]28. *Regular appointment means a change of employee status given to an employee after successful completion of a probationary period;*

[60. *Regular employee means an employee who has been given a regular appointment and has successfully completed a probationary period as defined by the law;*

61. *Regular promotion means an appointment given to an employee after successful completion of a promotional probationary period;]*

[62.]29. *Reinstatement means an action which returns an employee to a class in which the employee held regular status [in one (1) of the following circumstances: appointment from a*

reinstatement register,] due to an ordered reinstatement [or reinstatement to former or comparable class during promotional probationary period];

[63. Reinstatement certificate means a listing of former employees, in the classified service, in order of service credit, who have been laid off or demoted in lieu of layoff;

64. Reinstatement register means a list of persons who have been regular employees in the classified service and who have been laid off in good standing due to lack of work or funds, demoted or downward reclassified in lieu of layoff;]

[65.]30. Salary adjustment means a change in salary rate resulting from a general structure increase or a range-repositioning change;

[66.]31. Salary advancement means an increase in salary within the range or band prescribed for the class established in the pay plan given in recognition of work performance, length of service, or both; additional duties, responsibilities or skill; to maintain equity within and between classifications; to effect a within-grade salary increase; or in conjunction with a promotion, upward job reclassification, or end-of-probation transaction, or for other reasons promoting the needs of the service;

[67. Selection group means that number of individuals certified to an appointing authority who may be lawfully appointed and who are prepared to accept appointment under conditions specified. A selection group will number up to fifteen (15) individuals or fifteen percent (15%) of all ranked individuals unless category certification or some other procedure has been established. A selection group may also include five (5) additional available individuals for each succeeding vacancy on the same certificate;

68. Service credit for the purposes of these rules means the Missouri State Employees' Retirement System (MOSERS) creditable service less any purchased service, but including service for which a deferred retirement lump sum option was exercised. Service credits shall be used in determining the order of layoff and the order in which names shall be placed on reinstatement registers;

69. Surviving spouse means the unmarried surviving spouse of a disabled veteran or any person who was killed while on active duty in the armed forces of the United States or an unmarried surviving spouse of a National Guard veteran who was killed as a result of active service to the state at the call of the governor;]

[70.]32. Suspension means an enforced leave without pay for disciplinary purposes or pending investigation of charges made against an employee;

[71.]33. Temporary appointment means an appointment [from a register of eligibles] to a position [in the classified service] for a period not to exceed a total of six (6) months in any twelve- (12-)/-month period;

[72.]34. Transfer, in the general classification service, means a change of an employee from one (1) position to another position in the same class or to another class assigned to the same established pay range. In the broad classification bands, a within-band transfer means a change of an employee from one (1) position to another position in the same class or another class assigned to the same established pay band; an out-of-band transfer means the movement of an employee from a position in a band to a position in a range where the action does not constitute a promotion or demotion. A transfer may involve a change of assignment or work location;

[73.]35. Unclassified service means those positions in agencies subject to the merit system provisions or Uniform Classification and Pay (UCP) provisions contained in the law and these rules, but which [pursuant to 1 CSR 20-1.040(2)] may be established and filled without regard to [1 CSR 20-2.010 and 1 CSR 20-2.020] merit selection hiring processes or provisions governing classification and pay. Agencies having positions in the unclassified service are defined by 1 CSR 20-1.040(1)];

[74. Veteran means any person who is a citizen of this state, who has been separated under honorable conditions

from the armed forces of the United States, who served on active duty during peacetime or wartime for at least six (6) consecutive months, unless released early as a result of a service-connected disability or a reduction in force at the convenience of the government, or any member of a reserve or National Guard component who has satisfactorily completed at least six (6) years of service or who was called or ordered to active duty by the president and participated in any campaign or expedition for which a campaign badge or service medal has been authorized;

75. Veterans' preference and disabled veterans' preference mean the credit allowed veterans in recognition of military service, added to the passing grade earned by them in examination conducted for the establishment of registers; and

76. Waiver means the waiving of any right to consideration for certification and appointment to a position and a request for future consideration.]

(B) Other terms are defined in specific sections elsewhere in these rules.

(C) The definitions of section 36.020, RSMo apply to these rules unless the context clearly requires otherwise.

(D) As used in section 36.030, RSMo, grant-in-aid programs means those federal grant programs that require, as a condition of eligibility, that a department or agency of this state that receives grants establish merit personnel systems for their personnel engaged in administration of the grant-aided program, and shall include those programs listed in Appendix A to Subpart F of 5 CFR Part 900, as well as any other federal programs for which a department or agency of this state has agreed by contract with any agency of the federal government prior to the effective date of this regulation to maintain standards for a merit system of personnel administration consistent with Subpart F of 5 CFR Part 900 and make those standards applicable to personnel involved in the performance of the contract.

(2) Definitions of Terms. The following words and terms, used with specific intent throughout this rule and 1 CSR 20-5.020 or in their administration, are defined for clarity:

(A) Annual leave is a form of compensation authorized by the state and paid to an eligible employee by means of paid time off from work, under the conditions set forth in 1 CSR 20-5.020(1);

(B) Annual leave accrual is the accumulation of hours of paid time off as a form of compensation earned by the employee. Eligibility to earn and accrue annual leave as a form of compensation is limited to a maximum number of hours stipulated by law and set forth in 1 CSR 20-5.020(1);

(C) Sick leave is a benefit granted by the state to the employee in the form of paid time off from work due to illness, under the conditions set forth in 1 CSR 20-5.020(2) or for Personal Wellness Leave as set forth in 1 CSR 20-5.020(2);

(D) Sick leave accrual is the accumulation of hours of eligibility for paid time off from work conferred upon an eligible employee as a benefit by the state for specific purposes and under specific conditions that are set forth in 1 CSR 20-5.020(2);

(E) Personal Wellness Leave is the ability of an employee to use up to one (1) hour of accrued sick leave per month for personal wellness under specific conditions that are set forth in 1 CSR 20-5.020(2)(O);

(F) Paid time off from work authorized by the state and conferred upon the employee by the appointing authority and solely at the discretion of the appointing authority for the purpose deemed appropriate and in the best interest of the state may be called administrative leave; and

(G) A semi-monthly pay period or semi-month is that period of approximately one-half (1/2) of a calendar month established by the Office of Administration as the pay cycle for state employees.

(3) For the purposes of leaves of absence as set out in 1 CSR 20-5.020, state service time will be defined as—

(A) The total length of time of employment in any department, division, or agency of state government that is covered by the provisions of section 36.350, RSMo, and under the conditions set forth in 1 CSR 20-5.020;

(B) Time of state paid employment in the Offices of the Governor, Lieutenant Governor, Secretary of State, State Auditor, Treasurer, Attorney General, Houses of the Missouri State Legislature, the Missouri State Judiciary, Missouri State Courts Administrator, Missouri Consolidated Health Care Plan, and Missouri State Employees' Retirement System, will be recognized and accepted as time of state service for the purposes of eligibility for and accrual of paid leaves of absences; and

(C) Employment with other state funded public entities when these entities have been accepted for coverage under the provisions of 1 CSR 20-5.015(3)(B).

(4) For the purposes of leaves of absence as set out in 1 CSR 20-5.020, an eligible employee shall be defined as—

(A) Any employee of the state of Missouri covered by the provisions of section 36.350, RSMo; and

(B) Any state paid employee of elected state officials, specifically employees of the Offices of the Governor, Lieutenant Governor, Secretary of State, State Auditor, Treasurer, Attorney General, Houses of the Missouri State Legislature, the Missouri State Judiciary, Missouri State Courts Administrator, Missouri Consolidated Health Care Plan, Missouri State Employees' Retirement System and other state funded public entities, shall be considered eligible employees under 1 CSR 20-5.020 upon submission of written certification of adherence to the provisions of 1 CSR 20-5.020 and acceptance by the Personnel Advisory Board of the public entity for coverage under the rule.

(5) Records. Pursuant to section 36.420, RSMo, the records of the Personnel Division, except examinations, service reports, personal histories, and other records that are or may be closed pursuant to Chapter 610, RSMo, shall be public records and shall be open to public inspection, during regular office hours at reasonable times and in accordance with procedures as the board may prescribe.

AUTHORITY: section 36.070, RSMo Supp. [1998] 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the Code of State Regulations. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material will be filed at a later date to be published in the Missouri Register.

Title 1—OFFICE OF ADMINISTRATION

Division 20—Personnel Advisory Board and Division of Personnel

Chapter 1—Organization and Operation

EMERGENCY AMENDMENT

1 CSR 20-1.040 [Merit System] Unclassified Service. The board is amending the rule title, deleting sections (1) and (3), and amending existing section (2).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

PURPOSE: This rule defines the [classified and] unclassified service of the state under coverage of [all provisions of] the State Personnel Law.

EMERGENCY STATEMENT: This emergency amendment incorporates and implements changes to the law effected by Senate Bill 1007

(2018), effective August 28, 2018. Emergency amendment of this rule is necessary to preserve the compelling governmental interest of successfully implementing the changes to Chapter 36, RSMo made by Senate Bill 1007 (2018) across the departments and agencies of the executive branch of Missouri state government. Provisions of the existing rule are inconsistent with the provisions of Chapter 36, RSMo, effective August 28, 2018, and must be amended to avoid confusion or improper application, avoid potential liabilities, and ensure consistent implementation of Senate Bill 1007 (2018). A proposed amendment which covers the same material will be filed at a later date to be published in the Missouri Register. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the Missouri and United States Constitutions. The Personnel Advisory Board believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 17, 2018, becomes effective August 28, 2018, and expires February 28, 2019.

[(1) The Classified Service. The classified service shall consist of and all provisions of the State Personnel Law and these rules, including those provisions which relate to selection, appointment, pay, tenure and removal, shall apply to those agencies enumerated in subsection (1)(A) of this rule and other agencies as may be provided for by law or regulations for grant-in-aid programs to maintain personnel standards on a merit basis, except those offices, positions and employees enumerated in subsection (1)(B) of this rule.

(A) All offices, positions and employees of the Department of Mental Health, the Department of Social Services, the Department of Corrections, the Department of Health, the Division of Employment Security, Mine Safety and On-Site Consultation Sections of the Division of Labor Standards, and Administration Operations of the Department of Labor and Industrial Relations, the Department of Natural Resources, the Office of Administration, the Missouri State Water Patrol, the Missouri Veterans' Commission, Capitol Police, and State Emergency Management Agency of the Department of Public Safety, the Divisions of Tourism and Job Development and Training, the Missouri Housing Development Commission and the Office of Public Counsel of the Department of Economic Development.

(B) As provided for in section 36.031, RSMo, persons employed or appointed as attorneys are covered by those provisions of the rules governing classification and pay, but are not subject to those provisions of the State Personnel Law and these rules governing selection, appointment, tenure or removal.]

[(2)](1) [The Unclassified Service.] Certain positions may be established and filled without regard to provisions of the State Personnel Law or of these rules which relate to the classification and allocation of positions or which relate to the selection, appointment, compensation, [tenure] and removal of persons employed in these positions. The following positions [in the agencies covered by the State Personnel Law], as well as others that may be provided in law, including section 36.030.2, RSMo, comprise this unclassified service[, except that merit status will be retained by incumbents of positions which previously have been subject to the law]:

[(A) Within each department established by law, the departmental director, and five (5) principal assistants designated by the departmental director;

(B) Within each division of service, the division director, and three (3) principal assistants designated by the division director, except that the exemptions for principal assistants shall not apply to the Division of Personnel;]

[(C)](A) Deputy(ies) or other policy-making assistants to the unclassified department director or division director as warranted by

the size and complexity of the organization and as approved by the Personnel Advisory Board. Appointing authorities shall submit to the board a written request for each unclassified deputy or other policy-making assistant position describing the size and complexity of the organization, the reasons for requesting the unclassified position, and the relationship of the proposed position to other administrative positions in the agency both classified and unclassified. The duties assigned to unclassified deputies or other policy-making assistants shall not be designed to replace a classified position occupied by an incumbent or to result in the downward reclassification, layoff, or demotion of an incumbent of a classified position;

[(D)](B) The administrative head of each state medical, penal, and correctional institution, as warranted by the size and complexity of the organization and as approved by the board in the same manner and under the same conditions as provided for unclassified deputies and other policy-making assistants; **and**

[(E) Members of boards and commissions and one (1) principal assistant for each board or commission when the members are appointed by the governor or by a director of a department of the executive branch of government;

(F) Chaplains and attorneys regularly employed or appointed in any department or division subject to this law, except as provided in section 36.031, RSMo;

(G) Patients or inmates in state institutions who also may be employees of those institutions;

(H) Persons employed in an internship capacity in a state agency or institution as a part of their formal training at a college, university, business, trade, or technical school except that by appropriate resolution of the governing authorities of any such agency or institution, the Division of Personnel may be called upon to assist in selecting persons to be appointed to internship positions;

(I) Persons employed in work assignments with a geographic location principally outside the state of Missouri;

(J) Special assistants as designated by an appointing authority, except that the number of such special assistants shall not exceed one percent (1%) of a department's total authorized full-time equivalent workforce. The number of special assistants allowed in each department will be determined at the beginning of each fiscal year based on the department's budget as authorized in the previous legislative session, and the authorized number of special assistants shall apply throughout the fiscal year, unless an appointing authority requests a special review during the year because of a significant change in a department's authorized work force; and]

[(K)](C) Other persons whose employment is such that **standard** selection [by competitive examination] and standard classification and compensation practices are not practical under all circumstances as determined by the director. The circumstances which justify that determination shall include the following:

1. Cooperative education programs with secondary schools involving part-time employment of students;

2. Positions involving short-term, part-time, or intermittent work schedules which do not exceed the equivalent of one-half (1/2) time in a year, except that this rule will not be used to [retain] **maintain** permanent[,/] or continuing [employees] **employment**, or both, in a division of service;

3. New positions for which allocation to an existing class is not practicable when those positions must be filled pending a review of the duties involved and preparation of a class specification for approval by the board;

4. Interns, trainees, and participants in special state or federal training, rehabilitation, or employment programs providing that the objectives of these programs are best served by selection or allocation procedures other than those based on competitive examination or uniform classification and pay; or

5. Situations in which the special needs of the service cannot be met by other appointment or classification and pay procedures pro-

vided in these rules.

[(3) *Conflicting Employment.* No employee shall have conflicting employment while in a position subject to the provisions of the law. Each division of service will establish a procedure regarding outside employment and other activities that could potentially be in conflict with the mission and objectives of the division of service or the state service. This procedure will require that employees inform management of outside employment and will include a provision whereby either the employee or the appointing authority may request a determination from the Personnel Advisory Board.]

AUTHORITY: section 36.070, RSMo [2000] **Supp. 2018.** Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the *Code of State Regulations*. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material will be filed at a later date to be published in the *Missouri Register*.

Title 1—OFFICE OF ADMINISTRATION

Division 20—Personnel Advisory Board and

Division of Personnel

Chapter 1—Organization and Operation

EMERGENCY AMENDMENT

1 CSR 20-1.045 [Uniform Classification and Pay] Covered Service. The board is amending the rule title, purpose, and section (1) and deleting sections (2) and (3).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

PURPOSE: This rule defines the covered [and exempt] service of the state under coverage of the uniform classification and pay provisions of the State Personnel Law contained in section 36.031, RSMo.

EMERGENCY STATEMENT: This emergency amendment incorporates and implements changes to the law effected by Senate Bill 1007 (2018), effective August 28, 2018. Emergency amendment of this rule is necessary to preserve the compelling governmental interest of successfully implementing the changes to Chapter 36, RSMo made by Senate Bill 1007 (2018) across the departments and agencies of the executive branch of Missouri state government. Provisions of the existing rule are inconsistent with the provisions of Chapter 36, RSMo, effective August 28, 2018, and must be amended to avoid confusion or improper application, avoid potential liabilities, and ensure consistent implementation of Senate Bill 1007 (2018). A proposed amendment which covers the same material will be filed at a later date to be published in the *Missouri Register*. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the *Missouri and United States Constitutions*. The Personnel Advisory Board believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 17, 2018, becomes effective August 28, 2018, and expires February 28, 2019.

(1) [The Covered Service.] The covered service shall consist of, and the uniform classification and pay provisions of the State Personnel Law and these rules shall apply to, all offices, positions, and employees of those departments and agencies of the executive branch of state government[, including attorneys, except for the elective offices, institutions of higher learning, the Department of Highways and Transportation, the Department of Conservation, those positions in the Missouri State Highway

Patrol, the compensation of which is established by sections 43.070 and 43.080, RSMo, those positions for which the Missouri Constitution specifically provides the method of selection, classification or compensation, and employees within these agencies as are specifically exempted from the uniform classification and pay provisions of the law (see section 36.031, RSMo)] as specified in Chapter 36, RSMo.

[(2) The Exempt Service. The following offices and positions in the agencies covered by the uniform classification and pay provisions of the law comprise the exempt service and are exempt from the operations of the law and of these rules and may be established without regard to those provisions which relate to the allocation and compensation of positions in those agencies:

(A) Within each department established by law, the departmental director, and five (5) principal assistants designated by the departmental director;

(B) Within each division of service, the division director, and three (3) principal assistants designated by the division director;

(C) Deputy(ies) or other policy-making assistants to the exempt department director or division director as warranted by the size and complexity of the organization and as approved by the Personnel Advisory Board. Appointing authorities shall submit to the board a written request for each exempt deputy or other policy-making assistant position describing the size and complexity of the organization, the reasons for requesting the exempt position and the relationship of the proposed position to other administrative positions in the agency both covered and exempt;

(D) The administrative head of each state medical, penal and correctional institution, as warranted by the size and complexity of the organization and as approved by the board in the same manner and under the same conditions as provided for exempt deputies and other policy-making assistants;

(E) Members of boards and commissions and one (1) principal assistant for each board or commission when the members are appointed by the governor or by a director of a department of the executive branch of government;

(F) Chaplains and attorneys regularly employed or appointed in any department or division subject to this law, except as provided in section 36.031, RSMo;

(G) Patients or inmates in state institutions who also may be employees of those institutions;

(H) Persons employed in an internship capacity in a state agency or institution as a part of their formal training at a college, university, business, trade, or technical school, except that by appropriate resolution of the governing authorities of any such agency or institution, the Division of Personnel may be called upon to assist in selecting persons to be appointed to these internship positions;

(I) Persons employed in work assignments with a geographic location principally outside the state of Missouri;

(J) Special assistants as designated by an appointing authority, except that the number of such special assistants shall not exceed one percent (1%) of a department's total authorized full-time equivalent work force. The number of special assistants allowed in each department will be determined at the beginning of each fiscal year based on the department's budget as authorized in the previous legislative session, and the authorized number of special assistants shall apply throughout the fiscal year, unless an appointing authority requests a special review during the year because of a significant change in a department's authorized work force; and

(K) Other persons whose employment is such that standard classification and compensation practices are not prac-

tical under all circumstances as determined by the director. The circumstances which justify this determination shall include the following:

1. Cooperative education programs with secondary schools involving part-time employment of students;

2. Positions involving short-term, part-time or intermittent work schedules which do not exceed the equivalent of one-half (1/2) time in a year, except that this rule will not be used to retain permanent, or continuing employees, or both, in a division of service;

3. New positions for which allocation to an existing class is not practicable when those positions must be filled pending a review of the duties involved and preparation of a class specification for approval by the board;

4. Interns, trainees and participants in special state or federal training, rehabilitation or employment programs providing that the objectives of these programs are best served by allocation procedures other than those based on uniform classification and pay; or

5. Situations in which the special needs of the uniform classification and pay service cannot be met by the allocation procedures provided in these rules or by allocation through the uniform classification and pay process.

(3) Implementation. The personnel director shall conduct job studies and position reviews and establish new and revised job classes as are necessary for appropriate assignment of positions to the covered and exempt services. Upon completion of the job studies and related tasks necessary to integrate an agency into the classification plan administered by the Personnel Advisory Board and Division of Personnel, that agency shall be subject to the rules governing the classification plan as contained in 1 CSR 20-2.010. Following the integration of an agency into the classification plan, compensation of employees within that agency may not exceed the maximum step of the pay range for the class to which their individual position is assigned, except that any employee whose salary exceeds the established maximum at that time will be subject to the provisions of 1 CSR 20-2.020(4)(D)6. The full pay plan provisions contained in 1 CSR 20-2.020 shall be made applicable to the agency when the funds necessary to adjust employees to steps within the assigned pay ranges have been appropriated and made available.]

AUTHORITY: sections 36.031 and 36.070, RSMo Supp. [1995] 2018. Original rule filed Feb. 25, 1992, effective Aug. 6, 1992. Amended: Filed May 15, 1996, effective Nov. 30, 1996. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material will be filed at a later date to be published in the Missouri Register.

**Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and
Division of Personnel
Chapter 2—Classification and Pay Plans**

EMERGENCY AMENDMENT

1 CSR 20-2.010 The Classification Plan. The board is deleting section (1) and amending existing sections (2) and (3).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

EMERGENCY STATEMENT: This emergency amendment incorporates and implements changes to the law effected by Senate Bill 1007 (2018), effective August 28, 2018. Emergency amendment of this rule

is necessary to preserve the compelling governmental interest of successfully implementing the changes to Chapter 36, RSMo made by Senate Bill 1007 (2018) across the departments and agencies of the executive branch of Missouri state government. Provisions of the existing rule are inconsistent with the provisions of Chapter 36, RSMo, effective August 28, 2018, and must be amended to avoid confusion or improper application, avoid potential liabilities, and ensure consistent implementation of Senate Bill 1007 (2018). A proposed amendment which covers the same material will be filed at a later date to be published in the **Missouri Register**. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the **Missouri and United States Constitutions**. The Personnel Advisory Board believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 17, 2018, becomes effective August 28, 2018, and expires February 28, 2019.

[(1) Preparation of Plan. The director shall ascertain the duties, authority and responsibilities of all positions subject to the law. At the earliest possible date after a division of service or branch becomes subject to the provisions of the law and after consultation with the appointing authority involved, the director shall prepare and recommend to the Personnel Advisory Board a plan for the classification of the affected positions. This plan shall group positions in a division of service in classes, based on their duties, authority and responsibilities. The position classification plan shall set forth for each class of position, a class title and a statement of the duties, authority and responsibilities the knowledges, skills and abilities, and the qualifications that are necessary or desirable for the satisfactory performance of duties of the class; provided that no plan shall be adopted which prohibits the substitution of experience for education for each class of position excepting a class of position as may be designated by the appointing authorities as required to be filled on the basis of educational qualifications in order to comply with federal law or regulations. Upon adoption by the Personnel Advisory Board, the plan for position classification in a division of service shall become part of the general classification plan for the classified and covered service (see section 36.100, RSMo).]

[(2)](1) The classification plan shall be maintained as follows:

(A) Revisions of Plan. The classification plan shall be so developed and maintained that all positions substantially similar with respect to the kind, difficulty, and responsibility of work are included in the same class[;] and that the same schedule of pay may be applied with equity to all positions in a class (see section 36.110, RSMo). [Whenever any change in organization, creation of a new position or change in duties or responsibilities of individual positions makes the revision of the classification plan necessary, the director shall recommend the necessary revisions to the board. Any change in the classification plan recommended by the director shall take effect when approved by the board or on the ninetieth day after it is recommended to the board if the board shall not have previously disapproved it. Whenever, in the opinion of the director, there is an urgent necessity for the immediate establishment of a new class in the classification plan, the director may establish a class on an interim basis, pending approval of the class by the board as recommended by the director. After a class of positions has been approved by the board, the director is authorized to make those changes in the class title or in the statement of duties and required qualifications for the class as the director finds necessary for current maintenance of the classification plan; provided, however, that changes which materially affect the nature and level of a class or which involve a change in salary range for the class shall be approved by the

board (see section 36.120, RSMo);]

[(B) Allocation of New Positions. Before establishing a new position in a division of service subject to the law, an appointing authority shall notify the director in writing of his/her intention to do so, together with a statement of the duties, authorities and responsibilities to be assigned. The director shall allocate any new position to a class (see section 36.120, RSMo);

(C) Reallocation of Positions Necessitated by Revisions of Plan. If any change is made in the classification plan by which a class of position is divided, altered or abolished or classes combined or a new class established, the director shall reallocate the positions affected to their appropriate classes in the amended classification plan and shall determine comparability and relative level between the old class and the classes in the revised plan. For positions in the classified service, a regular employee who is occupying a position thus reallocated shall be given status as a regular employee in the class to which his/her position is reallocated, subject to the following conditions (see section 36.120, RSMo):

1. If the class to which his/her position in the classified service was reallocated is of higher level or of a level similar to the class to which it was previously allocated s/he shall be deemed to have gained status as a regular employee in such class by means of upward or lateral reclassification; provided, however, that the director may require that the employee achieve a satisfactory grade in a noncompetitive test for fitness for the class to which his/her position has been reallocated; and

2. If the class to which his/her position in the classified service was reallocated is of lower level than the class to which it was previously allocated, s/he shall be given status as a regular employee in the class by means of downward reclassification, or s/he shall be transferred to a position in a class of level comparable to the class to which his/her position was previously allocated. In any case in which a regular employee continues in the reallocated position by means of a downward reclassification, his/her name, subject to the approval of the director, may be placed on the reinstatement register for the class to which his/her position was previously allocated or on any other appropriate reinstatement register; and]

[(D)](B) Reallocation of Positions Within the Established Plan. The director may investigate the duties of any position in the classified and covered service subject to the law to determine the correctness of allocation and to provide for maintenance of the classification plan. Before making any permanent and substantial change in the duties, authority, or responsibilities of a position subject to the law, an appointing authority shall notify the director in writing of his/her intention to do so, together with a statement of the duties, authorities, and responsibilities to be assigned. If the duties of his/her position are changed, or if at any time an employee does not believe that the duties of the position are appropriate to his/her classification, s/he may make a request in writing to the director for a review of the duties of his/her position, setting forth reasons for the review. If those reasons appear to be substantial, the director shall make an investigation of the position with a view to determining the correctness or incorrectness of the allocation (see section 36.120, RSMo). If a position is found to be incorrectly allocated, the director, at any time, may reallocate the position to its appropriate class in the classification plan. When the allocation of a position is changed, the director shall notify the appointing authority. The appropriate personnel action shall be taken by the appointing authority upon receipt of the notice of reallocation. If the position is filled at the time of reallocation, the appointing authority immediately shall notify the incumbent regarding the allocation change. If the incumbent does not agree with the new allocation, s/he may submit to the director in writing a request for a review of the allocation of the position specifying the

reasons why the incumbent believes the allocation is incorrect. An [regular] employee who is occupying a position [in the classified service] which is reallocated to a different class shall continue in this position only [in accordance with the rules governing promotion, transfer, demotion or, with the approval of the director, by reclassification, except that in any case in which a position is reallocated to a higher class, the position's incumbent, with the approval of the director, may attain regular status in the higher class] if s/he [achieves a satisfactory grade on a noncompetitive test of fitness for the] **meets the minimum qualifications for the class to which his/her position was reallocated.**

[(3)](2) Class specifications and class titles shall be provided and used in the classification plan as follows:

(A) Content of Specifications. The director shall provide and may amend as provided in subsection [(2)(A)] (1)(A) written specifications for each class in the classification plan. Each of the class specifications shall include a class title, a description of the duties, authority, and responsibilities of the work, the knowledge[s], skills and abilities, and a statement of the qualifications that are necessary or desirable for the satisfactory performance of the duties of the class;

(B) Interpretation of Class Specifications. The statement in the class specifications are descriptive and not restrictive. They are intended to indicate the kinds of positions that are allocated to the established classes as determined by their duties and responsibilities and are not to be construed as declaring what the duties or responsibilities of any position may be or as limiting or modifying the power of an appointing authority to assign, direct, and control the work of employees under his/her supervision. The use of a particular expression or illustration as to the duties shall not be held to exclude others not mentioned that are of a similar kind or quality nor shall any specific omission necessarily mean that a factor is not included; **and**

(C) Use in Allocation. In determining the class to which any position should be allocated, the director shall consider the specification describing each class as a whole. Consideration shall be given to the general duties, specific tasks, responsibilities, the necessary or desirable knowledge[s], skills and abilities, the qualifications required, and relationships to other classes[; and].

[(D) Class Titles. Following the adoption of the classification plan and the allocation of classes in positions in the classified or covered service, the class titles set forth shall be used to designate those positions in all official records, vouchers, payrolls and communications. No person shall be appointed to or employed in a position in divisions of the service subject to this law under a class title which had not been approved by the director as appropriate to the duties performed (see section 36.130, RSMo).]

AUTHORITY: section 36.070, RSMo [1986] Supp. 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the **Code of State Regulations**. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material will be filed at a later date to be published in the **Missouri Register**.

**Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and
Division of Personnel
Chapter 2—Classification and Pay Plans**

EMERGENCY AMENDMENT

1 CSR 20-2.015 Broad Classification Bands [for Managers]. The board is amending sections (1)–(3) and (6) and deleting existing sections (4) and (5).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

PURPOSE: The board is establishing this rule to provide for the broadbanding of [manager] positions within agencies covered by the uniform classification and pay provisions of the State Personnel Law. This rule provides for the formation and administration of a system of broadbanding applicable to [manager] positions within affected state agencies. The Division of Personnel and the Personnel Advisory Board may exercise authority and responsibility for preparation, adoption, maintenance, and revision of that part of the classification and pay plan which includes provisions for grouping of [management] positions with similar levels of responsibility or expertise into broad classification bands in the classified and covered services. This rule provides the framework within which this authority may be exercised.

EMERGENCY STATEMENT: This emergency amendment incorporates and implements changes to the law effected by Senate Bill 1007 (2018), effective August 28, 2018. Emergency amendment of this rule is necessary to preserve the compelling governmental interest of successfully implementing the changes to Chapter 36, RSMo made by Senate Bill 1007 (2018) across the departments and agencies of the executive branch of Missouri state government. Provisions of the existing rule are inconsistent with the provisions of Chapter 36, RSMo, effective August 28, 2018, and must be amended to avoid confusion or improper application, avoid potential liabilities, and ensure consistent implementation of Senate Bill 1007 (2018). A proposed amendment which covers the same material will be filed at a later date to be published in the **Missouri Register**. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the **Missouri and United States Constitutions**. The Personnel Advisory Board believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 17, 2018, becomes effective August 28, 2018, and expires February 28, 2019.

(1) Standards and Methods. After consultation with appointing authorities or their designated representatives, the director shall establish and maintain the standards and methods for identifying [management] positions subject to the law for broad classification bands and pay band designations.

(2) Classification Plan. The provisions of 1 CSR 20-2.010 [The Classification Plan] are applicable in the preparation and maintenance of broad classification bands [for managers], except as specifically outlined in this section[,] or necessary for implementation. The class specifications for broadbanded classifications shall be designed to encompass a broad spectrum of [management] positions in generic and agency-specific classes, or may provide for broader applications when the director determines that agency and system needs can be met in a consistent, equitable, and appropriate manner.

(A) Preparation of the Plan. The director shall ascertain the duties, authority, and responsibilities of [all manager] positions subject to the law. [Positions that do not meet the standards for broad classification bands for managers will be evaluated for assignment to classes determined to be more appropriate in the general classification plan under 1 CSR 20-2.010.] The broad classification bands shall group [manager] positions in very broad classes which generally describe the duties, authority, and responsibilities of [managers] positions and cover [all] various pay band levels. The [manager] broadbanded class specifications are not specific to individual positions or programs. Two (2) kinds of broadbanded [manager] classes, common-use and agency-specific may be used. Common-use classes will accommodate functions which cross agency lines. Agency-specific classes will encompass functions distinct to an individual agency. Each [manager] broadbanded class specification will

have a class title; statement of the duties, authority, and responsibilities; examples of duties performed; knowledge, skills, and abilities; and the necessary qualifications, provided that equivalent substitutions will be allowed for deficiencies in education or experience. Upon adoption by the Personnel Advisory Board, the broadbanded *[manager]* classes shall become part of the uniform classification and pay plan.

(B) Allocation of a Position. Before establishing a new *[manager]* broadbanded position subject to the law, an appointing authority shall provide the director with a written statement of the duties, authority, and responsibilities to be assigned. The director will determine an appropriate *[manager]* class and pay band assignment based on the duties, authority, and responsibilities of the position.

[(C) Reallocation of a Position Into, Within, and Out of the Broad Classification Bands. If a position in the classified service is reallocated to a different class and/or band or range, the employee shall continue in the position only in accordance with the rules governing appointments, transfers, demotions or, with the approval of the director, by reclassification. If any change is made in the broadbanded manager classes, the director shall reallocate the positions affected to an appropriate class in the amended plan. For positions in the classified service, an employee who is occupying a position reallocated to a different class shall be given the same status in the new class and band or range as previously held in the class and band or range from which his or her position is reallocated (see section 36.120, RSMo).]

(3) Compensation Structure. The director will recommend to the board establishment and adoption of pay bands as considered necessary and equitable in order to group and maintain positions with similar levels of *[management]* responsibility or expertise. The provisions of 1 CSR 20-2.020 *[The Pay Plan]* are applicable in the preparation, adoption, maintenance, and administration of the pay plan for broad classification bands, except as specifically outlined in this section or necessary for implementation.

[(A) Preparation. The pay plan may include provision for grouping of management positions with similar levels of responsibility or expertise into broad classification bands for purposes of determining compensation and provision for such salary differentials and other pay structures as the director considers necessary or equitable. The broad classification bands shall include a minimum and a maximum rate, and such intermediate rates of pay as the director considers necessary or equitable. The initial pay plan for divisions of service, when first brought under the provisions of the law, shall be prepared in this same manner and, upon adoption, become a part of the general pay plan.]

[(B)](A) Administration. The implementation and ongoing administration of pay within the broad classification bands shall be conducted in a manner which promotes equitable pay relationships and the efficient and effective practice of personnel administration. When the meaning and purpose of a rule is not otherwise affected, the term band may replace range. [Appointing authorities shall have a responsibility to exercise the discretion included in these rules in a manner which avoids inconsistent, arbitrary, or discriminatory pay actions.] The pay plan for the broadbanded system shall be administered in accordance with 1 CSR 20-2.020 and the following provisions:

1. Appointment rate. The initial appointment rate to a position in a broad classification band is at the discretion of the appointing authority. In making these determinations, consideration should be given to the individual's qualifications, permanent position-related factors, such as working conditions or physical location of work, and/or recruitment or staffing needs. *The proposed rate of pay should not exceed that which is being paid to present employees with comparable qualifications in similar position-related circumstances;*

2. Salary advancements. Salary advancements within the band

occupied by an employee are of three (3) types: probationary salary advancements, specific salary advancements authorized during a fiscal year, and discretionary salary advancements, administered in accordance with the following provisions:

A. A probationary salary advancement is *[authorized]* permitted for an employee covered under section 36.030.1(2), RSMo, upon successful completion of the *[initial]* probationary period. An appointing authority may grant a salary advancement following successful completion of a probationary period in a *[higher level]* band or after an appropriate period of time following upward reclassification;

B. Within-grade, market progression, or other specific salary advancements within the pay bands, which are only authorized during a fiscal year when specific funding has been appropriated *[for all agencies]*, will be implemented in accordance with guidelines and instructions issued by the board;

C. Discretionary salary advancements may be granted by an appointing authority as warranted by the needs of the service. *For classified positions in the broadbanded service, discretionary salary advancements cannot be given during a probationary period, unless approved by the director of the Division of Personnel in cases where it does not affect competitive appointments that would compromise the selection group as enumerated in 1 CSR 20-3.030(3)(A)];* and

D. In the broadbanded *[management]* service, a conditional salary advancement is a discretionary within-band advancement associated with the assignment of higher level duties or responsibilities of a permanent nature. At the discretion of the appointing authority, and without appeal to the Administrative Hearing Commission, such higher level duties and responsibilities and the associated conditional salary advancement may be withdrawn *[within a period of time not to exceed twenty-four (24) months]* as specified by the appointing authority. When a conditional salary advancement is established, the appointing authority will provide the affected employee with written notice describing the conditions under which the advancement is given and the *[time frame during]* conditions under which it can be withdrawn.

[(C)](B) Within-Band Salary Decreases. Salary reductions within the band may be made for any amount by the appointing authority. Reasons for such decreases include: changes in duties or organization which do not adversely reflect on the employee; within-band movement to a position of lesser value; a permanent and substantial decline in the scope or complexity of assignment; or, an involuntary within-band transfer for cause such as inadequate performance or misconduct as provided for in 1 CSR 20-3.070(2). An involuntary salary decrease within the band, when applied to the salary of a classified employee covered under section 36.030.1(2), RSMo, other than one (1) associated with a conditional salary advancement, shall be treated as a demotion and may be appealed by the affected employee in accordance with [1 CSR 20-4.010(1)(D)] statute and these rules.

[(D)](C) Pay Rates in Transfer, Promotion, Reclassification, or Demotion. If an employee is transferred, promoted, reclassified, or demoted, the rate of pay, giving consideration to equity, shall be as follows:

1. An employee's rate of pay must fall within the minimum and maximum of their assigned pay band, except as provided for in paragraph *[(3)(D)3.] (3)(C)3.* of this rule;

2. An employee's rate of pay within the appropriate band will depend on the type of personnel transaction. Consistent application of formulas or guidelines by appointing authorities in cases of promotions, reclassifications, and demotions will promote equitable treatment of employees affected by these actions.

A. In the case of within-band transfer, which involves a change of an employee from one (1) position to another position in the same class or another class assigned to the same established pay band and which may involve a change of assignment or work location, the salary rate shall be determined by the appointing authority.

B. In the case of promotion or upward reclassification, which

involves a change of an employee from a position in one (1) band to a position in a higher band, the salary rate *[shall]* may be increased, or, at the discretion of the appointing authority, may stay the same.

C. In the case of voluntary demotion, demotion for cause, or downward reclassification, which involves movement from one (1) band to a lower band, the salary rate will be at the discretion of the appointing authority.

D. In the case of an out-of-band transfer, which involves movement from a pay band to a pay range, the employee may accept a voluntary reduction in salary. *[If the rate of pay does not correspond to an established step in the range, the rate of pay shall be adjusted to the next higher step in the range. An]* For employees covered under section 36.030.1(2), RSMo, an involuntary salary reduction is considered a demotion and may be appealed by the affected employee in accordance with *[1 CSR 20-4.010(1)(D)]* statute and these rules; and

3. If an employee's previous rate of pay is more than the maximum rate established for the pay band to which the position is assigned, the employee's rate of pay may be approved in accordance with the following provisions:

A. When a department, division, work unit, class of employees, or other entity of state government is initially made subject to the classification provisions of the State Personnel Law, the Personnel Advisory Board may approve salary rates above the established maximum rates for the affected employees. In each case where an above-the-maximum rate has been authorized by the Personnel Advisory Board, the rate of pay will be clearly recorded as an above-the-maximum rate, and the affected employee will not be eligible for any additional type or amount of salary adjustment or advancement until the rate of pay falls within the pay band to which the position is assigned;

B. When a position is reallocated to a lower pay band or to a pay range, the appointing authority, with approval of the personnel director, may elect to establish an above-the-maximum rate. If the appointing authority elects to establish an above-the-maximum rate, the rate of pay will be clearly recorded as an above-the-maximum rate, and the affected employee will not be eligible for any additional type or amount of salary adjustment or advancement until that time as his/her rate of pay shall fall within the pay band or pay range to which the position is assigned; and

C. An above-the-maximum rate established under subparagraphs *[(3)(D)3.A.] (3)(C)3.A.* and B. will continue while the employee remains in the same or higher pay band in the same department and is above-the-maximum rate for the assigned band. The payment of a differential authorized by the Personnel Advisory Board will be allowed where applicable, and the salary of an affected employee who enters or exits a position covered by this differential will be adjusted in a manner consistent with agency policy and practice. When an employee receiving an above-the-maximum rate of pay transfers to a position in the same class and pay band in another department covered by the classification and pay provisions of the State Personnel Law, the appointing authority of the receiving agency shall have the discretion to continue the authorized above-the-maximum rate, to establish a different, but lower rate of pay which exceeds the established maximum of the appropriate pay band, or to reduce it to a rate within the pay band for the position. Once the pay band can accommodate the rate of pay, the above-the-maximum rate will be void and the employee's compensation will be subject to the provisions contained elsewhere in the rules.

[(4) Certification and Appointment. The provisions of 1 CSR 20-3.030 Certification and Appointment are applicable in the administration of broad classification bands for managers in agencies covered by the merit system provisions of the State Personnel Law, except as specifically outlined in this section or necessary for implementation. This section prescribes the conditions under which broadbanded manager positions in the classified service may be filled by certi-

fication and appointment from merit system registers and by other types of appointment authorized in the merit system law.

(A) Reinstatement. When vacancies to be filled in a class occur in a division of service from which employees in the class have been laid off, or demoted in lieu of layoff, certification from the reinstatement register first shall be limited to previous employees of the division of service until all the available employees have been reinstated in order of rank on reinstatement register.

(B) Within-Band Transfers. An appointing authority may assign an employee in the classified service with regular status from one (1) position to another position in the same pay band in the same or different class, providing the employee possesses the necessary qualifications. Such transfer of an employee from one (1) division in the classified service to a position in another division in the classified service may be made with the approval of the director and both appointing authorities. Upon making this assignment, the appointing authority shall prepare and submit the necessary personnel transaction. Transfers of employees made because of a layoff or shortage of work or funds which might require a layoff shall be governed by 1 CSR 20-3.070 and the layoff procedures adopted.

(C) Out-of-Band Transfer. An out-of-band transfer is the movement of an employee from a position in a band to a position in a range which does not require a change in salary. The employee must possess the qualifications for the class. Such transfers may be voluntary or involuntary. In the case of a permanent involuntary transfer of an employee from a position in a band to a position in a range, the appointing authority shall give written notice of the action to the director and to the employee thirty (30) days prior to the effective date of the action. Within thirty (30) days of receipt of such notice, the affected employee may make a written request for review by the director. The request must include the employee's reasons for requesting review, including the degree of economic and professional impact of the action and why, in the employee's opinion, the action was not for the good of the service. The director shall conduct an appropriate investigation, taking into consideration information received from the employee and the appointing authority, and shall approve or disapprove the transfer. Both the employee and the appointing authority are notified of the director's decision.

(D) Reemployment. Any person who has obtained regular status in a class and band in a classified position and who has resigned from state service in good standing may be reemployed without competitive certification in the same class and the same or lower band at the discretion of an appointing authority. Any person who has successfully served at least one (1) year in a covered position in the uniform classification and pay service as defined by section 36.031, RSMo, and who has resigned from state service in good standing or who has accepted demotion or transfer for personal reasons, may be reemployed in a merit service agency without competitive certification in the same class and the same or lower band at the discretion of the appointing authority provided the employee possesses the qualifications and has successfully completed an examination for the class involved.

(5) Probationary Period. The probationary or working test period shall be utilized for closely observing the employee's work, for securing the most effective adjustment of a new employee to his/her position, and for rejecting any employee whose performance does not meet the required work standards.

(A) Duration. Every person given an initial appointment,

inter-band appointment to a position in a higher band, or reemployment appointment shall be required to successfully complete a working test. An employee reinstated by the same appointing authority after a two (2)-year period from the date of layoff would serve a probationary period; an employee reinstated by a different appointing authority at any time will also serve a probationary period. The normal length of probation for managers in the broad classification bands shall be twelve (12) months. The maximum length of probation shall be eighteen (18) months and the minimum length of probation shall be six (6) months for managers serving initial or inter-band appointment to higher bands. An employee successfully completing a probationary period following an initial or inter-band appointment shall be considered a regular employee with respect to the class and band as defined in section 36.020 (14), RSMo, and shall have all the rights and privileges accorded regular employees under section 36.390. 5., RSMo.

(B) Restoration Rights. An employee given an inter-band appointment from a lower band to a higher band in the broad classification service who does not successfully complete the promotional probationary period shall be reinstated to a position in the class and band occupied by the employee immediately prior to promotion or in another manager class in the same band. An employee appointed from a position in a class assigned to a pay range to a position in the broad classification bands who does not successfully complete the probationary period shall be reinstated to a position in the class and pay range occupied immediately prior to the appointment or in a comparable class.]

[(6)](4) Separation, Suspension, and Demotion. The provisions of 1 CSR 20-3.070 are applicable in the administration of broad classification bands [for managers in agencies] for positions covered by [the merit system provisions of the State Personnel Law] section 36.030.1(2), RSMo, except as specifically outlined in this section, or necessary for implementation.

[(A) Layoffs in the broad classification bands shall be conducted by class and band, or through the application of 1 CSR 20-3.070(1)(G) when special circumstances exist and the needs of the service so require.]

[(B)](A) Demotions. An appointing authority may not demote an employee [in accordance with the following:

1. No demotions] for cause [shall be made] unless the employee to be demoted meets the minimum qualifications for the lower position demoted to, and [shall not be made if any] no regular employee in the affected class and band or range would be laid off by reason of the action[; and].

[2. A regular employee shall be demoted in lieu of layoff within the employee's division of service to a position in a lower band in the same class; or shall be demoted in lieu of layoff within the employee's division of service to a position in a class in which the employee previously has obtained regular status within any merit system agency. Such action shall be taken upon written request by the affected employee to the appointing authority and shall occur even though this action may result in a layoff in the class to which the employee is demoted. The appointing authority may also, upon written request of the regular employee affected, demote such employee in lieu of layoff to a position in the employee's division of service for which the employee meets the qualifications, even if these actions may result in additional layoffs. In the event of a demotion in lieu of layoff, an employee shall have his/her name placed on the appropriate register. Transfers in lieu of layoff will be governed by 1 CSR 20-3.070(1)(H).]

AUTHORITY: section 36.070, RSMo [2000] Supp. 2018. Original rule filed March 11, 1999, effective Sept. 30, 1999. For intervening

history, please consult the *Code of State Regulations*. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material will be filed at a later date to be published in the *Missouri Register*.

Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and
Division of Personnel
Chapter 2—Classification and Pay Plans

EMERGENCY AMENDMENT

1 CSR 20-2.020 The Pay Plan. The board is deleting sections (1), (2), and (5), renumbering and amending existing sections (3) and (4) as necessary, and adding a new section (3).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

EMERGENCY STATEMENT: This emergency amendment incorporates and implements changes to the law effected by Senate Bill 1007 (2018), effective August 28, 2018. Emergency amendment of this rule is necessary to preserve the compelling governmental interest of successfully implementing the changes to Chapter 36, RSMo made by Senate Bill 1007 (2018) across the departments and agencies of the executive branch of Missouri state government. Provisions of the existing rule are inconsistent with the provisions of Chapter 36, RSMo, effective August 28, 2018, and must be amended to avoid confusion or improper application, avoid potential liabilities, and ensure consistent implementation of Senate Bill 1007 (2018). A proposed amendment which covers the same material will be filed at a later date to be published in the *Missouri Register*. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the *Missouri* and *United States Constitutions*. The Personnel Advisory Board believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 17, 2018, becomes effective August 28, 2018, and expires February 28, 2019.

[(1) Preparation. After consultation with appointing authorities and the state fiscal officers and after a public hearing, the director, from time-to-time as circumstances require, shall prepare and recommend to the board a pay plan for all classes subject to the State Personnel Law. The pay plan shall include for each class of positions, a pay range with a minimum and a maximum rate, and such provision for intermediate rates of pay as the director considers necessary or equitable. The pay plan may include provision for grouping of management positions with similar levels of responsibility or expertise into broad classification bands for purposes of determining compensation and provision for such salary differentials and other pay structures as the director considers necessary or equitable. In establishing the rates and ranges of pay, the director shall give consideration to the experience in recruiting for positions in the state service, the rates of pay prevailing in the state for the services performed and for comparable services in public and private employment, living cost, maintenance or other benefits received by employees and the financial condition and policies of the state. The initial pay plan for divisions of service or branches, when first brought under the provisions of the law, shall be prepared in this same manner and, upon adoption, become a part of the general pay plan.

(2) Adoption. The pay plan shall take effect when approved by the board and the governor. Each employee appointed to

a position subject to these rules, after the adoption of the pay plan, shall be paid according to the provisions of the pay plan for the position in which s/he is employed; provided that the commissioner of administration certifies that there are funds appropriated and available to pay the adopted pay plan. The pay plan also shall be used as the basis for preparing budget estimates for submission to the legislature as these budget estimates concern payments for services performed in positions subject to the State Personnel Law.]

[(3)](1) Effect of Amendments, Revisions, and Additions. When amendments or revisions to the pay plan are effective, rates of pay of employees [shall be] are adjusted [to that step] in the amended scale comparable to the [step in the old] prior scale[, unless]. [a] A lesser adjustment [is] may be specifically requested and justified by an appointing authority and approved by the director. This approval [shall be] is conditioned upon uniformity of treatment for all employees of a division of service. When a new or revised class of positions is established in the classification plan, the director [shall] recommends for approval of the board an appropriate pay range within the pay plan.

[(4)](2) Administration. The implementation and ongoing administration of the pay plan [shall] will be conducted in a manner which promotes [equitable pay relationships and the] efficient and effective practice of personnel administration. [Appointing authorities shall have a responsibility to exercise the discretion included in these rules in a manner which avoids inconsistent, arbitrary or discriminatory pay actions.] The pay plan [shall] will be administered in accordance with the following provisions:

[(A)] Appointment Rate. The minimum rate of pay for a class normally shall be paid upon appointment to the class. The following are exceptions to this practice:

1. If an appointing authority determines that the qualifications of an applicant substantially exceed those normally expected of beginning employees in the class involved, or if an appointing authority determines, based on permanent position-related factors, such as working conditions or physical location of work, that the beginning rate of pay for an individual position or group of positions is insufficient to meet recruitment or staffing needs, an appointment at a rate above the minimum rate is authorized. In these cases, the proposed rate of pay should not exceed that which is being paid to present employees with comparable qualifications or to present employees in similar position-related circumstances; and

2. If an appointing authority finds that the beginning rate of pay for a given class of positions is insufficient to meet minimum recruitment needs, either statewide or in selected areas of the state, the appointment of employees in that class may be made at a higher rate of pay. In these cases, employees in the affected class and area should be advanced at least to the proposed new rate. Establishment of class-wide recruitment rates should be based on the appointing authority's recruitment and retention experience, register experience, local competitive salary data, effect of rates on other classes utilized by the agency and the budgetary impact of establishing those rates;]

[(B)](A) Salary Advancements. Salary advancements within the pay range for the class occupied by an employee are of three (3) types: probationary salary advancements, specific salary advancements authorized during a fiscal year, and discretionary salary advancements, administered in accordance with the following provisions:

1. A probationary salary advancement of up to [two (2) steps] four percent (4%) is [authorized] permitted for an employee upon successful completion of the original probationary period. As used in this paragraph, successful completion means the granting of regular

employee status to a probationary employee, rather than the evaluation attained in the performance appraisal. An appointing authority may grant a probationary salary advancement of up to [two (2) steps] four percent (4%) following successful completion of a promotional probationary period or completion of six (6) months of service following upward reclassification;

2. Within-grade, market progression or other specific salary advancements which are only authorized during a fiscal year when specific funding has been appropriated for all agencies. When such funding is approved and appropriated by the legislature, the Personnel Advisory Board will issue guidelines and instructions for implementation of these provisions. Within-grade, market progression, or other specific salary advancements may be for [one or more steps or for] varying amounts or percentages within the range for the class, and may be based on length of total state service, performance appraisal, time in class, relative market position within the range, or any combination of these or other factors;

3. Discretionary salary advancements may be granted by an appointing authority as warranted by the needs of the service[, except that the appointing authority shall have a responsibility to exercise this discretion in a manner which avoids inconsistent, arbitrary or discriminatory pay actions. For positions in the classified service, discretionary salary advancements cannot be given during the probationary period, unless approved by the director of the Division of Personnel in cases where it does not affect competitive appointments that would compromise the selection group as enumerated in 1 CSR 20-3.030(3)(A)]; and

4. The probationary salary advancement and the specific salary advancement authorized during a fiscal year as described in paragraphs [(4)(B)1.] (2)(A)1. and 2. [shall] will be given to eligible employees to the extent that funds are available for implementation of these provisions. No employee [shall] can be denied a probationary salary advancement or specific salary advancement authorized during a fiscal year as described in paragraphs [(4)(B)1.] (2)(A)1. and 2. in order to provide a salary advancement to another employee authorized under paragraph [(4)(B)3.] (2)(A)3.;

[(C)](B) The provisions of this rule pertaining to salary advancements [shall] do not apply to salary adjustments made in accordance with section [(3)] (1) when revisions occur in the pay plan;

[(D)](C) Pay Rates in Transfer, Promotion, Reclassification, or Demotion. If an employee is transferred, promoted, reclassified, or demoted, the employee's rate of pay [shall be] is determined as follows:

1. If the rate of pay in the previous class is less than the minimum rate established for the new class, the rate of pay [shall be] is advanced to at least the minimum for the new class;

2. If the rate of pay in the previous class is more than the maximum rate for the new class, the pay [shall be] is reduced to the maximum rate for the new class or lower for purposes of equity, except as provided for in paragraph [(4)(D)6.] (2)(C)4. of this rule;

3. If the rate of pay in the previous class falls within the range of pay for the new class [and at an established step of the new range], the salary rate will depend on the type of personnel transaction. In the case of transfer or lateral reclassification, the salary rate [shall] remains the same unless otherwise provided by the appointing authority due to equity considerations. In the case of promotion or upward reclassification, the salary rate [shall] may be increased [one (1) step or more]. In the case of downward reclassification, voluntary demotion, or demotion for cause, the salary rate [will] may be reduced [one (1) step or more] as justified by the difference in salary levels between the class to which demoted and the class previously held, or for purposes of equity. At the discretion of the appointing authority, the salary rate in the case of voluntary demotion or downward reclassification may remain unchanged; and

4. If the rate of pay in the previous class falls within the range of pay for the new class but does not correspond to an established step in the new salary range, it shall be advanced to at least the next higher step if the action is a

promotion or upward reclassification or decreased to, at least, the next lower step or more for purposes of equity if the action is a demotion or downward reclassification;

5. *The following upward reclassification or promotional salary increase formula may be used as a guide when exceeding the mandatory one (1)-step increase. By formula, the number of steps the salary may be increased is one (1) more than the number of pay ranges by which the new class exceeds the previous class. Consistent application will promote equitable treatment of employees affected by these actions; and]*

[6.]4. If the rate of pay in the previous class is more than the maximum rate established for the new class, a salary rate above the maximum rate for the new class may be approved in accordance with the following provisions:

A. Where a department, division, work unit, class of employees, or other entity of state government is initially made subject to the classification provisions of the State Personnel Law, the Personnel Advisory Board may approve salary rates above the established maximum rates for the affected employees in job classes to which the newly-allocated positions are assigned. Similarly, if a series of classes or a single class of positions within the classification plan is restructured, altered, or abolished, the Personnel Advisory Board may approve above-the-maximum rates for affected employees, upon recommendation of the appointing authority. In each case where an above-the-maximum rate has been authorized by the Personnel Advisory Board, the rate of pay will be clearly recorded as an over-the-range rate, and the affected employee will not be eligible for any additional type or amount of salary adjustment or advancement until the rate of pay falls within the range of pay for the class to which the position is allocated;

B. Where a position is reallocated to a lower class by action of an appointing authority under delegated allocation authority or by the Division of Personnel, the appointing authority, with approval of the personnel director, may elect to continue the incumbent employee's rate of compensation at the above-the-maximum rate, establish a lower rate of pay which exceeds the established maximum for the class, or reduce the salary to an equitable rate within the authorized range of pay for the lower class as provided for in paragraph [(4)(D)2.] (2)(C)2. If the appointing authority elects to establish an above-the-maximum rate, the rate of pay will be clearly recorded as an over-the-range rate, and the affected employee will not be eligible for any additional type or amount of salary adjustment or advancement until that time as his/her rate of pay [shall] falls within the range of pay for the class to which the position is allocated; and

C. An over-the-range rate established under subparagraphs [(4)(D)6.A.] (2)(C)4.A. and B. will continue while the employee remains in the same, comparable, or higher classification in the same department. The payment of a differential authorized by the Personnel Advisory Board will be allowed where applicable, and the salary of an affected employee who enters or exits a position covered by this differential will be adjusted in a manner consistent with agency policy and practice. Where an employee receiving an over-the-range rate of pay maintains continuous state employment but accepts a position in the same, comparable, or higher classification in another department covered by the classification and pay provisions of the State Personnel Law the appointing authority of the receiving agency [shall have] has the discretion to continue the authorized over-the-range rate, to establish a lower rate of pay which exceeds the established maximum for the class, or to reduce it to an equitable rate within the authorized range of pay for the class. Once the range of pay for the class occupied by the employee can accommodate the rate of pay, the over-the-range rate will be void and the employee's compensation will be subject to the provisions contained elsewhere in the rules; and

[(E)](D) Total Remuneration. The salary rate established in the pay plan is intended as remuneration for the performance of full-time work in accordance with 1 CSR 20-5.010(1)(A). Employees may receive additional payments as follows: overtime payments in accor-

dance with 1 CSR 20-5.010(1); pay differentials and performance incentive payments as authorized by the Personnel Advisory Board; suggestion award payments authorized by section 36.030, RSMo, of the State Personnel Law; reimbursement for official travel as permitted by 1 CSR 10-11.010; and nonmonetary income or fringe benefits, which represent provisions made to an employee primarily for the benefit of the state. Subsistence deductions from the pay of an employee for articles provided at a state-owned facility primarily for the benefit of the employee are not considered to be a reduction in total remuneration of the employee.

[(5) Certification of Payroll. No state disbursing or auditing officer shall make or approve or take any part in making or approving any payment for personal service to any person employed in a division of service unless this person is appointed and employed in accordance with the provisions of the law and these rules. Changes in employment conditions or status which are governed by the law and the rules adopted shall be subject to the same conditions. The director shall establish the procedure necessary to secure compliance with this section. Any sum paid contrary to any provision of the law or of these rules may be recovered for the state in an action maintained by any citizen of Missouri, from any officer who made, approved or authorized payment or who signed or counter-signed a voucher, payroll, check or warrant for the payment or from the sureties on the official bond of any such officer. All moneys recovered in any such action shall be paid into the state treasury. Any citizen of Missouri may maintain a suit to restrain a disbursing officer from making any payment in contravention of any provision of the law or of these rules (see section 36.330, RSMo).]

(3) Reports. The director will prescribe the necessary mechanism(s) for reports of all personnel changes in the service. These will provide the instructions for submitting the supporting or otherwise pertinent information as the director may deem to be needed. The instructions to appointing authorities will explain which of the changes call for prior approval of the director before they may become effective, which of them require reports when made, and which of them need to be reported sufficiently in advance of the end of the payroll period to permit them to be given effect in the checking and approval of the next payroll.

AUTHORITY: sections 36.060 and 36.070, RSMo Supp. [1995] 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the Code of State Regulations. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material will be filed at a later date to be published in the Missouri Register.

Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and
Division of Personnel
Chapter 3—Personnel Selection, Appointment,
Evaluation and Separation

EMERGENCY AMENDMENT

1 CSR 20-3.010 Examinations. The board is deleting sections (1)–(8), (12), and (14) and amending and renumbering existing sections (9)–(11) and (13).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

EMERGENCY STATEMENT: This emergency amendment incorporates and implements changes to the law effected by Senate Bill 1007 (2018), effective August 28, 2018. Emergency amendment of this rule is necessary to preserve the compelling governmental interest of successfully implementing the changes to Chapter 36, RSMo made by Senate Bill 1007 (2018) across the departments and agencies of the executive branch of Missouri state government. Provisions of the existing rule are inconsistent with the provisions of Chapter 36, RSMo, effective August 28, 2018, and must be amended to avoid confusion or improper application, avoid potential liabilities, and ensure consistent implementation of Senate Bill 1007 (2018). A proposed amendment which covers the same material will be filed at a later date to be published in the *Missouri Register*. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the *Missouri and United States Constitutions*. The Personnel Advisory Board believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 17, 2018, becomes effective August 28, 2018, and expires February 28, 2019.

[(1) Conduct of Examinations. The director from time-to-time shall conduct open competitive examinations and promotional examinations as the director considers necessary for the purpose of establishing registers of eligibles and promotional registers. The examinations shall be of such character as to determine the relative qualifications, fitness, and ability of the persons tested to perform the duties of the class of position for which a register is to be established. Persons with disabilities shall be examined in such a manner as the director determines necessary to fairly test their ability to perform the duties of the class of positions or the position involved.]

(2) Examinations shall be announced under the following conditions:

(A) Public Notice. The director shall give public notice of each open competitive examination and promotional examination sufficiently in advance of that examination and sufficiently widespread in scope to afford persons who are interested in participating in the examination a reasonable opportunity to apply. The time elapsing between the official announcement of an examination and the holding of an examination shall be not less than two (2) calendar weeks, except that a lesser period of advance notice may be permissible under the regulations when the examination is conducted under the provisions of section 36.320(3), RSMo, or when needs of the service pursuant to subsection 1 of section 36.260, RSMo, require special notices;

(B) Content of Announcements. Each official notice of an examination shall state the title, duties, pay, and qualifications of positions for which the examination is to be held; the time, place, and manner of making application for admission to the examination; and any other information which the director considers pertinent and useful; and

(C) Distribution of Announcements. The official announcement of an examination shall consist of the posting of an official notice on a public bulletin board maintained either in or near the office of the Division of Personnel. Announcements also shall be distributed to and shall be posted by appointing authorities in institutions, agencies, and divisions of the service where positions in the class(es) involved occur. Announcements of open competitive examinations for other positions also will be sent to appointing authorities for the information of employees, the general public, or both. The official announcement of an examination will be given distribution necessary to inform qualified persons that the examination is being given. The director may use any means that the director considers necessary to inform qualified persons about the examination. These

include, but are not limited to, paid advertisement in newspapers, periodicals, electronic media, and announcements to educational institutions. The director may also publish a periodic bulletin containing information about examinations to be sent to subscribers at a price approximating the cost of publication. The director and the staff of the division will consult with representatives of appointing authorities to design announcement distribution and other informational techniques best suited to cooperate with and coordinate the recruitment and public awareness efforts of appointing authorities.

(3) Eligibility to Compete in Examinations. The standards of education and experience established in the classification plan for each class shall constitute the entrance requirements for admission to the examination for the positions classified. Appropriate standards for admission will be established for positions within broadband management classes. Admission to examinations shall be open to all persons who possess the qualifications and who may be lawfully appointed to a position in the class for which a register is to be established.

(A) Open Competitive Examinations. Open competitive examinations shall be open to all persons who possess the qualifications and who may be lawfully appointed to a position for which the register is to be established.

(B) Promotional Examinations. Promotional examinations shall be open to all regular employees who meet the requirements described in subsection (3)(A), except that an appointing authority may request that a promotional examination be limited to employees already employed within the department or division of service involved and the director may approve the request if s/he finds that the needs of the state service will be served.

(4) Application and admission to examinations shall be subject to the following conditions:

(A) Application shall be made on paper or electronic forms prescribed by the director. Those forms shall require information covering experience, training, and other pertinent information as may be requested on the examination announcements. To be accepted for review, applications must be submitted to the division no later than the closing date specified in the announcements. Applications shall be signed in writing or electronically submitted by the applicants and the truth of all statements contained in the application is certified by the written signature or electronic submission; and

(B) Persons who submit applications on or before the last date for filing and whose applications clearly show that the applicants meet the requirements for admission to the examination as specified in the official announcement shall be admitted to compete in the examination for which they applied. Each applicant whose application has been accepted for any examination shall be notified of the date, time, and place of examination, and that notice shall be authorization to take the examination.

(5) Disqualification of Applicants. The director may reject the application of any person for admission to examination, strike the name of any person from a register, refuse to certify the name of any person, or withdraw the certification of a person if the director finds that the person lacks any of the qualifications; or has been convicted of a crime which brings into question the qualifications of that person; or has been dismissed from the public service for delinquency; or has made a false statement of a material fact; or has practiced or attempted to practice any fraud or deception in application or examination or in attempting to secure appointment. Whenever the director disqualifies an applicant, the director

shall furnish the applicant a notice of disqualification. In the case of disqualification, an appeal may be taken to the Administrative Hearing Commission.

(6) *Postponement or Cancellation.* In the event a sufficient number of qualified candidates has not made application for an examination, either open competitive or promotional, the director may postpone the last filing date and the date of the examination or cancel the examination and, in these cases, shall make suitable notice.

(7) *The character of examinations is governed by the following provisions:*

(A) *Competitive Examinations.* All competitive examinations for positions in the classified service shall be of such character as to determine the relative qualifications, fitness, and ability of persons tested to perform the duties of the class of positions for which a register is to be established. The various parts of the examinations may be written, oral, physical, or an evaluation of experience and training, a demonstration of skill or any combination of those types. The examinations may take into consideration factors including training, experience, aptitude, capacity, knowledge, health, physical fitness, and other qualifications as, in the judgment of the director, enter into the determination of the relative fitness of the applicants. No question shall be framed as to elicit information concerning the political or religious opinions or affiliations of the applicant. The examination and selection procedures for promotion shall take into consideration demonstrated capacity, and quality and length of service to the extent determined appropriate by the director;

(B) *Noncompetitive Examinations.* Noncompetitive examinations provided for by the law and these rules shall be administered under the conditions and following procedures as are prescribed by the director:

1. When an intern or trainee or participant in special state or federal training, rehabilitation, or employment programs has successfully completed a period of training or internship of sufficient length to demonstrate job competence in the position involved, an appointing authority may request authorization to appoint that individual to a permanent position in the appropriate class subject to passing a noncompetitive qualifying examination. The director shall require proof of successful completion of an appropriate training or internship program as deemed necessary and is authorized to approve or disapprove programs for purposes of this rule based on duration and training content. Upon approval of the request of an appointing authority, the director shall provide for noncompetitive examination providing the individual possesses the qualifications required for admission to the examination for the class of positions involved. Noncompetitive original appointment following successful completion of the examination will then be allowed;

2. After consultation with appointing authorities, the Personnel Advisory Board may waive competitive examinations for classes or positions for which it determines that competitive examinations are not practicable or that the supply of qualified applicants is generally insufficient to justify competitive examinations and provide meaningful competition in the selection of employees. A request that competitive examination be waived for a particular class or position may be made to the board by the director or an appointing authority. The board will evaluate requests, taking into consideration such criteria as actual or projected number or qualifications of available eligibles in a specific geographic location, qualifications and special requirements of a specific position, or other factors as may be determined by the board. The board shall review determinations pursuant to this provision at least annually. Upon waiving such examinations, the

director will, within the parameters established by the board and consistent with information supplied by the appointing authority, determine what kind of appointment procedure is appropriate, what kind of registers or other mechanisms will be used, what evidence of qualifications will be accepted, and when and how that evidence will be presented to the Division of Personnel;

3. An appointing authority may request the approval of the director to promote regular employees on the basis of a qualifying noncompetitive examination. Such noncompetitive promotions may be approved in, but are not necessarily limited to, situations in which the promotion represents a normal progression to the next higher level within an established occupational job series, or where the director determines that an employee has been an assistant, understudy, or trainee for the position involved or otherwise has had such specific experience or training that a noncompetitive promotion to the position in question is in the best interests of the state service; and

4. Appointing authorities may request board approval to conduct alternative promotional procedures for positions and classes in their divisions of service. The request must be in writing and must outline in detail the procedures demonstrating how employees will be notified of the procedures, how the procedures are in keeping with merit principles, and the provisions by which employees can comment on the procedures. After initial presentation to the board, the proposed procedures will be made available to employees of the affected divisions of service and employees will be given an opportunity to comment. The procedures will not go into effect until the board has determined that employees have had a reasonable opportunity to respond. The Division of Personnel will, on request, work with each agency to develop standards and provide assessment services or other needed assistance. Upon approval by the board the appointing authority shall be responsible to conduct promotional procedures in accordance with the board's approval and without favoritism, prejudice, or discrimination. The board may withdraw approval if it finds this responsibility has not been met;

(C) *Special Examination Procedure.* For positions involving unskilled or semiskilled labor or domestic, attendant, custodial, or comparable work, when the character or place of the work makes it impracticable to supply the needs of the service by appointments made in accordance with the procedures prescribed in other provisions of these rules, the director, after consultation with the board and appointing authorities, shall authorize the use of other procedures as s/he determines to be appropriate in order to meet the needs of the service, while assuring the selection of those employees on the basis of merit and fitness. Procedures may include the testing of applicants and maintenance of registers of eligibles by localities; the testing of applicants singly or in groups, at periodic intervals, at the place of employment or elsewhere, after such notice as the director considers adequate; the registration of applicants who pass a noncompetitive examination or submit satisfactory evidence of their qualifications, and appointment of registered applicants; or any variation or combination of these procedures or other suitable methods. Tests given, certification and registration of eligibles, and appointments made in accordance with these provisions shall conform with, and utilize, such methods, forms, and techniques as the director may require. When the director finds noncompetitive registration and selection procedures to be appropriate, s/he is authorized to delegate to each appointing authority the responsibility for noncompetitive registration and for selection and appointment of registered applicants. When delegation is made, the director shall establish the necessary procedures, guidelines, and standards for appointing authorities and shall require

reports and perform audits as deemed necessary to insure compliance with these guidelines and standards (see section 32.210, RSMo); and

(D) *Open Continuous Test.* In circumstances where there is a continuous need for substantial numbers of eligibles for a certain class of positions, the director, after first establishing this register, may replenish the register from time-to-time by inserting the names of additional eligibles who are found to be qualified on the basis of determinations similar to those used as the basis for establishing the original register. The closing date for any such test may be indefinite and applicants may be continuously tested in a manner and at times and places as the director may provide. An applicant may not reapply and compete in the same test again for a period of three (3) months following the date of the examination. The closing date for any open continuous test may be set at any time by the director, but notice of this action shall be posted in accordance with subsection (2)(C), at least five (5) days prior to the effective date of the action (see section 36.320, RSMo).

(8) *Administration of Examinations.* Examinations shall be held at the times and places as, in the judgment of the director, most nearly meet the convenience of applicants, practicability of administration and the needs of the service. The examinations shall be conducted under conditions prescribed by the director and by persons designated by the director. When an appointing authority finds that recruitment for positions otherwise difficult to fill with competent employees may be enhanced by local administration of merit examinations, an agency subject to these rules may submit a written request to the personnel director for authority to administer examinations. If the director finds that circumstances justify delegation of authority and that the agency involved has the resources to provide professional examination administration services and appropriate test security, the director may approve that request. In the event of approval, the director shall establish the necessary standards, guidelines, and instructions for test administration and security and shall audit examination programs at least annually. The director may withdraw approval for test administration by an agency for a class(es) and shall notify the appointing authority accordingly.

(9) *Rating of examinations* shall be subject to the following provisions:

(A) *Method of Rating.* Sound measurement techniques and procedures shall be used in rating the results of tests and determining the relative ranking of candidates. The director will, in consultation with appointing authorities, keep these techniques and procedures current with evolving standards. In all examinations the minimum rating by which eligibility may be achieved shall be established by the director. The minimum rating also shall apply to the ratings of any part of the test. Candidates shall be required to attain at least a minimum rating on each part of the test in order to receive a passing grade or for participation in subsequent parts of the examination. The final earned rating of the competitor shall be determined by combining the earned rating on each part of the examination in accordance with the weights established by the director for each part. The director may announce in advance of the establishment of an eligible register, the maximum number of competitors who shall have their names placed on the register. Under this procedure, those considered as having passed or as being permitted to take the remainder of the examination shall be the set number of candidates scoring highest in the examination or part of the examinations;

(B) *Rating Training and Experience.* Where a rating of train-

ing and experience forms a part of the examination, the director shall develop those procedures for the evaluation of these factors as will serve to assist in the selection of qualified candidates. These procedures shall give due regard to the quality, recency and amount of experience and to the pertinency and amount of training. Any person who has been honorably discharged from the armed forces of the United States shall receive appropriate credit for any training or experience gained in military service in any examination given for the purpose of establishing a register of eligibles or a promotional register when training or experience is related to the duties of the class of positions for which the examination is given; and]

[(C)](1) *Verification of Qualifications.* [The] In any competitive examination, the director, appointing authorities, or both, may verify statements contained in the application of an applicant either before or after employment. [If, after a register is established, information which materially affects the rating of experience and training or qualifications of the applicant is discovered, the director shall make a new rating of the applicant's examination and make the necessary adjustment in registers. The director promptly shall notify the applicant of any change made in the applicant's rating and the reasons.] If a verification of the qualifications of an applicant should reveal any material misrepresentation of employment qualifications and related information as described in the application for examination or attachments, this shall be cause for removal from the register(s) involved, from **current and future** employment, or both, as provided elsewhere in these rules.

[(10)](2) *Veterans' Preference.* In any competitive examination [given] for the purpose of establishing a register of eligibles, veterans, disabled veterans, surviving spouses, and spouses of disabled veterans shall be given preference in appointment and examination as provided by law.

[(A) *Amount of Preference.* A veteran or a veteran's surviving spouse whose name appears on a register of eligibles and who shall have made a passing grade shall have five (5) points added to his/her final grade, and the rank of that person on the register shall be determined on the basis of this augmented grade. The spouse of a disabled veteran whose name appears on a register of eligibles and who shall have made a passing grade shall have five (5) points added to his/her final grade, and his/her rank on the register shall be determined on the basis of this augmented grade. This preference shall be given only in the event that the veteran is not already employed in the state service and that the disability renders him/her unqualified for entrance into the state service. A disabled veteran whose name appears on a register of eligibles and who shall have made a passing grade shall have ten (10) points added to his/her final grade, and the rank of that person on the register shall be determined on the basis of this augmented grade.]

[(B)](A) *Proof of Eligibility.* Proof of eligibility for veterans' preference shall be provided by applicants in the form of their discharge papers, a [certified copy, photostatic] copy of their **discharge papers**, or other satisfactory evidence of honorable service. Applicants also shall submit on a form as may be required by the director, proof of disability certified by the appropriate federal agency responsible for the administration of veterans' affairs. Any papers submitted to establish proof of service of disability, upon request, shall be returned to veterans.

[(11)](3) *Parental Preference.* In any competitive examination [given] for the purpose of establishing a register of eligibles, a parental preference shall be given to persons who were previously employed by the state but terminated such employment to care for young children. This preference shall be given only for persons who were full-time homemakers and caretakers of children under the age

of ten (10) and were not otherwise gainfully employed for a period of at least two (2) years.

[(A) Amount of Preference. If the name of a person eligible for a parental preference appears on a register of eligibles who made a passing grade, such person shall have five (5) points added to the final grade, and the rank of such person on the register shall be determined on the basis of this augmented grade.]

[(B)](A) Proof of Eligibility. Proof of eligibility for parental preference shall be provided by applicants on a preference claim form and, upon request, other evidence such as birth certificates, income tax returns, or other documents may be required by the director.

[(12) Notification of Examination Results. Each person who takes an examination shall be given written notice as to whether s/he passed or failed the examination and the notice shall include the final passing grade with which his/her name has been placed on the register. Each person competing in an examination shall be entitled to inspect his/her rating and examination papers within thirty (30) days after the mailing of notification of examination results, but examination papers shall not be open to the general public. This inspection shall be permitted only during regular business hours and at the office of the Division of Personnel.]

[(13)](4) Error in [Rating] Examination. A manifest error in [rating] an examination which affects the [relative ranking] appointment of persons [in the examination] shall be corrected if called to the attention of the director within thirty (30) days after the establishment of the register, but this correction shall not invalidate any appointments previously made from this register unless it is established that the error was made in bad faith and with intent to deprive the person of [certification] consideration.

[(14) Appeals From Rating. Any competitor may appeal to the director for reconsideration of his/her rating in any examination as provided in 1 CSR 20-4.010(1)(B).]

AUTHORITY: sections 36.060 and 36.070, RSMo Supp. [2010 and section 36.070, RSMo 2000] 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the Code of State Regulations. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material will be filed at a later date to be published in the Missouri Register.

**Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and
Division of Personnel
Chapter 3—Personnel Selection, Appointment,
Evaluation and Separation**

EMERGENCY AMENDMENT

1 CSR 20-3.020 Registers. The board is amending sections (1) and (9) and deleting existing sections (2)–(8).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

EMERGENCY STATEMENT: This emergency amendment incorporates and implements changes to the law effected by Senate Bill 1007 (2018), effective August 28, 2018. Emergency amendment of this rule is necessary to preserve the compelling governmental interest of successfully implementing the changes to Chapter 36, RSMo made by Senate Bill 1007 (2018) across the departments and agencies of the

executive branch of Missouri state government. Provisions of the existing rule are inconsistent with the provisions of Chapter 36, RSMo, effective August 28, 2018, and must be amended to avoid confusion or improper application, avoid potential liabilities, and ensure consistent implementation of Senate Bill 1007 (2018). A proposed amendment which covers the same material will be filed at a later date to be published in the Missouri Register. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the Missouri and United States Constitutions. The Personnel Advisory Board believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 17, 2018, becomes effective August 28, 2018, and expires February 28, 2019.

(1) Establishment of Registers. The director [shall] **may** establish and maintain the registers necessary to provide an adequate supply of qualified candidates [for positions in the classified service. Registers shall be by class of employment and shall be statewide in application except where these rules or action of the director specifically makes provision for establishment of lists by geographical area or organizational unit].

[(2) Reinstatement Register. The director shall establish and maintain reinstatement registers which shall contain the names of persons who have been regular employees in a particular class and who have been laid off in good standing or demoted in lieu of layoff, due to lack of work or funds, or the abolition of a position or material changes in duties or organization. Names shall be placed on the reinstatement registers in the order of service credits as determined by these rules and shall remain on the register for a period of three (3) years, except that the director may extend the time during which a name may remain on the register, not to exceed five (5) years, when the needs of the service so require. In the case of ties in service credits, names shall be placed on the appropriate reinstatement register in the layoff order outlined in 1 CSR 20-3.070(1)(B)3. The director may remove the name of a person from a reinstatement register or refuse to certify his/her name for a position if s/he finds, after giving him/her notice and opportunity to be heard, that the person is not qualified to perform the necessary duties satisfactorily. A regular employee who resigns in good standing is not eligible to be placed on a reinstatement register but is eligible for reemployment without competitive certification from a register as provided in 1 CSR 20-3.030(6).

(3) Promotional Registers. The director shall establish and maintain promotional registers for the various classes of positions as s/he deems necessary or desirable to meet the needs of the service. On each promotional register, the eligibles shall be ranked in order of their ratings earned in a test given for the purpose of establishing this register.

(4) Registers of Eligibles. The director shall establish and maintain such registers of eligibles for the various classes of positions subject hereto as s/he deems necessary or desirable to meet the needs of the service. Names of eligibles shall be placed on a register of eligibles in the order of their final earned rating plus veterans' preference credit and parental preference.

(5) Ties in Final Ratings. In the case of ties in final ratings, the names shall be placed on a promotional register or register of eligibles in the following order: disabled veterans, other persons eligible for veterans' preference and nonveterans.

(6) Duration of Promotional Registers and Registers of

Eligibles. The time during which a promotional register or register of eligibles shall remain in force shall be one (1) year from the date on which it was officially established by the director, except that, before the expiration of a register, the director, by order, may extend the time during which the register remains in force when the needs of the service so require. In no event shall the total period during which a register is in force exceed three (3) years from the date on which the register was originally established. An order extending the period during which a register is in force shall contain a statement of the reasons for the extension and the order shall be entered in the records of the Personnel Division. The director may consolidate or cancel registers as the needs of the service require and as authorized by these rules (see section 36.320, RSMo). A register established and replenished through a continuous examination program shall remain in force in the manner provided for other registers. However, those names which have been on the register for a period less than three (3) years at the time the register expires, may with the approval of the director, may be consolidated with an active register, providing that the total time during which a name may remain on one (1) or more active registers may not exceed three (3) years.

(7) *Removal of Names From Registers.* The director may remove a name from a register, permanently or temporarily, for any of the following reasons:

(A) Appointment through certification from the register to fill a permanent position;

(B) Appointment to fill a permanent position at the same or higher salary from a different register, provided that any person whose name is removed may have his/her name restored to any register other than the one from which appointment was made by making written application for action to the director;

(C) Failure to respond within seven (7) working days from the date of mailing to a written inquiry of the director or appointing authority relative to availability for appointment;

(D) Declination of appointment without good reason or under conditions which the eligible previously indicated s/he would accept, unless a waiver is granted by the director in accordance with 1 CSR 20-3.030(3)(G);

(E) Failure to report for duty within the time specified by the appointing authority;

(F) Expiration of the term during which the register remains in force;

(G) Failure to maintain a record of his/her current postal or e-mail address with the division;

(H) Willful violation of any of the provisions of the law or these rules;

(I) In the case of promotional registers, upon separation from the state service or the division for which the register is established;

(J) Upon a finding by the director that the applicant is not qualified to perform the necessary duties or is physically unfit to effectively perform the duties of the position in which s/he seeks appointment;

(K) Addiction to the excessive use of drugs or intoxicating liquor;

(L) Upon a finding by the director that the applicant has been convicted of a crime which brings into question the qualifications of the applicant for the class involved;

(M) Dismissal from the public service for delinquency; and

(N) Submission of false statement of any material fact or the practice or attempt to practice any fraud or deception in an application or examination or in attempting to secure appointment. Any person whose name is removed from a register under subsection (7)(C), (D), (H), (J), (K), (L), (M) or (N) shall be notified promptly by the director, indicating the

reasons for removal.

(8) *Restoration of Names to Registers.* An eligible whose name is removed from a register as provided previously may make a written request to the director for restoration of his/her name to the register for the duration of the register. This request shall set forth the reasons for the conduct resulting in removal of the name from the list and shall further specify the reasons advanced for restoration of the name to the register. The director, after full consideration of the request, may restore the name to the register or may refuse the request. The eligible shall be notified of the director's action and may make a written appeal to the Administrative Hearing Commission to review the director's action. A former employee reinstated or reemployed in the state service shall have his/her name restored to any existing promotional register from which it was removed because of separation from the state service, provided the director approves the employee's written application for this action. A probationary or permanent employee whose name has been removed from a divisional promotional register by transfer or original appointment with probationary or permanent status under a new appointing authority may have his/her name placed on the divisional promotional register for the same class in the new division, provided written application, made by the employee during the duration of the register from which the name was removed, is approved by the new appointing authority and the director.]

[(9)](2) *Availability of Eligibles.* It shall be the responsibility of eligibles to notify the Personnel Division *[in writing]*, and any **applicable appointing authority**, of any change in address or other changes affecting availability for employment. However, the director, or any **appointing authority**, may *[circularize]* circulate lists or use other methods to determine at any time the availability of eligibles. Whenever an eligible submits a *[written]* statement restricting the conditions under which s/he will be available for employment, his/her name may be withheld from all certification, or from **consideration for any employment opportunity**, which does not meet the conditions which s/he has specified. An eligible may file a new *[written]* statement at any time within the duration of an eligible list modifying any prior statement as to conditions under which s/he will be available for employment.

AUTHORITY: sections 36.060 and 36.070, RSMo Supp. [2010 and section 36.070, RSMo 2000] 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the Code of State Regulations. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material will be filed at a later date to be published in the Missouri Register.

**Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and
Division of Personnel
Chapter 3—Personnel Selection, Appointment,
Evaluation and Separation**

EMERGENCY AMENDMENT

1 CSR 20-3.030 Certification and Appointment. The board is deleting sections (1), (2), and (6) and amending existing sections (3)–(5).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

EMERGENCY STATEMENT: This emergency amendment incorporates and implements changes to the law effected by Senate Bill 1007 (2018), effective August 28, 2018. Emergency amendment of this rule is necessary to preserve the compelling governmental interest of successfully implementing the changes to Chapter 36, RSMo made by Senate Bill 1007 (2018) across the departments and agencies of the executive branch of Missouri state government. Provisions of the existing rule are inconsistent with the provisions of Chapter 36, RSMo, effective August 28, 2018, and must be amended to avoid confusion or improper application, avoid potential liabilities, and ensure consistent implementation of Senate Bill 1007 (2018). A proposed amendment which covers the same material will be filed at a later date to be published in the **Missouri Register**. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the **Missouri and United States Constitutions**. The Personnel Advisory Board believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 17, 2018, becomes effective August 28, 2018, and expires February 28, 2019.

[(1) **Request for Certification.** All vacancies in part-time or full-time positions in the classified service shall be filled as provided in the law and these rules. Whenever an appointing authority proposes to fill one (1) or more vacancies in a class of positions subject to the law, the appointing authority shall submit to the director, as far in advance of the desired appointment date as possible, a requisition for the certification of eligible persons from an appropriate register. The requisition shall contain a statement showing the title and number of the positions to be filled and other information as may be required by the director. The appointing authority shall anticipate these actions sufficiently in advance of the desired appointment date to provide for allocation, certification, appointment, and necessary payroll changes (see section 36.240, RSMo).

(2) **Method of Filling Vacancies.** Upon receipt of a request from an appointing authority for certification of eligibles, the director shall certify the proper number of names from the appropriate register or combination of registers. When sufficient names cannot be certified, the director may authorize a provisional appointment in accordance with the provisions of these rules. The order of precedence of registers from which eligibles are certified shall be as follows: 1) an appropriate reinstatement register; 2) an appropriate promotional register; and 3) an appropriate register of eligibles.

(A) When vacancies to be filled in a class occur in a division of service from which employees in the class have been laid off, or demoted in lieu of layoff, certification from the reinstatement register first shall be limited to previous employees of the division of service until all the available employees have been reinstated in order of rank on reinstatement register.

(B) When a register of eligibles or a promotional register contains the names of persons who are employed in the division in which the vacancy occurs, the appointing authority may request that the director certify those names in their order ahead of the names on the register. All the names on any of those registers shall be certified before any name on the register next in order of precedence, but the last names on a register may be combined with the first names on the register next in precedence in filling a requisition.

(C) If an appointing authority wishes to fill an advanced technical, scientific, or professional position for which, in his/her judgment, appointment from a promotional register is not in the best interests of the service, s/he may request in writing that the personnel director give precedence to certification from a register of eligibles rather than from the pro-

motional register. This request should specify in detail the reasons why the position cannot be satisfactorily filled by promotion. If the director, upon review, approves the request, s/he may authorize certification from the register of eligibles for the class involved.]

[(3)](1) Certification of eligibles shall be designed to provide the appointing authorities with a viable tool for efficient selection of an effective work force and shall be governed by the following provisions:

[(A) **Order of Names Certified.** Names shall be certified in order of standing on the register from which certification is made. In filling a vacancy in a permanent position subject to this law, the appointing authority first shall reinstate in rank order from the reinstatement register all previous employees of the division of service who have been laid off or demoted in lieu of layoff, and after that shall be entitled to choose from among the top fifteen (15) ranking available eligibles or the names of available eligibles comprising the top ranking fifteen percent (15%) of available eligibles, whichever is greater, plus such additional eligibles as have a final rating equal to the last eligible in the selection group. Upon request of the appointing authority, the director may also certify, for each additional vacancy to be filled from the same certification, the next five (5) ranking available eligibles plus such additional eligibles as have a final rating equal to that of the last eligible in this expanded selection group. If an eligible has been certified from a register and considered in connection with three (3) appointments by the same appointing authority and personally interviewed by that division of service at least one (1) time, the appointing authority may request that the eligible not be certified in the future from the register involved. However, exclusion shall not affect eligibility for certification to other divisions of service or from other registers. If special requirements of domicile or the possession of special skills are specified by the appointing authority in a requisition and the director finds that these requirements would contribute substantially to the effective performance of the duties involved, certification may be limited to persons on the appropriate register who meet these requirements;

(B) **Order of Certification.** Eligibles may be certified concurrently for vacancies occurring in the same class in different divisions of service with due regard for the rights of eligibles standing highest on the list and requirements of appointing authorities. The name of an eligible need not be included on a certification if his/her name has been included on a certification made concurrently for vacancies in the same class in another division of service, if the director finds that this action would serve to hinder the actual availability and supply of candidates certified to any one (1) appointing authority;]

[(C)](A) [Less Than Required Number of Eligibles.] In the absence of an established register or [W]hen there are not sufficient names on a register [to make a complete certification], the director may [augment] supplement those names [by a sufficient number of] with names from other appropriate registers [to make a complete certification];]

[(D) **Certification From Appropriate Registers.** In the absence of a register established for the class, the director may certify from registers for higher classes to vacancies occurring in lower classes or from registers for one (1) class to vacancies in another class where s/he determines that the reasonably conducted examination measures the ability of the eligible to perform the duties in the class to which certification is made;

(E) **Withdrawal of Certification.** In the event appointment is not reported within ninety (90) days of the date of certification, the director may withdraw the certification and shall

certify the names of eligibles included in the certification on the next requisition received for the appropriate class of employment;

(F) *Waiver of Certification.* Eligibles who are not available for appointment when offered certification shall be granted a waiver of certification for appointment for a stated period of time, at or below a specified salary, for a specific location, or for other specified reasons. Eligibles who do not respond within seven (7) working days after the notice of certification at the discretion of the director may be dropped from the eligible register (see section 36.240, RSMo);

(G) *Alternative Certification Procedures.* If the director finds that selection from the normal number of eligibles certified in accordance with subsection (3)(A) does not provide a reasonable range of competitive selection for a given class of position because of deficiencies in the examination process, the diverse types of positions included in the class and the large numbers of eligibles or a combination of these and related reasons, the director may adopt alternative procedures for certification and selection. These may include certification by broad category of examination rating or within a specified range of scores designed to include eligibles with broadly comparable qualifications. The use of alternative procedures and the reasons in each instance shall be reported to the board and entered into its records and those of the Division of Personnel; and

(H) *Noncompetitive Certification.* The director shall adopt appropriate procedures for noncompetitive certification of the names of eligible applicants for classes for which competitive examination has been waived. The director also shall adopt appropriate procedures for the review and approval of noncompetitive appointments and promotions in other classes not subject to the competitive certification process.]

[(4)](2) The following types of appointment may be made [in the classified service] for those positions under section 36.030.1, RSMo:

(A) *Appointment From a Register.* [Except as otherwise authorized by the law and these rules, a] Appointments to vacancies in the classified service [shall] may be made following certification from an appropriate register in accordance with the provisions of the law and these rules/. An appointment shall be effective on the date stated by the appointing authority on a written report of appointment submitted to the director];

(B) [Provisional Appointment. When an appointing authority finds it essential to fill a vacancy in a position subject to these rules, and with at least thirty (30) days' notice of the vacancy the director is unable to certify the names of at least ten (10) available eligibles, the director may authorize the appointing authority to fill the vacancy by means of a provisional appointment. The appointing authority shall submit a statement containing the name of the person nominated by the appointing authority for provisional appointment to the position, this statement shall contain a description of the qualifications of training and experience possessed by that person and the other information as may be required by the director and in a form as the director shall prescribe. If the nominee is found by the director to possess experience and training which meet the qualifications for the position, the director may approve the provisional appointment. No provisional appointment shall be made without the approval of the director. The duration of a provisional appointment shall be the same as the duration of the probationary period established for the position. A provisional appointee who successfully completes the working test of the probationary period may receive a regular appointment without examination;] **Direct Appointment.** After appropriate public notice, an appointing authority may appoint any applicant meeting the minimum qualifications for a particular position within the appoint-

ing authority's division of service. This type of appointment may be made regardless of whether or not the applicant was added to a register or whether or not the applicant applied through any central statewide application process or system; and

[(C) *Emergency Appointments.* When an emergency makes it necessary to fill a position immediately in order to prevent stoppage of public business or loss, hazard, or serious inconvenience to the public, and it is impracticable to fill the position under any other provisions of the law, an appointing authority or a properly authorized subordinate employee may appoint any qualified person to that position without prior approval of the director. Any such person shall be employed only during that emergency and any emergency appointment shall expire automatically ninety (90) calendar days from the date of appointment. The appointing authority shall report each emergency appointment to the director as soon as possible after the date of emergency appointment and the report shall contain the name of the person appointed, the date of appointment, and the reasons which made the appointment necessary. No individual may be given more than one (1) emergency appointment in any twelve (12)-month period in the same division of service (see section 36.270, RSMo); and]

[(D)](C) *Temporary Appointments.* [When a position in divisions of the service subject to the law is limited in duration, certification may be limited to the highest ranking eligible(s) who will accept employment under those conditions.] No temporary appointment shall be made for more than a total of six (6) months, either continuously or intermittently, in any twelve- (12)-[] month period. Successive temporary appointments to the same position shall not exceed a total of six (6) months in any twelve- (12)-[] month period. [A temporary appointment shall be made only after a statement describing the nature of the position and its estimated duration is submitted by the appointing authority and approved by the director. If a temporary position is limited to less than ninety (90) calendar days' duration, the appointing authority may fill the position by temporary appointment in the same manner as provided in these rules for emergency appointments. These appointments will be designated as limited temporary appointments. No individual may be given more than one (1) limited temporary appointment in any twelve (12)-month period in the same division of service, nor shall this appointment be made in succession with an emergency appointment in the same division of service in any twelve (12)-month period (see section 36.240, RSMo).]

[(5)](3) *Transfers.* [An appointing authority at any time may assign an employee from one (1) position to another position in the same class in the same division except that transfers of employees made because of a layoff or shortage of work or funds which might require a layoff shall be governed by 1 CSR 20-3.070 and the layoff procedures adopted. Upon making this assignment, the appointing authority immediately shall give written notice of the action to the director. A transfer of an employee from a position in one (1) division in the classified service to a position in the same class in another division in the classified service may be made with the approval of the director and of the appointing authorities of both divisions.] Transfers may be used in accordance with statute and these rules.

[(A) No employee shall be transferred from a position in one (1) class to a position in another class with a higher rank or for which there are substantially dissimilar requirements for appointment unless appointed to a latter position in accordance with the provisions of the law and these rules.

(B) Any change of an employee from a position in one (1) class to a position in a class of lower rank shall be considered a demotion and shall be made only in accordance with

the procedure provided in 1 CSR 20-3.070(4). An employee demoted shall have the right of appeal to the Administrative Hearing Commission. Transfers from one (1) class to another class of comparable rank shall be subject to review and approval of the director.

(C) An employee who has successfully served at least one (1) year in a position covered by the uniform classification and pay system as described in section 36.031, RSMo, but not by the Merit System service as described in section 36.030.1, RSMo, may be transferred to a position in the Merit System service in the same class with the approval of the director and of the appointing authorities of both divisions, provided the employee possesses the qualifications and has successfully completed a noncompetitive examination for the position involved.

(D) Change of Station. When a certification is made on an area basis, a change of station shall not be made during the probationary period, except with the approval of the director.

(E) In the case of a permanent, involuntary transfer from one (1) geographical area to another, the appointing authority shall give written notice of the action to the director and to the employee thirty (30) days prior to the effective date of the action. This notice will indicate the reason for the transfer. If the employee requests a personal explanation, the appropriate supervisor or manager, as determined by the appointing authority, will grant the affected employee a personal interview, will explain the reasons for the transfer, and will provide the employee with an opportunity to ask questions. Geographical areas will be those prescribed by the director in accordance with 1 CSR 20-3.070(1)(E) Area Layoff. The affected employee may make a written request to the director asking for review of the action on the basis that the action, in the employee's opinion, was for arbitrary, capricious, or punitive reasons and not for the good of the service. The director shall conduct an appropriate investigation and shall approve or disapprove the transfer taking into consideration information received from both the employee and the appointing authority. Both the employee and the appointing authority will be notified of the director's action.

(6) Reemployment. Any person who has obtained regular status in a classified position within the Merit System service as defined in section 36.030.1, RSMo, and who has resigned from state service in good standing may be reemployed without competitive certification in the same or comparable class at the discretion of any appointing authority who wishes to reemploy this person. Any person who has successfully served at least one (1) year in a covered position in the uniform classification and pay service as defined by section 36.031, RSMo, and who has resigned from state service in good standing or who has accepted demotion or transfer for personal reasons may be reemployed in a Merit Service agency without competitive certification in the same or comparable class at the discretion of the appointing authority provided the employee possesses the qualifications and has successfully completed an examination for the class involved. For purposes of this rule, a lower class for which a person qualifies in the same general occupation or job family may be approved by the director as a comparable class for purposes of reemployment. A regular employee who has been separated in good standing from a position by class transfer, promotion, long-term disability, retirement, or layoff shall be considered as having resigned in good standing for the purpose of reemployment. Prior to reemployment, the appointing authority shall notify the personnel director of his/her intention to do so and provide information as may be required by the director to establish eligibility for reemployment. The director also shall determine comparability of classes and appropriate qualifications of the former employ-

ee if reemployment is proposed in a class other than the one in which s/he obtained regular status. Reemployment may be made either to a temporary or a permanent position. Reemployment to a permanent position shall be subject to a probationary period as is provided for in 1 CSR 20-3.040(2). No one shall be reemployed under this section until reinstatement first has been offered to all eligibles on the appropriate reinstatement register(s) for the class and division of service involved. The rate of pay of a former employee upon reemployment shall be governed by 1 CSR 20-2.020(4)(A).]

AUTHORITY: sections 36.060 and 36.070, RSMo Supp. [2010 and section 36.070, RSMo 2000] 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the Code of State Regulations. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material will be filed at a later date to be published in the Missouri Register.

**Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and
Division of Personnel
Chapter 3—Personnel Selection, Appointment,
Evaluation and Separation**

EMERGENCY AMENDMENT

1 CSR 20-3.040 Probationary Period. The board is amending sections (1) and (2) and deleting sections (4)–(6).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

PURPOSE: This rule establishes the conditions and procedures which govern the probationary period of employment required for individuals appointed or promoted to positions described under section 36.030.1(2), RSMo.

EMERGENCY STATEMENT: This emergency amendment incorporates and implements changes to the law effected by Senate Bill 1007 (2018), effective August 28, 2018. Emergency amendment of this rule is necessary to preserve the compelling governmental interest of successfully implementing the changes to Chapter 36, RSMo made by Senate Bill 1007 (2018) across the departments and agencies of the executive branch of Missouri state government. Provisions of the existing rule are inconsistent with the provisions of Chapter 36, RSMo, effective August 28, 2018, and must be amended to avoid confusion or improper application, avoid potential liabilities, and ensure consistent implementation of Senate Bill 1007 (2018). A proposed amendment which covers the same material will be filed at a later date to be published in the Missouri Register. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the Missouri and United States Constitutions. The Personnel Advisory Board believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 17, 2018, becomes effective August 28, 2018, and expires February 28, 2019.

(1) **Objective and Scope.** The probationary or working test period shall be utilized for closely observing the employee's work, for securing the most effective adjustment of a new employee to his/her position and for rejecting any employee whose performance does not meet the required work standards. **This rule applies only to positions described under section 36.030.1(2), RSMo.**

(2) Duration. *[Every person appointed to a permanent position subject to the law shall be required to successfully complete a working test during a probationary period which shall be of sufficient length to enable the appointing authority to observe the employee's ability to perform the various principal duties pertaining to the position; however, a new probationary period shall not be required for a regular employee who is reinstated within two (2) years after layoff, or demotion in lieu of layoff, by the same division of service.]* The probationary period shall begin upon *[reemployment, noncompetitive appointment, noncompetitive promotion or appointment from a register of eligibles, a promotional register or reinstatement register. However, uninterrupted service in a position by a provisional or emergency employee which immediately precedes an appointment from the register to the same position shall be credited toward the probationary period except that the employee must serve in probationary status at least sixty (60) days following his/her appointment]* **the appointment or promotion of the employee.** Any interruption of service during the probationary period shall not be counted as a part of the total probationary service required. Probationary service will be subject to the following provisions:

(A) The normal length of probation for employees in all medical and dental classes of positions and in classes identified by the director as having substantial supervisory or administrative responsibilities shall be twelve (12) months. The maximum length of probation shall be eighteen (18) months and the minimum length of probation shall be six (6) months for employees in those positions serving original or promotional probationary periods;

(B) The normal and the minimum length of probation for all other classes of positions shall be six (6) months for employees in those positions serving an original or promotional probationary period. The maximum length of probation for those employees shall be twelve (12) months;

[(C) The minimum length of probation shall be three (3) months for employees of any class who are serving a probationary period following reemployment under these rules or following reinstatement which occurs later than two (2) years after the effective date of layoff or demotion in lieu of layoff. The normal and the maximum length of probation in these cases shall be the same as is provided in this rule for promotional and original probationary periods for the class category involved. However, a probationary period is not required for employees of any class who are reinstated within two (2) years of layoff or demotion in lieu of layoff;]

[(D)](C) If an appointing authority finds that it will require more time than the normal probationary period to evaluate an employee's ability to successfully perform the various duties of a position, the appointing authority may extend the probationary period not to exceed the maximum period allowed under these rules. Prior to the expiration of a normal probationary period, the appointing authority shall notify the employee in writing of the reasons for, and duration of, the extension. A copy of the notice shall be filed with the director;

[(E)](D) If an appointing authority finds that a probationary employee is performing the duties of a position in an effective and fully satisfactory manner, the appointing authority may reduce the length of probation to no less than the minimum probationary period prescribed under these rules for the class and type of appointment involved. The appointing authority shall notify the employee and the director in writing of the reduction and the reasons; **and**

[(F)](E) The normal probationary period for the class involved shall be served by all employees unless the appointing authority takes specific action under these rules to extend or reduce the length of probation; **and for a specific probationary employee or for employees in a particular job class.**

[(G) Probationary periods which have been entered into by an employee prior to July 19, 1947 shall be completed in accordance with the rules in effect at the beginning of the probation (see section 36.250, RSMo).]

[(4) Dismissal During Probationary Period. At any time during the probationary period the appointing authority may remove an employee if, in the opinion of the appointing authority, the working test indicates that the employee is unable or unwilling to perform the duties of the position satisfactorily or that his/her habits and dependability do not merit his/her continuance in the service. Upon removal, the appointing authority shall report to the director and to the employee removed the action and the reasons. No more than three (3) employees shall be removed successively from the same position during their probationary period without the approval of the director. An employee who is found by the director to have been appointed through fraud or error shall be removed within ten (10) days of notification to this effect by the director to the appointing authority. An employee serving a probationary period following a promotion shall be considered a regular employee with respect to the class of position held prior to promotion as defined in section 36.020(14), RSMo and shall have all the rights and privileges accorded regular employees under section 36.390.5, RSMo.

(5) Probationary Period Reports. At least ten (10) days prior to the expiration of an employee's probationary period, the appointing authority shall notify the director in writing whether the services of the employee have been satisfactory and whether s/he will continue the employee in his/her position. A copy of the notice shall be given to the employee. No employee shall be paid for work performed after the expiration of the probationary period unless, prior to the performance of the work, the appointing authority has notified the director that the employee will be continued in his/her position. Upon successful completion of an original probationary period, an employee shall receive a regular appointment and the director shall be so notified in accordance with 1 CSR 20-1.050(2).

(6) Restoration to Appropriate Register. If an employee is removed from his/her position during or at the end of his/her probationary period and the director determines that s/he is suitable for appointment to another position, his/her name may be restored to the register from which it was certified. An employee appointed from a promotional register who does not complete the probationary period successfully shall be reinstated in a position in the class occupied by the employee immediately prior to his/her promotion or in a comparable class.]

AUTHORITY: section 36.070, RSMo Supp. [1998] 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the Code of State Regulations. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material will be filed at a later date to be published in the Missouri Register.

**Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and
Division of Personnel
Chapter 3—Personnel Selection, Appointment,
Evaluation and Separation**

EMERGENCY RESCISSION

1 CSR 20-3.050 Service Reports. This rule provided for the establishment and administration of a system of service reports.

PURPOSE: This rule is being rescinded because it is inconsistent with Chapter 36, RSMo, effective August 28, 2018.

EMERGENCY STATEMENT: This emergency rescission implements changes to the law effected by Senate Bill 1007 (2018), effective August 28, 2018. Emergency rescission of this rule is necessary to preserve the compelling governmental interest of successfully implementing the changes to Chapter 36, RSMo made by Senate Bill 1007 (2018) across the departments and agencies of the executive branch of Missouri state government. The existing rule is inconsistent with Chapter 36, RSMo, effective August 28, 2018, and must be rescinded to avoid confusion or improper application, avoid potential liabilities, and ensure consistent implementation of Senate Bill 1007 (2018). A proposed rescission which covers the same material will be filed at a later date to be published in the **Missouri Register**. The scope of this emergency rescission is limited to the circumstances creating the emergency and complies with the protections extended in the **Missouri and United States Constitutions**. The Personnel Advisory Board believes this emergency rescission is fair to all interested persons and parties under the circumstances. This emergency rescission was filed August 17, 2018, becomes effective August 28, 2018, and expires February 28, 2019.

AUTHORITY: section 36.070, RSMo 1986. Original rule filed July 9, 1947, effective July 19, 1947. Amended: Filed Dec. 8, 1975, effective Dec. 19, 1975. Emergency rescission filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. A proposed rescission covering this same material will be filed at a later date to be published in the **Missouri Register**.

Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and
Division of Personnel
Chapter 3—Personnel Selection, Appointment,
Evaluation and Separation

EMERGENCY AMENDMENT

1 CSR 20-3.070 Separation, Suspension, and Demotion. The board is amending sections (1)–(8).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

EMERGENCY STATEMENT: This emergency amendment incorporates and implements changes to the law effected by Senate Bill 1007 (2018), effective August 28, 2018. Emergency amendment of this rule is necessary to preserve the compelling governmental interest of successfully implementing the changes to Chapter 36, RSMo made by Senate Bill 1007 (2018) across the departments and agencies of the executive branch of Missouri state government. Provisions of the existing rule are inconsistent with the provisions of Chapter 36, RSMo, effective August 28, 2018, and must be amended to avoid confusion or improper application, avoid potential liabilities, and to ensure consistent implementation of Senate Bill 1007 (2018). A proposed amendment which covers the same material will be filed at a later date to be published in the **Missouri Register**. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the **Missouri and United States Constitutions**. The Personnel Advisory Board believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 17, 2018, becomes effective August 28, 2018, and expires February 28, 2019.

(1) Layoffs in the classified service shall be [governed by the following provisions:] administered by each respective appointing authority based on the needs of the service.

[(A) Method of Layoff. An appointing authority, in accordance with these rules and layoff procedures approved by

the director, may lay off an employee in a position subject to the law whenever the appointing authority deems it necessary by reason of shortage of work or funds, the abolition of the position, or other material change in the duties or organization, or for other related reasons which are outside the employee's control and which do not reflect discredit on the service of the employee. The duties performed by an employee laid off may be reassigned to other employees already working who hold positions in appropriate classes. No regular employee shall be laid off while a person is employed on a provisional, temporary, or probationary basis in the same class in that division. However, if no regular employee subject to layoff elects to accept a transfer to a position occupied by a provisional, temporary, or probationary employee, an employee with this employment status may be retained. No temporary or permanent separation of an employee from the service as a penalty or disciplinary action shall be considered as a layoff (see section 36.360, RSMo);

(B) Order of Layoff. The order of layoff of employees in a classification affected will be as follows:

1. Emergency, provisional, and temporary employees will be laid off first and selection of employees for layoff shall be at the discretion of the appointing authority and as dictated by the needs of the service;

2. Original probationary employees will be laid off next in inverse order of the date of current original appointment in the geographic location in which appointment from a merit system register occurred. However, prior to the application of the layoff procedures, promotional probationary employees in affected classes shall be reinstated to the class from which they were promoted and shall be considered for layoff in that class; and

3. Layoff of regular employees shall be made in inverse order of service credit and by class in the division or area of service involved. Reemployment and reinstatement probationary employees shall be considered as regular employees for purposes of implementing a layoff. If it is found that two (2) or more persons in the class and the division or area in which layoff is to be made have equal service credit, the order of layoff in all cases shall be in inverse order of creditable service computed to the day as calculated using MOSERS creditable service. Remaining ties shall be broken on the basis of the last regular performance appraisal. If the performance appraisals do not establish definite differentials for all regular employees in the class involved, the further order of layoff shall be determined by the appointing authority with the approval of the director, in a manner as to conserve for the state the services of the most valuable employee and giving consideration to time in the division of service from which the layoff is being made;

(C) Notice of Layoff. An appointing authority shall give written notice to the director of every proposed layoff and reasons for them at least thirty (30) days before the effective date unless the director waives this requirement because of a fiscal emergency. The notice shall identify the proposed area of layoff, the affected classes, and the impact of the proposed action on the classification plan of the agency involved. The director shall take action relating to the layoffs and prescribe procedures as the director considers necessary to secure compliance with these rules. Each employee affected shall be notified as far in advance of the layoff as is practicable but, in all cases, at least fifteen (15) days prior to the effective date of the layoff;

(D) Return of Names to Registers. The names of regular employees laid off shall be placed in order of service credit on the appropriate reinstatement register for the class in which the layoff took place. The name of any probationary employee who is laid off shall be restored to the register from which certification was made;

(E) *Area Layoff.* Layoff shall be statewide unless the appointing authority requests and the director approves layoff on a geographical area basis. Areas for the purpose of layoff shall be prescribed by the director after taking into consideration the geographic concentration and dispersion of employees in and the administrative organization of the division of service involved;

(F) *Special Layoff Status for Employees in Limited Functions or Programs.* When it is necessary to establish a function or program that is known to have a termination date, special layoff status may be established by the Personnel Advisory Board for individuals employed for such programs. Special layoff status will be identified to ensure that employees in the project are aware that the function or program will end and to protect employees and functions not in the designated function or program from undue disruptions and layoff impact when the function or program terminates. In the event of a layoff unrelated to the special project, these employees will be treated the same as other employees under the rules. Special layoff status under this rule will be governed by the following provisions:

1. To establish special layoff status the appointing authority will present to the Personnel Advisory Board information indicating the separate nature of the function or program, the period of time the function or program is projected to exist, the positions to be included in the function or program and the probable termination date. Upon approval, the board will establish procedures to ensure that the subject positions are identified within the records of the Division of Personnel and that employees in the identified functions or programs are notified of their special layoff status;

2. The board may approve the special layoff status for an initial period not to exceed three (3) years. If extensions are necessary, agencies may request extensions annually. Agencies may ask the board to approve amendments at any time;

3. Employees will be employed in functions or programs identified as justifying special layoff status under the same rules and procedures as are employees in areas not so identified and will have the same rights and benefits as other employees in the classified service, except for the identified special layoff status;

4. At such time as the function or program which has been approved for special layoff status terminates, layoff will be limited to employees in the identified function or program, but all other layoff rules and procedures will be followed for positions identified for the project. Employees laid off will be placed on the appropriate reinstatement registers in accordance with 1 CSR 20-3.020(2);

5. Special layoff status will not apply to employees who are employed in a special layoff function or program and subsequently employed in or transferred to a position not so designated; and

6. Regular employees will not be transferred to a special project involuntarily except that the plan provided to the board may include regular employees with specialized knowledge or experience who will retain normal layoff status;

(G) *Layoff Involving Special Circumstances.* If situations exist whereby layoff under certain conditions of these rules would cause unnecessary disruption to the state service, would cause employees with specialized ability to perform essential remaining work to be laid off, or would result in unfair situations, the appointing authority may develop a plan for presentation to, and approval/disapproval by, the Personnel Advisory Board. This plan will describe in detail undesirable consequences resulting from a layoff in compliance with these rules and will propose an alternative method. This plan may describe specific knowledges, skills, and abilities required to perform the remaining work or may

describe situations whereby an alternative method of layoff would more accurately meet the needs of the service and prevent unfair situations. The proposed procedures will be made available to employees of the affected divisions of service and their representatives prior to the proposed procedures being presented to the board. Employees and their representatives will be given an opportunity to be heard by the board. The board may then waive existing procedures and authorize use of the alternative procedures. Employees and their representatives will be notified of the alternative procedures; and

(H) *Transfer or Demotion in Lieu of Layoff.* Following or in connection with a layoff, an appointing authority may find it necessary to reassign employees in the affected class(es) in order to maintain essential business. Where reassignment involves the elimination of a position at one (1) location and a transfer to another physical location of work, the employees will be selected for transfer from a given location in the same order as provided for layoff. If an employee in a position which is abolished refuses to accept this transfer, the employee may be laid off in lieu of transfer. If it is impossible to staff a necessary position by transfer, the retention of an employee otherwise subject to layoff is authorized. Regular employees whose positions are to be eliminated will first be given the opportunity, in order of service credit score, to transfer within the layoff area where employed if other vacancies exist or if other employees in the area have lower layoff scores. Regular employees who are subject to layoff also must be given the opportunity to transfer to positions in the same class in other areas occupied by probationary, provisional, or temporary employees. Demotion in lieu of layoff will be governed by section (4).]

(2) Causes for Suspension, Demotion, and Dismissal. The following are declared to be causes for suspension, demotion, or dismissal of any **regular** employee in the classified service, depending upon the seriousness of the cause; however, those actions may be based upon causes other than those enumerated [in this rule, namely, that the employee/ below:

(A) **The employee [H/has** willfully violated any of the provisions of the State Merit System Law or of the rules of the Personnel Advisory Board;

(B) **The employee [I/is** incompetent, inadequate, careless, or inefficient in the performance of the duties of his/her position (specific instances to be charged) or has failed to meet established minimum standards in the performance of those duties;

(C) **The employee [H/has** been wantonly careless or negligent in the care of the property of the state;

(D) **[Has been guilty of] The employee has engaged in** abusive or improper treatment toward an inmate or patient of any state institution or to a person in custody; provided the acts committed were not necessarily or lawfully committed in self-defense, to protect the lives of others, or to prevent the escape of anyone lawfully in custody;

(E) **[Has some permanent or chronic physical or mental ailment or defect which incapacitates him/her for the proper performance of the duties of his/her position, including unrehabilitated alcoholism or narcotics addiction;] The employee is** unable, with or without a reasonable accommodation, to perform the essential functions of his or her job;

(F) **The employee [H/has** been habitually tardy in reporting for duty or has absented him/herself frequently from duty during the course of regular working hours; or has been completely absent from duty without prior or subsequent authorization for that absence;

(G) **The employee [H/has** been convicted of, or **pled guilty to,** a felony or of a misdemeanor involving moral turpitude;

(H) **[Has been guilty of a] The employee has engaged in** scandalous and disgraceful conduct while on or off duty where this conduct tends to bring the state service into public disrepute or has

exhibited behavior which adversely affects the employee's job performance, the employing agency, or both;

(I) *[Has been guilty of]* **The employee has engaged in** abusive or improper treatment of guests or clients while on duty at any state facility or on any state land normally open to the public;

(J) **The employee** *[H/has]* submitted a false statement of a material fact or has practiced or attempted to practice any fraud or deception in an application or examination or in otherwise attempting to secure employment subject to the provisions of these rules;

(K) **The employee** *[H/has]* *[been guilty of]* **engaged in** insubordination or has failed to respond in a reasonable manner to his/her lawful orders or instructions of persons with duly delegated authority over the employee;

(L) **The employee** *[H/has]* willfully violated the lawful regulations or policies of the agency by which employed after having been made aware of the regulations and policies;

(M) **The employee** *[H/has]* been abusive or physically violent toward other employees while on duty or in the duty area or has willfully exhibited behavior which is disruptive of the working activities of other employees;

(N) **The employee** *[H/has]* been intoxicated or under the influence of a controlled substance while on duty, except as may have been required by a licensed medical physician; or

(O) **The employee** *[H/has]* practiced or attempted to practice fraud or deception in securing or attempting to secure benefits or grants from a state agency either for him/herself or for another applicant.

(3) Suspension. An appointing authority, for disciplinary purposes, may suspend, without pay, any employee in his/her division. A suspension may be made for a length of time as s/he considers appropriate, not exceeding twenty (20) working days in any twelve- (12-)/-/ month period except that this limitation shall not apply in the event of a terminal suspension given in conjunction with a dismissal; a suspension given in connection with a criminal offense involving the use of a controlled substance; or, with the approval of the director, a suspension made pending the investigation or trial of any charges against the employee (see section 36.370, RSMo). Employees enumerated in 1 CSR 20-5.010(1)(C) and (D) and designated as exempt from the overtime requirements of the Fair Labor Standards Act shall not be suspended from duty without pay for disciplinary purposes unless the said suspension is for one (1) or more full workdays.

(A) Any employee **covered under section 36.030.1(2), RSMo** being suspended shall be furnished with a statement in writing specifically setting forth the reasons for the suspension. A copy of the statement shall be furnished to the director. No suspension of a regular employee for a period longer than five (5) workdays shall take effect unless, prior to the effective date, the appointing authority gives to the employee a written statement setting forth in substance the reason, informs the employee of appeal rights, provides the employee with a copy of the form for appeal to the administrative hearing commission, and provides the employee with an opportunity to respond to the reason prior to the effective date. Any regular employee who is suspended for more than five (5) workdays may appeal in writing to the administrative hearing commission within thirty (30) days after the effective date thereof setting forth in substance reasons for claiming the suspension was for political, religious, or racial reasons or not for the good of the service. For the purpose of the appeal process, the effective date of a suspension will be the first day the employee is suspended without pay. **There is no appeal from a suspension of five (5) working days or less. Employees not covered under section 36.030.1(2), RSMo do not have the right to notice or an opportunity to be heard on such suspension.**

(B) Any employee **covered under section 36.030.1(2), RSMo** being suspended for a period of five (5) workdays or less shall be given a statement in writing specifically setting forth the reasons for the suspension. A copy of that statement shall be furnished to the director. No suspension of a regular employee for a period of five (5) days or less shall take effect unless, prior to the effective date, the appointing authority gives to the employee a written statement setting

forth in substance the reason and gives the employee an opportunity to respond to the reason. **Employees not covered under section 36.030.1(2), RSMo do not have the right to notice, opportunity to be heard, or appeal from a suspension.**

(C) An employee who has been convicted of, pleads guilty to, or pleads *nolo contendere* for the first time *[of]* to any criminal offense involving the use of a controlled substance, and who fails to satisfactorily meet the requirements of education and treatment as defined in section 105.1105, RSMo, shall be suspended for a period of no more than three (3) months. In the case of a suspension under this section of the law, the appointing authority must provide the director and the employee with a statement in writing specifically setting forth the case for suspension and the conditions the employee must meet in order to be returned from suspension.

(E) In the event of an instance of unacceptable conduct by an employee that in the judgment of the appointing authority does not warrant immediate suspension, dismissal, or demotion, but which requires a permanent record, the appointing authority may record such conduct in the employee's service history by notifying the personnel director in a manner prescribed by the director. **Employees do not have the right to notice, opportunity to be heard, or appeal from an unacceptable conduct record.**

(4) Demotions. An appointing authority may demote an employee in accordance with the following:

(A) No demotion for cause of a regular employee shall take effect unless, prior to the effective date, the appointing authority gives to the employee a written statement setting forth in substance the reason, informs the employee of appeal rights, provides the employee with a copy of the form for appeal to the administrative hearing commission, provides the employee with an opportunity to respond to the reason prior to the effective date, and files a copy of the statement of the reason with the director. Any regular employee who is involuntarily demoted for cause may appeal in writing to the administrative hearing commission within thirty (30) days after the effective date thereof setting forth in substance reasons for claiming that the demotion was for political, religious, or racial reasons or not for the good of the service¹. **Employees not covered under section 36.030.1(2), RSMo do not have the right to notice, opportunity to be heard, or appeal from a demotion and may be demoted for no reason or any reason not prohibited by law; and**

(B) No demotions for cause shall be made unless the employee to be demoted meets the minimum qualifications for the lower class and shall not be made if any regular employee in the lower class would be laid off by reason of the action²; and³

[(C) A regular employee shall be demoted in lieu of layoff within the employee's division of service to a position in a lower class in the same occupational job series or to a position in a lower class in which the employee previously has obtained regular status within any merit system agency. Such action shall be taken upon written request by the affected employee to the appointing authority and shall occur even though this action may result in a layoff in the lower class. The appointing authority may also, upon written request of the regular employee affected, demote such employee in lieu of layoff to a position in the employee's division of service for which the employee meets the minimum qualifications, even if this action may require layoffs in the lower class. In the event of a demotion in lieu of layoff, an employee shall have his/her name placed on the appropriate register in accordance with the procedure outlined in subsection (1)(D) for employees actually laid off].

(5) Dismissals. *[An appointing authority may dismiss for cause any employee in his/her division occupying a position subject hereto when s/he considers the action is required in the interests of efficient administration and that the good of the service will be served.]*

(A) No dismissal of a regular employee shall take effect unless,

prior to the effective date, the appointing authority gives to the **regular** employee a written statement setting forth, in substance, the reason, informs the **regular** employee of appeal rights, provides the **regular** employee with a copy of the form for appeal to the [a/Administrative [h/Hearing [c/Commission, and provides the **regular** employee with an opportunity to respond to the reason prior to the effective date], and files a copy of the statement of the reason with the director]. [Any regular employee who is dismissed shall have the right to appeal in writing to the administrative hearing commission within thirty (30) days after the effective date setting forth in substance reasons for claiming the dismissal was for political, religious, or racial reasons or not for the good of the service.]

[(B) If the director determines that the statement of reasons for the dismissal given by the appointing authority shows that the dismissal does not reflect discredit on the character or conduct of the employee, the director, upon request of the employee, may approve reemployment eligibility in an appropriate class or classes.

(C) For non-merit agencies that have elected to follow the provisions for appeals for certain positions provided in section 36.390, RSMo, or have failed to adopt dismissal procedures substantially similar to those provided for merit employees, the following applies:

1. No dismissal of a non-merit employee shall take effect unless, prior to the effective date of the dismissal—

A. The appointing authority gives the employee a written statement setting forth in substance why this dismissal is for the good of the service or not against the good of the service;

B. The appointing authority informs the employee of his/her appeal rights and provides the employee with a copy of the form for appeal to the Administrative Hearing Commission; and

C. The appointing authority files a copy of the statement with the director.

2. This regulation does not require that the appointing authority articulate "cause" or a reason for the employee's dismissal. Further, the terms "cause" and "for the good of the service" are not synonymous.

(D) Any regular non-merit employee who is dismissed from an agency that has elected to follow the provisions for appeals for certain positions provided in section 36.390, RSMo, or has failed to adopt dismissal procedures substantially similar to those provided for merit employees, shall have the right to appeal in writing within thirty (30) days after the effective date of the dismissal.]

(B) Employees not covered under section 36.030.1(2), RSMo do not have the right to notice, opportunity to be heard, or appeal from a dismissal and may be dismissed for no reason or any reason not prohibited by law.

(6) Resignations from the classified service shall be governed by the following provisions:

(A) Method of Resignation. To resign in good standing, an employee must give the appointing authority at least [fifteen (15)] **fourteen (14)** calendar days prior notice unless the appointing authority, because of extenuating circumstances, agrees to permit a shorter period of notice. A written resignation shall be supplied by the employee to the appointing authority[. All resignations shall be finally approved by the director as a matter of record];

[(B) Required Resignations. Any employee holding a position in the classified service shall resign his/her position prior to filing as a candidate for public office or seeking or accepting nomination for election or appointment as an official of a political party, club, or organization or serving as a member of a committee of any such group or organization; and]

[(C)](B) An employee who applies and is approved by the applicable state benefit system for long-term disability or retirement status

shall be deemed to have voluntarily resigned [(with reemployment eligibility) unless:].

[1. The appointing authority approves an application made by the employee for a leave of absence without pay pursuant to 1 CSR 20-5.020(7) based on the expectation that the employee may be rehabilitated and return to work; or

2. The employee is eligible to receive a partial disability benefit under the state's long-term disability program and the appointing authority can accommodate a part-time work schedule for the employee.]

(7) Absence Without Leave. The following provisions apply to **regular** employees who are absent from duty without appropriate authorization:

(A) A[n] **regular** employee who absents him/herself from duty without prior authorization and under conditions which are not subsequently found to justify the granting of leave under these rules, depending upon the reason for and length of the absence, may be subject to appropriate discipline as provided in these rules;

(B) If a[n] **regular** employee is dismissed for a continuing period of unauthorized absence, the circumstances of which indicate that the employee does not intend to return to duty, the notice of dismissal may allow the employee the option of submitting a resignation; and

(C) If a[n] **regular** employee requests a leave of absence without pay under these rules and the appointing authority does not find it practicable to grant leave under its normal policy in those cases, a continuing absence from duty without leave after the denial of this request will require the separation of the employee. If the employee, after being so notified, does not elect to submit a voluntary resignation, the appointing authority may separate the employee by dismissal as provided in these rules. [However, dismissals shall be without prejudice unless also based on other causes reflecting discredit on the character or conduct of the employee. If the director determines that the dismissal does not reflect discredit on the character or conduct of the employee, s/he shall approve reemployment eligibility in an appropriate class or classes for the employee so dismissed.]

(8) Furloughs of Employees in the Classified Service. An appointing authority, in accordance with these rules and procedures approved by the director and the board, may place an employee in a position subject to this law on a furlough without pay for a limited period of time whenever deemed necessary by reason of shortage of funds, or for other reasons which are outside the employee's control and which do not reflect discredit on the service of the employee. When a furlough or furloughs become necessary, the appointing authority will present a plan to the director and to the board describing why a furlough of limited duration is necessary, the functional areas that are affected, the number of employees who will need to be furloughed, and a detailed plan indicating why specific employees have been designated for furlough. Furloughs need not be for a continuous period for all employees involved. [No employee will be furloughed for more than thirty (30) working days in a twelve (12)-month period.] The furlough plan shall be submitted to the board for approval. Whenever, in the opinion of the director, there is an urgent necessity for the immediate approval of a furlough plan, the director may approve a plan until the board has an opportunity to act on the plan. Upon approval of the plan, employees to be furloughed will be given at least five (5) working days notice [and will be notified of the length of the furlough period]. [If the furlough can be ended earlier than the initial period,] Once the furlough ends, employees will be given up to forty-eight (48) hours to report. If the appointing authority determines that it is necessary to lay the employee(s) off on a permanent basis, [the provisions for layoffs described in these rules shall apply] a layoff may be conducted by the appointing authority.

AUTHORITY: sections 36.025 and 36.070, RSMo [2000] Supp. 2018. Original rule filed July 9, 1947, effective July 19, 1947. For

intervening history, please consult the Code of State Regulations. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material will be filed at a later date to be published in the Missouri Register.

**Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and
Division of Personnel
Chapter 3—Personnel Selection, Appointment,
Evaluation and Separation**

EMERGENCY AMENDMENT

1 CSR 20-3.080 General Provisions and Prohibitions. The board is deleting sections (1)–(3) and amending existing section (4).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

EMERGENCY STATEMENT: This emergency amendment incorporates and implements changes to the law effected by Senate Bill 1007 (2018), effective August 28, 2018. Emergency amendment of this rule is necessary to preserve the compelling governmental interest of successfully implementing the changes to Chapter 36, RSMo made by Senate Bill 1007 (2018) across the departments and agencies of the executive branch of Missouri state government. Provisions of the existing rule are inconsistent with the provisions of Chapter 36, RSMo, effective August 28, 2018, and must be amended to avoid confusion or improper application, avoid potential liabilities, and to ensure consistent implementation of Senate Bill 1007 (2018). A proposed amendment which covers the same material will be filed at a later date to be published in the **Missouri Register**. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the **Missouri and United States Constitutions**. The Personnel Advisory Board believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 17, 2018, becomes effective August 28, 2018, and expires February 28, 2019.

[(1) Influences other than merit are prohibited in examinations and employment. Every appointment or promotion to a position covered by the merit system law shall be made on the basis of merit determined by that person's eligibility ratings established by competitive examinations. Demotions in and dismissals from employment shall be made for cause under rules uniformly applicable to all positions of employment. No appointment, promotion, demotion, or dismissal shall be made because of favoritism, prejudice, or discrimination. Political endorsement shall not be considered in connection with any such appointment. No person shall use or promise to use, directly or indirectly, for any consideration whatsoever any official authority or influence to secure or attempt to secure for any person an appointment or advantage in appointment to any position, or an increase in pay, promotion, or other advantage in employment (see section 36.150, RSMo).

[(2) Political Activity. Employees covered by merit system provisions of the law may take part in the activities of political parties and political campaigns under the following conditions:

(A) No employee shall be a candidate for nomination or election to any partisan public office or to any nonpartisan office in conflict with the employee's duties unless such per-

son resigns, or obtains a regularly granted leave of absence from such person's position. No person elected to partisan public office, while holding office, shall be appointed to any position covered by this law;

(B) Employees may not use their official authority or influence for the purpose of interfering with the results of an election;

(C) An employee may not knowingly solicit, accept or receive a political contribution, on or off the job, from any person who is a subordinate employee of the employee;

(D) An employee may not knowingly solicit or discourage the participation in any political activity of any person who has an application for any compensation, grant, contract, ruling, license, permit, or certificate pending before the employing department of such employee or is the subject of, or a participant in, an ongoing audit, investigation, or enforcement action being carried out by the employing department of such employee;

(E) An employee may not engage in political activity—

1. While on duty;
2. In any room or building occupied in the discharge of official duties;
3. By utilizing any state resources or facilities;
4. While wearing a uniform or official insignia identifying the office or position of the employee; or
5. When using any vehicle owned or leased by the state or any agency or instrumentality of the state;

(F) No person, in any manner, shall levy or solicit any financial assistance or subscription for any political party, candidate, political fund or publication, or for any other political purpose from any employee in a position subject to the merit system portions of the state personnel law; and no employee shall act as agent in receiving or accepting any such financial contribution, subscription, or assignment of pay; and

(G) It is unlawful for any person to intimidate, threaten, command, or coerce any employee of the state to engage in, or not to engage in, any political activity, including, but not limited to, voting, or refusing to vote, for any candidate or measure in any election, making, or refusing to make, any political contribution or working, or refusing to work, on behalf of any candidate. No employee of this state shall discriminate against, discipline, or otherwise create a preference for or against any employee subject to such person's authority as a consequence of such employee's political belief or expression of such belief. Any person who violates the provisions of this section is guilty of a class three election offense, punishable by a term of imprisonment for not more than one (1) year and a fine of not more than two thousand five hundred dollars (\$2,500), or both such fine and imprisonment. Any person convicted of a violation of this section shall lose such person's position in the agency.

(3) Fraud or Obstruction. No person shall make any false statement, certificate, mark, rating, or report with regard to any test, certification, or appointment or in any matter commit or attempt to commit any fraud preventing the impartial execution of the merit system law or these rules. No person, directly or indirectly, shall give, render, pay, offer, solicit or accept any money, service or other valuable consideration for or on account of any appointment, proposed appointment, promotion, or proposed promotion to, or any advantage in, a position subject to the law or these rules. No employee of the Personnel Division, examiner, or other person shall defeat, deceive, or obstruct any person in the right to examination, eligibility certification, or appointment under the law, or furnish to any person any special or secret information for the purpose of affecting the rights or prospects of any person with respect to employment in a division of

service subject to the law. Any person who violates any provision of this section shall be guilty of a misdemeanor (see section 36.160, RSMo.)]

[(4)](1) Prohibition of Discrimination.

(A) **Unlawful /D/discrimination proscribed under Missouri law or any applicable federal law** against any person in recruitment, examination, appointment, training, promotion, retention, discipline, or any other aspect of personnel administration, because of political or religious opinions or affiliations or because of race, creed, color, national origin, ancestry, or any other non-merit factors is prohibited. Discrimination on the basis of age or sex or physical disability is prohibited except where specific age, sex, or physical requirements constitute a bona fide occupational qualification necessary to proper and efficient administration.

[(B) In any case of alleged discrimination for which a review is not provided by the Missouri Commission on Human Rights and Chapter 213, RSMo, or by other provisions of these rules, an applicant or employee who feels adversely affected in an opportunity for employment, in his/her status as an employee, or in his/her condition of employment because of this discrimination, under this rule, may appeal to the Administrative Hearing Commission for a review of the alleged discriminatory action or practice. The request for this review shall be filed by the applicant or employee in writing with the Administrative Hearing Commission within thirty (30) calendar days after the date on which the action or practice is alleged to have occurred and shall set forth in substantial detail the particulars and other information as may be required by the Administrative Hearing Commission.]

AUTHORITY: sections 36.060 and 36.070, RSMo Supp. [2010 and section 36.070, RSMo 2000] 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the **Code of State Regulations**. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material will be filed at a later date to be published in the **Missouri Register**.

**Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and
Division of Personnel**

**Chapter 4—Appeals, Investigations, Hearings and
Grievances**

EMERGENCY RESCISSION

1 CSR 20-4.010 Appeals. This rule prescribed the circumstances under which examination applicants and employees may have filed appeals with the Personnel Advisory Board and established the procedures for the hearing of those appeals.

PURPOSE: This rule is being rescinded because it is inconsistent with Chapter 36, RSMo, effective August 28, 2018.

EMERGENCY STATEMENT: This emergency rescission implements changes to the law effected by Senate Bill 1007 (2018), effective August 28, 2018. Emergency rescission of this rule is necessary to preserve the compelling governmental interest of successfully implementing the changes to Chapter 36, RSMo made by Senate Bill 1007 (2018) across the departments and agencies of the executive branch of Missouri state government. The existing rule is inconsistent with Chapter 36, RSMo, effective August 28, 2018, and must be rescinded to avoid confusion or improper application, avoid potential liabilities, and ensure consistent implementation of Senate Bill 1007 (2018).

A proposed rescission which covers the same material will be filed at a later date to be published in the **Missouri Register**. The scope of this emergency rescission is limited to the circumstances creating the emergency and complies with the protections extended in the **Missouri and United States Constitutions**. The Personnel Advisory Board believes this emergency rescission is fair to all interested persons and parties under the circumstances. This emergency rescission was filed August 17, 2018, becomes effective August 28, 2018, and expires February 28, 2019.

AUTHORITY: section 36.060, RSMo Supp. 2010 and section 36.070, RSMo 2000. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the **Code of State Regulations**. Emergency rescission filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. A proposed rescission covering this same material will be filed at a later date to be published in the **Missouri Register**.

**Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and
Division of Personnel**

**Chapter 4—Appeals, Investigations, Hearings and
Grievances**

EMERGENCY AMENDMENT

1 CSR 20-4.020 Grievance Procedures. The board is adding a new section (1) and amending existing sections (1)–(3).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

EMERGENCY STATEMENT: This emergency amendment incorporates and implements changes to the law effected by Senate Bill 1007 (2018), effective August 28, 2018. Emergency amendment of this rule is necessary to preserve the compelling governmental interest of successfully implementing the changes to Chapter 36, RSMo made by Senate Bill 1007 (2018) across the departments and agencies of the executive branch of Missouri state government. Provisions of the existing rule are inconsistent with the provisions of Chapter 36, RSMo, effective August 28, 2018, and must be amended to avoid confusion or improper application, avoid potential liabilities, and ensure consistent implementation of Senate Bill 1007 (2018). A proposed amendment which covers the same material will be filed at a later date to be published in the **Missouri Register**. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the **Missouri and United States Constitutions**. The Personnel Advisory Board believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 17, 2018, becomes effective August 28, 2018, and expires February 28, 2019.

(1) No state agency may establish a grievance procedure permitting a state employee, other than a regular employee, to grieve any discipline, suspension, demotion, notice of unacceptable conduct or conditional employment, leave denial, transfer, shift change, reprimand, or furlough however any of the same may be denominated, imposed by an appointing authority, or any employment action taken by an appointing authority that is alleged to have an adverse financial impact on a state employee or enter into an agreement with a certified bargaining unit providing for the same or any alternative dispute resolution procedure regarding the matters prohibited herein. The foregoing prohibitions shall not apply to grievance procedures alleging that one (1) of the foregoing types of employment actions was taken for a

reason prohibited by law.

[(1)](2) **Grievance Procedure Established.** The settlement of differences within the classified service between management and employees shall be provided through the establishment of an orderly grievance procedure *[in] for each [division of service subject to the State Personnel Law] position covered under section 36.030.1(2), RSMo.*

(A) The established grievance procedure in any division of service shall apply to employment conditions and related matters over which the appointing authority has complete or partial jurisdiction and for which redress is not provided by the personnel law, rules, or procedures.

(B) Notwithstanding subsection (A) of this section, an agency may enter into an agreement with a certified bargaining representative that allows for an alternative dispute resolution procedure that a represented employee may elect in lieu of the agency's established grievance procedures or the employee's right to appeal to the Administrative Hearing Commission as provided by the personnel law, rules, or procedures.

(C) Unless an agency has entered into an agreement with a certified bargaining representative that provides otherwise, the grievance procedure shall not apply in instances where the grievance involves personnel transactions or administrative decisions of the appointing authority for which the personnel law or rules provide a specific appeal to the Administrative Hearing Commission. Because the director of the Division of Personnel is not subject to an established grievance procedure, neither a grievance procedure nor alternative dispute resolution procedure may include provisions for grieving decisions made by the director under authority granted by the personnel law or regulations.

(D) The responsibility and authority of appointing authorities to create, promulgate, and enforce operational policies for the efficient and effective operation of the divisions of service is not altered by the ability of employees to use the grievance process to question the application of these policies or to seek clarifications or modifications of them.

[(2)](3) **Objectives of Grievance Settlements.** To every extent possible, the grievance procedure shall be designed to—

(A) Resolve the grievance quickly;

(B) Settle the disagreement informally at the employee-supervisor level, when possible;

(C) Correct, if possible, the cause of the grievance to prevent future similar complaints; and

(D) *[Assure]* **Promote** fair and equitable treatment of *[all]* employees and to promote harmonious relations generally among employees, supervisors, and administrative staff.

[(3)](4) **Management Responsibility.** *[Each appointing authority shall prepare and submit to the personnel director for review, for the purpose of ascertaining conformance with this rule, formal written procedures for submission of grievances by employees and for prompt and orderly consideration and determination of the grievances by supervisors and administrators. The appointing authority shall be responsible for carrying out the provisions of the grievance procedure.]*

(A) Unless an agency has entered into an agreement with a certified bargaining representative that provides for an alternative method of resolving grievances which includes subjects for which redress is provided by the personnel law, rules, or procedures, the grievance procedures of each division of service shall distinguish between issues subject to review through personnel law, rules, or procedures and other matters subject to the grievance procedure. If there are separate procedures for filing internal complaints of discrimination, sexual harassment, retaliation for grievances, or other matters, these shall also be identified.

(B) The grievance procedure shall include the following minimum provisions:

1. Except where the agency has a separate procedure as stated in subsection (3)(A), or unless the agency has entered into an agreement with a certified bargaining unit representative that provides otherwise, the procedure shall begin with the immediate supervisor and, if not resolved to the satisfaction of the grievant at the beginning or succeeding steps, shall end with the appointing authority;

2. The procedure shall require that the grievance and responses be in written form beginning at the first step, unless agreed to by both parties. A copy of all written responses will be delivered to the grievant. A copy of all written grievances and responses will be filed with the appointing authority or his/her designated representative;

3. The procedure shall include specific time frames for filing and responding to grievances at each step. The procedure may include a method of extending time frames initiated by the grievant or management, or both;

4. The procedure shall include a provision prohibiting retaliation or harassment for filing a grievance and for investigating charges of alleged retaliation or harassment. Each agency must give employees alleging retaliation for grievances an opportunity to address this allegation to a higher level than the alleged incident;

5. The procedure shall permit group as well as individual grievances;

6. The procedure shall allow the grievant reasonable time off from duty for attendance at formal grievance hearings; and

7. The procedure shall include a method for informing all employees of the existence of the grievance procedure and for providing a copy of the grievance procedure and appropriate forms to employees desiring to file a grievance.

AUTHORITY: sections 36.025 and 36.070, RSMo [2000] Supp. 2018. Original rule filed Dec. 8, 1975, effective Dec. 19, 1975. For intervening history, please consult the **Code of State Regulations**. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material will be filed at a later date to be published in the **Missouri Register**.

Title 15—ELECTED OFFICIALS

Division 30—Secretary of State

Chapter 70—Safe at Home: Address Confidentiality Program

EMERGENCY AMENDMENT

15 CSR 30-70.010 Definitions. The secretary of state is amending sections (1), (4), (5), (12), and (14), adding a new section (2), and renumbering as needed.

PURPOSE: This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.

EMERGENCY STATEMENT: The secretary of state determined that this emergency amendment is necessary to preserve a compelling governmental interest.

This emergency amendment is necessary to address statutory sections enacted in HB 1461 (2018), specifically sections 589.660 to 589.681, RSMo, which become law on August 28, 2018, and amend components of the Safe at Home program. Since 2007, the Safe at Home: Address Confidentiality Program has helped victims of domestic violence, rape, sexual assault, human trafficking, stalking, or other crimes who fear for their safety, as well as the safety of individuals residing in the same household as the victim, by authorizing the use of designated addresses for such victims, their minor children, and individuals residing with them. These services keep survivors' confidential addresses out of the hands of their assailants.

The secretary of state needs this emergency rule to ensure that the

rules associated with Safe at Home are active shortly after HB 1461 becomes law on August 28, 2018. This emergency rule provides definitions of terms for administration of the program, which will allow the secretary of state to continue operating Safe at Home effectively.

The secretary of state finds there is a compelling governmental interest, which requires this emergency action. A proposed amendment, which covers the same material, is published in this issue of the *Missouri Register*. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the *Missouri and United States Constitutions*. The secretary of state believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 23, 2018, becomes effective September 2, 2018, and expires February 28, 2019.

(1) Address—A residential street address, school address, or work address of a *[person, as specified on the person's application to be a]* Safe at Home Program participant.

(2) Address Confidentiality Program—A program to protect victims of domestic violence, rape, sexual assault, human trafficking, stalking, or other crimes who fear for their safety, as well as the safety of individuals residing in the same household as the victim, by authorizing the use of designated addresses for such victims, their minor children, and individuals residing with them.

[(2)](3) Authorization card/letter—Card or letter issued by the secretary of state to a Safe at Home Program participant upon certification to the Safe at Home Program, which includes the Safe at Home Program participant's name, authorization code, voter code, designated address, signature, and certification expiration date.

[(3)](4) Authorization code—A number assigned to a Safe at Home Program participant upon acceptance into the Safe at Home Program.

[(4)](5) Application—Standard application form provided by the secretary of state which must be completed by an applicant to the Safe at Home Program *[with approval of]* facilitated by an application assistant as defined by section 589.663, RSMo.

[(5)](6) Application assistant—An employee or volunteer of a *[state or local]* government agency, or of a nonprofit program that provides counseling, referral, shelter, or other specialized service to victims of domestic violence, rape, sexual assault, human trafficking, *[or]* stalking, or other crimes and who has been designated by the respective agency or program, and who has been trained and registered by the secretary of state to assist individuals in the completion of the Safe at Home Program participation applications.

[(6)](7) Certification—The process by which an applicant is determined eligible to participate in the Safe at Home Program.

[(7)](8) Designated address—The address assigned to a Safe at Home Program participant by the secretary.

[(8)](9) Mailing address—An address that is recognized for delivery by the United States Postal Service.

[(9)](10) Program—The Safe at Home: Address Confidentiality Program established in section 589.663, RSMo.

[(10)](11) Program manager—Employee of the Office of the Secretary of State designated by the secretary to administer the Safe at Home Program pursuant to sections 589.660–589.681, RSMo.

[(11)](12) Program participant—A person certified by the secretary of state as eligible to participate in the Safe at Home Program.

[(12)](13) Qualified agency—A *[state or local]* government agency or nonprofit program that provides counseling, referral, shelter, or other specialized service to victims of domestic *[abuse]* violence, rape, sexual assault, human trafficking, *[or]* stalking, or other crimes.

[(13)](14) Secretary—The secretary of state. This may also include the secretary of state's office and the secretary's designee.

[(14)](15) Voter code—A *[number]* code assigned to a Safe at Home Program participant upon acceptance into the Safe at Home Program which is to be used for identification purposes when registering to vote or when voting.

AUTHORITY: section 589.681, RSMo 2016. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29, 2008. Emergency amendment filed Sept. 9, 2016, effective Sept. 19, 2016, expired March 17, 2017. Amended: Filed Sept. 9, 2016, effective March 30, 2017. Emergency amendment filed Aug. 23, 2018, effective Sept. 2, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material is published in this issue of the *Missouri Register*.

Title 15—ELECTED OFFICIALS

Division 30—Secretary of State

Chapter 70—Safe at Home: Address Confidentiality Program

EMERGENCY AMENDMENT

15 CSR 30-70.020 Application Assistant Training, Registration, and Renewal. The secretary of state is amending sections (2), (4), and (5).

PURPOSE: This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.

EMERGENCY STATEMENT: The secretary of state determined that this emergency amendment is necessary to preserve a compelling governmental interest.

This emergency amendment is necessary to address statutory sections enacted in HB 1461 (2018), specifically sections 589.660 to 589.681, RSMo, which become law on August 28, 2018, and amend components of the Safe at Home program. Since 2007, the Safe at Home: Address Confidentiality Program has helped victims of domestic violence, rape, sexual assault, human trafficking, stalking, or other crimes who fear for their safety, as well as the safety of individuals residing in the same household as the victim, by authorizing the use of designated addresses for such victims, their minor children, and individuals residing with them. These services keep survivors' confidential addresses out of the hands of their assailants.

The secretary of state needs this emergency amendment to ensure that the rules associated with Safe at Home are active shortly after HB 1461 becomes law on August 28, 2018. This emergency rule describes the manner and process for application and registration to the program by application assistants, which will allow the secretary of state to continue operating Safe at Home effectively.

The secretary of state finds there is a compelling governmental interest, which requires this emergency action. A proposed amendment, which covers the same material, is published in this issue of the *Missouri Register*. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the *Missouri and United States Constitutions*. The secretary of state believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 23, 2018, becomes effective September 2, 2018, and expires February 28, 2019.

(2) The application assistant may only be registered when the prospective application assistant—

(A) Is *[a service provider or works]* **an employee or volunteer** with a qualified agency and can *[demonstrate]* **confirm** to the secretary relevant qualifications to work with victims of domestic *[abuse]* **violence**, rape, sexual assault, human trafficking, *[or]* stalking, **or other crimes**;

(C) Completes an *[application for prospective application assistants on a form]* **application assistant agreement form** provided by the secretary, *which includes, but is not limited to, the applicant's name, service provider or agency, address of service provider or agency, telephone number of service provider or agency, supervisor's name, and relevant qualifications*. The application assistant *[application]* **agreement form**, 2018, incorporated herein by reference, is published by the Missouri Secretary of State, PO Box 1767, Jefferson City, MO 65102-1767. This form does not include any amendments or additions. The form is available at the secretary of state's office or may be obtained by email to safeathome@sos.mo.gov or by mailing a written request to Safe at Home, PO Box 1409, Jefferson City, MO 65102-1409;

(4) The application assistant shall agree not to discriminate against any client, or potential program participant, *because of race, creed, color, national origin, gender, sexual orientation, age, or mental, physical, or sensory disability*) **pursuant to Missouri law**.

(5) The application assistant performing under this contract is not deemed to be an employee of the secretary or an agent of the secretary in any manner whatsoever. The application assistant will not hold *[herself/himself]* **oneself** out as, nor claim to be an officer or employee of the secretary or of the state of Missouri simply *[because she/he is a]* **by holding the title of** program application assistant and will not make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the secretary or of the state of Missouri.

AUTHORITY: section 589.681, RSMo 2016. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29, 2008. Emergency amendment filed Sept. 9, 2016, effective Sept. 19, 2016, expired March 17, 2017. Amended: Filed Sept. 9, 2016, effective March 30, 2017. Emergency amendment filed Aug. 23, 2018, effective Sept. 2, 2018, expires Feb 28, 2019. A proposed amendment covering this same material is published in this issue of the Missouri Register.

Title 15—ELECTED OFFICIALS
Division 30—Secretary of State
Chapter 70—Safe at Home: Address Confidentiality
Program

EMERGENCY AMENDMENT

15 CSR 30-70.030 Program Participant Application and Certification Process. The secretary of state is amending sections (1) and (3)–(7).

PURPOSE: This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.

EMERGENCY STATEMENT: The secretary of state determined that this emergency amendment is necessary to preserve a compelling governmental interest.

This emergency amendment is necessary to address statutory sections enacted in HB 1461 (2018), specifically sections 589.660 to 589.681, RSMo, which become law on August 28, 2018, and amend components of the Safe at Home program. Since 2007, the Safe at

Home: Address Confidentiality Program has helped victims of domestic violence, rape, sexual assault, human trafficking, stalking, or other crimes who fear for their safety, as well as the safety of individuals residing in the same household as the victim, by authorizing the use of designated addresses for such victims, their minor children, and individuals residing with them. These services keep survivors' confidential addresses out of the hands of their assailants.

The secretary of state needs this emergency amendment to ensure that the rules associated with Safe at Home are active shortly after HB 1461 becomes law on August 28, 2018. This emergency rule describes the manner and process for application and certification to the program by prospective participants, which will allow the secretary of state to continue operating Safe at Home effectively.

The secretary of state finds there is a compelling governmental interest, which requires this emergency action. A proposed amendment, which covers the same material, is published in this issue of the Missouri Register. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the Missouri and United States Constitutions. The secretary of state believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 23, 2018, becomes effective September 2, 2018, and expires February 28, 2019.

(1) **An applicant to the program** *[applicant]* shall complete and sign the standard application form provided by the secretary and provide all the information required under section 589.663 RSMo and these rules. The standard application form shall include, but not be limited to, the *[application preparation]* date **the application was prepared**; the applicant's signature; and the signature and registration number of the application assistant who assisted the applicant in applying to become a program participant, as provided in section 589.663 RSMo; a designation of the secretary as agent for purposes of service of process and for receipt of first-class mail, legal documents, and certified mail; a *[sworn]* **signed statement** *[by]* **that** the applicant *[that she/he]* has good reason to believe that *[she/he]* **the applicant** is a victim *[of domestic violence, rape, sexual assault, human trafficking, or stalking,]* **as defined by the statute or resides in the same household as a victim and** *[that she/he]* fears *[further violent acts from his or her assailant]* **future harm**; *[the]* **a mailing address** where the applicant may be contacted by the secretary and the telephone number or numbers where the applicant may be called by the secretary; and *[any]* **one (1) or more address(es)** that the applicant requests not be disclosed for the reason that disclosure will jeopardize the applicant's safety or increase the risk of violence to the applicant or members of the applicant's household. The applicant shall be provided the option to sign a form authorizing the secretary, or the secretary's designee, to open and review legal documents addressed to the program participant at the designated address, including, but not limited to, summonses, writs, demands, notices, or service of process that are delivered by personal service, certified mail, or United States Postal Service before forwarding such documents to the participant, to enable the secretary to notify the participant if an immediate response is required from the participant. The applicant may attach any relevant supporting documentation such as police reports or court documents **to the application**. The program participant application form, *[2007]* **2018**, incorporated herein by reference, is published by the Missouri Secretary of State, PO Box 1767, Jefferson City, MO 65102-1767. This form does not include any amendments or additions. The form is available at the secretary of state's office or may be obtained by email to safeathome@sos.mo.gov or by mailing a written request to Safe at Home, PO Box 1409, Jefferson City, MO 65102-1409.

(3) The application assistant who assists the applicant shall forward by first-class mail or by facsimile transmission (FAX) the completed application to the program manager of the secretary within twenty-four (24) hours of completion. If the application is forwarded by FAX

the application assistant shall also mail the original application to the secretary. The application assistant shall not *(make or)* keep a copy of the **completed** application. The secretary shall provide return envelopes and a FAX number to application assistants to expedite return of the program applications.

(4) A properly completed application shall be effective on the day that it is certified by the program manager. The program manager shall, within five (5) **business** days of receipt of a completed application, either certify the applicant for participation in the program or notify the applicant of the reason(s) why the applicant was not certified.

(5) An individual who is certified as a program participant shall be issued an authorization card/letter which includes *(her/his)* the **participant's** name, authorization code, designated address, voter code, signature, and certification expiration date immediately upon certification by the program manager.

(6) The term of a program participant's certification shall be four (4) years following the *(effective)* **certification** date of *(her/his)* the application unless the certification is withdrawn **by the participant** or *(canceled)* **by the secretary** before that date pursuant to section 589.666, RSMo or these rules. The program manager shall send a program participant notification of *(lapsed)* **an expiring** certification and a *(reapplication)* **renewal** form not later than four (4) weeks prior to the expiration of the program participant's certification.

(7) If there is a change in the program participant's name, mailing address, or other address from the one (1) listed on the application, the program participant shall notify the program manager of such change within ten (10) days of the change on a form prescribed by the secretary.

AUTHORITY: section 589.681, RSMo 2016. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29, 2008. Emergency amendment filed Sept. 9, 2016, effective Sept. 19, 2016, expired March 17, 2017. Amended: Filed Sept. 9, 2016, effective March 30, 2017. Emergency amendment filed Aug. 23, 2018, effective Sept. 2, 2018, expires Feb 28, 2019. A proposed amendment covering this same material is published in this issue of the Missouri Register.

Title 15—ELECTED OFFICIALS

Division 30—Secretary of State

Chapter 70—Safe at Home: Address Confidentiality Program

EMERGENCY AMENDMENT

15 CSR 30-70.040 Cancellation of Program Certification. The secretary of state is amending sections (1), (2), (4), and (5).

PURPOSE: This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.

EMERGENCY STATEMENT: The secretary of state determined that this emergency amendment is necessary to preserve a compelling governmental interest.

This emergency amendment is necessary to address statutory sections enacted in HB 1461 (2018), specifically sections 589.660 to 589.681, RSMo, which become law on August 28, 2018, and amend components of the Safe at Home program. Since 2007, the Safe at Home: Address Confidentiality Program has helped victims of domestic violence, rape, sexual assault, human trafficking, stalking, or other crimes who fear for their safety, as well as the safety of indi-

viduals residing in the same household as the victim, by authorizing the use of designated addresses for such victims, their minor children, and individuals residing with them. These services keep survivors' confidential addresses out of the hands of their assailants.

The secretary of state needs this emergency rule to ensure that the rules associated with Safe at Home are active shortly after HB 1461 becomes law on August 28, 2018. This emergency amendment describes the manner and process for cancellation of certification to the program, which will allow the secretary of state to continue operating Safe at Home effectively.

The secretary of state finds there is a compelling governmental interest, which requires this emergency action. A proposed amendment, which covers the same material, is published in this issue of the Missouri Register. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the Missouri and United States Constitutions. The secretary of state believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 23, 2018, becomes effective September 2, 2018, and expires February 28, 2019.

(1) Program certification shall be canceled if any of the following occur:

(A) The program participant fails to notify the program manager in writing signed by the participant of a change in the program participant's name or mailing address within ten (10) business days of the change; or

(B) *(Any one of the cancellation conditions provided for by section 589.666, RSMo.)* **The participant relocates outside of the state of Missouri; or**

(C) **The applicant or program participant violates subdivision (2) of section 589.663.**

(2) Upon notification of cancellation of *(her/his)* **a participant's** program certification, the program participant shall immediately destroy *(their)* **the** authorization card/letter by cutting it into at least two (2) pieces and returning the pieces to the program manager.

(4) A program participant whose certification *(was)* **has been** canceled *(for failure to inform the program manager of a change of name or mailing address)*, **withdrawn, or expired** may reapply for certification.

(5) The secretary shall not make a former program participant's address available for inspection or copying except as provided for by sections **589.664**, 589.672, and 589.675, RSMo.

AUTHORITY: section 589.681, RSMo [Supp. 2007] 2016. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29, 2008. Emergency amendment filed Aug. 23, 2018, effective Sept. 2, 2018, expires Feb 28, 2019. A proposed amendment covering this same material is published in this issue of the Missouri Register.

Title 15—ELECTED OFFICIALS

Division 30—Secretary of State

Chapter 70—Safe at Home: Address Confidentiality Program

EMERGENCY AMENDMENT

15 CSR 30-70.050 Exercise of Program Participant's Privileges. The secretary of state is amending sections (1)–(6).

PURPOSE: This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.

EMERGENCY STATEMENT: *The secretary of state determined that this emergency amendment is necessary to preserve a compelling governmental interest.*

This emergency amendment is necessary to address statutory sections enacted in HB 1461 (2018), specifically sections 589.660 to 589.681, RSMo, which become law on August 28, 2018, and amend components of the Safe at Home program. Since 2007, the Safe at Home: Address Confidentiality Program has helped victims of domestic violence, rape, sexual assault, human trafficking, stalking, or other crimes who fear for their safety, as well as the safety of individuals residing in the same household as the victim, by authorizing the use of designated addresses for such victims, their minor children, and individuals residing with them. These services keep survivors' confidential addresses out of the hands of their assailants.

The secretary of state needs this emergency amendment to ensure that the rules associated with Safe at Home are active shortly after HB 1461 becomes law on August 28, 2018. This emergency amendment describes the manner and process of exercise of program participant privileges, which will allow the secretary of state to continue operating Safe at Home effectively.

The secretary of state finds there is a compelling governmental interest, which requires this emergency action. A proposed amendment, which covers the same material, is published in this issue of the Missouri Register. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the Missouri and United States Constitutions. The secretary of state believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 23, 2018, becomes effective September 2, 2018, and expires February 28, 2019.

(1) A program participant shall request that a court or *[state or local]* **government** agency use the designated address assigned by the secretary as *[her/his]* **the participant's** address at the time of creation of any new record.

(2) A program participant shall show *[her or his]* **the** authorization card/letter to the court or *[state or local]* **government** agency official creating a new record and request address confidentiality through use of the designated address *[in lieu of her/his address]*. The designated address shall appear on the program participant's authorization card/letter.

(3) Authorized court or *[state or local]* **government** agency personnel may make a file photocopy of the authorization card/letter and shall immediately return the authorization card/letter to the program participant.

(4) A court or *[state or local]* **government** agency shall accept the designated address unless the agency has received a written record disclosure determination from the secretary under section 589.669 or 589.672, RSMo and these rules.

(5) A court or *[state or local]* **government** agency shall not question the program participant about the details or circumstances of *[her/his]* **the participant's** inclusion in the program. Rather, the court or agency shall accept the determination made by the secretary that *[she/he]* **the participant** is a certified program participant.

(6) Authorized court or *[state or local]* **government** agency personnel may request verification from the secretary of a program participant's residency in a geographic service district where such information is necessary to determine eligibility for agency services for the program participant or the participant's minor children, including but not limited to, the verification of the participant's residence in a school or library district. Such requests shall be made in writing to the secretary of state and **include the participant's name, authorization number, and the identified geographic area or service**

district where the participant must reside to receive services from the agency, or the request may be made on a form prescribed by the secretary. The secretary may respond verbally to such requests and confirm residency in the district without disclosing the program participant's address.

AUTHORITY: *section 589.681, RSMo [Supp. 2007] 2016. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29, 2008. Emergency amendment filed Aug. 23, 2018, effective Sept. 2, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material is published in this issue of the Missouri Register.*

Title 15—ELECTED OFFICIALS
Division 30—Secretary of State
Chapter 70—Safe at Home: Address Confidentiality Program

EMERGENCY AMENDMENT

15 CSR 30-70.060 Service of Process. The secretary of state is amending section (2).

PURPOSE: *This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.*

EMERGENCY STATEMENT: *The secretary of state determined that this emergency amendment is necessary to preserve a compelling governmental interest.*

This emergency amendment is necessary to address statutory sections enacted in HB 1461 (2018), specifically sections 589.660 to 589.681, RSMo, which become law on August 28, 2018, and amend components of the Safe at Home program. Since 2007, the Safe at Home: Address Confidentiality Program has helped victims of domestic violence, rape, sexual assault, human trafficking, stalking, or other crimes who fear for their safety, as well as the safety of individuals residing in the same household as the victim, by authorizing the use of designated addresses for such victims, their minor children, and individuals residing with them. These services keep survivors' confidential addresses out of the hands of their assailants.

The secretary of state needs this emergency rule to ensure that the rules associated with Safe at Home are active shortly after HB 1461 becomes law on August 28, 2018. This emergency amendment describes the manner and process for service of process, which will allow the secretary of state to continue operating Safe at Home effectively.

The secretary of state finds there is a compelling governmental interest, which requires this emergency action. A proposed amendment, which covers the same material, is published in this issue of the Missouri Register. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the Missouri and United States Constitutions. The secretary of state believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 23, 2018, becomes effective September 2, 2018, and expires February 28, 2019.

(2) Service on the secretary of any such summons, writ, demand, notice, or process shall be made by mailing to *[the designated address]* **Safe at Home - PO Box 1409, Jefferson City, MO, 65102** or by **hand** delivering to the secretary *[at her/his office]*, located at 600 West Main Street, Jefferson City, *[Missouri]* **MO, 65101**, two (2) copies of the summons, writ, notice, demand, or process.

AUTHORITY: *section 589.681, RSMo [Supp. 2007] 2016. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29,*

2008. Emergency amendment filed Aug. 23, 2018, effective Sept. 2, 2018, expires Feb 28, 2019. A proposed amendment covering this same material is published in this issue of the *Missouri Register*.

Title 15—ELECTED OFFICIALS

Division 30—Secretary of State

Chapter 70—Safe at Home: Address Confidentiality Program

EMERGENCY AMENDMENT

15 CSR 30-70.070 Program Participant Renewal. The secretary of state is amending sections (1)–(3).

PURPOSE: This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.

EMERGENCY STATEMENT: The secretary of state determined that this emergency amendment is necessary to preserve a compelling governmental interest.

This emergency amendment is necessary to address statutory sections enacted in HB 1461 (2018), specifically sections 589.660 to 589.681, RSMo, which become law on August 28, 2018, and amend components of the Safe at Home program. Since 2007, the Safe at Home: Address Confidentiality Program has helped victims of domestic violence, rape, sexual assault, human trafficking, stalking, or other crimes who fear for their safety, as well as the safety of individuals residing in the same household as the victim, by authorizing the use of designated addresses for such victims, their minor children, and individuals residing with them. These services keep survivors' confidential addresses out of the hands of their assailants.

The secretary of state needs this emergency amendment to ensure that the rules associated with Safe at Home are active shortly after HB 1461 becomes law on August 28, 2018. This emergency amendment describes the manner and process for program participant certification renewal, which will allow the secretary of state to continue operating Safe at Home effectively.

The secretary of state finds there is a compelling governmental interest, which requires this emergency action. A proposed amendment, which covers the same material, is published in this issue of the *Missouri Register*. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the *Missouri* and *United States Constitutions*. The secretary of state believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 23, 2018, becomes effective September 2, 2018, and expires February 28, 2019.

(1) A program participant may renew [her/his] program participation by filing a properly completed renewal form with the program manager. The renewal form shall be sent to the participant with the notification of lapsing certification required by section 589.663, RSMo and these rules at least four (4) weeks before the expiration of the participant's current certification.

(2) The program manager shall certify a program participant, who has filed a properly completed certification renewal form, to participate in the program for an additional four- (4-)/- year term unless the certification is withdrawn or canceled before that date. The renewal need only be signed by the participant and need not be made before an application assistant.

(3) Upon receipt of a properly completed renewal form, the program manager shall issue to the program participant a new authorization card/letter which includes the program participant's name, authorization code, voter code, designated address, signature, and new certification expiration date. Upon receipt of the new authorization

card/letter, the participant shall destroy [her/his] the expired card.

AUTHORITY: section 589.681, RSMo [Supp. 2007] 2016. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29, 2008. Emergency amendment filed Aug 23, 2018, effective Sept. 2, 2018, expires Feb 28, 2019. A proposed amendment covering this same material is published in this issue of the *Missouri Register*.

Title 15—ELECTED OFFICIALS

Division 30—Secretary of State

Chapter 70—Safe at Home: Address Confidentiality Program

EMERGENCY AMENDMENT

15 CSR 30-70.080 Agency Disclosure Request. The secretary of state is amending sections (1), (2), (5), and (6).

PURPOSE: This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.

EMERGENCY STATEMENT: The secretary of state determined that this emergency amendment is necessary to preserve a compelling governmental interest.

This emergency amendment is necessary to address statutory sections enacted in HB 1461 (2018), specifically sections 589.660 to 589.681, RSMo, which become law on August 28, 2018, and amend components of the Safe at Home program. Since 2007, the Safe at Home: Address Confidentiality Program has helped victims of domestic violence, rape, sexual assault, human trafficking, stalking, or other crimes who fear for their safety, as well as the safety of individuals residing in the same household as the victim, by authorizing the use of designated addresses for such victims, their minor children, and individuals residing with them. These services keep survivors' confidential addresses out of the hands of their assailants.

The secretary of state needs this emergency amendment to ensure that the rules associated with Safe at Home are active shortly after HB 1461 becomes law on August 28, 2018. This emergency amendment describes the manner and process for agency disclosure requests, which will allow the secretary of state to continue operating Safe at Home effectively.

The secretary of state finds there is a compelling governmental interest, which requires this emergency action. A proposed amendment, which covers the same material, is published in this issue of the *Missouri Register*. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the *Missouri* and *United States Constitutions*. The secretary of state believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 23, 2018, becomes effective September 2, 2018, and expires February 28, 2019.

(1) [An] The director or equivalency of a government agency or the designee of the director or equivalency requesting disclosure of a program participant's address [or of a category of participants or records] under sections 589.669 and 589.672, RSMo, must [provide in writing to the secretary:]—

(A) Provide the following information in writing to the secretary:

[(A)]1. Identification of the statute or administrative rule which demonstrates the agency's bona fide requirement and authority for the use of the address and mailing address of an individual or individuals;

[(B)]2. Identification [and description of the specific record or record series for which disclosure] of the specific program participant whose address is requested;

[(C)]3. Identification of the individuals who will have access to the record or records; and

[(D)]4. An explanation of why the agency cannot meet its statutory or administrative obligations by changing its procedures or rules./; or

(B) Submit the request on a form prescribed by the secretary.

(2) The secretary shall *[accept and]* review an agency's request for disclosure. The secretary shall **attempt to** notify the program participant of the request for disclosure using the **last known** contact information *[provided in]* of the participant/*'s program application]*.

(5) If the secretary determines that an agency has a bona fide statutory or administrative requirement for the use of a program participant's address *[and mailing address information]* and that the address *[and mailing address information]* will be used only for those statutory and administrative purposes, the secretary may issue a written disclosure order for the agency. The secretary shall inform the program participant of the disposition of the request for disclosure using the **last known** contact information *[provided in the participant's program application]*. When granting disclosure, the secretary may include:

(6) When a program participant requests use of the designated address in a record, and the agency has received a disclosure order for that record/:] **from the secretary—**

AUTHORITY: section 589.681, RSMo [Supp. 2007] 2016. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29, 2008. Emergency amendment filed Aug. 23, 2018, effective Sept. 2, 2018, expires Feb 28, 2019. A proposed amendment covering this same material is published in this issue of the Missouri Register.

Title 15—ELECTED OFFICIALS
Division 30—Secretary of State
Chapter 70—Safe at Home: Address Confidentiality
Program

EMERGENCY AMENDMENT

15 CSR 30-70.090 Disclosure to Law Enforcement. The secretary of state is amending sections (1), (2), (4), and (5).

PURPOSE: This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.

EMERGENCY STATEMENT: The secretary of state determined that this emergency amendment is necessary to preserve a compelling governmental interest.

This emergency amendment is necessary to address statutory sections enacted in HB 1461 (2018), specifically sections 589.660 to 589.681, RSMo, which become law on August 28, 2018, and amend components of the Safe at Home program. Since 2007, the Safe at Home: Address Confidentiality Program has helped victims of domestic violence, rape, sexual assault, human trafficking, stalking, or other crimes who fear for their safety, as well as the safety of individuals residing in the same household as the victim, by authorizing the use of designated addresses for such victims, their minor children, and individuals residing with them. These services keep survivors' confidential addresses out of the hands of their assailants.

The secretary of state needs this emergency amendment to ensure that the rules associated with Safe at Home are active shortly after HB 1461 becomes law on August 28, 2018. This emergency amendment describes the manner and process for disclosure to law enforcement, which will allow the secretary of state to continue operating Safe at Home effectively.

The secretary of state finds there is a compelling governmental interest, which requires this emergency action. A proposed amendment, which covers the same material, is published in this issue of the Missouri Register. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the Missouri and United States Constitutions. The secretary of state believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 23, 2018, becomes effective September 2, 2018, and expires February 28, 2019.

(1) A law enforcement *[officer]* agency requesting a program participant's address *[or mailing address]* under section 589.672, RSMo, must provide the request to the secretary. *[The secretary may accept a verbal request upon the secretary's determination that an emergency exists that requires immediate disclosure or may require a request to be in writing. The request must contain:]* **The law enforcement agency must—**

(A) Provide the following information in writing to the secretary:

[(A)]1. The reason the address is required by that law enforcement officer or agency;

[(B)]2. Identification *[and description of the specific record or record series for which the exemption]* of the **specific program participant whose address** is requested;

[(C)]3. Identification of the individuals who will have access to the record;

[(D)]4. An explanation of why the law enforcement agency cannot meet its obligations by changing its procedures or rules; **and**

[(E)]5. Identification of the requesting individual's direct supervisor and contact information for that supervisor; *[and]* **or**

[(F) *In the case of a verbal request, the circumstances justifying a determination that an emergency exists.]*

(B) In the event of an emergency that requires immediate disclosure, as determined by the secretary, verbally provide all of the requirements of (1)(A)1.–5. as well as the emergency circumstances that necessitate the immediate disclosure of information; or

(C) Submit the request on a form prescribed by the secretary.

(2) The secretary shall review the request. The secretary shall **attempt to** notify the program participant of the request for disclosure using the **last known** contact information *[provided in]* of the participant/*'s program application]*.

(4) If the secretary determines that a law enforcement *[officer or]* agency has a bona fide requirement for the use of a participant's address *[or mailing address information]* and that the address *[or mailing address information]* will be used only for the purpose of satisfying that requirement, the secretary may issue a written or verbal disclosure order for the law enforcement agency. A written record shall be maintained of the facts relating to a verbal order. The secretary shall inform the program participant of the disposition of the request for disclosure using the **last known** contact information *[provided in]* of the participant/*'s program application]*. When granting the request, the secretary may include:

(5) When a program participant requests use of the designated address in a record, and the law enforcement *[officer or]* agency has received a written disclosure order for that record/:] **from the secretary—**

(A) The law enforcement *[officer or]* agency shall immediately provide a copy of the written order to the requesting program participant; and

(B) The law enforcement *[officer or]* agency shall notify the program manager of the occurrence and denial of the program participant's request.

AUTHORITY: section 589.681, RSMo [Supp. 2007] 2016. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29, 2008. Emergency amendment filed Aug. 23, 2018, effective Sept. 2, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material is published in this issue of the *Missouri Register*.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2040—Office of Athletics
Chapter 2—Licenses and Permits**

EMERGENCY AMENDMENT

20 CSR 2040-2.011 Licenses. The office is amending sections (1), (3)–(5), and (7)–(8).

PURPOSE: This emergency amendment is establishing fees for new license types as prescribed in House Bill 1388 signed into law and effective August 28, 2018.

EMERGENCY STATEMENT: This emergency amendment is necessary because after August 28, 2018 when House Bill 1388 became effective, promoters in Missouri will not be able to promote amateur mixed martial arts and kickboxing until the office collects a license fee and licenses all individual contestants and promoters (small businesses).

House Bill 1388 eliminated amateur sanctioning groups from sanctioning amateur mixed martial arts and kickboxing events in the state of Missouri. Only the Missouri Office of Athletics has legal authority after August 28, 2018 to regulate those types of events. Without proper authority to collect fees, the office cannot regulate amateur sports as required by House Bill 1388.

Several promoters are currently contracted with venues in the state of Missouri to provide amateur shows shortly after August 28, 2018, the failure of this emergency amendment going into effect, will prevent promoters (small businesses) in the state of Missouri from promoting amateur type of events until such time that the office can legally collect license fees.

The other changes in this rule are necessary because House Bill 1388 deregulates licensure for announcers and managers; therefore, the authority to collect a fee is being eliminated. A few of the other changes in the rule would normally be handled through the normal rulemaking process, but since this rule is being considered for emergency rulemaking, all changes that are being considered have been placed in the rule.

As a result, the Missouri Office of Athletics finds that there is a compelling governmental interest that requires this emergency action. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the *Missouri* and *United States Constitutions*. The Missouri Office of Athletics believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 28, 2018, becomes effective September 7, 2018, and expires March 5, 2019.

(1) All contestants, referees, judges, [managers,] seconds, physicians, timekeepers, promoters, and matchmakers[, and announcers] must apply for and submit the proper fee to be issued a license. All contestants, referees, judges, [managers,] seconds, physicians, timekeepers, promoters, and matchmakers[, and announcers] must be issued a license before participating in a contest.

(3) An applicant for a professional boxing, professional wrestling, professional kickboxing, [or] professional full-contact karate, **professional mixed martial arts, and amateur mixed martial arts** contestant license shall submit to any medical examination or testing

ordered by the office.

(4) Each contestant shall consistently use the same name in contests and provide the office with the contestant's legal name and the ring name, if any, to be used in a professional boxing, professional wrestling, professional kickboxing, [or] professional full-contact karate, **professional mixed martial arts, and amateur mixed martial arts** bout. The inspector may require all contestants to present photo identification prior to competing in the contest.

(5) Licensees must comply with all applicable federal regulations governing professional boxing, professional wrestling, professional kickboxing, [and] professional full-contact karate, **professional mixed martial arts, and amateur mixed martial arts**.

(7) The following is a schedule of fees for initial licensure and renewal:

(B) Promoter—Amateur	\$400.00
[(B)](C) Contestant—Professional	\$ 40.00
(D) Contestant—Amateur	\$ 30.00
[(C)](E) Referee—Professional	\$ 50.00
[(D)](F) Judge—Professional	\$ 50.00
[(E)](G) Matchmaker	\$200.00
[(F) Manager	\$ 100.00]
[(G)](H) Second	\$ 20.00
[(H) Announcer	\$ 20.00]

(8) The following is a schedule of fees for federal identification cards:

(A) Initial and duplicate federal identification card	\$15.00
[(B) Duplicate federal identification card	\$ 10.00]

AUTHORITY: section 317.006, RSMo [2016] Supp. 2018. This rule originally filed as 4 CSR 40-2.011. Original rule filed April 30, 1982, effective Sept. 11, 1982. For intervening history, please consult the *Code of State Regulations*. Emergency amendment filed Aug. 28, 2018, effective Sept. 7, 2018, expires March 5, 2019. A proposed amendment covering this same material is published in this issue of the *Missouri Register*.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2040—Office of Athletics
Chapter 2—Licenses and Permits**

EMERGENCY AMENDMENT

20 CSR 2040-2.021 Permits. The office is amending section (2) and adding new section (6).

PURPOSE: This emergency amendment is establishing fees for new license types as prescribed in House Bill 1388 signed into law to be effective August 28, 2018.

EMERGENCY STATEMENT: This emergency amendment is necessary because after August 28, 2018, promoters in Missouri will not be able to promote amateur mixed martial arts and kickboxing until such times that the office may collect a permit fee from promoters (small businesses) to secure dates for their events.

House Bill 1388 eliminated amateur sanctioning groups from sanctioning amateur mixed martial arts and kickboxing events in the state of Missouri. Only the Missouri Office of Athletics has legal authority after August 28, 2018 to regulate those types of events. Without proper authority to collect permit fees, the office cannot regulate amateur sports.

Several promoters are currently contracted with venues in the state of Missouri to provide amateur shows shortly after August 28, 2018, the failure of this emergency amendment going into effect, will prevent promoters (small businesses) in the state of Missouri from promoting amateur type of events until such time that the office can legally collect permit fees.

As a result, the Missouri Office of Athletics finds that there is a compelling governmental interest that requires this emergency action. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the *Missouri and United States Constitutions*. The Missouri Office of Athletics believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 28, 2018, becomes effective September 7, 2018, and expires March 5, 2019.

(2) Fees for [boxing and] professional boxing, professional kick-boxing, professional full-contact karate, professional mixed martial arts, and amateur mixed martial arts permits are twenty-five dollars (\$25) per contest, per day. Professional and amateur combined events permit fee is twenty-five dollars (\$25) per contest, per day. Fees for wrestling permits are one hundred fifty dollars (\$150) per contest, per day.

(6) All permit fees are non-refundable.

AUTHORITY: sections 317.006 and 317.011.1, RSMo [2016] Supp. 2018. This rule originally filed as 4 CSR 40-2.021. Original rule filed April 30, 1982, effective Sept. 11, 1982. For intervening history, please consult the Code of State Regulations. Emergency amendment filed Aug. 28, 2018, effective Sept. 7, 2018, expires March 5, 2019. A proposed amendment covering this same material is published in this issue of the Missouri Register.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2150—State Board of Registration for the
Healing Arts
Chapter 5—General Rules**

EMERGENCY AMENDMENT

20 CSR 2150-5.025 Administration of Vaccines Per Protocol. The board is amending all sections of the rule.

PURPOSE: This amendment eliminates unnecessary restrictions/requirements and updates/clarifies requirements for pharmacists immunizing by protocol.

*EMERGENCY STATEMENT: Pursuant to section 338.010.7, RSMo the Boards of Healing Arts and Pharmacy are charged with jointly promulgating rules regulating the use of protocols for prescription orders for medication therapy services and administration of viral influenza vaccines. The purpose of this amendment is to eliminate burdensome/unnecessary rule requirements that reportedly hindered pharmacist immunization activities and decrease patient access to immunization services for the upcoming flu season. Furthermore, this emergency amendment limits its scope to the circumstances creating the emergency and complies with the protections extended by the *Missouri and United States Constitutions*. By eliminating duplicate, unnecessary, or burdensome provisions/requirements and geographical restrictions, Missouri citizens will have improved access to care. This increased access is particularly relevant given widespread influenza cases in the state of Missouri and nationwide in recent years. The proposed language in this emergency amendment would*

protect the public health, safety, and welfare by ensuring safe and proper medication therapy services and immunization practices while increasing patient access to care. Missouri citizens will benefit from improved continuity of care, improved access, and have more choices on where to receive these services. This emergency rule is limited to medication therapy services and immunizations that pharmacists may administer pursuant to written protocols from a physician. The normal rulemaking process would prevent the elimination of unduly burdensome requirements for six (6) months for the rule change to go through the process, decreasing access to care for Missouri citizens. The board also believes this emergency amendment to be fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 20, 2018, becomes effective September 30, 2018, and expires March 28, 2019.

(1) A pharmacist may administer vaccines authorized by Chapter 338, RSMo, pursuant to a written protocol [authorized by a physician licensed pursuant to Chapter 334, RSMo,] with a Missouri licensed physician who is actively engaged in the practice of medicine. Unless otherwise restricted by the governing protocol, vaccines may be administered at any Missouri licensed pharmacy or at any non-pharmacy location identified in the governing protocol.

(A) [A pharmacist shall administer v]Vaccines must be administered in accordance with current treatment guidelines established by the Centers for Disease Control (CDC) and [in accordance with] the manufacturer's guidelines, provided [that a pharmacist shall not administer vaccines] CDC guidelines shall control in the event of a conflict. Vaccines may not be administered to persons under twelve (12) years of age unless otherwise authorized by law.

(B) [A p]Pharmacists shall [comply] ensure compliance with all state and federal laws and regulations pertaining to Vaccine Information Statements and informed consent requirements.

(C) Vaccines must be stored in accordance with CDC guidelines/recommendations and within the manufacturer's labeled requirements, including, when vaccinating outside of a pharmacy.

(D) A pharmacist may only delegate vaccine administration to an intern pharmacist who has met the qualifications of subsections (3)(B) and (C) of this rule and is working under the direct supervision of a pharmacist qualified to administer vaccines. Proof of an intern's compliance with subsections (3)(B) and (C) must be maintained by both the supervising pharmacist and the intern pharmacist for a minimum of two (2) years.

[(2) A pharmacist may not delegate the administration of vaccines to another person, except to a pharmacist intern who has met the qualifications under subsections (4)(B), (C), and (D) and is working under the direct supervision of a pharmacist qualified to administer vaccines.]

[(3)](2) The authorizing physician is responsible for the oversight of, and accepts responsibility for, the vaccines administered by the pharmacist.

[(4) Pharmacist Qualifications. A pharmacist who is administering a vaccine authorized by Chapter 338, RSMo, must:

(A) Hold a current, unrestricted license to practice pharmacy in this state;

(B) Hold a current cardiopulmonary resuscitation (CPR) certification issued by the American Heart Association or the American Red Cross or equivalent;

(C) Successfully complete a certificate program in the administration of vaccines accredited by the Accreditation Council for Pharmacy Education (ACPE) or a similar health authority or professional body approved by the State Board of Pharmacy;

(D) Maintain documentation of the above certifications;

(E) Complete a minimum of two (2) hours (0.2 CEU) of continuing education as defined per calendar year related to administration of vaccines. A pharmacist may use the continuing education hours required in this subsection as part of the total continuing education hours required for pharmacist license renewal;

(F) Provide documentation of subsections (A), (B), (C), and (E) of this section to the authorizing physician(s) prior to entering into a protocol or administering vaccines; and

(G) On a yearly basis prior to administering vaccines, establish a new protocol with the authorizing physician and notify the State Board of Pharmacy of their qualifications to do so. This notification shall include the types of drugs being administered and a statement that the pharmacist meets the requirements of subsections (A), (B), (C), (E), and (F) of this section.

(5) *Administration by Written Protocol with a Missouri Licensed Physician.*

(A) A pharmacist may enter into a written protocol with a physician for the administration of vaccines authorized by Chapter 338, RSMo, provided that a pharmacist shall be prohibited from administering vaccines to patients under twelve (12) years of age. The physician must be no further than fifty (50) miles by road, using the most direct route available, from the pharmacist who is administering the vaccine. The written protocol may be valid for a time period not to exceed one (1) year. The protocol must include the following:

1. The identity of the participating pharmacist and physician, including signatures;
2. Time period of the protocol;
3. The identification of the vaccines which may be administered;
4. The identity of the patient or groups of patients to receive the authorized vaccine(s);
5. The identity of the authorized routes and anatomic sites of administration allowed;
6. A provision to create a prescription for each administration under the authorizing physician's name;
7. A provision establishing a course of action the pharmacist shall follow to address emergency situations including, but not limited to, adverse reactions, anaphylactic reactions, and accidental needle sticks;
8. A provision establishing a length of time the pharmacist shall observe an individual for adverse events following an injection;
9. A provision establishing the disposal of used and contaminated supplies;
10. The street addresses of the pharmacy or other locations at which the pharmacist may administer the authorized vaccine;
11. Record-keeping requirements and procedures for notification of administration; and
12. A provision that allows for termination of the protocol at the request of any party to it at any time.

(B) The protocol, and any subsequent amendments or alterations, shall be signed and dated by the pharmacist and authorizing physician prior to its implementation, signifying that both are aware of its content and agree to follow the terms of the protocol. The authorizing physician and pharmacist shall each maintain a copy of the protocol from the beginning of implementation to a minimum of eight (8) years after termination of the protocol.]

(3) **Pharmacist Qualifications.** Pharmacists administering vaccines by protocol as authorized by Chapter 338, RSMo, must first file a Notification of Intent (NOI) to administer vaccines with the Missouri Board of Pharmacy. To file a NOI, a pharmacist must—

(A) Hold a current Missouri pharmacist license;

(B) Hold a current healthcare provider level cardiopulmonary resuscitation (CPR) or basic life support (BLS) certification issued by the American Heart Association, the American Red Cross, or an equivalent organization. The qualifying BLS or CPR certification program must have included a live in-person skills assessment; and

(C) Have successfully completed a certificate program in administering vaccines accredited by the Accreditation Council for Pharmacy Education (ACPE), provided by an ACPE, or regionally accredited pharmacy or medical school/college or approved by the Board of Pharmacy. The required certificate program must include a live/in-person training component and include instruction in:

1. Current CDC guidelines and recommendations for vaccines authorized by Chapter 338, RSMo, including, recommended immunization schedules;
 2. Basic immunology and vaccine protection;
 3. Physiology and techniques for vaccine administration, including, hands-on training in intramuscular, intradermal, subcutaneous and nasal administration routes, and other common routes of vaccine administration;
 4. Pre- and post- vaccine screening or assessment; and
 5. Identifying and treating adverse immunization reactions;
- (D) Notifications of Intent must be filed on the board's website or on a form approved by the board.

(4) **Protocol Requirements—**

(A) In addition to filing a NOI, pharmacists administering vaccines under this rule must first enter into a written protocol with a Missouri licensed physician. The written protocol may be valid for a time period not to exceed one (1) year. The protocol must be renewed annually and include the following:

1. The identity of the participating pharmacist and physician;
2. Time period of the protocol;
3. Authorized vaccines;
4. The patient or groups of patients authorized for vaccination;
5. Allowed routes and anatomic sites of administration;
6. If applicable, authorization to create a prescription for each administration under the physician's name;
7. Emergency response procedures, including, but not limited to, procedures for handling/addressing adverse reactions, anaphylactic reactions, and accidental needle sticks;
8. The length of time the pharmacist must observe an individual for adverse events following an injection;
9. Procedures for disposing of used and contaminated supplies;
10. The street addresses of any non-pharmacy locations at which the pharmacist may administer vaccines;
11. Record-keeping requirements and any required notification procedures; and
12. A provision allowing termination of the protocol at any time at the request of any party.

(B) The protocol, and any subsequent amendments or alterations, must be reviewed and manually or electronically signed and dated by the pharmacist and authorizing physician prior to its implementation, signifying that both are aware of its contents and agree to follow the terms of the protocol. A copy of the protocol must be maintained by both the pharmacist and the authorizing physician for a minimum of eight (8) years after termination of the protocol.

(C) Additional pharmacists or immunization locations may be added to an existing protocol if the amendment is signed and dated by the authorizing physician(s) and, if applicable, any newly added pharmacist(s). Existing pharmacists are not required to re-sign the protocol unless other protocol terms or provisions are changed.

[(6)](5) Record Keeping.

(A) *[A pharmacist administering vaccines pursuant to this rule shall maintain a record of each administration which shall include] The pharmacist shall ensure a record is maintained for each vaccine administered by protocol that includes:*

1. The **patient's** name, address, and date of birth *[of the patient];*
2. The date, route, and anatomic site of the administration;
3. The **vaccine's** name, dose, manufacturer, lot number, and expiration date *[of the vaccine];*
4. The name and address of the patient's primary health care provider, *[as identified] if provided* by the patient;
5. The *[name or identifiable initials] identity* of the administering pharmacist **or, if applicable, the identity of the administering intern pharmacist and supervising pharmacist;** and
6. The nature of *[an] any* adverse reaction and who was notified, if applicable.

[(B) If the vaccine was administered on behalf of a pharmacy, the pharmacist shall ensure the records required by subsection (6)(A) of this rule are promptly delivered to the pharmacy.]

[(C)](B) Within seventy-two (72) hours after *[administration of]* a vaccine **is administered**, *[the administering pharmacist shall obtain]* a prescription **must be obtained** from the authorizing physician for the drug dispensed or *[shall create a prescription, as authorized by protocol documenting the dispensing of the drug]* a prescription **must be created in the physician's name documenting the dispensing as authorized by protocol.** Notwithstanding any other provision of this rule, prescription records *[shall] must* be maintained as provided by Chapter 338, RSMo, and the rules of the board.

[(D)](C) The records required by this rule *[shall be maintained]* **must be securely and confidentially maintained** as follows:

1. If the vaccine is administered on behalf of a pharmacy, both the pharmacy and the administering pharmacist shall ensure *[that all records required by this rule are maintained at the pharmacy]* **the records required by subsection (5)(A) are promptly delivered to and maintained at the pharmacy** separate from the pharmacy's prescription files *[of the pharmacy];*
2. If the vaccine is not *[being]* administered on behalf of a pharmacy, *[all records shall be maintained securely and confidentially by the administering pharmacist]* **records must be maintained by the administering or supervising pharmacist at an address [that shall be] identified in the protocol prior to administering the vaccine; [and]**

3. Prescription records must be maintained as required by Chapter 338, RSMo, and the rules of the board; and

[2.]4. Records [shall] required by this rule must be maintained for two (2) years [from the date of such record and shall be] and made available for inspecting and copying by the State Board of Pharmacy or the State Board of Registration for the Healing Arts and/or their authorized representatives. Records maintained at a pharmacy must be produced during an inspection by the board and/or their authorized representatives. Records not maintained at a pharmacy [shall] must be produced within three (3) business days after a request from the State Board of Pharmacy or the State Board of Registration for the Healing Arts and/or [its] their authorized representatives. Failure to maintain or produce records as provided by this rule shall constitute grounds for discipline.

[(7) Notification Requirement.

(A) *A pharmacist administering vaccines authorized by Chapter 338, RSMo, shall notify the authorizing physician within seventy-two (72) hours after administration of the following:*

1. *The identity of the patient;*
2. *The identity of the vaccine(s) administered;*
3. *The route of administration;*
4. *The anatomic site of the administration;*

5. The dose administered; and

6. The date of administration.

(B) *The pharmacist shall provide a written report to the patient's primary health care provider, if different than the authorizing physician, containing the documentation required in subsection (A) of this section within fourteen (14) days of the administration.*

(C) *In the event of any adverse event or reaction experienced by the patient pursuant to a written protocol, the pharmacist shall notify the patient's primary health care provider and authorizing physician, if different, within twenty-four (24) hours after learning of the adverse event or reaction.*

(D) *A pharmacist administering vaccine(s) shall report the administration to all entities as required by state or federal law.*

(E) *Documentation that notifications required by this rule have been sent must be maintained as provided in section (6) of this rule.]*

(6) Notification of Immunizations. Pharmacists immunizing by protocol must—

(A) **Notify all persons or entities as required by state and federal law;**

(B) **Notify the protocol physician as required by the governing protocol;**

(C) **Notify the patient's primary care provider as required by Chapter 338, RSMo; and**

(D) **Notify the patient's primary health care provider and, if different, the protocol physician, within twenty-four (24) hours after learning of any adverse event or reaction experienced by the patient. Adverse events or reactions must also be reported to the Vaccine Adverse Event Reporting System (VAERS) or its successor, within thirty (30) days.**

(E) **Unless otherwise provided by the governing protocol, notification may be made via a common electronic medication record that is accessible to and shared by both the physician and pharmacist. Proof of notification must be maintained in the pharmacist's records as provided in subsection (5)(C) of this rule.**

(7) Notification of Intent Renewal. A Notification of Intent (NOI) to immunize by protocol must be renewed biennially with the immunizing pharmacist's Missouri pharmacist license. To renew a NOI, pharmacists must—

(A) **Have a current healthcare provider cardiopulmonary resuscitation (CPR) or basic life support (BLS) certification that complies with subsection (3)(B) of this rule; and**

(B) **Have completed a minimum of two (2) hours of continuing education (0.2 CEU) related to administering vaccines or CDC immunization guidelines in a course approved by the Board of Pharmacy or provided by an ACPE accredited continuing education provider within the applicable pharmacist biennial renewal period (November 1 to October 31 of the immediately preceding even numbered years).**

(C) **The required continuing education (CE) shall be governed by 20 CSR 2220-7.080 and may be used to satisfy the pharmacist's biennial continuing education requirements. The initial training program required by section (3) of this rule may be used to satisfy the CE requirements of this subsection if the training program was completed within the applicable pharmacist biennial renewal cycle.**

AUTHORITY: section 334.125, [RSMo 2000 and sections] 338.010, and 338.220, RSMo [Supp. 2009] 2016. Emergency rule filed Oct. 24, 2007, effective Nov. 3, 2007, expired April 30, 2008. Original rule filed Oct. 24, 2007, effective May 30, 2008. Emergency amendment filed Oct. 22, 2009, effective Nov. 1, 2009, expired April 29, 2010. Amended: Filed Oct. 22, 2009, effective June 30, 2010. Emergency amendment filed Aug. 20, 2018, effective Sept. 30, 2018,

expires March 28, 2019. A proposed amendment covering this same material is published in this issue of the *Missouri Register*.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2220—State Board of Pharmacy
Chapter 2—General Rules**

EMERGENCY AMENDMENT

20 CSR 2220-2.200 Sterile Compounding. The board is amending sections (9) and (20) of the rule.

PURPOSE: This board is amending sections (9) and (20) of this rule to clarify the requirements for in-use times/beyond-use dating and remedial investigations as the result of environmental monitoring.

EMERGENCY STATEMENT: This emergency amendment is being promulgated to protect the lives of Missouri citizens by ensuring the continued availability and supply of radiopharmaceuticals and sterile compounding services in this state. Specifically, the rule currently requires sterile compounding pharmacies to immediately terminate sterile compounding if an environmental monitoring sample/test demonstrates results that exceed the United States Pharmacopeia's Chapter 797 action levels, or if a highly pathogenic microorganism is detected in designated ISO classified areas. Sterile compounding is the act of compounding a drug that must be sterile and free of harmful microorganisms prior to administration to a patient. Sterile compounding requires the use of aseptic technique in a properly controlled aseptic environment to eliminate the risk of preparation contamination.

In May 2018, the board received correspondence from Truman Medical Center, St. Luke's Medical Center, Kansas University Medical Center, and other sterile compounding pharmacies indicating the board's rule was detrimentally and significantly impacting patient care by forcing pharmacies to immediately terminate sterile compounding activities in the event of an identified testing result. Licensees contended the requirement unnecessarily impedes patient care by forcing the complete shutdown of compounding activities even if test results are minor, show no risk of patient harm, or can be easily remedied. In some instances, patients were reportedly denied treatment pending receipt of testing results which could take multiple days. Other sterile compounding pharmacies indicated being forced to suspend needed compounding services to Missouri hospitals, health care facilities, and other medical providers with little or no notice. Significantly, some of these compounded medications may be needed for emergency patient care and/or may not be available from another pharmacy equipped to provide specialized sterile compounding services within a medically appropriate timeframe.

In February 2018, the board was also petitioned by Missouri nuclear pharmacies to amend the rule to prevent interruptions of nuclear pharmacy services. Nuclear pharmacy routinely involves the preparation of radiopharmaceutical kits which generally include a vial containing non-radionuclide components of a radiopharmaceutical preparation "to which the appropriate radionuclide is added or in which the appropriate radionuclide is diluted before medical use." In many instances, the kit contains a multi-dose vial of an ingredient(s) that is used to compound multiple preparations during a work shift that are normally intended for patient use within a short timeframe (e.g., 12 hours after preparation).

In 2016, the board amended its rule to provide single dose and pharmacy bulk ingredient vials/containers may not be used beyond the assigned in-use time which is limited to six (6) hours, unless authorized by the manufacturer. During board inspections in the fall of 2017 and early 2018, the board discovered several nuclear pharmacies were non-compliant with the six (6) hour requirement after

misconstruing the requirement to be inapplicable to nuclear practice. In February 2018, board inspectors communicated the board's determination that compliance with the six- (6-) hour time limitation was applicable to all pharmacies and would be enforced. Multiple Missouri nuclear pharmacies subsequently petitioned the board to amend the rule to protect patients and ensure availability of nuclear medications throughout the state.

Specifically, licensees reported most nuclear kits/ingredients are continuously used during the day to ensure sufficient supplies are available for shipment throughout the state when a product is needed or requested. Licensees reported the rule would require them to limit production of nuclear products to comply with the six- (6-) hour requirement which would detrimentally and significantly impact patient health and safety by reducing the available supply of nuclear medication for Missouri patients. This reduction is particularly significant given the specialized nature of these products and the limited number of pharmacies qualified/equipped to compound radiopharmaceuticals in the state. Patients in rural areas would be disproportionately impacted given many of these communities do not have a nuclear pharmacy within close proximity. In some instances, these products may be needed for use in urgent/emergency care. Significantly, licensees suggested the six- (6-) hour in-use time was unnecessary for nuclear medications due to the short beyond-use date assigned to these products because of their quick radioactive decay.

The board subsequently convened a Sterile Compounding Subcommittee in April 2018 to prepare draft language. The board also met with the Board's Nuclear Pharmacy Working Group from February to June 2018 to develop language to accommodate all practice settings and to review data regarding the stability of radiopharmaceutical products in the event of an extended in-use time.

Based on the comments and board research, the board determined an emergency rule amendment was needed to protect the lives of Missouri citizens by ensuring the continued availability of nuclear pharmacy and compounding services for Missouri's patients, hospitals, healthcare facilities, and other healthcare providers. Absent an emergency amendment, the Missouri drug supply would be significantly and detrimentally impacted, including, the availability of medication for emergency use. As a result, the Missouri State Board of Pharmacy finds there is an immediate danger to the public health, safety, and/or welfare and a compelling governmental interest that requires this emergency action. A proposed amendment, which covers the same material, is published in this issue of the *Missouri Register*. The scope of this emergency amendment is limited to the circumstances creating the emergency and complies with the protections extended in the *Missouri and United States Constitutions*. The Missouri State Board of Pharmacy believes this emergency amendment is fair to all interested persons and parties under the circumstances. This emergency amendment was filed August 20, 2018, becomes effective August 30, 2018, and expires February 28, 2019.

(9) Aseptic Technique and Preparation. Appropriate quality control methods shall be maintained over compounding methods at all times to ensure proper aseptic technique.

(D) Single-dose vials/containers and pharmacy bulk vial/containers exposed to ISO Class 5 or cleaner air may be used in compounding until the assigned in-use time which shall not exceed six (6) hours after initial needle puncture, unless otherwise specified by the manufacturer. Opened single-dose ampules shall not be stored for any time period. The in-use time must be placed on the vial/container. **For multiple-dose vials/containers with no antimicrobial preservative used in the preparation of radiopharmaceuticals whose beyond-use dates are twenty-four (24) hours or less, the in-use time shall not exceed twenty-four (24) hours.**

[(20) Remedial Investigations: A remedial investigation shall be required if: 1) any sampling or testing required by this rule demonstrates a colony forming unit (CFU) count that exceeds USP Chapter 797 recommended action levels for

the type of sampling/testing and/or 2) if a highly pathogenic microorganism is detected in any preparation or ISO classified area (e.g., Gram-negative rods, coagulase positive staphylococcus, molds, fungus, or yeasts).

(A) CSPs and any ingredients used within the compounding process that are part of the remedial investigation shall be quarantined until the results of the investigation are known. All affected areas shall be resampled to ensure a suitable state of microbial control as part of the remedial investigation. If a highly pathogenic microorganism is detected, or if the CFU count exceeds USP 797 action levels in any ISO-5 or ISO-7 classified area, no further compounding shall be performed until resampling shows a suitable state of microbial control. The pharmacy shall ensure that no misbranded, contaminated, or adulterated CSP is administered or dispensed for patient use.

(B) The pharmacy shall notify the board in writing within seven (7) days if any preparation or environmental monitoring/testing detects a highly pathogenic microorganism, regardless of CFU count.]

(20) Remedial Investigations. A remedial investigation shall be required if any environmental monitoring sample demonstrates a colony forming unit (CFU) count that exceeds USP Chapter 797 recommended action levels for the type of sampling. A remedial investigation shall include resampling of all affected areas to ensure a suitable state of microbial control. CSPs and any ingredients used within the compounding process that are part of the remedial investigation shall be quarantined until the results of the investigation are known. The pharmacy shall ensure that no misbranded, contaminated, or adulterated CSP is administered or dispensed for patient use.

(A) If an environmental monitoring sample taken from an ISO-5 classified area exceeds USP 797 action levels, the pharmacy must cease compounding in the affected ISO classified area until resampling shows a suitable state of microbial control has been achieved in the affected area. However, a pharmacy may continue to compound during the remedial investigation if—

1. The affected ISO classified area is cleaned and disinfected by using a germicidal cleaning agent and a sporicidal agent followed by sterile alcohol;

2. The beyond-use date assigned to all preparations is no greater than twelve (12) hours; and

3. The affected ISO classified area is resampled under dynamic conditions. If the resampling exceeds USP Chapter 797 action levels, compounding must cease until resampling shows a suitable state of microbial control has been achieved in the affected area, unless otherwise authorized by the board or board's authorized designee to continue compounding upon a showing the facility can be operated in a manner not to endanger the public safety.

(B) If an environmental monitoring sample taken from an ISO-7 classified buffer area exceeds USP 797 action levels, the pharmacy must cease compounding in the affected ISO classified buffer area until resampling shows a suitable state of microbial control has been achieved in the affected area. However, a pharmacy may continue to compound during the remedial investigation if—

1. The affected ISO classified area is cleaned and disinfected by using a germicidal cleaning agent and a sporicidal agent;

2. The beyond-use date assigned to Risk Level 1 preparations is not greater than twenty-four (24) hours or, for Risk level 2 and 3 preparations, no greater than twelve (12) hours; and

3. The affected ISO classified area is resampled under dynamic conditions. If two (2) consecutive resamplings exceed USP 797 action levels, compounding must cease until resampling shows a suitable state of microbial control has been achieved in the affected area, unless otherwise authorized by the board or board's authorized designee to continue compounding upon a

showing the facility can be operated in a manner not to endanger the public health or safety.

(C) The pharmacy shall notify the board in writing within three (3) days of any environmental monitoring sample collected as part of a remedial investigation that exceeds USP 797 action levels.

AUTHORITY: sections 338.010, 338.140, 338.240, and 338.280, RSMo [Supp.] 2016. This rule originally filed as 4 CSR 220-2.200. Original rule filed May 4, 1992, effective Feb. 26, 1993. For intervening history, please consult the Code of State Regulations. Emergency amendment filed Aug. 20, 2018, effective Aug. 30, 2018, expires Feb. 28, 2019. A proposed amendment covering this same material is published in this issue of the Missouri Register.

The Secretary of State shall publish all executive orders beginning January 1, 2003, pursuant to section 536.035.2, RSMo 2016.

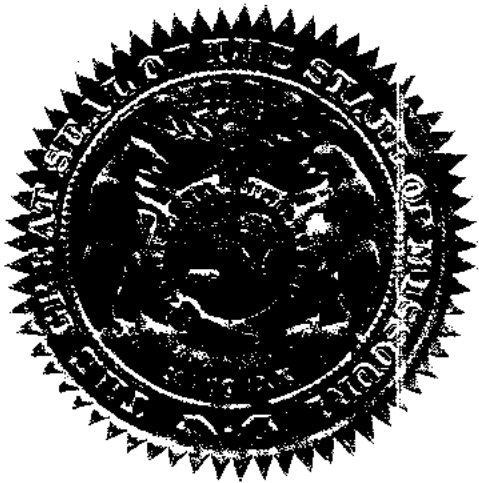
EXECUTIVE ORDER 18-06

WHEREAS, Section 105.454(5), RSMo, requires the Governor to designate those members of his staff who have supervisory authority over each department, division, or agency of state government for purposes of the application of such subdivision.

NOW THEREFORE, I, MICHAEL L. PARSON, GOVERNOR OF THE STATE OF MISSOURI, by virtue of the authority vested in me by the Constitution and laws of the State of Missouri, do hereby designate the following members of my staff as having supervisory authority over the following departments, divisions, or agencies of state government for the purposes of Section 105.454(5), RSMo:

Office of Administration	Christopher K. Limbaugh
Department of Agriculture	Kayla Hahn
Department of Conservation	Kayla Hahn
Department of Corrections	Jeff Earl
Department of Economic Development	Aaron Willard
Department of Elementary and Secondary Education	Robert Knodell
Department of Health and Senior Services	Justin Alferman
Department of Higher Education	Robert Knodell
Department of Insurance, Financial Institutions and Professional Registration	Justin Alferman
Department of Labor and Industrial Relations	Justin Alferman
Department of Mental Health	Justin Alferman
Department of Natural Resources	Christopher K. Limbaugh
Department of Public Safety	Christopher K. Limbaugh
Department of Revenue	Justin Alferman
Department of Social Services	Justin Alferman
Department of Transportation	Aaron Willard
Missouri Housing Development Commission	Robert Knodell
Boards Assigned to the Governor	Robert Knodell
Unassigned Boards and Commissions	Kyle Aubuchon

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Missouri, in the City of Jefferson, on this 21st day of August, 2018.



A handwritten signature in black ink, appearing to read "Michael L. Parson", written over a horizontal line.

Michael L. Parson
Governor

A handwritten signature in black ink, appearing to read "John R. Ashcroft", written over a horizontal line.

John R. Ashcroft
Secretary of State



State of Missouri

Governor's Proclamation

WHEREAS, it has become increasingly important for students to be equipped with the knowledge and skills to solve tough problems, gather and evaluate evidence, and make sense of complex information, which can be learned by studying science, technology, engineering, and math, collectively known as STEM; and

WHEREAS, not enough students are pursuing careers in STEM fields and not enough teachers are equipped to educate students in those subjects; and

WHEREAS, computer science is quickly becoming a vital subject area, as most careers require some level of computer science knowledge; and

WHEREAS, allowing a computer science course to fulfill an academic credit requirement for graduation would allow more students to learn valuable technology skills and better equip them for postsecondary education or the workforce; and

WHEREAS, treatment courts, as an alternative for the judicial system to resolve cases that stem from substance use disorders, are a proven, cost-effective method for reducing recidivism of criminal offenders; and

WHEREAS, treatment courts ensure that participants get the treatment services they need, while requiring them to meet certain goals such as gaining employment or getting an education; and

WHEREAS, Article IV, Section 9 of the Missouri Constitution authorizes the Governor on extraordinary occasions to convene the General Assembly by proclamation, wherein he shall state specifically each matter on which action is deemed necessary; and

WHEREAS, the need for the establishment of the "STEM Career Awareness Program", students to be able to fulfill one unit of academic credit with a computer science course, and treatment court reform are extraordinary occasions envisioned by Article IV, Section 9 of the Missouri Constitution,

NOW THEREFORE, on the extraordinary occasion that exists in the State of Missouri:

I, MICHAEL L. PARSON, GOVERNOR OF THE STATE OF MISSOURI, pursuant to the authority vested in me as Governor by the Constitution of the State of Missouri, do, by this Proclamation, convene the Ninety-Ninth General Assembly of the State of Missouri in the First Extra Session of the Second Regular Session, and

I HEREBY call upon the Senators and Representatives of said General Assembly to meet in the State Capitol in the City of Jefferson at the hour of 12:00 p.m. on Monday, September 10, 2018; and

I HEREBY state that the action of said General Assembly is deemed necessary concerning each matter specifically designated and limited hereinafter as follows:

1. To enact legislation requiring the Department of Elementary and Secondary Education to establish a statewide program to be known as the "STEM Career Awareness Program" to increase STEM career awareness among students in grades six through eight through the use of an online-based STEM curriculum and to develop a high school graduation policy that allows a student to fulfill one unit of academic credit with a district-approved computer science course meeting standards adopted by the State Board of Education for any mathematics, science, or practical arts unit required for high school graduation.
2. To enact legislation implementing comprehensive reforms to existing drug court programs, including authorizing the establishment of treatment court divisions in any judicial circuit in the state to provide an alternative for the judicial system to dispose of cases that stem from, or are otherwise impacted by, substance use disorders. Treatment courts shall include, but not be limited to, adult treatment courts, DWI courts, family treatment courts, juvenile treatment courts, and veterans treatment courts. Such legislation shall also include reforms to the current Drug Courts Coordinating Commission, renaming it the "Treatment Courts Coordinating Commission" and requiring it to establish standards and practices for treatment courts throughout the state.

3. To allow the Senate to consider appointments to boards, commissions, departments, and divisions that require the advice and consent of the Senate.
4. Such additional and other matters as may be recommended by the Governor by special message to the General Assembly after it shall have been convened

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Missouri, in the City of Jefferson, on this 4th day of September 2018.



A handwritten signature in black ink, appearing to read "Michael L. Purson", written over a horizontal line.

Michael L. Purson
GOVERNOR

ATTEST:

A handwritten signature in black ink, appearing to read "Jay Ashcroft", written over a horizontal line.
SECRETARY OF STATE

Under this heading will appear the text of proposed rules and changes. The notice of proposed rulemaking is required to contain an explanation of any new rule or any change in an existing rule and the reasons therefor. This is set out in the Purpose section with each rule. Also required is a citation to the legal authority to make rules. This appears following the text of the rule, after the word "Authority."

Entirely new rules are printed without any special symbolology under the heading of proposed rule. If an existing rule is to be amended or rescinded, it will have a heading of proposed amendment or proposed rescission. Rules which are proposed to be amended will have new matter printed in boldface type and matter to be deleted placed in brackets.

An important function of the *Missouri Register* is to solicit and encourage public participation in the rulemaking process. The law provides that for every proposed rule, amendment, or rescission there must be a notice that anyone may comment on the proposed action. This comment may take different forms.

If an agency is required by statute to hold a public hearing before making any new rules, then a Notice of Public Hearing will appear following the text of the rule. Hearing dates must be at least thirty (30) days after publication of the notice in the *Missouri Register*. If no hearing is planned or required, the agency must give a Notice to Submit Comments. This allows anyone to file statements in support of or in opposition to the proposed action with the agency within a specified time, no less than thirty (30) days after publication of the notice in the *Missouri Register*.

An agency may hold a public hearing on a rule even though not required by law to hold one. If an agency allows comments to be received following the hearing date, the close of comments date will be used as the beginning day in the ninety- (90-) day-count necessary for the filing of the order of rulemaking.

If an agency decides to hold a public hearing after planning not to, it must withdraw the earlier notice and file a new notice of proposed rulemaking and schedule a hearing for a date not less than thirty (30) days from the date of publication of the new notice.

Proposed Amendment Text Reminder:

Boldface text indicates new matter.

[Bracketed text indicates matter being deleted.]

Title 1—OFFICE OF ADMINISTRATION

Division 20—Personnel Advisory Board and Division of Personnel

Chapter 1—Organization and Operation

PROPOSED AMENDMENT

1 CSR 20-1.010 General Organization. The board is amending sections (1)–(4) and deleting section (5).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

(1) Division of Personnel. The Division of Personnel is a division of the Office of Administration of the state government. It is responsible for the administration of a uniform system of classification and pay and a system of personnel management *[based on merit principles]* in accordance with the provisions of the State Personnel Law,

Chapter 36, RSMo. In addition, it is the duty of the division to—

[(B)] Establish and direct a central labor relations function for the state which shall coordinate labor relations activities in individual state agencies, including participation in negotiations and approval of agreements;

[(C)] Develop, implement, and administer a central training program of mandatory and elective training for persons employed in management positions in agencies of state government, and encourage and assist in the development of specialized training activities as can best be administered internally by these individual agencies;]

[(D)](B) Provide aid to departments in personnel matters; and

[(E)](C) Develop a career system of state service that will enable the state to utilize all its personnel in as efficient and effective a manner as possible without restrictions of department, agency, or other entity of the executive branch of state government.

(2) Personnel Advisory Board. *[Within the Division of Personnel is the Personnel Advisory Board consisting of seven (7) members who are nominated by the commissioner of administration and appointed by the governor with the advice and consent of the senate. Four (4) members of the board shall be public members, citizens of the state who are not state employees or officials, of good character and reputation, who are known to be in sympathy with the application of merit principles to public employment. Two (2) members shall be employees of either a merit agency or an agency covered by uniform classification and pay, one (1) a member of executive management, and one (1) a non-management employee. The state equal employment opportunity officer shall be a member of the board. No member of the board, during his/her term of office, or for at least one (1) year prior to that, shall be a member of any local, state, or national committee of a political party or an officer or member of a committee in any partisan political club or organization or hold, or be a candidate for, a partisan public office. An employee member who leaves state employment or otherwise fails to further qualify for the appointment shall vacate the position. The] As imposed upon the Personnel Advisory Board by statute and elsewhere in these rules, the board prescribes rules and approves classification and pay plans prepared by the Division of Personnel. [In addition to these and other duties imposed upon the board by law and elsewhere in these rules, it is also the duty of the board to—]*

[(A)] Represent the public interest in the improvement of public personnel administration in the state;

[(B)] Advise the governor and the director on problems concerning personnel administration;

[(C)] Advise and assist the director in fostering the interest of institutions of learning and civic, professional, and employee organizations in the improvement of personnel standards in the public service;

[(D)] Make any investigation which it may consider desirable concerning the administration of the personnel subject to this law; and

[(E)] Make annual reports, and special reports, as it considers desirable, to the governor and general assembly regarding personnel administration in the state service and recommendations for improvement.]

(3) Personnel Director. *[The personnel director is appointed by the governor, subject to the advice and consent of the senate, from a list of the five (5) most qualified applicants provided by the Personnel Advisory Board. S/he shall be appointed for a term of four (4) years beginning on July 1 following the election of a governor, which term may be*

renewed at its expiration at the option of the governor.] The director, as executive head of the Personnel Division, directs and supervises all its administrative and technical activities.

[(A) Qualifications. The director must be a person who is familiar with the principles and methods of personnel administration and who is familiar and in sympathy with the application of merit principles and efficient methods of public employment. The personnel director, during his/her term of office or for one (1) year prior to that, shall not be a member of any local, state, or national committee of a political party, be a member of any partisan political club or organization, actively participate in any partisan political campaign, or hold or be a candidate for any partisan public office.

(B) Duties. The director, as executive head of the Personnel Division, directs and supervises all its administrative and technical activities including preparation and maintenance of the position classification and pay plans; the recruitment, examination, and certification of eligible job applicants; the review and approval of personnel transactions; the audit and certification of payrolls and the establishment of a system of employee service reports. In addition to the duties imposed elsewhere in these rules, it is also his/her duty to—

1. Attend all meetings of the board and to act as secretary and keep minutes of its proceedings;

2. Establish and maintain a roster of all officers and employees subject to the classification and pay provisions of the State Personnel Law, in which there is set forth for each employee, a record of the class title of the position held; the salary or pay; any change in class title, pay, or status; and other data as may be deemed desirable to produce significant facts pertaining to personnel administration;

3. Appoint, under the provisions of the state personnel law, and with the approval of the board, to fix the compensation of employees of the division, and experts and special assistants as may be necessary to carry out effectively the provisions of the law;

4. Direct the activities of the Personnel Division and its staff and to maintain proper discipline and work standards;

5. Develop, in cooperation with appointing authorities, training programs for employees;

6. Investigate from time-to-time the operation and effect of the law and of the rules and to report findings and recommendations to the board and to the governor;

7. Make annual reports regarding the work of the division and special reports as considered desirable to the board, the general assembly, and to the governor;

8. Perform any other lawful act which is considered necessary or desirable to carry out the purposes and provisions of the law; and

9. Assist the commissioner of administration with personnel work in all state agencies to upgrade and improve the uniform quality of state employment.]

(4) Methods of Operation. The Personnel Division conducts its general operations with headquarters in Jefferson City, Missouri. [It also conducts periodic examinations in a number of other locations throughout the state for the convenience of applicants and to meet the needs of the state service.] Public hearings on rule changes and the pay plan are normally held by the Personnel Advisory Board in Jefferson City as are the regular meetings of the board.

[(5) Public Information Procedures. Notices of merit system examinations describing eligibility requirements and procedures for filing applications are published by the Division of Personnel, posted in its office, and provided to state agencies and institutions in which positions exist in the class for which the examinations are offered. The Division of

Personnel will use various means to make applications available which may include paper and electronic forms. Further information concerning examinations available, application procedures, employee appeal rights and procedures for submission of appeals, general merit system provisions and related matters may be obtained from the Jefferson City office of the Division of Personnel.]

AUTHORITY: section 36.070, RSMo [2000] Supp. 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the Code of State Regulations. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 31, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Personnel Advisory Board, Attn: Melissa K. Theis, Secretary, 301 W. High St., Room 430, Jefferson City, MO 65101. To be considered, comments must be received no later than the date of the public hearing, November 5, 2018, which is thirty-five (35) days after publication of this notice in the Missouri Register. A public hearing is scheduled for 10:00 AM, November 5, 2018, at the Harry S Truman State Office Building, 301 W. High St., Room 430, Jefferson City, MO 65101.

**Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and Division
of Personnel
Chapter 1—Organization and Operation**

PROPOSED AMENDMENT

1 CSR 20-1.020 Definitions. The board is amending the rule purpose, section (1), and adding new sections (2)–(5).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

PURPOSE: This rule defines the meanings of specific words and terms used in the rules of the Personnel Advisory Board and the Personnel Division, including leaves of absence.

(1) Definitions.

(A) [The following words and terms, used with specific intent throughout these rules or in their administration, are defined for clarity.] As used in these rules, the following words and terms, unless the [content] context clearly requires otherwise, [shall] have the meaning indicated [as follows] below:

[1. Agency, state agency, or agency of the state means each department, board, commission or office of the state, except for offices of the elected officials, the general assembly, the judiciary, and academic institutions;]

[2.]1. Allocation means the assignment of an individual position to an appropriate class, multiple classes, or class and band on the basis of the duties, authority, and responsibilities of the position;

[3. Appointing authority means an officer or agency subject to the law having power to make appointments to positions under the law;]

[4.]2. Appointment means the lawful hiring of an individual by an appointing authority;

[5. *Board means the Personnel Advisory Board;*

6. *Broad classification band means a grouping of positions with similar levels of responsibility or expertise;]*

[7.]3. *Certificate means a listing of eligibles [in grade order] sent to agencies [in the classified service] to be used in filling a current or anticipated vacancy at a specific work location[. There are three (3) types of certificates: reinstatement, open and promotional];*

[8. *Certified eligible means an individual whose name appears on a certificate, who indicates a willingness to accept appointment under conditions specified, and who ranks in the selection group;*

9. *Class or class of positions means a group of positions subject to the law sufficiently alike in duties, authority and responsibility to justify the same class title and qualifications and the same schedule of pay to all positions in the group;]*

[10.]4. *Class specification means the written description of a class containing a title, a statement of the customary duties, authority, responsibilities, and other significant characteristics of the class, and the qualifications that are necessary or desirable for the satisfactory performance of the duties of the class based on the specified knowledges, skills, and abilities;*

[11.]5. *Classification means the systematic analysis, evaluation, and grouping of positions, not employees, on the basis of their duties, authorities, responsibilities, and other significant characteristics into relatively homogeneous classes;*

[12.]6. *Classification plan means the plan prepared, adopted, maintained, and administered by the Division of Personnel and under the authority and responsibility of the Personnel Advisory Board which sets forth, for each class of positions, a class title, class specification, overtime, and equal employment opportunity (EEO) category designations;*

[13.]7. *Classified service means those positions in agencies which are subject to the merit system provision contained in [the law] statute, specifically section 36.030.1(2), RSMo, and these rules and the classification and pay provisions enumerated in [1 CSR 20-2.010 and 1 CSR 20-2.020. Agencies having positions in the classified service are defined by 1 CSR 20-1.040(1)] statute and these rules;*

[14.]8. *Covered service means those positions in agencies subject to the classification and pay provisions contained in [1 CSR 20-2.010 and 1 CSR 20-2.020] statute and these rules, but which are not subject to the merit system provisions of [the law] statute and these rules[. Agencies having positions in the covered service are defined by 1 CSR 20-1.045(1)];*

[15. *Declination means the definite refusal to accept appointment and assignment after having indicated a desire to be considered for that appointment and assignment;]*

[16.]9. *Demotion, in the general classification plan, means a change of an employee from a position in one (1) class to a position in another class which is assigned a lower pay range within the pay plan. [In the broad classification bands, demotion, also termed a downward interband appointment, means a change of an employee from a position in one (1) band to a position in a lower band.] A demotion may also involve the involuntary movement of an employee from a position in a band to a position in a range where the salary is decreased [and is adjusted to an available step];*

[17. *Director means the director of the Division of Personnel of the Office of Administration;*

18. *Disabled veteran means a veteran who has served on active duty in the armed forces at any time who receives a compensation as a result of a service-connected disability claim allowed by the federal agency responsible for the administration of veterans' affairs or who receives disability retirement or disability pension benefits from a federal agency as a result of such a disability or a National Guard veteran who was permanently disabled as a result of active service to the state at the call of the governor;*

19. *Division of service means a state department or any division or branch or any agency of the state government, the positions and employees in which are under the same appointing authority;*

20. *Effective date of the law means July 1, 1946;*

21. *Eligible means a person whose name is on a register or who has been determined to meet the qualifications for a class or position;*

22. *Exempt service means those positions in agencies not subject to the merit system provisions of the law and which according to 1 CSR 20-1.045(2) may be filled without regard to 1 CSR 20-2.010 and 1 CSR 20-2.020 governing classification and pay. These positions are found in agencies which are otherwise subject to the classification and pay provisions of the law and these rules. Agencies having positions in the exempt service are defined by 1 CSR 20-1.045(1);*

23. *Homemakers and caretakers mean persons who gave care to young children and were not otherwise gainfully employed for a period of at least two (2) years;]*

[24.]10. *Incumbency status means a determination made by the Division of Personnel that an [employee] individual in the classified service may be placed in a class by means of reclassification;*

[25.]11. *Incumbent means [the employee] an individual occupying a position;*

[26. *Initial band appointment means an original appointment of a new employee to a position in the broad classification bands or the appointment of an employee from a position in a range to a position in the broad classification bands in accordance with an applicable statute and rules;*

27. *Interband appointment means the upward or downward movement of an employee in the broad classification bands from a position in one (1) band to a position in a higher or lower band;]*

[28.]12. *Law means the State Personnel Law;*

[29.]13. *Merit system means those positions[, both classified and unclassified, in agencies] covered by [1 CSR 20-1.030(1)(A) and 1 CSR 20-1.040 of these rules] section 36.030.1(2), RSMo;*

[30. *Open certificate means a listing of eligibles for employment in the classified service in grade order, irrespective of employment status, who have indicated that they wish to be considered for employment at a specific work location where a current or anticipated vacancy exists within a specific class;*

31. *Open competitive examination means a test for positions in a particular class, admission to which is open to all applicants who meet the stated minimum qualifications;]*

[32.]14. *Original appointment means an appointment of a new employee, covered under section 36.030.1(2), RSMo, to a position of a permanent or continuing nature made in accordance with an applicable statute and rules;*

[33. *Original probationary period means a period following an original appointment which is sufficient to demonstrate the employee's ability to perform the duties of the position;*

34. *Parental preference means the credit allowed in recognition of persons who have terminated employment with the state of Missouri to serve as full-time homemakers and caretakers of children under the age of ten (10). This credit is added to the passing grade earned in an examination conducted for the establishment of registers of eligibles. For purposes of this rule, the person must have resigned from state service with the executive, judicial or legislative branches in good standing;*

35. *Part-time certificate means a listing of eligibles for employment in the classified service, issued to agencies in grade order which contains the names of eligibles available for part-time employment equivalent to eighty percent (80%)*

or less of a full-time position;]

[36.]15. Pay differential means the payment of an authorized rate(s) of pay which **may** exceed the range of compensation prescribed for a class due to differing work conditions, assignment, incumbent qualifications, or other designated factor. The establishment and usage of these differentials are approved by the Personnel Advisory Board;

[37.]16. Pay plan means the plan prepared, adopted, maintained, and administered by the Division of Personnel under the authority of the Personnel Advisory Board, **as described at section 36.140, RSMo**, which sets forth for each class of positions a pay range or bands with a minimum and a maximum rate and intermediate rates as may be established, as well as any pay differentials authorized by the board;

[38.]17. Personnel rules means the rules of the Personnel Advisory Board and the Division of Personnel;

[39.]18. Position means the fundamental unit of classification and allocation comprised of a set of current duties and responsibilities, assigned or delegated by competent authority;

[40.]19. Position description means an official written statement of the duties, responsibilities, supervisory relationships, and other basic data of a position used in the position classification and allocation process;

[41.]20. Position management means the monitoring and control of the establishment of positions and of the movement of incumbents in and out of positions as well as the maintenance of current and historical information that identifies and defines each position;

[42.]21. Position review means an investigation of the duties and responsibilities of a position, which may include an interview of the incumbent and his/her supervisor, to determine the appropriateness of the position's allocation;

[43. Probationary employee means a person serving a probationary period;]

[44.]22. Probationary period means a period, **applicable to employees covered under section 36.030.1(2), RSMo**, which is sufficient to demonstrate the employee's ability to perform the duties of the position *[following an original appointment, promotional appointment, reemployment appointment or reinstatement appointment as qualified in 1 CSR 20-3.040(2) or following an initial band appointment or interband appointment to a position in a higher band as qualified in 1 CSR 20-2.015(5)]*;

[45.]23. Promotion, in the general classification plan, means a change of an employee from a position in one (1) class to a position in another class which is assigned a higher established pay range within the pay plan. *[In the broad classification bands, promotion, also termed an upward interband appointment, means a change of an employee from a position in one (1) band to a position in a higher band.]* A promotion may also involve the movement of an employee from a position in a band to a position in a range where the salary is *[adjusted in excess of that necessary to place the employee on a step within the range] increased*;

[46. Promotional certificate means a listing of eligibles for employment in the classified service in grade order which contains the names of regular, reemployment probationary, promotional probationary or reinstatement probationary employees of a division of service;

47. Promotional examination means a test for positions in a particular class, in the classified service, admission to which is open to all persons who meet the stated minimum qualifications and who are employees with regular status, or who are in reemployment probationary, promotional probationary or reinstatement probationary status in positions in that agency;

48. Promotional probationary period means a period following a promotional appointment which is sufficient to demonstrate the employee's ability to perform the duties of the position;

49. Promotional register means a list of persons in the classified service who have been found qualified by a promo-

tional examination for appointment to a position in a particular class;

50. Provisional appointment means an appointment made to fill a classified position, when the director is unable to certify sufficient eligibles from a register;

51. Public hearing means a hearing held after public notice at which any person may have a reasonable opportunity to be heard;]

[52.]24. Public notice means notice posted *[on the official bulletin board of] by the Division of Personnel*. The notice announcing a public hearing to be conducted by the Personnel Advisory Board shall advise the public of] **and includes** the time, date, and place of the meeting and its tentative agenda and *[will be] is* posted at least twenty-four (24) hours prior to the commencement of the meeting, unless this notice is impossible or impractical;

[53.]25. Qualifications, as stated on the class specification, means the education, experience, and/or certification or licensure necessary for the satisfactory performance of the duties of the class;

[54.]26. Reallocation means the change in the allocation of an individual position on the basis of duties, authority, and responsibilities of the position, or an official change in the classification plan;

[55.]27. Reclassification means a classification change of an employee in conjunction with a position reallocation or movement within a multilevel allocated position. For a position in the classified service, the use of reclassification is applicable to an employee having incumbency status, as ascertained from a position review conducted by the Division of Personnel;

[56. Reemployment means appointment, without competitive certification, of an individual who had regular status and left a class or employment in good standing. Reemployment could be made to the same or comparable class in the general classified service or to the same class and the same or lower band in the broad classification bands;

57. Register means a reinstatement register, a promotional register or a register of eligibles;

58. Register of eligibles means a list of persons who have been found qualified for appointment to a position in the classified service;]

[59.]28. Regular appointment means a change of employee status given to an employee after successful completion of a probationary period;

[60. Regular employee means an employee who has been given a regular appointment and has successfully completed a probationary period as defined by the law;

61. Regular promotion means an appointment given to an employee after successful completion of a promotional probationary period;]

[62.]29. Reinstatement means an action which returns an employee to a class in which the employee held regular status *[in one (1) of the following circumstances: appointment from a reinstatement register,] due to an* ordered reinstatement *[or reinstatement to former or comparable class during promotional probationary period]*;

[63. Reinstatement certificate means a listing of former employees, in the classified service, in order of service credit, who have been laid off or demoted in lieu of layoff;

64. Reinstatement register means a list of persons who have been regular employees in the classified service and who have been laid off in good standing due to lack of work or funds, demoted or downward reclassified in lieu of layoff;]

[65.]30. Salary adjustment means a change in salary rate resulting from a general structure increase or a range-repositioning change;

[66.]31. Salary advancement means an increase in salary within the range or band prescribed for the class established in the pay plan given in recognition of work performance, length of service, or both; additional duties, responsibilities, or skill; to maintain equity

within and between classifications; to effect a within-grade salary increase; or in conjunction with a promotion, upward job reclassification, or end-of-probation transaction, **or for other reasons promoting the needs of the service;**

[67. *Selection group means that number of individuals certified to an appointing authority who may be lawfully appointed and who are prepared to accept appointment under conditions specified. A selection group will number up to fifteen (15) individuals or fifteen percent (15%) of all ranked individuals unless category certification or some other procedure has been established. A selection group may also include five (5) additional available individuals for each succeeding vacancy on the same certificate;*

68. *Service credit for the purposes of these rules means the Missouri State Employees' Retirement System (MOSERS) creditable service less any purchased service, but including service for which a deferred retirement lump sum option was exercised. Service credits shall be used in determining the order of layoff and the order in which names shall be placed on reinstatement registers;*

69. *Surviving spouse means the unmarried surviving spouse of a disabled veteran or any person who was killed while on active duty in the armed forces of the United States or an unmarried surviving spouse of a National Guard veteran who was killed as a result of active service to the state at the call of the governor;]*

[70.]32. *Suspension means an enforced leave without pay for disciplinary purposes or pending investigation of charges made against an employee;*

[71.]33. *Temporary appointment means an appointment [from a register of eligibles] to a position [in the classified service] for a period not to exceed a total of six (6) months in any twelve- (12-)/- month period;*

[72.]34. *Transfer, in the general classification service, means a change of an employee from one (1) position to another position in the same class or to another class assigned to the same established pay range. In the broad classification bands, a within-band transfer means a change of an employee from one (1) position to another position in the same class or another class assigned to the same established pay band; an out-of-band transfer means the movement of an employee from a position in a band to a position in a range where the action does not constitute a promotion or demotion. A transfer may involve a change of assignment or work location; and*

[73.]35. *Unclassified service means those positions in agencies subject to the merit system provisions or Uniform Classification and Pay (UCP) provisions contained in the law and these rules, but which [pursuant to 1 CSR 20-1.040(2)] may be established and filled without regard to [1 CSR 20-2.010 and 1 CSR 20-2.020] merit selection hiring processes or provisions governing classification and pay. Agencies having positions in the unclassified service are defined by 1 CSR 20-1.040(1);].*

[74. *Veteran means any person who is a citizen of this state, who has been separated under honorable conditions from the armed forces of the United States, who served on active duty during peacetime or wartime for at least six (6) consecutive months, unless released early as a result of a service-connected disability or a reduction in force at the convenience of the government, or any member of a reserve or National Guard component who has satisfactorily completed at least six (6) years of service or who was called or ordered to active duty by the president and participated in any campaign or expedition for which a campaign badge or service medal has been authorized;*

75. *Veterans' preference and disabled veterans' preference mean the credit allowed veterans in recognition of military service, added to the passing grade earned by them in examination conducted for the establishment of registers; and*

76. *Waiver means the waiving of any right to consider-*

ation for certification and appointment to a position and a request for future consideration.]

(C) The definitions of section 36.020, RSMo apply to these rules unless the context clearly requires otherwise.

(D) As used in section 36.030, RSMo, grant-in-aid programs means those federal grant programs that require by federal statute or regulation, as a condition of eligibility, that a department or agency of this state that receives grants establish merit personnel systems for their personnel engaged in administration of the grant-aided program. The term shall also include any other federal programs for which a department or agency of this state has agreed by contract with any agency of the federal government prior to the effective date of this regulation to maintain standards for a merit system of personnel administration consistent with Subpart F of 5 CFR Part 900 and make those standards applicable to personnel involved in the performance of the contract.

(2) **Definitions of Terms.** The following words and terms, used with specific intent throughout this rule and 1 CSR 20-5.020 or in their administration, are defined for clarity:

(A) Annual leave is a form of compensation authorized by the state and paid to an eligible employee by means of paid time off from work, under the conditions set forth in 1 CSR 20-5.020(1);

(B) Annual leave accrual is the accumulation of hours of paid time off as a form of compensation earned by the employee. Eligibility to earn and accrue annual leave as a form of compensation is limited to a maximum number of hours stipulated by law and set forth in 1 CSR 20-5.020(1);

(C) Sick leave is a benefit granted by the state to the employee in the form of paid time off from work due to illness, under the conditions set forth in 1 CSR 20-5.020(2) or for Personal Wellness Leave as set forth in 1 CSR 20-5.020(2);

(D) Sick leave accrual is the accumulation of hours of eligibility for paid time off from work conferred upon an eligible employee as a benefit by the state for specific purposes and under specific conditions that are set forth in 1 CSR 20-5.020(2);

(E) Personal Wellness Leave is the ability of an employee to use up to one (1) hour of accrued sick leave per month for personal wellness under specific conditions that are set forth in 1 CSR 20-5.020(2)(O);

(F) Paid time off from work authorized by the state and conferred upon the employee by the appointing authority and solely at the discretion of the appointing authority for the purpose deemed appropriate and in the best interest of the state may be called administrative leave; and

(G) A semi-monthly pay period or semi-month is that period of approximately one-half (1/2) of a calendar month established by the Office of Administration as the pay cycle for state employees.

(3) For the purposes of leaves of absence as set out in 1 CSR 20-5.020, state service time will be defined as—

(A) The total length of time of employment in any department, division, or agency of state government that is covered by the provisions of section 36.350, RSMo, and under the conditions set forth in 1 CSR 20-5.020;

(B) Time of state paid employment in the Offices of the Governor, Lieutenant Governor, Secretary of State, State Auditor, Treasurer, Attorney General, Houses of the Missouri State Legislature, the Missouri State Judiciary, Missouri State Courts Administrator, Missouri Consolidated Health Care Plan, and Missouri State Employees' Retirement System, will be recognized and accepted as time of state service for the purposes of eligibility for and accrual of paid leaves of absences; and

(C) Employment with other state funded public entities when these entities have been accepted for coverage under the provisions of 1 CSR 20-5.015(3)(B).

(4) For the purposes of leaves of absence as set out in 1 CSR 20-5.020, an eligible employee shall be defined as—

(A) Any employee of the state of Missouri covered by the provisions of section 36.350, RSMo; and

(B) Any state paid employee of elected state officials, specifically employees of the Offices of the Governor, Lieutenant Governor, Secretary of State, State Auditor, Treasurer, Attorney General, Houses of the Missouri State Legislature, the Missouri State Judiciary, Missouri State Courts Administrator, Missouri Consolidated Health Care Plan, Missouri State Employees' Retirement System, and other state funded public entities, shall be considered eligible employees under 1 CSR 20-5.020 upon submission of written certification of adherence to the provisions of 1 CSR 20-5.020 and acceptance by the Personnel Advisory Board of the public entity for coverage under the rule.

(5) Records. Pursuant to section 36.420, RSMo, the records of the Personnel Division, except examinations, service reports, personal histories, and other records that are or may be closed pursuant to Chapter 610, RSMo, shall be public records and shall be open to public inspection, during regular office hours at reasonable times and in accordance with procedures as the board may prescribe.

AUTHORITY: section 36.070, RSMo Supp. [1998] 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the Code of State Regulations. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 31, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Personnel Advisory Board, Attn: Melissa K. Theis, Secretary, 301 W. High St., Room 430, Jefferson City, MO 65101. To be considered, comments must be received no later than the date of the public hearing, November 5, 2018, which is thirty-five (35) days after publication of this notice in the Missouri Register. A public hearing is scheduled for 10:00 AM, November 5, 2018, at the Harry S Truman State Office Building, 301 W. High St., Room 430, Jefferson City, MO 65101.

Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and Division
of Personnel
Chapter 1—Organization and Operation

PROPOSED RESCISSION

1 CSR 20-1.030 Personnel Rules. This rule stated the general purpose of the rules of the Personnel Advisory Board and Personnel Division and provided for amendment and compliance.

PURPOSE: This rule is being rescinded because it is largely duplicative of provisions of Chapters 36 and 536, RSMo.

AUTHORITY: section 36.070, RSMo 2000. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the Code of State Regulations. Rescinded: Filed Aug. 31, 2018.

PUBLIC COST: This proposed rescission will not cost state agencies

or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Personnel Advisory Board, Attn: Melissa K. Theis, Secretary, 301 W. High St., Room 430, Jefferson City, MO 65101. To be considered, comments must be received no later than the date of the public hearing, November 5, 2018, which is thirty-five (35) days after publication of this notice in the Missouri Register. A public hearing is scheduled for 10:00 AM, November 5, 2018, at the Harry S Truman State Office Building, 301 W. High St., Room 430, Jefferson City, MO 65101.

Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and Division
of Personnel
Chapter 1—Organization and Operation

PROPOSED AMENDMENT

1 CSR 20-1.040 [Merit System] Unclassified Service. The board is deleting sections (1) and (3), amending existing section (2), amending the title and purpose statement.

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

PURPOSE: This rule defines the [classified and] unclassified service of the state under coverage of [all provisions of] the State Personnel Law.

[(1) The Classified Service. The classified service shall consist of and all provisions of the State Personnel Law and these rules, including those provisions which relate to selection, appointment, pay, tenure and removal, shall apply to those agencies enumerated in subsection (1)(A) of this rule and other agencies as may be provided for by law or regulations for grant-in-aid programs to maintain personnel standards on a merit basis, except those offices, positions and employees enumerated in subsection (1)(B) of this rule.

(A) All offices, positions and employees of the Department of Mental Health, the Department of Social Services, the Department of Corrections, the Department of Health, the Division of Employment Security, Mine Safety and On-Site Consultation Sections of the Division of Labor Standards, and Administration Operations of the Department of Labor and Industrial Relations, the Department of Natural Resources, the Office of Administration, the Missouri State Water Patrol, the Missouri Veterans' Commission, Capitol Police, and State Emergency Management Agency of the Department of Public Safety, the Divisions of Tourism and Job Development and Training, the Missouri Housing Development Commission and the Office of Public Counsel of the Department of Economic Development.

(B) As provided for in section 36.031, RSMo, persons employed or appointed as attorneys are covered by those provisions of the rules governing classification and pay, but are not subject to those provisions of the State Personnel Law and these rules governing selection, appointment, tenure or removal.]

[(2)][(1) [The Unclassified Service.] Certain positions may be established and filled without regard to provisions of the State

Personnel Law or of these rules which relate to the classification and allocation of positions or which relate to the selection, appointment, compensation, *[tenure]* and removal of persons employed in these positions. The following positions *[in the agencies covered by the State Personnel Law]*, as well as others that may be provided in law, including section 36.030.2, RSMo, comprise this unclassified service, *except that merit status will be retained by incumbents of positions which previously have been subject to the law*:

[(A) Within each department established by law, the departmental director, and five (5) principal assistants designated by the departmental director;

(B) Within each division of service, the division director, and three (3) principal assistants designated by the division director, except that the exemptions for principal assistants shall not apply to the Division of Personnel;]

[(C)/(A) Deputy(ies) or other policy-making assistants to the unclassified department director or division director as warranted by the size and complexity of the organization and as approved by the Personnel Advisory Board. Appointing authorities shall submit to the board a written request for each unclassified deputy or other policy-making assistant position describing the size and complexity of the organization, the reasons for requesting the unclassified position, and the relationship of the proposed position to other administrative positions in the agency both classified and unclassified. The duties assigned to unclassified deputies or other policy-making assistants shall not be designed to replace a classified position occupied by an incumbent or to result in the downward reclassification, layoff, or demotion of an incumbent of a classified position;

[(D)/(B) The administrative head of each state medical, penal, and correctional institution, as warranted by the size and complexity of the organization and as approved by the board in the same manner and under the same conditions as provided for unclassified deputies and other policy-making assistants; and

[(E) Members of boards and commissions and one (1) principal assistant for each board or commission when the members are appointed by the governor or by a director of a department of the executive branch of government;

(F) Chaplains and attorneys regularly employed or appointed in any department or division subject to this law, except as provided in section 36.031, RSMo;

(G) Patients or inmates in state institutions who also may be employees of those institutions;

(H) Persons employed in an internship capacity in a state agency or institution as a part of their formal training at a college, university, business, trade, or technical school except that by appropriate resolution of the governing authorities of any such agency or institution, the Division of Personnel may be called upon to assist in selecting persons to be appointed to internship positions;

(I) Persons employed in work assignments with a geographic location principally outside the state of Missouri;

(J) Special assistants as designated by an appointing authority, except that the number of such special assistants shall not exceed one percent (1%) of a department's total authorized full-time equivalent workforce. The number of special assistants allowed in each department will be determined at the beginning of each fiscal year based on the department's budget as authorized in the previous legislative session, and the authorized number of special assistants shall apply throughout the fiscal year, unless an appointing authority requests a special review during the year because of a significant change in a department's authorized work force; and]

[(K)/(C) Other persons whose employment is such that standard selection [by competitive examination] and standard classification and compensation practices are not practical under all circumstances as determined by the director. The circumstances which justify that determination shall include the following:

1. Cooperative education programs with secondary schools involving part-time employment of students;

2. Positions involving short-term, part-time, or intermittent work schedules which do not exceed the equivalent of one-half (1/2) time in a year, except that this rule will not be used to *[retain] maintain* permanent[, or continuing *[employees] employment*, or both, in a division of service;

3. New positions for which allocation to an existing class is not practicable when those positions must be filled pending a review of the duties involved and preparation of a class specification for approval by the board;

4. Interns, trainees, and participants in special state or federal training, rehabilitation, or employment programs providing that the objectives of these programs are best served by selection or allocation procedures other than those based on competitive examination or uniform classification and pay; or

5. Situations in which the special needs of the service cannot be met by other appointment or classification and pay procedures provided in these rules.

[(3) Conflicting Employment. No employee shall have conflicting employment while in a position subject to the provisions of the law. Each division of service will establish a procedure regarding outside employment and other activities that could potentially be in conflict with the mission and objectives of the division of service or the state service. This procedure will require that employees inform management of outside employment and will include a provision whereby either the employee or the appointing authority may request a determination from the Personnel Advisory Board.]

AUTHORITY: section 36.070, RSMo [2000] Supp. 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the Code of State Regulations. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 31, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Personnel Advisory Board, Attn: Melissa K. Theis, Secretary, 301 W. High St., Room 430, Jefferson City, MO 65101. To be considered, comments must be received no later than the date of the public hearing, November 5, 2018, which is thirty-five (35) days after publication of this notice in the Missouri Register. A public hearing is scheduled for 10:00 AM, November 5, 2018, at the Harry S Truman State Office Building, 301 W. High St., Room 430, Jefferson City, MO 65101.

Title 1—OFFICE OF ADMINISTRATION Division 20—Personnel Advisory Board and Division of Personnel Chapter 1—Organization and Operation

PROPOSED AMENDMENT

1 CSR 20-1.045 [Uniform Classification and Pay] Covered Service. The board is amending section (1), deleting sections (2) and (3), amending the title and purpose statement.

PURPOSE: This amendment revises this rule pursuant to changes to

Chapter 36, RSMo made by Senate Bill 1007 (2018).

PURPOSE: This rule defines the covered [and exempt] service of the state under coverage of the uniform classification and pay provisions of the State Personnel Law contained in section 36.031, RSMo.

(1) *[The Covered Service.]* The covered service shall consist of, and the uniform classification and pay provisions of the State Personnel Law and these rules shall apply to, all offices, positions, and employees of those departments and agencies of the executive branch of state government[, including attorneys, except for the elective offices, institutions of higher learning, the Department of Highways and Transportation, the Department of Conservation, those positions in the Missouri State Highway Patrol, the compensation of which is established by sections 43.070 and 43.080, RSMo, those positions for which the Missouri Constitution specifically provides the method of selection, classification or compensation, and employees within these agencies as are specifically exempted from the uniform classification and pay provisions of the law (see section 36.031, RSMo)] as specified in Chapter 36, RSMo.

[(2) The Exempt Service. The following offices and positions in the agencies covered by the uniform classification and pay provisions of the law comprise the exempt service and are exempt from the operations of the law and of these rules and may be established without regard to those provisions which relate to the allocation and compensation of positions in those agencies:

(A) Within each department established by law, the departmental director, and five (5) principal assistants designated by the departmental director;

(B) Within each division of service, the division director, and three (3) principal assistants designated by the division director;

(C) Deputy(ies) or other policy-making assistants to the exempt department director or division director as warranted by the size and complexity of the organization and as approved by the Personnel Advisory Board. Appointing authorities shall submit to the board a written request for each exempt deputy or other policy-making assistant position describing the size and complexity of the organization, the reasons for requesting the exempt position and the relationship of the proposed position to other administrative positions in the agency both covered and exempt;

(D) The administrative head of each state medical, penal and correctional institution, as warranted by the size and complexity of the organization and as approved by the board in the same manner and under the same conditions as provided for exempt deputies and other policy-making assistants;

(E) Members of boards and commissions and one (1) principal assistant for each board or commission when the members are appointed by the governor or by a director of a department of the executive branch of government;

(F) Chaplains and attorneys regularly employed or appointed in any department or division subject to this law, except as provided in section 36.031, RSMo;

(G) Patients or inmates in state institutions who also may be employees of those institutions;

(H) Persons employed in an internship capacity in a state agency or institution as a part of their formal training at a college, university, business, trade, or technical school, except that by appropriate resolution of the governing authorities of any such agency or institution, the Division of Personnel may be called upon to assist in selecting persons to be appointed to these internship positions;

(I) Persons employed in work assignments with a geo-

graphic location principally outside the state of Missouri;

(J) Special assistants as designated by an appointing authority, except that the number of such special assistants shall not exceed one percent (1%) of a department's total authorized full-time equivalent work force. The number of special assistants allowed in each department will be determined at the beginning of each fiscal year based on the department's budget as authorized in the previous legislative session, and the authorized number of special assistants shall apply throughout the fiscal year, unless an appointing authority requests a special review during the year because of a significant change in a department's authorized work force; and

(K) Other persons whose employment is such that standard classification and compensation practices are not practical under all circumstances as determined by the director. The circumstances which justify this determination shall include the following:

1. Cooperative education programs with secondary schools involving part-time employment of students;

2. Positions involving short-term, part-time or intermittent work schedules which do not exceed the equivalent of one-half (1/2) time in a year, except that this rule will not be used to retain permanent, or continuing employees, or both, in a division of service;

3. New positions for which allocation to an existing class is not practicable when those positions must be filled pending a review of the duties involved and preparation of a class specification for approval by the board;

4. Interns, trainees and participants in special state or federal training, rehabilitation or employment programs providing that the objectives of these programs are best served by allocation procedures other than those based on uniform classification and pay; or

5. Situations in which the special needs of the uniform classification and pay service cannot be met by the allocation procedures provided in these rules or by allocation through the uniform classification and pay process.

(3) *Implementation.* The personnel director shall conduct job studies and position reviews and establish new and revised job classes as are necessary for appropriate assignment of positions to the covered and exempt services. Upon completion of the job studies and related tasks necessary to integrate an agency into the classification plan administered by the Personnel Advisory Board and Division of Personnel, that agency shall be subject to the rules governing the classification plan as contained in 1 CSR 20-2.010. Following the integration of an agency into the classification plan, compensation of employees within that agency may not exceed the maximum step of the pay range for the class to which their individual position is assigned, except that any employee whose salary exceeds the established maximum at that time will be subject to the provisions of 1 CSR 20-2.020(4)(D)6. The full pay plan provisions contained in 1 CSR 20-2.020 shall be made applicable to the agency when the funds necessary to adjust employees to steps within the assigned pay ranges have been appropriated and made available.]

AUTHORITY: sections 36.031 and 36.070, RSMo Supp. [1995] 2018. Original rule filed Feb. 25, 1992, effective Aug. 6, 1992. Amended: Filed May 15, 1996, effective Nov. 30, 1996. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 31, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Personnel Advisory Board, Attn: Melissa K. Theis, Secretary, 301 W. High St., Room 430, Jefferson City, MO 65101. To be considered, comments must be received no later than the date of the public hearing, November 5, 2018, which is thirty-five (35) days after publication of this notice in the *Missouri Register*. A public hearing is scheduled for 10:00 AM, November 5, 2018, at the Harry S Truman State Office Building, 301 W. High St., Room 430, Jefferson City, MO 65101.

Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and Division
of Personnel
Chapter 1—Organization and Operation

PROPOSED RESCISSION

1 CSR 20-1.050 Records and Reports. This rule prescribed the confidentiality of certain records and specified the form in which reports or personnel changes were to be made.

PURPOSE: This rule is being rescinded because its two (2) sections have been moved to other rules in this division.

AUTHORITY: section 36.070, RSMo 1986. Original rule filed July 9, 1947, effective July 19, 1947. Rescinded: Filed Aug. 31, 2018.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Personnel Advisory Board, Attn: Melissa K. Theis, Secretary, 301 W. High St., Room 430, Jefferson City, MO 65101. To be considered, comments must be received no later than the date of the public hearing, November 5, 2018, which is thirty-five (35) days after publication of this notice in the *Missouri Register*. A public hearing is scheduled for 10:00 AM, November 5, 2018, at the Harry S Truman State Office Building, 301 W. High St., Room 430, Jefferson City, MO 65101.

Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and Division
of Personnel
Chapter 2—Classification and Pay Plans

PROPOSED AMENDMENT

1 CSR 20-2.010 The Classification Plan. The board is deleting section (1), renumbering thereafter, and amending existing sections (2) and (3).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

[(1) Preparation of Plan. The director shall ascertain the duties, authority and responsibilities of all positions subject

to the law. At the earliest possible date after a division of service or branch becomes subject to the provisions of the law and after consultation with the appointing authority involved, the director shall prepare and recommend to the Personnel Advisory Board a plan for the classification of the affected positions. This plan shall group positions in a division of service in classes, based on their duties, authority and responsibilities. The position classification plan shall set forth for each class of position, a class title and a statement of the duties, authority and responsibilities the knowledges, skills and abilities, and the qualifications that are necessary or desirable for the satisfactory performance of duties of the class; provided that no plan shall be adopted which prohibits the substitution of experience for education for each class of position excepting a class of position as may be designated by the appointing authorities as required to be filled on the basis of educational qualifications in order to comply with federal law or regulations. Upon adoption by the Personnel Advisory Board, the plan for position classification in a division of service shall become part of the general classification plan for the classified and covered service (see section 36.100, RSMo).]

[(2)](1) The classification plan shall be maintained as follows:

(A) Revisions of Plan. The classification plan shall be so developed and maintained that all positions substantially similar with respect to the kind, difficulty, and responsibility of work are included in the same class; and that the same schedule of pay may be applied with equity to all positions in a class (see section 36.110, RSMo).]; [Whenever any change in organization, creation of a new position or change in duties or responsibilities of individual positions makes the revision of the classification plan necessary, the director shall recommend the necessary revisions to the board. Any change in the classification plan recommended by the director shall take effect when approved by the board or on the ninetieth day after it is recommended to the board if the board shall not have previously disapproved it. Whenever, in the opinion of the director, there is an urgent necessity for the immediate establishment of a new class in the classification plan, the director may establish a class on an interim basis, pending approval of the class by the board as recommended by the director. After a class of positions has been approved by the board, the director is authorized to make those changes in the class title or in the statement of duties and required qualifications for the class as the director finds necessary for current maintenance of the classification plan; provided, however, that changes which materially affect the nature and level of a class or which involve a change in salary range for the class shall be approved by the board (see section 36.120, RSMo).]

[(B) Allocation of New Positions. Before establishing a new position in a division of service subject to the law, an appointing authority shall notify the director in writing of his/her intention to do so, together with a statement of the duties, authorities and responsibilities to be assigned. The director shall allocate any new position to a class (see section 36.120, RSMo);

(C) Reallocation of Positions Necessitated by Revisions of Plan. If any change is made in the classification plan by which a class of position is divided, altered or abolished or classes combined or a new class established, the director shall reallocate the positions affected to their appropriate classes in the amended classification plan and shall determine comparability and relative level between the old class and the classes in the revised plan. For positions in the classified service, a regular employee who is occupying a position thus reallocated shall be given status as a regular employee in the class to which his/her position is reallocated, subject to the following conditions (see section 36.120,

RSMo):

1. If the class to which his/her position in the classified service was reallocated is of higher level or of a level similar to the class to which it was previously allocated s/he shall be deemed to have gained status as a regular employee in such class by means of upward or lateral reclassification; provided, however, that the director may require that the employee achieve a satisfactory grade in a noncompetitive test for fitness for the class to which his/her position has been reallocated; and

2. If the class to which his/her position in the classified service was reallocated is of lower level than the class to which it was previously allocated, s/he shall be given status as a regular employee in the class by means of downward reclassification, or s/he shall be transferred to a position in a class of level comparable to the class to which his/her position was previously allocated. In any case in which a regular employee continues in the reallocated position by means of a downward reclassification, his/her name, subject to the approval of the director, may be placed on the reinstatement register for the class to which his/her position was previously allocated or on any other appropriate reinstatement register; and]

[(D)](B) Reallocation of Positions Within the Established Plan. The director may investigate the duties of any position in the classified and covered service subject to the law to determine the correctness of allocation and to provide for maintenance of the classification plan. Before making any permanent and substantial change in the duties, authority, or responsibilities of a position subject to the law, an appointing authority shall notify the director in writing of his/her intention to do so, together with a statement of the duties, authorities, and responsibilities to be assigned. If the duties of his/her position are changed, or if at any time an employee does not believe that the duties of the position are appropriate to his/her classification, s/he may make a request in writing to the director for a review of the duties of his/her position, setting forth reasons for the review. If those reasons appear to be substantial, the director shall make an investigation of the position with a view to determining the correctness or incorrectness of the allocation (see section 36.120, RSMo). If a position is found to be incorrectly allocated, the director, at any time, may reallocate the position to its appropriate class in the classification plan. When the allocation of a position is changed, the director shall notify the appointing authority. The appropriate personnel action shall be taken by the appointing authority upon receipt of the notice of reallocation. If the position is filled at the time of reallocation, the appointing authority immediately shall notify the incumbent regarding the allocation change. If the incumbent does not agree with the new allocation, s/he may submit to the director in writing a request for a review of the allocation of the position specifying the reasons why the incumbent believes the allocation is incorrect. An [regular] employee who is occupying a position [in the classified service] which is reallocated to a different class shall continue in this position only [in accordance with the rules governing promotion, transfer, demotion or, with the approval of the director, by reclassification, except that in any case in which a position is reallocated to a higher class, the position's incumbent, with the approval of the director, may attain regular status in the higher class] if s/he [achieves a satisfactory grade on a noncompetitive test of fitness for the] meets the minimum qualifications for the class to which his/her position was reallocated.

[(3)](2) Class specifications and class titles shall be provided and used in the classification plan as follows:

(A) Content of Specifications. The director shall provide and may amend as provided in subsection [(2)(4)] (1)(A) written specifications for each class in the classification plan. Each of the class specifications shall include a class title, a description of the duties, authority, and responsibilities of the work, the knowledge[s], skills,

and abilities, and a statement of the qualifications that are necessary or desirable for the satisfactory performance of the duties of the class;

(B) Interpretation of Class Specifications. The statement in the class specifications are descriptive and not restrictive. They are intended to indicate the kinds of positions that are allocated to the established classes as determined by their duties and responsibilities and are not to be construed as declaring what the duties or responsibilities of any position may be or as limiting or modifying the power of an appointing authority to assign, direct, and control the work of employees under his/her supervision. The use of a particular expression or illustration as to the duties shall not be held to exclude others not mentioned that are of a similar kind or quality nor shall any specific omission necessarily mean that a factor is not included; and

(C) Use in Allocation. In determining the class to which any position should be allocated, the director shall consider the specification describing each class as a whole. Consideration shall be given to the general duties, specific tasks, responsibilities, the necessary or desirable knowledge[s], skills and abilities, the qualifications required, and relationships to other classes[; and].

[(D) Class Titles. Following the adoption of the classification plan and the allocation of classes in positions in the classified or covered service, the class titles set forth shall be used to designate those positions in all official records, vouchers, payrolls and communications. No person shall be appointed to or employed in a position in divisions of the service subject to this law under a class title which had not been approved by the director as appropriate to the duties performed (see section 36.130, RSMo).]

AUTHORITY: section 36.070, RSMo [1986] Supp. 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the *Code of State Regulations*. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 31, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Personnel Advisory Board, Attn: Melissa K. Theis, Secretary, 301 W. High St., Room 430, Jefferson City, MO 65101. To be considered, comments must be received no later than the date of the public hearing, November 5, 2018, which is thirty-five (35) days after publication of this notice in the *Missouri Register*. A public hearing is scheduled for 10:00 AM, November 5, 2018, at the Harry S Truman State Office Building, 301 W. High St., Room 430, Jefferson City, MO 65101.

Title 1—OFFICE OF ADMINISTRATION

Division 20—Personnel Advisory Board and Division of Personnel

Chapter 2—Classification and Pay Plans

PROPOSED AMENDMENT

1 CSR 20-2.015 Broad Classification Bands [for Managers]. The board is amending sections (1)–(3) and (6), deleting existing sections (4) and (5), renumbering as necessary, amending the title and purpose statement.

PURPOSE: This amendment revises this rule pursuant to changes to

Chapter 36, RSMo made by Senate Bill 1007 (2018).

PURPOSE: The board is establishing this rule to provide for the broadbanding of [manager] positions within agencies covered by the uniform classification and pay provisions of the State Personnel Law. This rule provides for the formation and administration of a system of broadbanding applicable to [manager] positions within affected state agencies. The Division of Personnel and the Personnel Advisory Board may exercise authority and responsibility for preparation, adoption, maintenance, and revision of that part of the classification and pay plan which includes provisions for grouping of [management] positions with similar levels of responsibility or expertise into broad classification bands in the classified and covered services. This rule provides the framework within which this authority may be exercised.

(1) Standards and Methods. After consultation with appointing authorities or their designated representatives, the director shall establish and maintain the standards and methods for identifying [management] positions subject to the law for broad classification bands and pay band designations.

(2) Classification Plan. The provisions of 1 CSR 20-2.010 [The Classification Plan] are applicable in the preparation and maintenance of broad classification bands [for managers], except as specifically outlined in this section[,] or necessary for implementation. The class specifications for broadbanded classifications shall be designed to encompass a broad spectrum of [management] positions in generic and agency-specific classes, or may provide for broader applications when the director determines that agency and system needs can be met in a consistent, equitable, and appropriate manner.

(A) Preparation of the Plan. The director shall ascertain the duties, authority, and responsibilities of [all manager] positions subject to the law. [Positions that do not meet the standards for broad classification bands for managers will be evaluated for assignment to classes determined to be more appropriate in the general classification plan under 1 CSR 20-2.010.] The broad classification bands shall group [manager] positions in very broad classes which generally describe the duties, authority, and responsibilities of [managers] positions and cover [all] various pay band levels. The [manager] broadbanded class specifications are not specific to individual positions or programs. Two (2) kinds of broadbanded [manager] classes, common-use and agency-specific may be used. Common-use classes will accommodate functions which cross agency lines. Agency-specific classes will encompass functions distinct to an individual agency. Each [manager] broadbanded class specification will have a class title; statement of the duties, authority, and responsibilities; examples of duties performed; knowledge, skills, and abilities; and the necessary qualifications, provided that equivalent substitutions will be allowed for deficiencies in education or experience. Upon adoption by the Personnel Advisory Board, the broadbanded [manager] classes shall become part of the uniform classification and pay plan.

(B) Allocation of a Position. Before establishing a new [manager] broadbanded position subject to the law, an appointing authority shall provide the director with a written statement of the duties, authority, and responsibilities to be assigned. The director will determine an appropriate [manager] class and pay band assignment based on the duties, authority, and responsibilities of the position.

[(C) Reallocation of a Position Into, Within, and Out of the Broad Classification Bands. If a position in the classified service is reallocated to a different class and/or band or range, the employee shall continue in the position only in accordance with the rules governing appointments, transfers, demotions or, with the approval of the director, by reclassification. If any change is made in the broadbanded manager classes, the director shall reallocate the positions affected to an appropriate class in the amended plan. For positions in

the classified service, an employee who is occupying a position reallocated to a different class shall be given the same status in the new class and band or range as previously held in the class and band or range from which his or her position is reallocated (see section 36.120, RSMo).]

(3) Compensation Structure. The director will recommend to the board establishment and adoption of pay bands as considered necessary and equitable in order to group and maintain positions with similar levels of [management] responsibility or expertise. The provisions of 1 CSR 20-2.020 [The Pay Plan] are applicable in the preparation, adoption, maintenance, and administration of the pay plan for broad classification bands, except as specifically outlined in this section or necessary for implementation.

[(A) Preparation. The pay plan may include provision for grouping of management positions with similar levels of responsibility or expertise into broad classification bands for purposes of determining compensation and provision for such salary differentials and other pay structures as the director considers necessary or equitable. The broad classification bands shall include a minimum and a maximum rate, and such intermediate rates of pay as the director considers necessary or equitable. The initial pay plan for divisions of service, when first brought under the provisions of the law, shall be prepared in this same manner and, upon adoption, become a part of the general pay plan.]

[(B)](A) Administration. The implementation and ongoing administration of pay within the broad classification bands shall be conducted in a manner which promotes equitable pay relationships and the efficient and effective practice of personnel administration. When the meaning and purpose of a rule is not otherwise affected, the term band may replace range. [Appointing authorities shall have a responsibility to exercise the discretion included in these rules in a manner which avoids inconsistent, arbitrary, or discriminatory pay actions.] The pay plan for the broadbanded system shall be administered in accordance with 1 CSR 20-2.020 and the following provisions:

1. Appointment rate. The initial appointment rate to a position in a broad classification band is at the discretion of the appointing authority. In making these determinations, consideration should be given to the individual's qualifications, permanent position-related factors, such as working conditions or physical location of work, and/or recruitment or staffing needs/. The proposed rate of pay should not exceed that which is being paid to present employees with comparable qualifications in similar position-related circumstances];

2. Salary advancements. Salary advancements within the band occupied by an employee are of three (3) types: probationary salary advancements, specific salary advancements authorized during a fiscal year, and discretionary salary advancements, administered in accordance with the following provisions:

A. A probationary salary advancement is [authorized] permitted for an employee covered under section 36.030.1(2), RSMo, upon successful completion of the [initial] probationary period. An appointing authority may grant a salary advancement following successful completion of a probationary period in a [higher level] band or after an appropriate period of time following upward reclassification;

B. Within-grade, market progression, or other specific salary advancements within the pay bands, which are only authorized during a fiscal year when specific funding has been appropriated [for all agencies], will be implemented in accordance with guidelines and instructions issued by the board;

C. Discretionary salary advancements may be granted by an appointing authority as warranted by the needs of the service/. For classified positions in the broadbanded service, discretionary salary advancements cannot be given during a probationary period, unless approved by the director of the Division of Personnel in cases where it does not affect competitive

appointments that would compromise the selection group as enumerated in 1 CSR 20-3.030(3)(A)]; and

D. In the broadbanded *[management]* service, a conditional salary advancement is a discretionary within-band advancement associated with the assignment of higher level duties or responsibilities of a permanent nature. At the discretion of the appointing authority, and without appeal to the Administrative Hearing Commission, such higher level duties and responsibilities and the associated conditional salary advancement may be withdrawn *[within a period of time not to exceed twenty-four (24) months]* as specified by the appointing authority. When a conditional salary advancement is established, the appointing authority will provide the affected employee with written notice describing the conditions under which the advancement is given and the *[time frame during]* **conditions under** which it can be withdrawn.

[(C)](B) Within-Band Salary Decreases. Salary reductions within the band may be made for any amount by the appointing authority. Reasons for such decreases include: changes in duties or organization which do not adversely reflect on the employee; within-band movement to a position of lesser value; a permanent and substantial decline in the scope or complexity of assignment; or, *[an involuntary within-band transfer for cause such as inadequate performance or misconduct as provided for in 1 CSR 20-3.070(2). An involuntary salary decrease within the band, when applied to the salary of a classified employee covered under section 36.030.1(2), RSMo, other than one (1) associated with a conditional salary advancement, shall be treated as a demotion and may be appealed by the affected employee in accordance with 1 CSR 20-4.010(1)(D)] statute and these rules.*

[(D)](C) Pay Rates in Transfer, Promotion, Reclassification, or Demotion. If an employee is transferred, promoted, reclassified, or demoted, the rate of pay, giving consideration to equity, shall be as follows:

1. An employee's rate of pay must fall within the minimum and maximum of their assigned pay band, except as provided for in paragraph *[(3)(D)3.] (3)(C)3.* of this rule;

2. An employee's rate of pay within the appropriate band will depend on the type of personnel transaction. Consistent application of formulas or guidelines by appointing authorities in cases of promotions, reclassifications, and demotions will promote equitable treatment of employees affected by these actions.

A. In the case of within-band transfer, which involves a change of an employee from one (1) position to another position in the same class or another class assigned to the same established pay band and which may involve a change of assignment or work location, the salary rate shall be determined by the appointing authority.

B. In the case of promotion or upward reclassification, which involves a change of an employee from a position in one (1) band to a position in a higher band, the salary rate *[shall]* **may be increased, or, at the discretion of the appointing authority, may stay the same.**

C. In the case of voluntary demotion, demotion for cause, or downward reclassification, which involves movement from one (1) band to a lower band, the salary rate will be at the discretion of the appointing authority.

D. In the case of an out-of-band transfer, which involves movement from a pay band to a pay range, the employee may accept a voluntary reduction in salary. *[If the rate of pay does not correspond to an established step in the range, the rate of pay shall be adjusted to the next higher step in the range.]* **For employees covered under section 36.030.1(2), RSMo, [A]an involuntary salary reduction is considered a demotion and may be appealed by the affected employee in accordance with 1 CSR 20-4.010(1)(D)] statute and these rules;** and

3. If an employee's previous rate of pay is more than the maximum rate established for the pay band to which the position is assigned, the employee's rate of pay may be approved in accordance with the following provisions:

A. When a department, division, work unit, class of employ-

ees, or other entity of state government is initially made subject to the classification provisions of the State Personnel Law, the Personnel Advisory Board may approve salary rates above the established maximum rates for the affected employees. In each case where an above-the-maximum rate has been authorized by the Personnel Advisory Board, the rate of pay will be clearly recorded as an above-the-maximum rate, and the affected employee will not be eligible for any additional type or amount of salary adjustment or advancement until the rate of pay falls within the pay band to which the position is assigned;

B. When a position is reallocated to a lower pay band or to a pay range, the appointing authority, with approval of the personnel director, may elect to establish an above-the-maximum rate. If the appointing authority elects to establish an above-the-maximum rate, the rate of pay will be clearly recorded as an above-the-maximum rate, and the affected employee will not be eligible for any additional type or amount of salary adjustment or advancement until that time as his/her rate of pay shall fall within the pay band or pay range to which the position is assigned; and

C. An above-the-maximum rate established under subparagraphs *[(3)(D)3.A.] (3)(C)3.A.* and B. will continue while the employee remains in the same or higher pay band in the same department and is above-the-maximum rate for the assigned band. The payment of a differential authorized by the Personnel Advisory Board will be allowed where applicable, and the salary of an affected employee who enters or exits a position covered by this differential will be adjusted in a manner consistent with agency policy and practice. When an employee receiving an above-the-maximum rate of pay transfers to a position in the same class and pay band in another department covered by the classification and pay provisions of the State Personnel Law, the appointing authority of the receiving agency shall have the discretion to continue the authorized above-the-maximum rate, to establish a different, but lower rate of pay which exceeds the established maximum of the appropriate pay band, or to reduce it to a rate within the pay band for the position. Once the pay band can accommodate the rate of pay, the above-the-maximum rate will be void and the employee's compensation will be subject to the provisions contained elsewhere in the rules.

[(4) Certification and Appointment. The provisions of 1 CSR 20-3.030 Certification and Appointment are applicable in the administration of broad classification bands for managers in agencies covered by the merit system provisions of the State Personnel Law, except as specifically outlined in this section or necessary for implementation. This section prescribes the conditions under which broadbanded manager positions in the classified service may be filled by certification and appointment from merit system registers and by other types of appointment authorized in the merit system law.

(A) Reinstatement. When vacancies to be filled in a class occur in a division of service from which employees in the class have been laid off, or demoted in lieu of layoff, certification from the reinstatement register first shall be limited to previous employees of the division of service until all the available employees have been reinstated in order of rank on reinstatement register.

(B) Within-Band Transfers. An appointing authority may assign an employee in the classified service with regular status from one (1) position to another position in the same pay band in the same or different class, providing the employee possesses the necessary qualifications. Such transfer of an employee from one (1) division in the classified service to a position in another division in the classified service may be made with the approval of the director and both appointing authorities. Upon making this assignment, the appointing authority shall prepare and submit the necessary personnel transaction. Transfers of employees made because of a lay-off or shortage of work or funds which might require a layoff

shall be governed by 1 CSR 20-3.070 and the layoff procedures adopted.

(C) *Out-of-Band Transfer.* An out-of-band transfer is the movement of an employee from a position in a band to a position in a range which does not require a change in salary. The employee must possess the qualifications for the class. Such transfers may be voluntary or involuntary. In the case of a permanent involuntary transfer of an employee from a position in a band to a position in a range, the appointing authority shall give written notice of the action to the director and to the employee thirty (30) days prior to the effective date of the action. Within thirty (30) days of receipt of such notice, the affected employee may make a written request for review by the director. The request must include the employee's reasons for requesting review, including the degree of economic and professional impact of the action and why, in the employee's opinion, the action was not for the good of the service. The director shall conduct an appropriate investigation, taking into consideration information received from the employee and the appointing authority, and shall approve or disapprove the transfer. Both the employee and the appointing authority are notified of the director's decision.

(D) *Reemployment.* Any person who has obtained regular status in a class and band in a classified position and who has resigned from state service in good standing may be reemployed without competitive certification in the same class and the same or lower band at the discretion of an appointing authority. Any person who has successfully served at least one (1) year in a covered position in the uniform classification and pay service as defined by section 36.031, RSMo, and who has resigned from state service in good standing or who has accepted demotion or transfer for personal reasons, may be reemployed in a merit service agency without competitive certification in the same class and the same or lower band at the discretion of the appointing authority provided the employee possesses the qualifications and has successfully completed an examination for the class involved.

(5) *Probationary Period.* The probationary or working test period shall be utilized for closely observing the employee's work, for securing the most effective adjustment of a new employee to his/her position, and for rejecting any employee whose performance does not meet the required work standards.

(A) *Duration.* Every person given an initial appointment, inter-band appointment to a position in a higher band, or reemployment appointment shall be required to successfully complete a working test. An employee reinstated by the same appointing authority after a two (2)-year period from the date of layoff would serve a probationary period; an employee reinstated by a different appointing authority at any time will also serve a probationary period. The normal length of probation for managers in the broad classification bands shall be twelve (12) months. The maximum length of probation shall be eighteen (18) months and the minimum length of probation shall be six (6) months for managers serving initial or inter-band appointment to higher bands. An employee successfully completing a probationary period following an initial or inter-band appointment shall be considered a regular employee with respect to the class and band as defined in section 36.020 (14), RSMo, and shall have all the rights and privileges accorded regular employees under section 36.390. 5., RSMo.

(B) *Restoration Rights.* An employee given an inter-band appointment from a lower band to a higher band in the broad classification service who does not successfully complete the promotional probationary period shall be reinstated to a

position in the class and band occupied by the employee immediately prior to promotion or in another manager class in the same band. An employee appointed from a position in a class assigned to a pay range to a position in the broad classification bands who does not successfully complete the probationary period shall be reinstated to a position in the class and pay range occupied immediately prior to the appointment or in a comparable class.]

[(6)](4) *Separation, Suspension, and Demotion.* The provisions of 1 CSR 20-3.070 are applicable in the administration of broad classification bands [for managers in agencies] for positions covered by [the merit system provisions of the State Personnel Law] section 36.030.1(2), RSMo, except as specifically outlined in this section, or necessary for implementation.

[(A)] *Layoffs in the broad classification bands shall be conducted by class and band, or through the application of 1 CSR 20-3.070(1)(G) when special circumstances exist and the needs of the service so require.]*

[(B)](A) *Demotions.* An appointing authority may **not** demote an employee [in accordance with the following:

1. *No demotions]* for cause [shall be made] unless the employee to be demoted meets the minimum qualifications for the lower position demoted to, and [shall not be made if any] **no** regular employee in the affected class and band or range would be laid off by reason of the action[; and].

2. *A regular employee shall be demoted in lieu of layoff within the employee's division of service to a position in a lower band in the same class; or shall be demoted in lieu of layoff within the employee's division of service to a position in a class in which the employee previously has obtained regular status within any merit system agency. Such action shall be taken upon written request by the affected employee to the appointing authority and shall occur even though this action may result in a layoff in the class to which the employee is demoted. The appointing authority may also, upon written request of the regular employee affected, demote such employee in lieu of layoff to a position in the employee's division of service for which the employee meets the qualifications, even if these actions may result in additional layoffs. In the event of a demotion in lieu of layoff, an employee shall have his/her name placed on the appropriate register. Transfers in lieu of layoff will be governed by 1 CSR 20-3.070(1)(H).]*

AUTHORITY: section 36.070, RSMo [2000] *Supp.* 2018. Original rule filed March 11, 1999, effective Sept. 30, 1999. For intervening history, please consult the *Code of State Regulations*. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 31, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Personnel Advisory Board, Attn: Melissa K. Theis, Secretary, 301 W. High St., Room 430, Jefferson City, MO 65101. To be considered, comments must be received no later than the date of the public hearing, November 5, 2018, which is thirty-five (35) days after publication of this notice in the *Missouri Register*. A public hearing is scheduled for 10:00 AM, November 5, 2018, at the Harry S Truman State Office Building, 301 W. High St., Room 430, Jefferson City, MO 65101.

Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and Division
of Personnel
Chapter 2—Classification and Pay Plans

PROPOSED AMENDMENT

1 CSR 20-2.020 The Pay Plan. The board is deleting sections (1), (2), and (5), renumbering and amending existing sections (3) and (4) as necessary, and adding a new section (3).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

[(1) Preparation. After consultation with appointing authorities and the state fiscal officers and after a public hearing, the director, from time-to-time as circumstances require, shall prepare and recommend to the board a pay plan for all classes subject to the State Personnel Law. The pay plan shall include for each class of positions, a pay range with a minimum and a maximum rate, and such provision for intermediate rates of pay as the director considers necessary or equitable. The pay plan may include provision for grouping of management positions with similar levels of responsibility or expertise into broad classification bands for purposes of determining compensation and provision for such salary differentials and other pay structures as the director considers necessary or equitable. In establishing the rates and ranges of pay, the director shall give consideration to the experience in recruiting for positions in the state service, the rates of pay prevailing in the state for the services performed and for comparable services in public and private employment, living cost, maintenance or other benefits received by employees and the financial condition and policies of the state. The initial pay plan for divisions of service or branches, when first brought under the provisions of the law, shall be prepared in this same manner and, upon adoption, become a part of the general pay plan.

(2) Adoption. The pay plan shall take effect when approved by the board and the governor. Each employee appointed to a position subject to these rules, after the adoption of the pay plan, shall be paid according to the provisions of the pay plan for the position in which s/he is employed; provided that the commissioner of administration certifies that there are funds appropriated and available to pay the adopted pay plan. The pay plan also shall be used as the basis for preparing budget estimates for submission to the legislature as these budget estimates concern payments for services performed in positions subject to the State Personnel Law.]

*[(3)](1) Effect of Amendments, Revisions, and Additions. When amendments or revisions to the pay plan are effective, rates of pay of employees *[shall be]* are adjusted *[to that step]* in the amended scale comparable to the *[step in the old]* prior scale~~], unless~~. *[a]*A lesser adjustment *[is]* may be specifically requested and justified by an appointing authority and approved by the director. This approval *[shall be]* is conditioned upon uniformity of treatment for all employees of a division of service. When a new or revised class of positions is established in the classification plan, the director *[shall]* recommends for approval of the board an appropriate pay range within the pay plan.*

*[(4)](2) Administration. The implementation and ongoing administration of the pay plan *[shall]* will be conducted in a manner which promotes *[equitable pay relationships and the]* efficient and effective practice of personnel administration. *[Appointing authorities shall have a responsibility to exercise the discretion**

included in these rules in a manner which avoids inconsistent, arbitrary or discriminatory pay actions.] The pay plan *[shall]* will be administered in accordance with the following provisions:

[(A) Appointment Rate. The minimum rate of pay for a class normally shall be paid upon appointment to the class. The following are exceptions to this practice:

1. If an appointing authority determines that the qualifications of an applicant substantially exceed those normally expected of beginning employees in the class involved, or if an appointing authority determines, based on permanent position-related factors, such as working conditions or physical location of work, that the beginning rate of pay for an individual position or group of positions is insufficient to meet recruitment or staffing needs, an appointment at a rate above the minimum rate is authorized. In these cases, the proposed rate of pay should not exceed that which is being paid to present employees with comparable qualifications or to present employees in similar position-related circumstances; and

2. If an appointing authority finds that the beginning rate of pay for a given class of positions is insufficient to meet minimum recruitment needs, either statewide or in selected areas of the state, the appointment of employees in that class may be made at a higher rate of pay. In these cases, employees in the affected class and area should be advanced at least to the proposed new rate. Establishment of class-wide recruitment rates should be based on the appointing authority's recruitment and retention experience, register experience, local competitive salary data, effect of rates on other classes utilized by the agency and the budgetary impact of establishing those rates;]

[(B)](A) Salary Advancements. Salary advancements within the pay range for the class occupied by an employee are of three (3) types: probationary salary advancements, specific salary advancements authorized during a fiscal year, and discretionary salary advancements, administered in accordance with the following provisions:

*1. A probationary salary advancement of up to *[two (2) steps]* **four percent (4%)** is *[authorized]* permitted for an employee upon successful completion of the original probationary period. As used in this paragraph, successful completion means the granting of regular employee status to a probationary employee, rather than the evaluation attained in the performance appraisal. An appointing authority may grant a probationary salary advancement of up to *[two (2) steps]* **four percent (4%)** following successful completion of a promotional probationary period or completion of six (6) months of service following upward reclassification;*

*2. Within-grade, market progression, or other specific salary advancements which are only authorized during a fiscal year when specific funding has been appropriated for all agencies. When such funding is approved and appropriated by the legislature, the Personnel Advisory Board will issue guidelines and instructions for implementation of these provisions. Within-grade, market progression, or other specific salary advancements may be for *[one or more steps or for]* varying amounts or percentages within the range for the class, and may be based on length of total state service, performance appraisal, time in class, relative market position within the range, or any combination of these or other factors;*

3. Discretionary salary advancements may be granted by an appointing authority as warranted by the needs of the service~~], except that the appointing authority shall have a responsibility to exercise this discretion in a manner which avoids inconsistent, arbitrary or discriminatory pay actions. For positions in the classified service, discretionary salary advancements cannot be given during the probationary period, unless approved by the director of the Division of Personnel in cases where it does not affect competitive appointments that would compromise the selection group as~~

enumerated in 1 CSR 20-3.030(3)(A)]; and

4. The probationary salary advancement and the specific salary advancement authorized during a fiscal year as described in paragraphs [(4)(B)1.] (2)(A)1. and 2. [shall] will be given to eligible employees to the extent that funds are available for implementation of these provisions. No employee [shall] can be denied a probationary salary advancement or specific salary advancement authorized during a fiscal year as described in paragraphs [(4)(B)1.] (2)(A)1. and 2. in order to provide a salary advancement to another employee authorized under paragraph [(4)(B)3.] (2)(A)3.;

[(C)](B) The provisions of this rule pertaining to salary advancements [shall] do not apply to salary adjustments made in accordance with section [(3)] (1) when revisions occur in the pay plan;

[(D)](C) Pay Rates in Transfer, Promotion, Reclassification, or Demotion. If an employee is transferred, promoted, reclassified, or demoted, the employee's rate of pay [shall be] is determined as follows:

1. If the rate of pay in the previous class is less than the minimum rate established for the new class, the rate of pay [shall be] is advanced to at least the minimum for the new class;

2. If the rate of pay in the previous class is more than the maximum rate for the new class, the pay [shall be] is reduced to the maximum rate for the new class or lower for purposes of equity, except as provided for in paragraph [(4)(D)6.] (2)(C)4. of this rule;

3. If the rate of pay in the previous class falls within the range of pay for the new class [and at an established step of the new range], the salary rate will depend on the type of personnel transaction. In the case of transfer or lateral reclassification, the salary rate [shall] remains the same unless otherwise provided by the appointing authority due to equity considerations. In the case of promotion or upward reclassification, the salary rate [shall] may be increased [one (1) step or more]. In the case of downward reclassification, voluntary demotion, or demotion for cause, the salary rate [will] may be reduced [one (1) step or more] as justified by the difference in salary levels between the class to which demoted and the class previously held, or for purposes of equity. At the discretion of the appointing authority, the salary rate in the case of voluntary demotion or downward reclassification may remain unchanged; and

[4. If the rate of pay in the previous class falls within the range of pay for the new class but does not correspond to an established step in the new salary range, it shall be advanced to at least the next higher step if the action is a promotion or upward reclassification or decreased to, at least, the next lower step or more for purposes of equity if the action is a demotion or downward reclassification;

5. The following upward reclassification or promotional salary increase formula may be used as a guide when exceeding the mandatory one (1)-step increase. By formula, the number of steps the salary may be increased is one (1) more than the number of pay ranges by which the new class exceeds the previous class. Consistent application will promote equitable treatment of employees affected by these actions; and]

[6.]4. If the rate of pay in the previous class is more than the maximum rate established for the new class, a salary rate above the maximum rate for the new class may be approved in accordance with the following provisions:

A. Where a department, division, work unit, class of employees, or other entity of state government is initially made subject to the classification provisions of the State Personnel Law, the Personnel Advisory Board may approve salary rates above the established maximum rates for the affected employees in job classes to which the newly-allocated positions are assigned. Similarly, if a series of classes or a single class of positions within the classification plan is restructured, altered, or abolished, the Personnel Advisory Board may approve above-the-maximum rates for affected employees, upon recommendation of the appointing authority. In each case where an above-the-maximum rate has been authorized by the Personnel Advisory Board, the rate of pay will be clearly recorded

as an over-the-range rate, and the affected employee will not be eligible for any additional type or amount of salary adjustment or advancement until the rate of pay falls within the range of pay for the class to which the position is allocated;

B. Where a position is reallocated to a lower class by action of an appointing authority under delegated allocation authority or by the Division of Personnel, the appointing authority, with approval of the personnel director, may elect to continue the incumbent employee's rate of compensation at the above-the-maximum rate, establish a lower rate of pay which exceeds the established maximum for the class, or reduce the salary to an equitable rate within the authorized range of pay for the lower class as provided for in paragraph [(4)(D)2.] (2)(C)2. If the appointing authority elects to establish an above-the-maximum rate, the rate of pay will be clearly recorded as an over-the-range rate, and the affected employee will not be eligible for any additional type or amount of salary adjustment or advancement until that time as his/her rate of pay [shall] falls within the range of pay for the class to which the position is allocated; and

C. An over-the-range rate established under subparagraphs [(4)(D)6.A.] (2)(C)4.A. and B. will continue while the employee remains in the same, comparable, or higher classification in the same department. The payment of a differential authorized by the Personnel Advisory Board will be allowed where applicable, and the salary of an affected employee who enters or exits a position covered by this differential will be adjusted in a manner consistent with agency policy and practice. Where an employee receiving an over-the-range rate of pay maintains continuous state employment but accepts a position in the same, comparable, or higher classification in another department covered by the classification and pay provisions of the State Personnel Law the appointing authority of the receiving agency [shall have] has the discretion to continue the authorized over-the-range rate, to establish a lower rate of pay which exceeds the established maximum for the class, or to reduce it to an equitable rate within the authorized range of pay for the class. Once the range of pay for the class occupied by the employee can accommodate the rate of pay, the over-the-range rate will be void and the employee's compensation will be subject to the provisions contained elsewhere in the rules; and

[(E)](D) Total Remuneration. The salary rate established in the pay plan is intended as remuneration for the performance of full-time work in accordance with 1 CSR 20-5.010(1)(A). Employees may receive additional payments as follows: overtime payments in accordance with 1 CSR 20-5.010(1); pay differentials and performance incentive payments as authorized by the Personnel Advisory Board; suggestion award payments authorized by section 36.030, RSMo, of the State Personnel Law; reimbursement for official travel as permitted by 1 CSR 10-11.010; and nonmonetary income or fringe benefits, which represent provisions made to an employee primarily for the benefit of the state. Subsistence deductions from the pay of an employee for articles provided at a state-owned facility primarily for the benefit of the employee are not considered to be a reduction in total remuneration of the employee.

[(5) Certification of Payroll. No state disbursing or auditing officer shall make or approve or take any part in making or approving any payment for personal service to any person employed in a division of service unless this person is appointed and employed in accordance with the provisions of the law and these rules. Changes in employment conditions or status which are governed by the law and the rules adopted shall be subject to the same conditions. The director shall establish the procedure necessary to secure compliance with this section. Any sum paid contrary to any provision of the law or of these rules may be recovered for the state in an action maintained by any citizen of Missouri, from any officer who made, approved or authorized payment or who signed or counter-signed a voucher, payroll, check or warrant for the payment or from the sureties on the official bond of any such officer. All moneys recovered in any such

action shall be paid into the state treasury. Any citizen of Missouri may maintain a suit to restrain a disbursing officer from making any payment in contravention of any provision of the law or of these rules (see section 36.330, RSMo).]

(3) Reports. The director will prescribe the necessary mechanism(s) for reports of all personnel changes in the service. These will provide the instructions for submitting the supporting or otherwise pertinent information as the director may deem to be needed. The instructions to appointing authorities will explain which of the changes call for prior approval of the director before they may become effective, which of them require reports when made, and which of them need to be reported sufficiently in advance of the end of the payroll period to permit them to be given effect in the checking and approval of the next payroll.

AUTHORITY: sections 36.060 and 36.070, RSMo Supp. [1995] 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the *Code of State Regulations*. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 31, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Personnel Advisory Board, Attn: Melissa K. Theis, Secretary, 301 W. High St., Room 430, Jefferson City, MO 65101. To be considered, comments must be received no later than the date of the public hearing, November 5, 2018, which is thirty-five (35) days after publication of this notice in the *Missouri Register*. A public hearing is scheduled for 10:00 AM, November 5, 2018, at the Harry S Truman State Office Building, 301 W. High St., Room 430, Jefferson City, MO 65101.

Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and Division
of Personnel
Chapter 3—Personnel Selection, Appointment,
Evaluation and Separation

PROPOSED AMENDMENT

1 CSR 20-3.010 Examinations. The board is deleting sections (1)–(8), (12), and (14) and amending and renumbering existing sections (9)–(11) and (13).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

[(1) Conduct of Examinations. The director from time-to-time shall conduct open competitive examinations and promotional examinations as the director considers necessary for the purpose of establishing registers of eligibles and promotional registers. The examinations shall be of such character as to determine the relative qualifications, fitness, and ability of the persons tested to perform the duties of the class of position for which a register is to be established. Persons with disabilities shall be examined in such a manner as the director determines necessary to fairly test their ability to perform the duties of the class of positions or the position involved.

(2) Examinations shall be announced under the following conditions:

(A) Public Notice. The director shall give public notice of each open competitive examination and promotional examination sufficiently in advance of that examination and sufficiently widespread in scope to afford persons who are interested in participating in the examination a reasonable opportunity to apply. The time elapsing between the official announcement of an examination and the holding of an examination shall be not less than two (2) calendar weeks, except that a lesser period of advance notice may be permissible under the regulations when the examination is conducted under the provisions of section 36.320(3), RSMo, or when needs of the service pursuant to subsection 1 of section 36.260, RSMo, require special notices;

(B) Content of Announcements. Each official notice of an examination shall state the title, duties, pay, and qualifications of positions for which the examination is to be held; the time, place, and manner of making application for admission to the examination; and any other information which the director considers pertinent and useful; and

(C) Distribution of Announcements. The official announcement of an examination shall consist of the posting of an official notice on a public bulletin board maintained either in or near the office of the Division of Personnel. Announcements also shall be distributed to and shall be posted by appointing authorities in institutions, agencies, and divisions of the service where positions in the class(es) involved occur. Announcements of open competitive examinations for other positions also will be sent to appointing authorities for the information of employees, the general public, or both. The official announcement of an examination will be given distribution necessary to inform qualified persons that the examination is being given. The director may use any means that the director considers necessary to inform qualified persons about the examination. These include, but are not limited to, paid advertisement in newspapers, periodicals, electronic media, and announcements to educational institutions. The director may also publish a periodic bulletin containing information about examinations to be sent to subscribers at a price approximating the cost of publication. The director and the staff of the division will consult with representatives of appointing authorities to design announcement distribution and other informational techniques best suited to cooperate with and coordinate the recruitment and public awareness efforts of appointing authorities.

(3) Eligibility to Compete in Examinations. The standards of education and experience established in the classification plan for each class shall constitute the entrance requirements for admission to the examination for the positions classified. Appropriate standards for admission will be established for positions within broadband management classes. Admission to examinations shall be open to all persons who possess the qualifications and who may be lawfully appointed to a position in the class for which a register is to be established.

(A) Open Competitive Examinations. Open competitive examinations shall be open to all persons who possess the qualifications and who may be lawfully appointed to a position for which the register is to be established.

(B) Promotional Examinations. Promotional examinations shall be open to all regular employees who meet the requirements described in subsection (3)(A), except that an appointing authority may request that a promotional examination be limited to employees already employed within the department or division of service involved and the director may approve the request if s/he finds that the needs of the

state service will be served.

(4) Application and admission to examinations shall be subject to the following conditions:

(A) Application shall be made on paper or electronic forms prescribed by the director. Those forms shall require information covering experience, training, and other pertinent information as may be requested on the examination announcements. To be accepted for review, applications must be submitted to the division no later than the closing date specified in the announcements. Applications shall be signed in writing or electronically submitted by the applicants and the truth of all statements contained in the application is certified by the written signature or electronic submission; and

(B) Persons who submit applications on or before the last date for filing and whose applications clearly show that the applicants meet the requirements for admission to the examination as specified in the official announcement shall be admitted to compete in the examination for which they applied. Each applicant whose application has been accepted for any examination shall be notified of the date, time, and place of examination, and that notice shall be authorization to take the examination.

(5) Disqualification of Applicants. The director may reject the application of any person for admission to examination, strike the name of any person from a register, refuse to certify the name of any person, or withdraw the certification of a person if the director finds that the person lacks any of the qualifications; or has been convicted of a crime which brings into question the qualifications of that person; or has been dismissed from the public service for delinquency; or has made a false statement of a material fact; or has practiced or attempted to practice any fraud or deception in application or examination or in attempting to secure appointment. Whenever the director disqualifies an applicant, the director shall furnish the applicant a notice of disqualification. In the case of disqualification, an appeal may be taken to the Administrative Hearing Commission.

(6) Postponement or Cancellation. In the event a sufficient number of qualified candidates has not made application for an examination, either open competitive or promotional, the director may postpone the last filing date and the date of the examination or cancel the examination and, in these cases, shall make suitable notice.

(7) The character of examinations is governed by the following provisions:

(A) Competitive Examinations. All competitive examinations for positions in the classified service shall be of such character as to determine the relative qualifications, fitness, and ability of persons tested to perform the duties of the class of positions for which a register is to be established. The various parts of the examinations may be written, oral, physical, or an evaluation of experience and training, a demonstration of skill or any combination of those types. The examinations may take into consideration factors including training, experience, aptitude, capacity, knowledge, health, physical fitness, and other qualifications as, in the judgment of the director, enter into the determination of the relative fitness of the applicants. No question shall be framed as to elicit information concerning the political or religious opinions or affiliations of the applicant. The examination and selection procedures for promotion shall take into consideration demonstrated capacity, and quality and length of service to the extent determined appropriate by the director;

(B) Noncompetitive Examinations. Noncompetitive exami-

nations provided for by the law and these rules shall be administered under the conditions and following procedures as are prescribed by the director:

1. When an intern or trainee or participant in special state or federal training, rehabilitation, or employment programs has successfully completed a period of training or internship of sufficient length to demonstrate job competence in the position involved, an appointing authority may request authorization to appoint that individual to a permanent position in the appropriate class subject to passing a noncompetitive qualifying examination. The director shall require proof of successful completion of an appropriate training or internship program as deemed necessary and is authorized to approve or disapprove programs for purposes of this rule based on duration and training content. Upon approval of the request of an appointing authority, the director shall provide for noncompetitive examination providing the individual possesses the qualifications required for admission to the examination for the class of positions involved. Noncompetitive original appointment following successful completion of the examination will then be allowed;

2. After consultation with appointing authorities, the Personnel Advisory Board may waive competitive examinations for classes or positions for which it determines that competitive examinations are not practicable or that the supply of qualified applicants is generally insufficient to justify competitive examinations and provide meaningful competition in the selection of employees. A request that competitive examination be waived for a particular class or position may be made to the board by the director or an appointing authority. The board will evaluate requests, taking into consideration such criteria as actual or projected number or qualifications of available eligibles in a specific geographic location, qualifications and special requirements of a specific position, or other factors as may be determined by the board. The board shall review determinations pursuant to this provision at least annually. Upon waiving such examinations, the director will, within the parameters established by the board and consistent with information supplied by the appointing authority, determine what kind of appointment procedure is appropriate, what kind of registers or other mechanisms will be used, what evidence of qualifications will be accepted, and when and how that evidence will be presented to the Division of Personnel;

3. An appointing authority may request the approval of the director to promote regular employees on the basis of a qualifying noncompetitive examination. Such noncompetitive promotions may be approved in, but are not necessarily limited to, situations in which the promotion represents a normal progression to the next higher level within an established occupational job series, or where the director determines that an employee has been an assistant, understudy, or trainee for the position involved or otherwise has had such specific experience or training that a noncompetitive promotion to the position in question is in the best interests of the state service; and

4. Appointing authorities may request board approval to conduct alternative promotional procedures for positions and classes in their divisions of service. The request must be in writing and must outline in detail the procedures demonstrating how employees will be notified of the procedures, how the procedures are in keeping with merit principles, and the provisions by which employees can comment on the procedures. After initial presentation to the board, the proposed procedures will be made available to employees of the affected divisions of service and employees will be given an opportunity to comment. The procedures will not go into effect until the board has determined that employees have

had a reasonable opportunity to respond. The Division of Personnel will, on request, work with each agency to develop standards and provide assessment services or other needed assistance. Upon approval by the board the appointing authority shall be responsible to conduct promotional procedures in accordance with the board's approval and without favoritism, prejudice, or discrimination. The board may withdraw approval if it finds this responsibility has not been met;

(C) *Special Examination Procedure.* For positions involving unskilled or semiskilled labor or domestic, attendant, custodial, or comparable work, when the character or place of the work makes it impracticable to supply the needs of the service by appointments made in accordance with the procedures prescribed in other provisions of these rules, the director, after consultation with the board and appointing authorities, shall authorize the use of other procedures as s/he determines to be appropriate in order to meet the needs of the service, while assuring the selection of those employees on the basis of merit and fitness. Procedures may include the testing of applicants and maintenance of registers of eligibles by localities; the testing of applicants singly or in groups, at periodic intervals, at the place of employment or elsewhere, after such notice as the director considers adequate; the registration of applicants who pass a noncompetitive examination or submit satisfactory evidence of their qualifications, and appointment of registered applicants; or any variation or combination of these procedures or other suitable methods. Tests given, certification and registration of eligibles, and appointments made in accordance with these provisions shall conform with, and utilize, such methods, forms, and techniques as the director may require. When the director finds noncompetitive registration and selection procedures to be appropriate, s/he is authorized to delegate to each appointing authority the responsibility for noncompetitive registration and for selection and appointment of registered applicants. When delegation is made, the director shall establish the necessary procedures, guidelines, and standards for appointing authorities and shall require reports and perform audits as deemed necessary to insure compliance with these guidelines and standards (see section 32.210, RSMo); and

(D) *Open Continuous Test.* In circumstances where there is a continuous need for substantial numbers of eligibles for a certain class of positions, the director, after first establishing this register, may replenish the register from time-to-time by inserting the names of additional eligibles who are found to be qualified on the basis of determinations similar to those used as the basis for establishing the original register. The closing date for any such test may be indefinite and applicants may be continuously tested in a manner and at times and places as the director may provide. An applicant may not reapply and compete in the same test again for a period of three (3) months following the date of the examination. The closing date for any open continuous test may be set at any time by the director, but notice of this action shall be posted in accordance with subsection (2)(C), at least five (5) days prior to the effective date of the action (see section 36.320, RSMo).

(8) *Administration of Examinations.* Examinations shall be held at the times and places as, in the judgment of the director, most nearly meet the convenience of applicants, practicability of administration and the needs of the service. The examinations shall be conducted under conditions prescribed by the director and by persons designated by the director. When an appointing authority finds that recruitment for positions otherwise difficult to fill with competent employees may be enhanced by local administration of merit examina-

tions, an agency subject to these rules may submit a written request to the personnel director for authority to administer examinations. If the director finds that circumstances justify delegation of authority and that the agency involved has the resources to provide professional examination administration services and appropriate test security, the director may approve that request. In the event of approval, the director shall establish the necessary standards, guidelines, and instructions for test administration and security and shall audit examination programs at least annually. The director may withdraw approval for test administration by an agency for a class(es) and shall notify the appointing authority accordingly.

(9) *Rating of examinations shall be subject to the following provisions:*

(A) *Method of Rating.* Sound measurement techniques and procedures shall be used in rating the results of tests and determining the relative ranking of candidates. The director will, in consultation with appointing authorities, keep these techniques and procedures current with evolving standards. In all examinations the minimum rating by which eligibility may be achieved shall be established by the director. The minimum rating also shall apply to the ratings of any part of the test. Candidates shall be required to attain at least a minimum rating on each part of the test in order to receive a passing grade or for participation in subsequent parts of the examination. The final earned rating of the competitor shall be determined by combining the earned rating on each part of the examination in accordance with the weights established by the director for each part. The director may announce in advance of the establishment of an eligible register, the maximum number of competitors who shall have their names placed on the register. Under this procedure, those considered as having passed or as being permitted to take the remainder of the examination shall be the set number of candidates scoring highest in the examination or part of the examinations;

(B) *Rating Training and Experience.* Where a rating of training and experience forms a part of the examination, the director shall develop those procedures for the evaluation of these factors as will serve to assist in the selection of qualified candidates. These procedures shall give due regard to the quality, recency and amount of experience and to the pertinency and amount of training. Any person who has been honorably discharged from the armed forces of the United States shall receive appropriate credit for any training or experience gained in military service in any examination given for the purpose of establishing a register of eligibles or a promotional register when training or experience is related to the duties of the class of positions for which the examination is given; and]

[(C)](1) *Verification of Qualifications.* In any competitive examination, [T]he director, appointing authorities, or both, may verify statements contained in the application of an applicant either before or after employment. [If, after a register is established, information which materially affects the rating of experience and training or qualifications of the applicant is discovered, the director shall make a new rating of the applicant's examination and make the necessary adjustment in registers. The director promptly shall notify the applicant of any change made in the applicant's rating and the reasons.] If a verification of the qualifications of an applicant should reveal any material misrepresentation of employment qualifications and related information as described in the application for examination or attachments, this shall be cause for removal from the register(s) involved, from current and future employment, or both, as provided elsewhere in these rules.

[(10)](2) Veterans' Preference. In any competitive examination *[given]* for the purpose of establishing a register of eligibles, veterans, disabled veterans, surviving spouses, and spouses of disabled veterans shall be given preference in appointment and examination as provided by law.

[(A) Amount of Preference. A veteran or a veteran's surviving spouse whose name appears on a register of eligibles and who shall have made a passing grade shall have five (5) points added to his/her final grade, and the rank of that person on the register shall be determined on the basis of this augmented grade. The spouse of a disabled veteran whose name appears on a register of eligibles and who shall have made a passing grade shall have five (5) points added to his/her final grade, and his/her rank on the register shall be determined on the basis of this augmented grade. This preference shall be given only in the event that the veteran is not already employed in the state service and that the disability renders him/her unqualified for entrance into the state service. A disabled veteran whose name appears on a register of eligibles and who shall have made a passing grade shall have ten (10) points added to his/her final grade, and the rank of that person on the register shall be determined on the basis of this augmented grade.]

[(B)](A) Proof of Eligibility. Proof of eligibility for veterans' preference shall be provided by applicants in the form of their discharge papers, a *[certified copy, photostatic]* copy of their discharge papers, or other satisfactory evidence of honorable service. Applicants also shall submit on a form, as may be required by the director, proof of disability certified by the appropriate federal agency responsible for the administration of veterans' affairs. Any papers submitted to establish proof of service of disability, upon request, shall be returned to veterans.

[(11)](3) Parental Preference. In any competitive examination *[given]* for the purpose of establishing a register of eligibles, a parental preference shall be given to persons who were previously employed by the state but terminated such employment to care for young children. This preference shall be given only for persons who were full-time homemakers and caretakers of children under the age of ten (10) and were not otherwise gainfully employed for a period of at least two (2) years.

[(A) Amount of Preference. If the name of a person eligible for a parental preference appears on a register of eligibles who made a passing grade, such person shall have five (5) points added to the final grade, and the rank of such person on the register shall be determined on the basis of this augmented grade.]

[(B)](A) Proof of Eligibility. Proof of eligibility for parental preference shall be provided by applicants on a preference claim form and, upon request, other evidence such as birth certificates, income tax returns, or other documents may be required by the director.

[(12) Notification of Examination Results. Each person who takes an examination shall be given written notice as to whether s/he passed or failed the examination and the notice shall include the final passing grade with which his/her name has been placed on the register. Each person competing in an examination shall be entitled to inspect his/her rating and examination papers within thirty (30) days after the mailing of notification of examination results, but examination papers shall not be open to the general public. This inspection shall be permitted only during regular business hours and at the office of the Division of Personnel.]

[(13)](4) Error in [Rating] Examination. A manifest error in *[rating]* an examination which affects the *[relative ranking]* appointment of persons *[in the examination]* shall be corrected if called to the attention of the director within thirty (30) days after the establishment of the register, but this correction shall not invalidate any

appointments previously made from this register unless it is established that the error was made in bad faith and with intent to deprive the person of *[certification]* consideration.

[(14) Appeals From Rating. Any competitor may appeal to the director for reconsideration of his/her rating in any examination as provided in 1 CSR 20-4.010(1)(B).]

AUTHORITY: sections 36.060 and 36.070, RSMo Supp. [2010 and section 36.070, RSMo 2000] 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the Code of State Regulations. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 31, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Personnel Advisory Board, Attn: Melissa K. Theis, Secretary, 301 W. High St., Room 430, Jefferson City, MO 65101. To be considered, comments must be received no later than the date of the public hearing, November 5, 2018, which is thirty-five (35) days after publication of this notice in the *Missouri Register*. A public hearing is scheduled for 10:00 AM, November 5, 2018, at the Harry S Truman State Office Building, 301 W. High St., Room 430, Jefferson City, MO 65101.

Title 1—OFFICE OF ADMINISTRATION

Division 20—Personnel Advisory Board and Division of Personnel

Chapter 3—Personnel Selection, Appointment, Evaluation and Separation

PROPOSED AMENDMENT

1 CSR 20-3.020 Registers. The board is amending sections (1) and (9) and deleting existing sections (2)–(8).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

(1) Establishment of Registers. The director *[shall]* **may** establish and maintain the registers necessary to provide an adequate supply of qualified candidates *[for positions in the classified service]*. *[Registers shall be by class of employment and shall be statewide in application except where these rules or action of the director specifically makes provision for establishment of lists by geographical area or organizational unit.]*

[(2) Reinstatement Register. The director shall establish and maintain reinstatement registers which shall contain the names of persons who have been regular employees in a particular class and who have been laid off in good standing or demoted in lieu of layoff, due to lack of work or funds, or the abolition of a position or material changes in duties or organization. Names shall be placed on the reinstatement registers in the order of service credits as determined by these rules and shall remain on the register for a period of three (3) years, except that the director may extend the time during which a name may remain on the register, not to

exceed five (5) years, when the needs of the service so require. In the case of ties in service credits, names shall be placed on the appropriate reinstatement register in the layoff order outlined in 1 CSR 20-3.070(1)(B)3. The director may remove the name of a person from a reinstatement register or refuse to certify his/her name for a position if s/he finds, after giving him/her notice and opportunity to be heard, that the person is not qualified to perform the necessary duties satisfactorily. A regular employee who resigns in good standing is not eligible to be placed on a reinstatement register but is eligible for reemployment without competitive certification from a register as provided in 1 CSR 20-3.030(6).

(3) *Promotional Registers.* The director shall establish and maintain promotional registers for the various classes of positions as s/he deems necessary or desirable to meet the needs of the service. On each promotional register, the eligibles shall be ranked in order of their ratings earned in a test given for the purpose of establishing this register.

(4) *Registers of Eligibles.* The director shall establish and maintain such registers of eligibles for the various classes of positions subject hereto as s/he deems necessary or desirable to meet the needs of the service. Names of eligibles shall be placed on a register of eligibles in the order of their final earned rating plus veterans' preference credit and parental preference.

(5) *Ties in Final Ratings.* In the case of ties in final ratings, the names shall be placed on a promotional register or register of eligibles in the following order: disabled veterans, other persons eligible for veterans' preference and nonveterans.

(6) *Duration of Promotional Registers and Registers of Eligibles.* The time during which a promotional register or register of eligibles shall remain in force shall be one (1) year from the date on which it was officially established by the director, except that, before the expiration of a register, the director, by order, may extend the time during which the register remains in force when the needs of the service so require. In no event shall the total period during which a register is in force exceed three (3) years from the date on which the register was originally established. An order extending the period during which a register is in force shall contain a statement of the reasons for the extension and the order shall be entered in the records of the Personnel Division. The director may consolidate or cancel registers as the needs of the service require and as authorized by these rules (see section 36.320, RSMo). A register established and replenished through a continuous examination program shall remain in force in the manner provided for other registers. However, those names which have been on the register for a period less than three (3) years at the time the register expires, may with the approval of the director, may be consolidated with an active register, providing that the total time during which a name may remain on one (1) or more active registers may not exceed three (3) years.

(7) *Removal of Names From Registers.* The director may remove a name from a register, permanently or temporarily, for any of the following reasons:

(A) Appointment through certification from the register to fill a permanent position;

(B) Appointment to fill a permanent position at the same or higher salary from a different register, provided that any person whose name is removed may have his/her name restored to any register other than the one from which appointment was made by making written application for

action to the director;

(C) Failure to respond within seven (7) working days from the date of mailing to a written inquiry of the director or appointing authority relative to availability for appointment;

(D) Declination of appointment without good reason or under conditions which the eligible previously indicated s/he would accept, unless a waiver is granted by the director in accordance with 1 CSR 20-3.030(3)(G);

(E) Failure to report for duty within the time specified by the appointing authority;

(F) Expiration of the term during which the register remains in force;

(G) Failure to maintain a record of his/her current postal or e-mail address with the division;

(H) Willful violation of any of the provisions of the law or these rules;

(I) In the case of promotional registers, upon separation from the state service or the division for which the register is established;

(J) Upon a finding by the director that the applicant is not qualified to perform the necessary duties or is physically unfit to effectively perform the duties of the position in which s/he seeks appointment;

(K) Addiction to the excessive use of drugs or intoxicating liquor;

(L) Upon a finding by the director that the applicant has been convicted of a crime which brings into question the qualifications of the applicant for the class involved;

(M) Dismissal from the public service for delinquency; and

(N) Submission of false statement of any material fact or the practice or attempt to practice any fraud or deception in an application or examination or in attempting to secure appointment. Any person whose name is removed from a register under subsection (7)(C), (D), (H), (J), (K), (L), (M) or (N) shall be notified promptly by the director, indicating the reasons for removal.

(8) *Restoration of Names to Registers.* An eligible whose name is removed from a register as provided previously may make a written request to the director for restoration of his/her name to the register for the duration of the register. This request shall set forth the reasons for the conduct resulting in removal of the name from the list and shall further specify the reasons advanced for restoration of the name to the register. The director, after full consideration of the request, may restore the name to the register or may refuse the request. The eligible shall be notified of the director's action and may make a written appeal to the Administrative Hearing Commission to review the director's action. A former employee reinstated or reemployed in the state service shall have his/her name restored to any existing promotional register from which it was removed because of separation from the state service, provided the director approves the employee's written application for this action. A probationary or permanent employee whose name has been removed from a divisional promotional register by transfer or original appointment with probationary or permanent status under a new appointing authority may have his/her name placed on the divisional promotional register for the same class in the new division, provided written application, made by the employee during the duration of the register from which the name was removed, is approved by the new appointing authority and the director.]

[(9)](2) *Availability of Eligibles.* It shall be the responsibility of eligibles to notify the Personnel Division [in writing], and any applicable appointing authority, of any change in address or other changes affecting availability for employment. However, the director, or any appointing authority, may [circularize] circulate lists or

use other methods to determine at any time the availability of eligibles. Whenever an eligible submits a *[written]* statement restricting the conditions under which s/he will be available for employment, his/her name may be withheld from all certification, **or from consideration for any employment opportunity**, which does not meet the conditions which s/he has specified. An eligible may file a new *[written]* statement at any time within the duration of an eligible list modifying any prior statement as to conditions under which s/he will be available for employment.

AUTHORITY: sections 36.060 and 36.070, RSMo Supp. [2010 and section 36.070, RSMo 2000] 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the **Code of State Regulations**. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 31, 2018.

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Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and Division
of Personnel
Chapter 3—Personnel Selection, Appointment,
Evaluation and Separation

PROPOSED AMENDMENT

1 CSR 20-3.030 Certification and Appointment. The board is deleting sections (1), (2), and (6) and amending sections (3)–(5).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

[(1) Request for Certification. All vacancies in part-time or full-time positions in the classified service shall be filled as provided in the law and these rules. Whenever an appointing authority proposes to fill one (1) or more vacancies in a class of positions subject to the law, the appointing authority shall submit to the director, as far in advance of the desired appointment date as possible, a requisition for the certification of eligible persons from an appropriate register. The requisition shall contain a statement showing the title and number of the positions to be filled and other information as may be required by the director. The appointing authority shall anticipate these actions sufficiently in advance of the desired appointment date to provide for allocation, certification, appointment, and necessary payroll changes (see section 36.240, RSMo).]

(2) Method of Filling Vacancies. Upon receipt of a request

from an appointing authority for certification of eligibles, the director shall certify the proper number of names from the appropriate register or combination of registers. When sufficient names cannot be certified, the director may authorize a provisional appointment in accordance with the provisions of these rules. The order of precedence of registers from which eligibles are certified shall be as follows: 1) an appropriate reinstatement register; 2) an appropriate promotional register; and 3) an appropriate register of eligibles.

(A) When vacancies to be filled in a class occur in a division of service from which employees in the class have been laid off, or demoted in lieu of layoff, certification from the reinstatement register first shall be limited to previous employees of the division of service until all the available employees have been reinstated in order of rank on reinstatement register.

(B) When a register of eligibles or a promotional register contains the names of persons who are employed in the division in which the vacancy occurs, the appointing authority may request that the director certify those names in their order ahead of the names on the register. All the names on any of those registers shall be certified before any name on the register next in order of precedence, but the last names on a register may be combined with the first names on the register next in precedence in filling a requisition.

(C) If an appointing authority wishes to fill an advanced technical, scientific, or professional position for which, in his/her judgment, appointment from a promotional register is not in the best interests of the service, s/he may request in writing that the personnel director give precedence to certification from a register of eligibles rather than from the promotional register. This request should specify in detail the reasons why the position cannot be satisfactorily filled by promotion. If the director, upon review, approves the request, s/he may authorize certification from the register of eligibles for the class involved.]

[(3)](1) Certification of eligibles shall be designed to provide the appointing authorities with a viable tool for efficient selection of an effective work force and shall be governed by the following provisions:

[(A) Order of Names Certified. Names shall be certified in order of standing on the register from which certification is made. In filling a vacancy in a permanent position subject to this law, the appointing authority first shall reinstate in rank order from the reinstatement register all previous employees of the division of service who have been laid off or demoted in lieu of layoff, and after that shall be entitled to choose from among the top fifteen (15) ranking available eligibles or the names of available eligibles comprising the top ranking fifteen percent (15%) of available eligibles, whichever is greater, plus such additional eligibles as have a final rating equal to the last eligible in the selection group. Upon request of the appointing authority, the director may also certify, for each additional vacancy to be filled from the same certification, the next five (5) ranking available eligibles plus such additional eligibles as have a final rating equal to that of the last eligible in this expanded selection group. If an eligible has been certified from a register and considered in connection with three (3) appointments by the same appointing authority and personally interviewed by that division of service at least one (1) time, the appointing authority may request that the eligible not be certified in the future from the register involved. However, exclusion shall not affect eligibility for certification to other divisions of service or from other registers. If special requirements of domicile or the possession of special skills are specified by the appointing authority in a requisition and the director finds that these requirements would contribute substantially to the effective

performance of the duties involved, certification may be limited to persons on the appropriate register who meet these requirements;

(B) *Order of Certification.* Eligibles may be certified concurrently for vacancies occurring in the same class in different divisions of service with due regard for the rights of eligibles standing highest on the list and requirements of appointing authorities. The name of an eligible need not be included on a certification if his/her name has been included on a certification made concurrently for vacancies in the same class in another division of service, if the director finds that this action would serve to hinder the actual availability and supply of candidates certified to any one (1) appointing authority;]

[(C)](A) *[Less Than Required Number of Eligibles.]* In the absence of an established register or [W/]whenever there are not sufficient names on a register [to make a complete certification], the director may [augment] **supplement** those names [by a sufficient number of] **with** names from other appropriate registers [to make a complete certification];].

[(D)] *Certification From Appropriate Registers.* In the absence of a register established for the class, the director may certify from registers for higher classes to vacancies occurring in lower classes or from registers for one (1) class to vacancies in another class where s/he determines that the reasonably conducted examination measures the ability of the eligible to perform the duties in the class to which certification is made;

(E) *Withdrawal of Certification.* In the event appointment is not reported within ninety (90) days of the date of certification, the director may withdraw the certification and shall certify the names of eligibles included in the certification on the next requisition received for the appropriate class of employment;

(F) *Waiver of Certification.* Eligibles who are not available for appointment when offered certification shall be granted a waiver of certification for appointment for a stated period of time, at or below a specified salary, for a specific location, or for other specified reasons. Eligibles who do not respond within seven (7) working days after the notice of certification at the discretion of the director may be dropped from the eligible register (see section 36.240, RSMo);

(G) *Alternative Certification Procedures.* If the director finds that selection from the normal number of eligibles certified in accordance with subsection (3)(A) does not provide a reasonable range of competitive selection for a given class of position because of deficiencies in the examination process, the diverse types of positions included in the class and the large numbers of eligibles or a combination of these and related reasons, the director may adopt alternative procedures for certification and selection. These may include certification by broad category of examination rating or within a specified range of scores designed to include eligibles with broadly comparable qualifications. The use of alternative procedures and the reasons in each instance shall be reported to the board and entered into its records and those of the Division of Personnel; and

(H) *Noncompetitive Certification.* The director shall adopt appropriate procedures for noncompetitive certification of the names of eligible applicants for classes for which competitive examination has been waived. The director also shall adopt appropriate procedures for the review and approval of noncompetitive appointments and promotions in other classes not subject to the competitive certification process.]

[(4)](2) The following types of appointment may be made [in the classified service] for those positions under section 36.030.1, RSMo:

(A) *Appointment From a Register.* [Except as otherwise autho-

rized by the law and these rules, a]Appointments to vacancies in the classified service [shall] **may** be made following certification from an appropriate register in accordance with the provisions of the law and these rules[. An appointment shall be effective on the date stated by the appointing authority on a written report of appointment submitted to the director];

(B) *[Provisional Appointment.* When an appointing authority finds it essential to fill a vacancy in a position subject to these rules, and with at least thirty (30) days' notice of the vacancy the director is unable to certify the names of at least ten (10) available eligibles, the director may authorize the appointing authority to fill the vacancy by means of a provisional appointment. The appointing authority shall submit a statement containing the name of the person nominated by the appointing authority for provisional appointment to the position, this statement shall contain a description of the qualifications of training and experience possessed by that person and the other information as may be required by the director and in a form as the director shall prescribe. If the nominee is found by the director to possess experience and training which meet the qualifications for the position, the director may approve the provisional appointment. No provisional appointment shall be made without the approval of the director. The duration of a provisional appointment shall be the same as the duration of the probationary period established for the position. A provisional appointee who successfully completes the working test of the probationary period may receive a regular appointment without examination;] **Direct Appointment.** After appropriate public notice, an appointing authority may appoint any applicant meeting the minimum qualifications for a particular position within the appointing authority's division of service. This type of appointment may be made regardless of whether or not the applicant was added to a register or whether or not the applicant applied through any central statewide application process or system; and

[(C)] *Emergency Appointments.* When an emergency makes it necessary to fill a position immediately in order to prevent stoppage of public business or loss, hazard, or serious inconvenience to the public, and it is impracticable to fill the position under any other provisions of the law, an appointing authority or a properly authorized subordinate employee may appoint any qualified person to that position without prior approval of the director. Any such person shall be employed only during that emergency and any emergency appointment shall expire automatically ninety (90) calendar days from the date of appointment. The appointing authority shall report each emergency appointment to the director as soon as possible after the date of emergency appointment and the report shall contain the name of the person appointed, the date of appointment, and the reasons which made the appointment necessary. No individual may be given more than one (1) emergency appointment in any twelve (12)-month period in the same division of service (see section 36.270, RSMo); and]

[(D)](C) *Temporary Appointments.* [When a position in divisions of the service subject to the law is limited in duration, certification may be limited to the highest ranking eligible(s) who will accept employment under those conditions.] No temporary appointment shall be made for more than a total of six (6) months, either continuously or intermittently, in any twelve- (12-)/-/ month period. Successive temporary appointments to the same position shall not exceed a total of six (6) months in any twelve- (12-)/-/ month period. [A temporary appointment shall be made only after a statement describing the nature of the position and its estimated duration is submitted by the appointing authority and approved by the director. If a temporary position is limited to less than ninety (90) calendar days' duration, the appointing authority may fill the position by temporary appointment in the same manner as provided in these rules

for emergency appointments. These appointments will be designated as limited temporary appointments. No individual may be given more than one (1) limited temporary appointment in any twelve (12)-month period in the same division of service, nor shall this appointment be made in succession with an emergency appointment in the same division of service in any twelve (12)-month period (see section 36.240, RSMo.).]

[(5)](3) Transfers. [An appointing authority at any time may assign an employee from one (1) position to another position in the same class in the same division except that transfers of employees made because of a layoff or shortage of work or funds which might require a layoff shall be governed by 1 CSR 20-3.070 and the layoff procedures adopted. Upon making this assignment, the appointing authority immediately shall give written notice of the action to the director. A transfer of an employee from a position in one (1) division in the classified service to a position in the same class in another division in the classified service may be made with the approval of the director and of the appointing authorities of both divisions.] Transfers may be used in accordance with statute and these rules.

[(A) No employee shall be transferred from a position in one (1) class to a position in another class with a higher rank or for which there are substantially dissimilar requirements for appointment unless appointed to a latter position in accordance with the provisions of the law and these rules.

(B) Any change of an employee from a position in one (1) class to a position in a class of lower rank shall be considered a demotion and shall be made only in accordance with the procedure provided in 1 CSR 20-3.070(4). An employee demoted shall have the right of appeal to the Administrative Hearing Commission. Transfers from one (1) class to another class of comparable rank shall be subject to review and approval of the director.

(C) An employee who has successfully served at least one (1) year in a position covered by the uniform classification and pay system as described in section 36.031, RSMo, but not by the Merit System service as described in section 36.030.1, RSMo, may be transferred to a position in the Merit System service in the same class with the approval of the director and of the appointing authorities of both divisions, provided the employee possesses the qualifications and has successfully completed a noncompetitive examination for the position involved.

(D) Change of Station. When a certification is made on an area basis, a change of station shall not be made during the probationary period, except with the approval of the director

(E) In the case of a permanent, involuntary transfer from one (1) geographical area to another, the appointing authority shall give written notice of the action to the director and to the employee thirty (30) days prior to the effective date of the action. This notice will indicate the reason for the transfer. If the employee requests a personal explanation, the appropriate supervisor or manager, as determined by the appointing authority, will grant the affected employee a personal interview, will explain the reasons for the transfer, and will provide the employee with an opportunity to ask questions. Geographical areas will be those prescribed by the director in accordance with 1 CSR 20-3.070(1)(E) Area Layoff. The affected employee may make a written request to the director asking for review of the action on the basis that the action, in the employee's opinion, was for arbitrary, capricious, or punitive reasons and not for the good of the service. The director shall conduct an appropriate investigation and shall approve or disapprove the transfer taking into consideration information received from both the employee and the appointing authority. Both the employee and the

appointing authority will be notified of the director's action.

(6) Reemployment. Any person who has obtained regular status in a classified position within the Merit System service as defined in section 36.030.1, RSMo, and who has resigned from state service in good standing may be reemployed without competitive certification in the same or comparable class at the discretion of any appointing authority who wishes to reemploy this person. Any person who has successfully served at least one (1) year in a covered position in the uniform classification and pay service as defined by section 36.031, RSMo, and who has resigned from state service in good standing or who has accepted demotion or transfer for personal reasons may be reemployed in a Merit Service agency without competitive certification in the same or comparable class at the discretion of the appointing authority provided the employee possesses the qualifications and has successfully completed an examination for the class involved. For purposes of this rule, a lower class for which a person qualifies in the same general occupation or job family may be approved by the director as a comparable class for purposes of reemployment. A regular employee who has been separated in good standing from a position by class transfer, promotion, long-term disability, retirement, or layoff shall be considered as having resigned in good standing for the purpose of reemployment. Prior to reemployment, the appointing authority shall notify the personnel director of his/her intention to do so and provide information as may be required by the director to establish eligibility for reemployment. The director also shall determine comparability of classes and appropriate qualifications of the former employee if reemployment is proposed in a class other than the one in which s/he obtained regular status. Reemployment may be made either to a temporary or a permanent position. Reemployment to a permanent position shall be subject to a probationary period as is provided for in 1 CSR 20-3.040(2). No one shall be reemployed under this section until reinstatement first has been offered to all eligibles on the appropriate reinstatement register(s) for the class and division of service involved. The rate of pay of a former employee upon reemployment shall be governed by 1 CSR 20-2.020(4)(A).]

AUTHORITY: sections 36.060 and 36.070, RSMo Supp. [2010 and section 36.070, RSMo 2000] 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the *Code of State Regulations*. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 31, 2018.

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PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Personnel Advisory Board, Attn: Melissa K. Theis, Secretary, 301 W. High St., Room 430, Jefferson City, MO 65101. To be considered, comments must be received no later than the date of the public hearing, November 5, 2018, which is thirty-five (35) days after publication of this notice in the *Missouri Register*. A public hearing is scheduled for 10:00 AM, November 5, 2018, at the Harry S Truman State Office Building, 301 W. High St., Room 430, Jefferson City, MO 65101.

Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and Division
of Personnel
Chapter 3—Personnel Selection, Appointment,
Evaluation and Separation

PROPOSED AMENDMENT

1 CSR 20-3.040 Probationary Period. The board is amending sections (1) and (2), deleting sections (4)–(6), and amending the purpose statement.

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

PURPOSE: This rule establishes the conditions and procedures which govern the probationary period of employment required for individuals appointed or promoted to positions described under section 36.030.1(2), RSMo.

(1) **Objective and Scope.** The probationary or working test period shall be utilized for closely observing the employee's work, for securing the most effective adjustment of a new employee to his/her position and for rejecting any employee whose performance does not meet the required work standards. **This rule applies only to positions described under section 36.030.1(2), RSMo.**

(2) **Duration.** *[Every person appointed to a permanent position subject to the law shall be required to successfully complete a working test during a probationary period which shall be of sufficient length to enable the appointing authority to observe the employee's ability to perform the various principal duties pertaining to the position; however, a new probationary period shall not be required for a regular employee who is reinstated within two (2) years after layoff, or demotion in lieu of layoff, by the same division of service.]* The probationary period shall begin upon *[reemployment, noncompetitive appointment, noncompetitive promotion or appointment from a register of eligibles, a promotional register or reinstatement register. However, uninterrupted service in a position by a provisional or emergency employee which immediately precedes an appointment from the register to the same position shall be credited toward the probationary period except that the employee must serve in probationary status at least sixty (60) days following his/her] the appointment or promotion of the employee.* Any interruption of service during the probationary period shall not be counted as a part of the total probationary service required. Probationary service will be subject to the following provisions:

(A) The normal length of probation for employees in all medical and dental classes of positions and in classes identified by the director as having substantial supervisory or administrative responsibilities shall be twelve (12) months. The maximum length of probation shall be eighteen (18) months and the minimum length of probation shall be six (6) months for employees in those positions serving original or promotional probationary periods;

(B) The normal and the minimum length of probation for all other classes of positions shall be six (6) months for employees in those positions serving an original or promotional probationary period. The maximum length of probation for those employees shall be twelve (12) months;

[(C) The minimum length of probation shall be three (3) months for employees of any class who are serving a probationary period following reemployment under these rules or following reinstatement which occurs later than two (2) years after the effective date of layoff or demotion in lieu of layoff. The normal and the maximum length of probation in these cases shall be the same as is provided in this rule for

promotional and original probationary periods for the class category involved. However, a probationary period is not required for employees of any class who are reinstated within two (2) years of layoff or demotion in lieu of layoff;]

[(D)](C) If an appointing authority finds that it will require more time than the normal probationary period to evaluate an employee's ability to successfully perform the various duties of a position, the appointing authority may extend the probationary period not to exceed the maximum period allowed under these rules. Prior to the expiration of a normal probationary period, the appointing authority shall notify the employee in writing of the reasons for, and duration of, the extension. A copy of the notice shall be filed with the director;

[(E)](D) If an appointing authority finds that a probationary employee is performing the duties of a position in an effective and fully satisfactory manner, the appointing authority may reduce the length of probation to no less than the minimum probationary period prescribed under these rules for the class and type of appointment involved. The appointing authority shall notify the employee and the director in writing of the reduction and the reasons; **and**

[(F)](E) The normal probationary period for the class involved shall be served by all employees unless the appointing authority takes specific action under these rules to extend or reduce the length of probation; **and/ for a specific probationary employee or for employees in a particular job class.**

[(G) Probationary periods which have been entered into by an employee prior to July 19, 1947 shall be completed in accordance with the rules in effect at the beginning of the probation (see section 36.250, RSMo).]

[(4) Dismissal During Probationary Period. At any time during the probationary period the appointing authority may remove an employee if, in the opinion of the appointing authority, the working test indicates that the employee is unable or unwilling to perform the duties of the position satisfactorily or that his/her habits and dependability do not merit his/her continuance in the service. Upon removal, the appointing authority shall report to the director and to the employee removed the action and the reasons. No more than three (3) employees shall be removed successively from the same position during their probationary period without the approval of the director. An employee who is found by the director to have been appointed through fraud or error shall be removed within ten (10) days of notification to this effect by the director to the appointing authority. An employee serving a probationary period following a promotion shall be considered a regular employee with respect to the class of position held prior to promotion as defined in section 36.020(14), RSMo and shall have all the rights and privileges accorded regular employees under section 36.390.5, RSMo.

(5) Probationary Period Reports. At least ten (10) days prior to the expiration of an employee's probationary period, the appointing authority shall notify the director in writing whether the services of the employee have been satisfactory and whether s/he will continue the employee in his/her position. A copy of the notice shall be given to the employee. No employee shall be paid for work performed after the expiration of the probationary period unless, prior to the performance of the work, the appointing authority has notified the director that the employee will be continued in his/her position. Upon successful completion of an original probationary period, an employee shall receive a regular appointment and the director shall be so notified in accordance with 1 CSR 20-1.050(2).

(6) Restoration to Appropriate Register. If an employee is removed from his/her position during or at the end of his/her

probationary period and the director determines that s/he is suitable for appointment to another position, his/her name may be restored to the register from which it was certified. An employee appointed from a promotional register who does not complete the probationary period successfully shall be reinstated in a position in the class occupied by the employee immediately prior to his/her promotion or in a comparable class.]

AUTHORITY: section 36.070, RSMo Supp. [1998] 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the **Code of State Regulations**. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 31, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Personnel Advisory Board, Attn: Melissa K. Theis, Secretary, 301 W. High St., Room 430, Jefferson City, MO 65101. To be considered, comments must be received no later than the date of the public hearing, November 5, 2018, which is thirty-five (35) days after publication of this notice in the **Missouri Register**. A public hearing is scheduled for 10:00 AM, November 5, 2018, at the Harry S Truman State Office Building, 301 W. High St., Room 430, Jefferson City, MO 65101.

Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and Division
of Personnel
Chapter 3—Personnel Selection, Appointment,
Evaluation and Separation

PROPOSED RESCISSION

1 CSR 20-3.050 Service Reports. This rule provided for the establishment and administration of a system of service reports.

PURPOSE: This rule is being rescinded because it is inconsistent with Chapter 36, RSMo, effective August 28, 2018.

AUTHORITY: section 36.070, RSMo 1986. Original rule filed July 9, 1947, effective July 19, 1947. Amended: Filed Dec. 8, 1975, effective Dec. 19, 1975. Emergency rescission filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. Rescinded: Filed Aug. 31, 2018.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Personnel Advisory Board, Attn: Melissa K. Theis, Secretary, 301 W. High St., Room 430, Jefferson City, MO 65101. To be considered, comments must be received no later than the date of the public hearing, November 5, 2018, which

is thirty-five (35) days after publication of this notice in the **Missouri Register**. A public hearing is scheduled for 10:00 AM, November 5, 2018, at the Harry S Truman State Office Building, 301 W. High St., Room 430, Jefferson City, MO 65101.

Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and Division
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Chapter 3—Personnel Selection, Appointment,
Evaluation and Separation

PROPOSED AMENDMENT

1 CSR 20-3.070 Separation, Suspension, and Demotion. The board is amending sections (1)–(8).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

(1) Layoffs in the classified service shall be [governed by the following provisions:] **administered by each respective appointing authority based on the needs of the service.**

[(A) **Method of Layoff.** An appointing authority, in accordance with these rules and layoff procedures approved by the director, may lay off an employee in a position subject to the law whenever the appointing authority deems it necessary by reason of shortage of work or funds, the abolition of the position, or other material change in the duties or organization, or for other related reasons which are outside the employee's control and which do not reflect discredit on the service of the employee. The duties performed by an employee laid off may be reassigned to other employees already working who hold positions in appropriate classes. No regular employee shall be laid off while a person is employed on a provisional, temporary, or probationary basis in the same class in that division. However, if no regular employee subject to layoff elects to accept a transfer to a position occupied by a provisional, temporary, or probationary employee, an employee with this employment status may be retained. No temporary or permanent separation of an employee from the service as a penalty or disciplinary action shall be considered as a layoff (see section 36.360, RSMo);

(B) **Order of Layoff.** The order of layoff of employees in a classification affected will be as follows:

1. Emergency, provisional, and temporary employees will be laid off first and selection of employees for layoff shall be at the discretion of the appointing authority and as dictated by the needs of the service;

2. Original probationary employees will be laid off next in inverse order of the date of current original appointment in the geographic location in which appointment from a merit system register occurred. However, prior to the application of the layoff procedures, promotional probationary employees in affected classes shall be reinstated to the class from which they were promoted and shall be considered for layoff in that class; and

3. Layoff of regular employees shall be made in inverse order of service credit and by class in the division or area of service involved. Reemployment and reinstatement probationary employees shall be considered as regular employees for purposes of implementing a layoff. If it is found that two (2) or more persons in the class and the division or area in which layoff is to be made have equal service credit, the order of layoff in all cases shall be in inverse order of creditable service computed to the day as calculated using MOSERS creditable service. Remaining ties shall be broken on the basis of the last regular performance appraisal. If the

performance appraisals do not establish definite differentials for all regular employees in the class involved, the further order of layoff shall be determined by the appointing authority with the approval of the director, in a manner as to conserve for the state the services of the most valuable employee and giving consideration to time in the division of service from which the layoff is being made;

(C) *Notice of Layoff.* An appointing authority shall give written notice to the director of every proposed layoff and reasons for them at least thirty (30) days before the effective date unless the director waives this requirement because of a fiscal emergency. The notice shall identify the proposed area of layoff, the affected classes, and the impact of the proposed action on the classification plan of the agency involved. The director shall take action relating to the layoffs and prescribe procedures as the director considers necessary to secure compliance with these rules. Each employee affected shall be notified as far in advance of the layoff as is practicable but, in all cases, at least fifteen (15) days prior to the effective date of the layoff;

(D) *Return of Names to Registers.* The names of regular employees laid off shall be placed in order of service credit on the appropriate reinstatement register for the class in which the layoff took place. The name of any probationary employee who is laid off shall be restored to the register from which certification was made;

(E) *Area Layoff.* Layoff shall be statewide unless the appointing authority requests and the director approves layoff on a geographical area basis. Areas for the purpose of layoff shall be prescribed by the director after taking into consideration the geographic concentration and dispersion of employees in and the administrative organization of the division of service involved;

(F) *Special Layoff Status for Employees in Limited Functions or Programs.* When it is necessary to establish a function or program that is known to have a termination date, special layoff status may be established by the Personnel Advisory Board for individuals employed for such programs. Special layoff status will be identified to ensure that employees in the project are aware that the function or program will end and to protect employees and functions not in the designated function or program from undue disruptions and layoff impact when the function or program terminates. In the event of a layoff unrelated to the special project, these employees will be treated the same as other employees under the rules. Special layoff status under this rule will be governed by the following provisions:

1. To establish special layoff status the appointing authority will present to the Personnel Advisory Board information indicating the separate nature of the function or program, the period of time the function or program is projected to exist, the positions to be included in the function or program and the probable termination date. Upon approval, the board will establish procedures to ensure that the subject positions are identified within the records of the Division of Personnel and that employees in the identified functions or programs are notified of their special layoff status;

2. The board may approve the special layoff status for an initial period not to exceed three (3) years. If extensions are necessary, agencies may request extensions annually. Agencies may ask the board to approve amendments at any time;

3. Employees will be employed in functions or programs identified as justifying special layoff status under the same rules and procedures as are employees in areas not so identified and will have the same rights and benefits as other employees in the classified service, except for the identified special layoff status;

4. At such time as the function or program which has

been approved for special layoff status terminates, layoff will be limited to employees in the identified function or program, but all other layoff rules and procedures will be followed for positions identified for the project. Employees laid off will be placed on the appropriate reinstatement registers in accordance with 1 CSR 20-3.020(2);

5. Special layoff status will not apply to employees who are employed in a special layoff function or program and subsequently employed in or transferred to a position not so designated; and

6. Regular employees will not be transferred to a special project involuntarily except that the plan provided to the board may include regular employees with specialized knowledge or experience who will retain normal layoff status;

(G) *Layoff Involving Special Circumstances.* If situations exist whereby layoff under certain conditions of these rules would cause unnecessary disruption to the state service, would cause employees with specialized ability to perform essential remaining work to be laid off, or would result in unfair situations, the appointing authority may develop a plan for presentation to, and approval/disapproval by, the Personnel Advisory Board. This plan will describe in detail undesirable consequences resulting from a layoff in compliance with these rules and will propose an alternative method. This plan may describe specific knowledges, skills, and abilities required to perform the remaining work or may describe situations whereby an alternative method of layoff would more accurately meet the needs of the service and prevent unfair situations. The proposed procedures will be made available to employees of the affected divisions of service and their representatives prior to the proposed procedures being presented to the board. Employees and their representatives will be given an opportunity to be heard by the board. The board may then waive existing procedures and authorize use of the alternative procedures. Employees and their representatives will be notified of the alternative procedures; and

(H) *Transfer or Demotion in Lieu of Layoff.* Following or in connection with a layoff, an appointing authority may find it necessary to reassign employees in the affected class(es) in order to maintain essential business. Where reassignment involves the elimination of a position at one (1) location and a transfer to another physical location of work, the employees will be selected for transfer from a given location in the same order as provided for layoff. If an employee in a position which is abolished refuses to accept this transfer, the employee may be laid off in lieu of transfer. If it is impossible to staff a necessary position by transfer, the retention of an employee otherwise subject to layoff is authorized. Regular employees whose positions are to be eliminated will first be given the opportunity, in order of service credit score, to transfer within the layoff area where employed if other vacancies exist or if other employees in the area have lower layoff scores. Regular employees who are subject to layoff also must be given the opportunity to transfer to positions in the same class in other areas occupied by probationary, provisional, or temporary employees. Demotion in lieu of layoff will be governed by section (4).]

(2) Causes for Suspension, Demotion, and Dismissal. The following are declared to be causes for suspension, demotion, or dismissal of any **regular** employee in the classified service, depending upon the seriousness of the cause; however, those actions may be based upon causes other than those enumerated [in this rule, namely, that the employee] below:

(A) **The employee** [H]has willfully violated any of the provisions of the State Merit System Law or of the rules of the Personnel Advisory Board;

(B) **The employee** */I/*is incompetent, inadequate, careless, or inefficient in the performance of the duties of his/her position (specific instances to be charged) or has failed to meet established minimum standards in the performance of those duties;

(C) **The employee** */H/*has been wantonly careless or negligent in the care of the property of the state;

(D) **The employee** */H/*has */been guilty of/* engaged in abusive or improper treatment toward an inmate or patient of any state institution or to a person in custody; provided the acts committed were not necessarily or lawfully committed in self-defense, to protect the lives of others, or to prevent the escape of anyone lawfully in custody;

(E) */Has some permanent or chronic physical or mental ailment or defect which incapacitates him/her for the proper performance of the duties of his/her position, including unrehabilitated alcoholism or narcotics addiction;]* **The employee is unable, with or without a reasonable accommodation, to perform the essential functions of his or her job;**

(F) **The employee** */H/*has been habitually tardy in reporting for duty or has absented him/herself frequently from duty during the course of regular working hours; or has been completely absent from duty without prior or subsequent authorization for that absence;

(G) **The employee** */H/*has been convicted of, or pled guilty to, a felony or of a misdemeanor involving moral turpitude;

(H) **The employee** */H/*has */been guilty of a/* engaged in scandalous and disgraceful conduct while on or off duty where this conduct tends to bring the state service into public disrepute or has exhibited behavior which adversely affects the employee's job performance, the employing agency, or both;

(I) **The employee** */H/*has */been guilty of/* engaged in abusive or improper treatment of guests or clients while on duty at any state facility or on any state land normally open to the public;

(J) **The employee** */H/*has submitted a false statement of a material fact or has practiced or attempted to practice any fraud or deception in an application or examination or in otherwise attempting to secure employment subject to the provisions of these rules;

(K) **The employee** */H/*has */been guilty of/* engaged in insubordination or has failed to respond in a reasonable manner to his/her lawful orders or instructions of persons with duly delegated authority over the employee;

(L) **The employee** */H/*has willfully violated the lawful regulations or policies of the agency by which employed after having been made aware of the regulations and policies;

(M) **The employee** */H/*has been abusive or physically violent toward other employees while on duty or in the duty area or has willfully exhibited behavior which is disruptive of the working activities of other employees;

(N) **The employee** */H/*has been intoxicated or under the influence of a controlled substance while on duty, except as may have been required by a licensed medical physician; or

(O) **The employee** */H/*has practiced or attempted to practice fraud or deception in securing or attempting to secure benefits or grants from a state agency either for him/herself or for another applicant.

(3) Suspension. An appointing authority, for disciplinary purposes, may suspend, without pay, any employee in his/her division. A suspension may be made for a length of time as s/he considers appropriate, not exceeding twenty (20) working days in any twelve- (12-)/month period except that this limitation shall not apply in the event of a terminal suspension given in conjunction with a dismissal; a suspension given in connection with a criminal offense involving the use of a controlled substance; or, with the approval of the director, a suspension made pending the investigation or trial of any charges against the employee (see section 36.370, RSMo). Employees enumerated in 1 CSR 20-5.010(1)(C) and (D) and designated as exempt from the overtime requirements of the Fair Labor Standards Act shall not be suspended from duty without pay for disciplinary purposes unless the said suspension is for one (1) or more full workdays.

(A) Any employee covered under section 36.030.1(2), RSMo

being suspended shall be furnished with a statement in writing specifically setting forth the reasons for the suspension. A copy of the statement shall be furnished to the director. No suspension of a regular employee for a period longer than five (5) workdays shall take effect unless, prior to the effective date, the appointing authority gives to the employee a written statement setting forth in substance the reason, informs the employee of appeal rights, provides the employee with a copy of the form for appeal to the administrative hearing commission, and provides the employee with an opportunity to respond to the reason prior to the effective date. Any regular employee who is suspended for more than five (5) workdays may appeal in writing to the administrative hearing commission within thirty (30) days after the effective date thereof setting forth in substance reasons for claiming the suspension was for political, religious, or racial reasons or not for the good of the service. For the purpose of the appeal process, the effective date of a suspension will be the first day the employee is suspended without pay. **There is no appeal from a suspension of five (5) working days or less. Employees not covered under section 36.030.1(2), RSMo do not have the right to notice or an opportunity to be heard on such suspension.**

(B) Any employee covered under section 36.030.1(2), RSMo being suspended for a period of five (5) workdays or less shall be given a statement in writing specifically setting forth the reasons for the suspension. A copy of that statement shall be furnished to the director. No suspension of a regular employee for a period of five (5) days or less shall take effect unless, prior to the effective date, the appointing authority gives to the employee a written statement setting forth in substance the reason and gives the employee an opportunity to respond to the reason. **Employees not covered under section 36.030.1(2), RSMo do not have the right to notice, opportunity to be heard, or appeal from a suspension.**

(C) An employee who has been convicted of, pleads guilty to, or pleads *nolo contendere* for the first time */of/* to any criminal offense involving the use of a controlled substance, and who fails to satisfactorily meet the requirements of education and treatment as defined in section 105.1105, RSMo, shall be suspended for a period of no more than three (3) months. In the case of a suspension under this section of the law, the appointing authority must provide the director and the employee with a statement in writing specifically setting forth the case for suspension and the conditions the employee must meet in order to be returned from suspension.

(E) In the event of an instance of unacceptable conduct by an employee that, in the judgment of the appointing authority does not warrant immediate suspension, dismissal, or demotion, but which requires a permanent record, the appointing authority may record such conduct in the employee's service history by notifying the personnel director in a manner prescribed by the director. **Employees do not have the right to notice, opportunity to be heard, or appeal from an unacceptable conduct record.**

(4) Demotions. An appointing authority may demote an employee in accordance with the following:

(A) No demotion for cause of a regular employee shall take effect unless, prior to the effective date, the appointing authority gives to the employee a written statement setting forth in substance the reason, informs the employee of appeal rights, provides the employee with a copy of the form for appeal to the administrative hearing commission, provides the employee with an opportunity to respond to the reason prior to the effective date, and files a copy of the statement of the reason with the director. Any regular employee who is involuntarily demoted for cause may appeal in writing to the administrative hearing commission within thirty (30) days after the effective date thereof setting forth in substance reasons for claiming that the demotion was for political, religious, or racial reasons or not for the good of the service. **Employees not covered under section 36.030.1(2), RSMo do not have the right to notice, opportunity to be heard, or appeal from a demotion and may be demoted for no reason or any reason not prohibited by law; and**

(B) No demotions for cause shall be made unless the employee to be demoted meets the minimum qualifications for the lower class and shall not be made if any regular employee in the lower class would be laid off by reason of the action[; and].

[(C) A regular employee shall be demoted in lieu of layoff within the employee's division of service to a position in a lower class in the same occupational job series or to a position in a lower class in which the employee previously has obtained regular status within any merit system agency. Such action shall be taken upon written request by the affected employee to the appointing authority and shall occur even though this action may result in a layoff in the lower class. The appointing authority may also, upon written request of the regular employee affected, demote such employee in lieu of layoff to a position in the employee's division of service for which the employee meets the minimum qualifications, even if this action may require layoffs in the lower class. In the event of a demotion in lieu of layoff, an employee shall have his/her name placed on the appropriate register in accordance with the procedure outlined in subsection (1)(D) for employees actually laid off.]

(5) Dismissals. *[An appointing authority may dismiss for cause any employee in his/her division occupying a position subject hereto when s/he considers the action is required in the interests of efficient administration and that the good of the service will be served.]*

(A) No dismissal of a regular employee shall take effect unless, prior to the effective date, the appointing authority gives to the **regular** employee a written statement setting forth, in substance, the reason, informs the **regular** employee of appeal rights, provides the **regular** employee with a copy of the form for appeal to the Administrative Hearing Commission, **and** provides the **regular** employee with an opportunity to respond to the reason prior to the effective date[, and files a copy of the statement of the reason with the director]. *[Any regular employee who is dismissed shall have the right to appeal in writing to the administrative hearing commission within thirty (30) days after the effective date setting forth in substance reasons for claiming the dismissal was for political, religious, or racial reasons or not for the good of the service.]*

[(B) If the director determines that the statement of reasons for the dismissal given by the appointing authority shows that the dismissal does not reflect discredit on the character or conduct of the employee, the director, upon request of the employee, may approve reemployment eligibility in an appropriate class or classes.]

(C) *For non-merit agencies that have elected to follow the provisions for appeals for certain positions provided in section 36.390, RSMo, or have failed to adopt dismissal procedures substantially similar to those provided for merit employees, the following applies:*

1. *No dismissal of a non-merit employee shall take effect unless, prior to the effective date of the dismissal—*

A. *The appointing authority gives the employee a written statement setting forth in substance why this dismissal is for the good of the service or not against the good of the service;*

B. *The appointing authority informs the employee of his/her appeal rights and provides the employee with a copy of the form for appeal to the Administrative Hearing Commission; and*

C. *The appointing authority files a copy of the statement with the director.*

2. *This regulation does not require that the appointing authority articulate "cause" or a reason for the employee's dismissal. Further, the terms "cause" and "for the good of the service" are not synonymous.*

(D) *Any regular non-merit employee who is dismissed*

from an agency that has elected to follow the provisions for appeals for certain positions provided in section 36.390, RSMo, or has failed to adopt dismissal procedures substantially similar to those provided for merit employees, shall have the right to appeal in writing within thirty (30) days after the effective date of the dismissal.]

(B) **Employees not covered under section 36.030.1(2), RSMo do not have the right to notice, opportunity to be heard, or appeal from a dismissal and may be dismissed for no reason or any reason not prohibited by law.**

(6) Resignations from the classified service shall be governed by the following provisions:

(A) Method of Resignation. To resign in good standing, an employee must give the appointing authority at least *[fifteen (15)] fourteen (14)* calendar days prior notice unless the appointing authority, because of extenuating circumstances, agrees to permit a shorter period of notice. A written resignation shall be supplied by the employee to the appointing authority[. *All resignations shall be finally approved by the director as a matter of record;*]

[(B) Required Resignations. Any employee holding a position in the classified service shall resign his/her position prior to filing as a candidate for public office or seeking or accepting nomination for election or appointment as an official of a political party, club, or organization or serving as a member of a committee of any such group or organization; and]

[(C)](B) An employee who applies and is approved by the applicable state benefit system for long-term disability or retirement status shall be deemed to have voluntarily resigned [(with reemployment eligibility) unless:].

1. *The appointing authority approves an application made by the employee for a leave of absence without pay pursuant to 1 CSR 20-5.020(7) based on the expectation that the employee may be rehabilitated and return to work; or*

2. *The employee is eligible to receive a partial disability benefit under the state's long-term disability program and the appointing authority can accommodate a part-time work schedule for the employee.]*

(7) Absence Without Leave. The following provisions apply to **regular** employees who are absent from duty without appropriate authorization:

(A) A[n] **regular** employee who absents him/herself from duty without prior authorization and under conditions which are not subsequently found to justify the granting of leave under these rules, depending upon the reason for and length of the absence, may be subject to appropriate discipline as provided in these rules;

(B) If a[n] **regular** employee is dismissed for a continuing period of unauthorized absence, the circumstances of which indicate that the employee does not intend to return to duty, the notice of dismissal may allow the employee the option of submitting a resignation; and

(C) If a[n] **regular** employee requests a leave of absence without pay under these rules and the appointing authority does not find it practicable to grant leave under its normal policy in those cases, a continuing absence from duty without leave after the denial of this request will require the separation of the employee. If the employee, after being so notified, does not elect to submit a voluntary resignation, the appointing authority may separate the employee by dismissal as provided in these rules. *[However, dismissals shall be without prejudice unless also based on other causes reflecting discredit on the character or conduct of the employee. If the director determines that the dismissal does not reflect discredit on the character or conduct of the employee, s/he shall approve reemployment eligibility in an appropriate class or classes for the employee so dismissed.]*

(8) Furloughs of Employees in the Classified Service. An appointing authority, in accordance with these rules and procedures approved by

the director and the board, may place an employee in a position subject to this law on a furlough without pay for a limited period of time whenever deemed necessary by reason of shortage of funds, or for other reasons which are outside the employee's control and which do not reflect discredit on the service of the employee. When a furlough or furloughs become necessary, the appointing authority will present a plan to the director and to the board describing why a furlough of limited duration is necessary, the functional areas that are affected, the number of employees who will need to be furloughed, and a detailed plan indicating why specific employees have been designated for furlough. Furloughs need not be for a continuous period for all employees involved. *[No employee will be furloughed for more than thirty (30) working days in a twelve (12)-month period.]* The furlough plan shall be submitted to the board for approval. Whenever, in the opinion of the director, there is an urgent necessity for the immediate approval of a furlough plan, the director may approve a plan until the board has an opportunity to act on the plan. Upon approval of the plan, employees to be furloughed will be given at least five (5) working days notice *[and will be notified of the length of the furlough period]*. *[If the furlough can be ended earlier than the initial period,]* **Once the furlough ends**, employees will be given up to forty-eight (48) hours to report. If the appointing authority determines that it is necessary to lay the employee(s) off on a permanent basis, *[the provisions for layoffs described in these rules shall apply]* **a layoff may be conducted by the appointing authority.**

AUTHORITY: sections 36.025 and 36.070, RSMo [2000] Supp. 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the *Code of State Regulations*. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 31, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Personnel Advisory Board, Attn: Melissa K. Theis, Secretary, 301 W. High St., Room 430, Jefferson City, MO 65101. To be considered, comments must be received no later than the date of the public hearing, November 5, 2018, which is thirty-five (35) days after publication of this notice in the *Missouri Register*. A public hearing is scheduled for 10:00 AM, November 5, 2018, at the Harry S Truman State Office Building, 301 W. High St., Room 430, Jefferson City, MO 65101.

Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and Division
of Personnel
Chapter 3—Personnel Selection, Appointment,
Evaluation and Separation

PROPOSED AMENDMENT

1 CSR 20-3.080 General Provisions and Prohibitions. The board is deleting sections (1)–(3) and amending existing section (4).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

[(1) Influences other than merit are prohibited in examina-

tions and employment. Every appointment or promotion to a position covered by the merit system law shall be made on the basis of merit determined by that person's eligibility ratings established by competitive examinations. Demotions in and dismissals from employment shall be made for cause under rules uniformly applicable to all positions of employment. No appointment, promotion, demotion, or dismissal shall be made because of favoritism, prejudice, or discrimination. Political endorsement shall not be considered in connection with any such appointment. No person shall use or promise to use, directly or indirectly, for any consideration whatsoever any official authority or influence to secure or attempt to secure for any person an appointment or advantage in appointment to any position, or an increase in pay, promotion, or other advantage in employment (see section 36.150, RSMo).

(2) Political Activity. Employees covered by merit system provisions of the law may take part in the activities of political parties and political campaigns under the following conditions:

(A) No employee shall be a candidate for nomination or election to any partisan public office or to any nonpartisan office in conflict with the employee's duties unless such person resigns, or obtains a regularly granted leave of absence from such person's position. No person elected to partisan public office, while holding office, shall be appointed to any position covered by this law;

(B) Employees may not use their official authority or influence for the purpose of interfering with the results of an election;

(C) An employee may not knowingly solicit, accept or receive a political contribution, on or off the job, from any person who is a subordinate employee of the employee;

(D) An employee may not knowingly solicit or discourage the participation in any political activity of any person who has an application for any compensation, grant, contract, ruling, license, permit, or certificate pending before the employing department of such employee or is the subject of, or a participant in, an ongoing audit, investigation, or enforcement action being carried out by the employing department of such employee;

(E) An employee may not engage in political activity—

- 1. While on duty;*
- 2. In any room or building occupied in the discharge of official duties;*
- 3. By utilizing any state resources or facilities;*
- 4. While wearing a uniform or official insignia identifying the office or position of the employee; or*
- 5. When using any vehicle owned or leased by the state or any agency or instrumentality of the state;*

(F) No person, in any manner, shall levy or solicit any financial assistance or subscription for any political party, candidate, political fund or publication, or for any other political purpose from any employee in a position subject to the merit system portions of the state personnel law; and no employee shall act as agent in receiving or accepting any such financial contribution, subscription, or assignment of pay; and

(G) It is unlawful for any person to intimidate, threaten, command, or coerce any employee of the state to engage in, or not to engage in, any political activity, including, but not limited to, voting, or refusing to vote, for any candidate or measure in any election, making, or refusing to make, any political contribution or working, or refusing to work, on behalf of any candidate. No employee of this state shall discriminate against, discipline, or otherwise create a preference for or against any employee subject to such person's authority as a consequence of such employee's political

belief or expression of such belief. Any person who violates the provisions of this section is guilty of a class three election offense, punishable by a term of imprisonment for not more than one (1) year and a fine of not more than two thousand five hundred dollars (\$2,500), or both such fine and imprisonment. Any person convicted of a violation of this section shall lose such person's position in the agency.

(3) **Fraud or Obstruction.** No person shall make any false statement, certificate, mark, rating, or report with regard to any test, certification, or appointment or in any matter commit or attempt to commit any fraud preventing the impartial execution of the merit system law or these rules. No person, directly or indirectly, shall give, render, pay, offer, solicit or accept any money, service or other valuable consideration for or on account of any appointment, proposed appointment, promotion, or proposed promotion to, or any advantage in, a position subject to the law or these rules. No employee of the Personnel Division, examiner, or other person shall defeat, deceive, or obstruct any person in the right to examination, eligibility certification, or appointment under the law, or furnish to any person any special or secret information for the purpose of affecting the rights or prospects of any person with respect to employment in a division of service subject to the law. Any person who violates any provision of this section shall be guilty of a misdemeanor (see section 36.160, RSMo).]

[(4)](1) **Prohibition of Discrimination.**

(A) **Unlawful /D/discrimination proscribed under Missouri law or any applicable federal law** against any person in recruitment, examination, appointment, training, promotion, retention, discipline, or any other aspect of personnel administration, because of political or religious opinions or affiliations or because of race, creed, color, national origin, ancestry, or any other non-merit factors is prohibited. Discrimination on the basis of age or sex or physical disability is prohibited except where specific age, sex, or physical requirements constitute a *bona fide* occupational qualification necessary to proper and efficient administration.

[(B) In any case of alleged discrimination for which a review is not provided by the Missouri Commission on Human Rights and Chapter 213, RSMo, or by other provisions of these rules, an applicant or employee who feels adversely affected in an opportunity for employment, in his/her status as an employee, or in his/her condition of employment because of this discrimination, under this rule, may appeal to the Administrative Hearing Commission for a review of the alleged discriminatory action or practice. The request for this review shall be filed by the applicant or employee in writing with the Administrative Hearing Commission within thirty (30) calendar days after the date on which the action or practice is alleged to have occurred and shall set forth in substantial detail the particulars and other information as may be required by the Administrative Hearing Commission.]

AUTHORITY: sections 36.060 and 36.070, RSMo Supp. [2010 and section 36.070, RSMo 2000] 2018. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the *Code of State Regulations*. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 31, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private enti-

ties more than five hundred dollars (\$500) in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Personnel Advisory Board, Attn: Melissa K. Theis, Secretary, 301 W. High St., Room 430, Jefferson City, MO 65101. To be considered, comments must be received no later than the date of the public hearing, November 5, 2018, which is thirty-five (35) days after publication of this notice in the *Missouri Register*. A public hearing is scheduled for 10:00 AM, November 5, 2018, at the Harry S Truman State Office Building, 301 W. High St., Room 430, Jefferson City, MO 65101.

**Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and Division
of Personnel
Chapter 4—Appeals, Investigations, Hearings and
Grievances**

PROPOSED RESCISSION

1 CSR 20-4.010 Appeals. This rule prescribed the circumstances under which examination applicants and employees may have filed appeals with the Personnel Advisory Board and established the procedures for the hearing of those appeals.

PURPOSE: This rule is being rescinded because it is inconsistent with Chapter 36, RSMo, effective August 28, 2018.

AUTHORITY: section 36.060, RSMo Supp. 2010 and section 36.070, RSMo 2000. Original rule filed July 9, 1947, effective July 19, 1947. For intervening history, please consult the *Code of State Regulations*. Emergency rescission filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. Rescinded: Filed Aug. 31, 2018.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Personnel Advisory Board, Attn: Melissa K. Theis, Secretary, 301 W. High St., Room 430, Jefferson City, MO 65101. To be considered, comments must be received no later than the date of the public hearing, November 5, 2018, which is thirty-five (35) days after publication of this notice in the *Missouri Register*. A public hearing is scheduled for 10:00 AM, November 5, 2018, at the Harry S Truman State Office Building, 301 W. High St., Room 430, Jefferson City, MO 65101.

**Title 1—OFFICE OF ADMINISTRATION
Division 20—Personnel Advisory Board and Division
of Personnel
Chapter 4—Appeals, Investigations, Hearings and
Grievances**

PROPOSED AMENDMENT

1 CSR 20-4.020 Grievance Procedures. The board is adding a new section (1) and amending existing sections (1)–(3).

PURPOSE: This amendment revises this rule pursuant to changes to Chapter 36, RSMo made by Senate Bill 1007 (2018).

(1) Prohibited Grievance Procedures.

(A) No state agency may establish a grievance procedure permitting a state employee, including a part-time employee other than a regular employee, to grieve—

1. Any of the following, however any of the same may be denominated, imposed by an appointing authority or anyone acting on the appointing authority's behalf:

A. Discipline;

B. Suspension;

C. Demotion;

D. Notice of unacceptable conduct or conditional employment;

E. Leave denial;

F. Transfer;

G. Shift change;

H. Reprimand;

I. Furlough; or

J. Any employment action that could be alleged to have an adverse financial impact on a state employee.

(B) No state agency may enter into an agreement with a certified bargaining unit providing for the same or any alternative dispute resolution procedure regarding the matters prohibited in subsection (1)(A).

(C) The foregoing prohibitions shall not apply to grievance procedures that allow for the presentation of allegations that one (1) of the types of employment actions described in subsection (1)(A) was taken for a reason prohibited by law.

[(1)](2) Grievance Procedure Established. The settlement of differences within the classified service between management and employees shall be provided through the establishment of an orderly grievance procedure *[in] for each [division of service subject to the State Personnel Law] position covered under section 36.030.1(2), RSMo.*

(A) The established grievance procedure in any division of service shall apply to employment conditions and related matters over which the appointing authority has complete or partial jurisdiction and for which redress is not provided by the personnel law, rules, or procedures.

(B) Notwithstanding subsection (A) of this section, an agency may enter into an agreement with a certified bargaining representative that allows for an alternative dispute resolution procedure that a represented employee may elect in lieu of the agency's established grievance procedures or the employee's right to appeal to the Administrative Hearing Commission as provided by the personnel law, rules, or procedures.

(C) Unless an agency has entered into an agreement with a certified bargaining representative that provides otherwise, the grievance procedure shall not apply in instances where the grievance involves personnel transactions or administrative decisions of the appointing authority for which the personnel law or rules provide a specific appeal to the Administrative Hearing Commission. Because the director of the Division of Personnel is not subject to an established grievance procedure, neither a grievance procedure nor alternative dispute resolution procedure may include provisions for grieving decisions made by the director under authority granted by the personnel law or regulations.

(D) The responsibility and authority of appointing authorities to create, promulgate, and enforce operational policies for the efficient and effective operation of the divisions of service is not altered by the ability of employees to use the grievance process to question the application of these policies or to seek clarifications or modifications of them.

[(2)](3) Objectives of Grievance Settlements. To every extent possible, the grievance procedure shall be designed to—

(A) Resolve the grievance quickly;

(B) Settle the disagreement informally at the employee-supervisor level, when possible;

(C) Correct, if possible, the cause of the grievance to prevent future similar complaints; and

(D) *[Assure] Promote* fair and equitable treatment of *[all]* employees and to promote harmonious relations generally among employees, supervisors, and administrative staff.

[(3)](4) Management Responsibility. [Each appointing authority shall prepare and submit to the personnel director for review, for the purpose of ascertaining conformance with this rule, formal written procedures for submission of grievances by employees and for prompt and orderly consideration and determination of the grievances by supervisors and administrators. The appointing authority shall be responsible for carrying out the provisions of the grievance procedure.]

(A) Unless an agency has entered into an agreement with a certified bargaining representative that provides for an alternative method of resolving grievances which includes subjects for which redress is provided by the personnel law, rules, or procedures, the grievance procedures of each division of service shall distinguish between issues subject to review through personnel law, rules, or procedures and other matters subject to the grievance procedure. If there are separate procedures for filing internal complaints of discrimination, sexual harassment, retaliation for grievances, or other matters, these shall also be identified.

(B) The grievance procedure shall include the following minimum provisions:

1. Except where the agency has a separate procedure as stated in subsection (3)(A), or unless the agency has entered into an agreement with a certified bargaining unit representative that provides otherwise, the procedure shall begin with the immediate supervisor and, if not resolved to the satisfaction of the grievant at the beginning or succeeding steps, shall end with the appointing authority;

2. The procedure shall require that the grievance and responses be in written form beginning at the first step, unless agreed to by both parties. A copy of all written responses will be delivered to the grievant. A copy of all written grievances and responses will be filed with the appointing authority or his/her designated representative;

3. The procedure shall include specific time frames for filing and responding to grievances at each step. The procedure may include a method of extending time frames initiated by the grievant or management, or both;

4. The procedure shall include a provision prohibiting retaliation or harassment for filing a grievance and for investigating charges of alleged retaliation or harassment. Each agency must give employees alleging retaliation for grievances an opportunity to address this allegation to a higher level than the alleged incident;

5. The procedure shall permit group as well as individual grievances;

6. The procedure shall allow the grievant reasonable time off from duty for attendance at formal grievance hearings; and

7. The procedure shall include a method for informing all employees of the existence of the grievance procedure and for providing a copy of the grievance procedure and appropriate forms to employees desiring to file a grievance.

AUTHORITY: sections 36.025 and 36.070, RSMo [2000] Supp. 2018. Original rule filed Dec. 8, 1975, effective Dec. 19, 1975. For intervening history, please consult the Code of State Regulations. Emergency amendment filed Aug. 17, 2018, effective Aug. 28, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 31, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE OF PUBLIC HEARING AND NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Personnel Advisory Board, Attn: Melissa K. Theis, Secretary, 301 W. High St., Room 430, Jefferson City, MO 65101. To be considered, comments must be received no later than the date of the public hearing, November 5, 2018, which is thirty-five (35) days after publication of this notice in the *Missouri Register*. A public hearing is scheduled for 10:00 AM, November 5, 2018, at the Harry S Truman State Office Building, 301 W. High St., Room 430, Jefferson City, MO 65101.

Title 1—OFFICE OF ADMINISTRATION
Division 30—Division of Facilities Management, Design
and Construction
Chapter 2—Capital Improvement and Maintenance
Budget

PROPOSED RESCISSION

1 CSR 30-2.020 Definitions. This rule defined terms and definitions of those terms, as used in the rules under this chapter for the Capital Improvement and Maintenance Budget.

PURPOSE: This rule is being rescinded because information contained in this rule will be included with the annual budget instructions from the Division of Budget and Planning within the Office of Administration.

AUTHORITY: sections 8.320, 8.360, and 33.220, RSMo 2000. Original rule filed July 9, 1981, effective Feb. 15, 1982. Emergency amendment filed June 14, 1985, effective July 1, 1985, expired Oct. 29, 1985. Amended: Filed June 14, 1985, effective Aug. 26, 1985. Rescinded and readopted: Filed Nov. 5, 2007, effective June 30, 2008. Rescinded: Filed Aug. 31, 2018.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Office of Administration, PO Box 809, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 1—OFFICE OF ADMINISTRATION
Division 30—Division of Facilities Management, Design
and Construction
Chapter 2—Capital Improvement and Maintenance
Budget

PROPOSED RESCISSION

1 CSR 30-2.030 Assessment Program Planning. This rule established requirements and provided guidance for the assessment programs which are utilized for Capital Improvement and Maintenance funding.

PURPOSE: This rule is being rescinded because information contained in this rule will be included with the annual budget instructions from the Division of Budget and Planning within the Office of Administration.

AUTHORITY: sections 8.320, 8.330, 8.360, and 33.220, RSMo 2000. Original rule filed July 9, 1981, effective Feb. 15, 1982. Emergency amendment filed June 14, 1985, effective July 1, 1985, expired Oct. 29, 1985. Amended: Filed June 14, 1985, effective Aug. 26, 1985. Rescinded and readopted: Filed Nov. 5, 2007, effective June 30, 2008. Rescinded: Filed Aug. 31, 2018.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Office of Administration, PO Box 809, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 1—OFFICE OF ADMINISTRATION
Division 30—Division of Facilities Management, Design
and Construction
Chapter 2—Capital Improvement and Maintenance
Budget

PROPOSED RESCISSION

1 CSR 30-2.040 Budget Preparation. This rule established requirements, organization and content for the Capital Improvement and Maintenance Budget submission.

PURPOSE: This rule is being rescinded because information contained in this rule will be included with the annual budget instructions from the Division of Budget and Planning within the Office of Administration.

AUTHORITY: sections 8.320, 8.360, and 33.220, RSMo 2000. Original rule filed July 9, 1981, effective Feb. 15, 1982. Emergency amendment filed June 14, 1985, effective July 1, 1985, expired Oct. 29, 1985. Amended: Filed June 14, 1985, effective Aug. 26, 1985. Rescinded and readopted: Filed Nov. 5, 2007, effective June 30, 2008. Rescinded: Filed Aug. 31, 2018.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Office of Administration, PO Box 809, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 1—OFFICE OF ADMINISTRATION
Division 30—Division of Facilities Management, Design
and Construction
Chapter 2—Capital Improvement and Maintenance
Budget

PROPOSED RESCISSION

1 CSR 30-2.050 Budget Form Completion and Submission. This rule set forth the format for completing the Capital Improvement and Maintenance Budget Forms.

PURPOSE: This rule is being rescinded because information contained in this rule will be included with the annual budget instructions from the Division of Budget and Planning within the Office of Administration.

AUTHORITY: sections 8.320 and 8.360, RSMo Supp. 2014, and section 33.220, RSMo 2000. Original rule filed July 9, 1981, effective Feb. 15, 1982. For intervening history, please consult the *Code of State Regulations*. Rescinded: Filed Aug. 31, 2018.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Office of Administration, PO Box 809, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 1—OFFICE OF ADMINISTRATION
Division 30—Division of Facilities Management, Design
and Construction
Chapter 3—Capital Improvement and Maintenance
Program

PROPOSED RESCISSION

1 CSR 30-3.010 Rule Objectives and Definitions. This rule stated the objectives of the rules of the Office of Administration and defined terms used in the rules under this chapter for implementing the Capital Improvement and Maintenance Program as established by appropriations.

PURPOSE: This rule is being rescinded since the rule contains objectives and definitions that are unnecessary.

AUTHORITY: sections 8.310 and 8.320, RSMo 2000. Original rule filed July 9, 1981, effective Feb. 15, 1982. Rescinded and readopted: Filed Nov. 5, 2007, effective June 30, 2008. Rescinded: Filed Aug. 31, 2018.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in

support of or in opposition to this proposed rescission with the Office of Administration, PO Box 809, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 1—OFFICE OF ADMINISTRATION
Division 30—Division of Facilities Management, Design
and Construction
Chapter 3—Capital Improvement and Maintenance
Program

PROPOSED RESCISSION

1 CSR 30-3.020 Project Definition and Fund Allocation. This rule set forth the procedures and methods for defining projects and for determining fund allocation from state appropriations.

PURPOSE: This rule is being rescinded because it is redundant, outdated and unnecessary. References to fund allocation and budget items will be included in the annual budget instructions thus making this rule unnecessary.

AUTHORITY: sections 8.310 and 8.320, RSMo 2000. Original rule filed July 9, 1981, effective Feb. 15, 1982. Emergency amendment filed June 14, 1985, effective July 1, 1985, expired Oct. 29, 1985. Amended: Filed June 14, 1985, effective Aug. 26, 1985. Rescinded and readopted: Filed Nov. 5, 2007, effective June 30, 2008. Rescinded: Filed Aug. 31, 2018.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Office of Administration, PO Box 809, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 1—OFFICE OF ADMINISTRATION
Division 30—Division of Facilities Management, Design
and Construction
Chapter 3—Capital Improvement and Maintenance
Program

PROPOSED RESCISSION

1 CSR 30-3.035 Project Selection/Bidding Methods. This rule established the methods by which design consultants, project/construction managers and contractors are selected.

PURPOSE: This rule is being rescinded because the information is redundant, can be found elsewhere, or is unnecessary.

AUTHORITY: section 8.291, RSMo Supp. 2007. Original rule filed Nov. 5, 2007, effective June 30, 2008. Rescinded: Filed Aug. 31, 2018.

PUBLIC COST: This proposed rescission will not cost state agencies

or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Office of Administration, PO Box 809, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 1—OFFICE OF ADMINISTRATION
Division 30—Division of Facilities Management, Design
and Construction
Chapter 4—Facility Maintenance and Operation

PROPOSED RESCISSION

1 CSR 30-4.010 Objectives and Definitions. This rule stated the objectives of these rules and defined terms used in the rules under this chapter pertaining to the maintenance and operation of state-owned facilities.

PURPOSE: This rule is being rescinded because the objectives identified in this rule provide minimal benefit to state employees or the public and are self-explanatory. In addition, the definitions are contained in subsequent rules in the chapter.

AUTHORITY: sections 8.320 and 8.360, RSMo 2000 and subsections 6 and 7 of section 15, 1974 Reorganization Act. Original rule filed July 9, 1982, effective Nov. 15, 1982. Amended: Filed Nov. 30, 1993, effective July 10, 1994. Rescinded and readopted: Filed Nov. 5, 2007, effective June 30, 2008. Rescinded: Filed Aug. 31, 2018.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Office of Administration, PO Box 809, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 1—Wildlife Code: Organization

PROPOSED AMENDMENT

3 CSR 10-1.010 Organization and Methods of Operation. The commission proposes to amend section (2) of this rule.

PURPOSE: This amendment clarifies the internal organization of the Department of Conservation.

(2) The commission appoints a director who serves as the administrative officer of the Department of Conservation. The director appoints other employees. [Three (3) d/Deputy directors, general

counsel, assistants to the director, and internal auditor are responsible to the director and facilitate administration of the department. Programs and activities are carried out by [the divisions of] administrative services, design and development, fisheries, forestry, human resources, outreach and education, private land services, protection, resource science, wildlife [and units of] divisions, policy coordination, and information technology units.

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. Original rule filed June 28, 1974, effective July 8, 1974. For intervening history, please consult the *Code of State Regulations*. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 4—Wildlife Code: General Provisions

PROPOSED AMENDMENT

3 CSR 10-4.200 Chronic Wasting Disease; Management Zone. The commission proposes to amend section (1) of this rule.

PURPOSE: This amendment clarifies that only designated counties within twenty-five (25) miles of a confirmed positive will be included in the chronic wasting disease management zone.

(1) For purposes of this section, a Chronic Wasting Disease (CWD) Management Zone will consist of [all] designated counties within twenty-five (25) miles of a confirmed Chronic Wasting Disease-positive test result for any cervid. See the current *Fall Deer & Turkey Hunting Regulations and Information* booklet, hereby incorporated in this Code by reference for designated counties. This booklet is published annually in August by, and a printed copy can be obtained from, the Missouri Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180 and is also available online at www.missouriconservation.org. This rule does not incorporate any subsequent amendments or additions.

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. Original rule filed Dec. 15, 2015, effective May 30, 2016. For intervening history, please consult the *Code of State Regulations*. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with

*Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.*

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 5—Wildlife Code: Permits

PROPOSED AMENDMENT

3 CSR 10-5.205 Permits Required; Exceptions. The commission proposes to amend subsections (1)(A) and (1)(F), add a new subsection (1)(G), and re-letter subsequent subsections of this rule.

PURPOSE: This amendment simplifies the Wildlife Code by eliminating unnecessary verbiage. Due to confusion regarding eligibility for no-cost permits and challenges faced with enforcement of the current regulation, the Department of Conservation will no longer offer lessees the same privileges as landowners. It also exempts adults in possession of a valid hunter education certificate card, or who were born before January 1, 1967, from permit requirements when accompanying a properly licensed youth deer or turkey hunter during the youth portions of the firearms deer hunting season and the spring youth turkey hunting season.

(1) Any person who chases, pursues, takes, transports, ships, buys, sells, possesses, or uses wildlife in any manner must first obtain the prescribed hunting, fishing, trapping, or other permit, or be exempted under 3 CSR 10-9.110, with the following exceptions:

(A) A resident landowner *[or lessee]*, as defined in this Code, may hunt, trap, or fish as prescribed in Chapters 6, 7, and 8 without permit (except landowner deer and turkey hunting permits, Migratory Bird Hunting Permit, and Conservation Order Permit as prescribed), but only on land s/he owns *[or, in the case of the lessee, upon which s/he resides,]* and may transport and possess wildlife so taken;

(F) Any person at least six (6) but not older than fifteen (15) years of age may purchase Deer and Turkey Hunting Permits without display of a hunter education certificate card. **Except as provided in subsection (1)(G) of this rule,** /S/such person must hunt in the immediate presence of a properly licensed adult hunter who is eighteen (18) years of age or older and has in his/her possession a valid hunter education certificate card or was born before January 1, 1967;

(G) During the youth portions of the firearms deer hunting season and the youth spring turkey hunting season, youth hunters purchasing permits as provided in subsection (1)(F) must hunt in the immediate presence of an adult who is eighteen (18) years of age or older and has in his/her possession a valid hunter education certificate card or was born before January 1, 1967. Any adult meeting these requirements may accompany youth deer or turkey hunters as prescribed in this subsection without a permit;

[(G)](H) Any resident of Missouri fifteen (15) years of age or younger may take wildlife as provided in Chapter 8 without permit, except for cable restraint device requirements in rule 3 CSR 10-8.510 subsection (4)(B);

[(H)](I) Any person born on or after January 1, 1967, and at least sixteen (16) years of age and who does not possess a valid hunter education certificate card may purchase an Apprentice Hunter Authorization for no more than two (2) permit years (March 1 through the last day of February). The Apprentice Hunter Authorization allows the holder to purchase any firearms hunting permit as provided in this chapter without display of a hunter education certificate card. Such person must hunt in the immediate presence of a properly licensed adult hunter who is eighteen (18) years of age or older and who has in his/her possession a valid hunter edu-

cation certificate card or was born before January 1, 1967;

[(I)](J) Any resident of Missouri with a developmental disability as defined in section 630.005, RSMo, born on or after January 1, 1967, and at least sixteen (16) years of age who has taken the Hunter Education Certification Course may purchase any firearms hunting permit as provided in this chapter without display of a valid hunter education certificate card, provided s/he carries a physician's statement provided by the department and signed by a licensed physician qualified to evaluate and treat the condition described and certifies the person has this disability. Such person must hunt in the immediate presence of a properly licensed adult hunter who is eighteen (18) years of age or older and who has in his/her possession a valid hunter education certificate card or was born before January 1, 1967. Printed copies of the physician's statement form can be obtained from the Missouri Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180 and online at www.missouriconservation.org;

[(J)](K) Any hospital patient may fish without permit on the grounds of the hospital where under treatment;

[(K)](L) The director may issue special fishing permits for specified dates without cost to supervised groups involved in rehabilitation programs or groups of hospital patients or persons with disabilities under therapy;

[(L)](M) The director may issue special fishing permits authorizing persons assigned as trainees to a training or rehabilitation unit performing organized conservation or agricultural work under governmental supervision on federal, state, county, or municipal lands to take fish by gig and pole and line methods and to take frogs by fishing methods on the public lands where such conservation or agricultural work is being performed, under regulations applicable to the area. Any person while exercising such privileges shall carry identification, issued by the training agency, showing current assignment to the training or rehabilitation unit;

[(M)](N) For educational purposes, the director may waive fishing permit or tag requirements for specified periods at specified sites and may authorize fishing in restricted waters;

[(N)](O) Any resident of Missouri having a visual acuity not exceeding twenty-two hundred (20/200) in the better eye with maximum correction, or having twenty degrees (20°) or less field of visual concentric contraction, and any resident who is so severely and permanently disabled as to be unable to move freely without the aid of a wheelchair, may take fish, live bait, clams, mussels, turtles, and frogs as provided in Chapter 6 without permit (except trout permit or daily tag in areas where prescribed); provided, while fishing, s/he carries a certified statement of eligibility from a licensed ophthalmologist or optometrist or from a licensed physician;

[(O)](P) Any resident of Missouri with cerebral palsy or a mental disorder or a mental illness as defined in section 630.005, RSMo, and who is so severely disabled that s/he cannot fish alone, may take fish, live bait, clams, mussels, turtles, and frogs as provided in Chapter 6 without permit (except trout permit or daily tag in areas where prescribed); provided, while fishing, s/he is accompanied by a licensed adult fisherman and possesses a certified statement of eligibility from a licensed physician qualified to evaluate and treat the developmentally disabled;

[(P)](Q) Any honorably discharged military veteran having a service-related disability of sixty percent (60%) or greater, or who was a prisoner of war during military service, or any member of the U.S. military currently assigned as a patient to a Warrior Transition Brigade, Warrior Transition Unit, or a military medical center, may take fish, live bait, clams, mussels, turtles, and frogs as provided in Chapter 6 without permit (except trout permit or daily tag in areas where prescribed), and may take wildlife as provided in Chapter 7 without permit (except deer and turkey hunting permits, Migratory Bird Hunting Permit, and Conservation Order Permit as prescribed); provided, while hunting or fishing, s/he carries a certified statement of eligibility from the U.S. Department of Veterans Affairs, or orders showing assignment to a warrior transition unit or admissions verification to a military medical center;

[(Q)](R) Any Missouri resident who is the owner of land that wholly encloses a body of water, or any member of his/her immediate household, may fish without permit in those waters. In the case of corporate ownership, this privilege shall apply to those corporate owners whose domicile is on such corporate-owned land;

[(R)](S) Any person may fish without permit, trout permit, and prescribed area daily tag during free fishing days. Free fishing days are the Saturday and Sunday following the first Monday in June; and

[(S)](T) A customer or guest of a licensed trout fishing area may fish for trout without permit (see 3 CSR 10-9.645).

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo [2000] 2016. Original rule filed July 22, 1974, effective Dec. 31, 1974. For intervening history, please consult the *Code of State Regulations*. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will cost state agencies or political subdivisions approximately two hundred eighty-eight thousand and sixty-six dollars (\$288,066) per year in the aggregate. This information is based on an average loss of three hundred seven thousand seven hundred five dollars (\$307,705) per year in spring turkey hunting permit sales from eleven thousand seven hundred forty (11,740) resident and non-resident accompanying adults not purchasing spring turkey hunting permits, and the average loss of six hundred eighty-seven thousand seven hundred sixty dollars (\$687,760) per year in firearms deer hunting permit sales from thirty-eight thousand two hundred eight (38,208) resident and non-resident accompanying adults not purchasing firearms deer hunting permits, less eighteen thousand four hundred ninety-four dollars (\$18,494) in transaction cost paid to the vendor contracted to administer the permit system and sixty-four thousand seven hundred five dollars (\$64,705) in fees paid to permit vendors to issue permits that will no longer be issued. This estimate assumes that twenty-five percent (25%) of accompanying adults would not have otherwise purchased a deer or turkey hunting permit. Three hundred seven thousand seven hundred five dollars (\$307,705) (Average yearly loss in spring turkey hunting permit sales) + six hundred eighty-seven thousand seven hundred sixty dollars (\$687,760) (Average yearly loss in firearms deer hunting permit sales) – eighteen thousand four hundred ninety-four dollars (\$18,494) (Department transaction costs to issue privileges) – sixty-four thousand seven hundred five dollars (\$64,705) (Fees paid to permit vendors for issuing permits) = nine hundred twelve thousand two hundred sixty-six dollars (\$912,266) (Total average yearly loss) X twenty-five percent (25%) (Estimated number of accompanying adults who would not have otherwise purchased a deer or turkey hunting permit) = two hundred eighty-eight thousand sixty-six dollars (\$288,066) (Average yearly loss in permit sales/estimated yearly cost of compliance).

PRIVATE COST: This proposed amendment will cost private entities, approximately eight hundred (800) permit vendors and one (1) vendor contracted to administer the permit system, approximately twenty thousand seven hundred ninety-nine dollars (\$20,799) per year in the aggregate. This is based on a decrease in yearly sales of nine hundred ninety-five thousand four hundred sixty-five dollars (\$995,465) from spring turkey and firearms deer hunting permits that will no longer be sold to accompanying adults. Permit vendors earn six point five percent (6.5%) of the fees collected for permit sales and the vendor contracted to administer the permit system is paid thirty-seven cents (\$0.37) per privilege transaction. This estimate assumes that twenty-five percent (25%) of accompanying adults would not have otherwise purchased a deer or turkey hunting permit. [nine hundred ninety-five thousand four hundred sixty-five dollars (\$995,465) (Permit fees collected by vendors) X six point five percent (6.5%) (Percentage of permit fees earned by vendors)] + [forty-nine thousand nine hundred eighty-four (49,984) (number of privilege transactions) X thirty-seven cents (\$0.37) (amount paid to vendor per privilege transaction)] = eighty-three thousand one hundred ninety-nine dollars (\$83,199) (Total average yearly loss) X twenty-five per-

cent (25%) (Estimated number of accompanying adults who would not have otherwise purchased a deer or turkey hunting permit) = twenty thousand seven hundred ninety-nine dollars (\$20,799) (Yearly costs of compliance to private entities in the aggregate).

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

**FISCAL NOTE
PUBLIC COST**

- I. **Department Title:** 3 – Department of Conservation
Division Title: 10 – Conservation Commission
Chapter Title: 5—Wildlife Code: Permits

Rule Number and Name:	3 CSR 10-5.205 Permits Required; Exceptions.
Type of Rulemaking:	Proposed Amendment

II. **SUMMARY OF FISCAL IMPACT**

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
Missouri Department of Conservation	\$288,066 in lost revenue from deer and turkey permit sales each year.

III. **WORKSHEET**

\$307,705 (Average yearly loss in spring turkey hunting permit sales) + \$687,760 (Average yearly loss in firearms deer hunting permit sales) – \$18,494 (Transaction costs to issue Privileges) – \$64,705 (Fees paid to permit vendors for issuing permits) = \$912,266 (Total average yearly loss) X 25% (Estimated percentage of accompanying adults who would not have otherwise purchased the permit) = \$288,066 (Average yearly loss in permit sales/estimated yearly cost of compliance).

11,115 (Average number of resident youth turkey hunters w/o hunter safety purchasing a permit prior to or during the Youth Turkey Hunting Season) X \$17.00 (Fee for the accompanying adult resident spring turkey permit) = \$188,955 (Average yearly loss in resident spring turkey hunting permit sales).

625 (Average number of non-resident youth turkey hunters w/o hunter safety purchasing a permit prior to or during the Youth Turkey Hunting Season) X \$190.00 (Fee for the accompanying adult non-resident spring turkey permit) = \$ 118,750 (Average yearly loss in non-resident spring turkey hunting permit sales).

\$188,955 (Average yearly loss in resident spring turkey permit sales) + 118,750 (Average yearly loss in non-resident spring turkey permit sales) = \$307,705 (Average yearly loss in spring turkey hunting permit sales).

36,280 (Average number of resident youth firearms deer hunters w/o hunter safety purchasing a permit prior to or during the Early Youth Firearms Deer Hunting Season) X \$7.00 (Fee for the accompanying adult resident firearms antlerless deer hunting permit) = \$253,960 (Average yearly loss in resident deer permit sales).

1928 (Average number of non-resident youth firearms deer hunters w/o hunter safety purchasing a permit prior to or during the Early Youth Firearms Deer Hunting Season) X \$225.00 (Fee for the accompanying adult non-resident firearms any-deer hunting permit) = \$433,800 (Average yearly loss in non-resident deer permit sales).

\$253,960 (Average yearly loss in resident firearms deer hunting permit sales) + \$433,800 (Average yearly loss in non-resident firearms deer hunting permit sales) = **\$687,760 (Average yearly loss in firearms deer hunting permit sales).**

49,984 (Average yearly number of permits sold to accompanying adults) X \$0.37 (transaction cost to the department per privilege issued) = **\$18,494 (Department transaction costs to issue privileges)**

\$995,465 (Total cost of firearms deer and spring turkey hunting permits sold) X 6.5% (Percentage of permit sales paid to permit vendors for issuing permits) = **\$64,705 (Fees paid to permit vendors for issuing permits).**

IV. ASSUMPTIONS

Information is based on permit sale data maintained by the Missouri Department of Conservation. These figures are based on an average of the yearly permit sales for the past five years (2013-2017). This estimate is based on the assumptions that every youth hunter who purchased a permit prior to or during a youth season hunted during the youth season and the accompanying adult purchased the permit required to comply with regulations, there is a 1:1 ratio of accompanying adults to youth hunters, non-resident adults accompanied non-resident youth hunters and resident adults accompanied resident youth hunters, and 25% of accompanying adults would not have otherwise purchased a permit. The estimate assumes no change in future participation and does not consider the loss of any funds the Department may receive from the Wildlife and Sport Fish Restoration fund.

**FISCAL NOTE
PRIVATE COST**

- I. Department Title:** 3 – Department of Conservation
Division Title: 10 Conservation Commission
Chapter Title: 5—Wildlife Code: Permits

Rule Number and Title:	3 CSR 10-5.205 Permits Required; Exceptions.
Type of Rulemaking:	Proposed Amendment

II. SUMMARY OF FISCAL IMPACT

Estimate of the number of entities by class which would likely be affected by the adoption of the rule:	Classification by types of the business entities which would likely be affected:	Estimate in the aggregate as to the cost of compliance with the rule by the affected entities:
800 Permit Vendors	Businesses contracting with the Department to sell permits.	\$16,176 per year for percentage of fees earned by vendors for permit sales
1 Permit System Vendor	Business contracting with the Department to administer permit system	\$4,623 per year in permit transaction fees earned by vendor
		\$20,799 per year in costs for all private entities to comply

III. WORKSHEET

$[\$995,465 \text{ (Permit fees collected by vendors)} \times 6.5\% \text{ (Percentage of permit fees earned by vendors)}] + [49,984 \text{ (number of privilege transactions)} \times \$0.37 \text{ (amount paid to vendor per privilege transaction)}] = \$83,199 \text{ (Total average yearly loss)} \times 25\% \text{ (Estimated number of accompanying adults who would not have otherwise purchased a permit)} = \$20,799 \text{ (yearly costs of compliance to private entities in the aggregate).}$

$[49,984 \text{ (Average yearly number of permits sold to accompanying adults)} \times \$0.37 \text{ (transaction cost to the department per privilege issued)}] \times 25\% \text{ (percentage of accompanying adults would not have otherwise purchased a permit)} = \$4,623 \text{ (Money earned for privilege transaction costs)}$

$[\$995,465 \text{ (Total cost of firearms deer and spring turkey hunting permits sold)} \times 6.5\% \text{ (Percentage of permit sales paid to permit vendors for issuing permits)}] \times 25\% \text{ (percentage of accompanying adults would not have otherwise purchased a permit)} = \$16,176 \text{ (Fees paid to permit vendors for issuing permits).}$

11,115 (Average number of resident youth turkey hunters w/o hunter safety purchasing a permit prior to or during the Youth Turkey Hunting Season) X \$17.00 (Fee for the accompanying adult resident spring turkey permit) = \$188,955 (Average yearly resident spring turkey hunting permit fees collected by vendors).

625 (Average number of non-resident youth turkey hunters w/o hunter safety purchasing a permit prior to or during the Youth Turkey Hunting Season) X \$190.00 (Fee for the accompanying adult non-resident spring turkey permit) = \$ 118,750 (Average yearly non-resident spring turkey hunting permit fees collected by vendors).

\$188,955 (Average yearly resident spring turkey hunting permit fees collected by vendors) +
118,750 (Average yearly non-resident spring turkey permit fees collected by vendors) =
\$307,705 (Average yearly spring turkey hunting permit fees collected by vendors).

36,280 (Average number of resident youth firearms deer hunters w/o hunter safety purchasing a permit prior to or during the Early Youth Firearms Deer Hunting Season) X \$7.00 (Fee for the accompanying adult resident firearms antlerless deer hunting permit) = \$253,960 (Average yearly resident firearms deer hunting permit fees collected by vendors).

1928 (Average number of non-resident youth firearms deer hunters w/o hunter safety purchasing a permit prior to or during the Early Youth Firearms Deer Hunting Season) X
\$225.00 (Fee for the accompanying adult non-resident firearms any-deer hunting permit) =
\$433,800 (Average yearly non-resident firearms deer hunting permit fees collected by vendors).

\$253,960 (Average yearly resident firearms deer hunting permit fees collected by vendors) +
\$433,800 (Average yearly non-resident firearms deer hunting permit fees collected by vendors)
= \$687,760 (Average yearly firearms deer hunting permit fees collected by vendors).

V. ASSUMPTIONS

Information is based on permit sale data maintained by the Missouri Department of Conservation. These figures are based on an average of the yearly permit sales for the past five years (2013-2017). This estimate is based on the assumptions that every youth hunter who purchased a permit prior to or during a youth season hunted during the youth season and the accompanying adult purchased the permit required to comply with regulations, there is a 1:1 ratio of accompanying adults to youth hunters, non-resident adults accompanied non-resident youth hunters and resident adults accompanied resident youth hunters, and 25% of accompanying adults would not have otherwise purchased a permit. It is also assumed that all permits were purchased through an external permit vendor and there is no change in the average number of permits sold per year.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 5—Wildlife Code: Permits

PROPOSED AMENDMENT

3 CSR 10-5.215 Permits and Privileges: How Obtained; Not Transferable. The commission proposes to amend section (1) and the authority section of this rule.

PURPOSE: This amendment adds a requirement for individuals to provide their Social Security number to obtain a license from the department, as required by state and federal law, and corrects an inaccurate reference in the authority section.

(1) Permits may be obtained only upon satisfaction of all requirements imposed by this Code **and state statute**, including payment of fees **and provision of Social Security number**, at the time of application. *[The Missouri Conservation Heritage Card, Social Security number, Driver License number, or a Missouri Conservation identification number shall be required to purchase all permits except daily tags.]*

*AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section [252.240] **252.040**, RSMo [2000] **2016**. Original rule filed July 22, 1974, effective Dec. 31, 1974. For intervening history, please consult the **Code of State Regulations**. Amended: Filed Aug. 28, 2018.*

PUBLIC COST: This proposed amendment will cost state agencies or political subdivisions six thousand seven hundred dollars (\$6,700) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

*NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.*

**FISCAL NOTE
PUBLIC COST**

- I. **Department Title:** Department of Conservation
Division Title: Division 10 – Conservation Commission
Chapter Title: Chapter 5—Wildlife Code: Permits

Rule Number and Name:	3 CSR 10-5.215 Permits and Privileges: How Obtained; Not Transferable
Type of Rulemaking:	Proposed amendment

II. **SUMMARY OF FISCAL IMPACT**

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
Department of Conservation	\$6,700

III. **WORKSHEET**

One-time \$6,700 vendor payment to modify the department's licensing platform system.

IV. **ASSUMPTIONS**

This is a one-time payment, no additional costs associated with this change are anticipated for the life of the rule.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 5—Wildlife Code: Permits

PROPOSED AMENDMENT

3 CSR 10-5.222 Youth Pricing: Deer and Turkey Permits. The commission proposes to amend this rule and the authority section of the rule.

PURPOSE: This amendment establishes reduced-price firearms deer management assistance program permits for youths age fifteen (15) and younger, updates a reference to another portion of the Wildlife Code, and corrects an inaccurate reference in the authority section.

Any person at least six (6), but not older than fifteen (15), years of age may purchase the following permits at fifty percent (50%) of the cost of a resident permit: **Firearms Deer Management Assistance Program Permit**, Firearms Any-Deer Hunting Permit, Firearms Antlerless Deer Hunting Permit, Managed Deer Hunting Permit, Archer's Hunting Permit, Archery Antlerless Deer Hunting Permit, or Turkey Hunting Permits. When hunting on firearms deer or turkey permits, persons fifteen (15) years of age or younger must comply with the requirements in 3 CSR 10-5.205(1)(F)(G).

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section [252.240] **252.040**, RSMo [2000] **2016**. Original rule filed Oct. 10, 2008, effective July 1, 2009. Amended: Filed May 25, 2012, effective Oct. 30, 2012. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 5—Wildlife Code: Permits

PROPOSED RULE

3 CSR 10-5.600 Resident Firearms Deer Management Assistance Program Permit

PURPOSE: This rule establishes a permit for residents to take antlerless deer from property enrolled in the department's deer management assistance program during the firearms deer hunting season.

To pursue, take, possess, and transport one (1) antlerless deer from property enrolled in the department's deer management assistance program. Fee: seven dollars (\$7).

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. Original rule filed Aug. 28, 2018.

PUBLIC COST: This proposed rule will not cost state agencies or

political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rule will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 5—Wildlife Code: Permits

PROPOSED RULE

3 CSR 10-5.605 Nonresident Firearms Deer Management Assistance Program Permit

PURPOSE: This rule establishes a permit for nonresidents to take antlerless deer from property enrolled in the department's deer management assistance program during the firearms deer hunting season.

To pursue, take, possess, and transport one (1) antlerless deer from property enrolled in the department's deer management assistance program. A Nonresident Firearms Any-Deer Hunting Permit or a Nonresident Managed Deer Hunting Permit is required as a prerequisite to this permit. Fee: twenty-five dollars (\$25).

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. Original rule filed Aug. 28, 2018.

PUBLIC COST: This proposed rule will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rule will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 6—Wildlife Code: Sport Fishing: Seasons, Methods, Limits

PROPOSED AMENDMENT

3 CSR 10-6.415 Restricted Zones. The commission proposes to add subsection (4)(C) to this rule.

PURPOSE: This amendment restricts the fishing methods used in the taking of species defined as live bait on the Clarence Cannon Reregulation Pool from below the zone closed to all fishing, four hundred feet (400') below the Clarence Cannon Dam, to the Reregulation Dam.

(4) Live bait, as defined in 3 CSR 10-6.605, may be taken only by pole and line from—

(A) Black River from below the zone closed to all fishing within the wing walls of Clearwater Dam to the Highway 34 bridge; *[and]*

(B) St. Francis River from below the zone closed to all fishing two hundred twenty-five feet (225') below Wappapello Dam to Wayne County Road 517I.J; *and*

(C) Clarence Cannon Reregulation Pool, from below the zone closed to all fishing four hundred feet (400') below Clarence Cannon Dam to the Reregulation Dam.

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. Original rule filed June 13, 1994, effective Jan. 1, 1995. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 7—Wildlife Code: Hunting: Seasons, Methods,
Limits

PROPOSED AMENDMENT

3 CSR 10-7.405 General Provisions. The commission proposes to amend section (5) of this rule.

PURPOSE: This amendment simplifies the Wildlife Code by eliminating unnecessary verbiage.

(5) Wildlife, except raccoons or other furbearing animals when treed with the aid of dogs, may not be searched for, harassed, or disturbed in any manner with the aid of an artificial light, headlight, or spotlight from any roadway, whether public or private, or in any field, woodland, or forest, by any person acting either singly or as one (1) of a group of persons. This section shall not apply to the use of a light by a landowner *[or lessee]* as defined by this Code on property under his/her control.

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. Original rule filed Aug. 26, 1964, effective Dec. 31, 1964. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with

Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 7—Wildlife Code: Hunting: Seasons, Methods,
Limits

PROPOSED AMENDMENT

3 CSR 10-7.410 Hunting Methods. The commission proposes to amend subsection (1)(H) of this rule.

PURPOSE: This amendment simplifies the Wildlife Code by eliminating unnecessary verbiage. Due to confusion regarding eligibility for no-cost permits and challenges faced with enforcement of the current regulation, the Department of Conservation will no longer offer lessees the same privileges as landowners.

(1) Wildlife may be hunted and taken only in accordance with the following:

(H) Special Firearms Provision. During the November portion and the antlerless portion of the firearms deer season in counties open to deer hunting, other wildlife may be hunted and feral hogs may be taken only with a pistol, revolver, or rifle firing a rimfire cartridge .22 caliber or smaller or a shotgun and shot not larger than No. 4, except that waterfowl hunters, trappers, landowners on their land, *or lessees on land upon which they reside* may use other methods as specified in subsection (1)(G) of this rule;

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. Original rule filed July 22, 1974, effective Dec. 31, 1974. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 7—Wildlife Code: Hunting: Seasons, Methods,
Limits

PROPOSED AMENDMENT

3 CSR 10-7.431 Deer Hunting Seasons: General Provisions. The commission proposes to amend section (3) of this rule.

PURPOSE: This amendment simplifies the Wildlife Code by eliminating unnecessary verbiage. Due to confusion regarding eligibility for

no-cost permits and challenges faced with enforcement of the current regulation, the Department of Conservation will no longer offer lessees the same privileges as landowners.

(3) Persons hunting or pursuing deer must possess a prescribed deer hunting permit. Resident landowners *[and lessees]* can qualify for no-cost permits.

*AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. Original rule filed April 29, 2004, effective May 15, 2004. For intervening history, please consult the **Code of State Regulations**. Amended: Filed Aug. 28, 2018.*

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will cost private entities between an estimated two hundred fifty-three thousand seven hundred twenty-three (\$253,723) annually in the aggregate and one million one hundred ninety-three thousand nine hundred ninety dollars (\$1,193,990) annually in the aggregate.

*NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.*

**FISCAL NOTE
PRIVATE COST**

- I. **Department Title: Department of Conservation**
Division Title: Division 10 – Conservation Commission
Chapter Title: Chapter 7—Wildlife Code: Hunting: Seasons, Methods, Limits

Rule Number and Name:	3 CSR 10-7.431 Deer Hunting Seasons: General Provisions
Type of Rulemaking:	Proposed amendment

II. **SUMMARY OF FISCAL IMPACT**

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
Individual adults acquiring no-cost permits through a Lessee designation	Annual aggregate estimate of between \$253,723 and \$1,193,990

III. **WORKSHEET**

Minimum Estimate:

[0.08 (annual percentage of reviewed no-cost permit holders designated as lessees) X **186,561** (total number of individuals receiving a no-cost permit in 2017)] X **\$17** (cost per individual adult to purchase a resident firearm any deer) = **\$253,723**

Maximum Estimate:

[0.08 (annual percentage of reviewed no-cost permit holders designated as lessees) X **186,561** (total number of individuals receiving a no-cost permit in 2017)] X **\$80** (cost per individual adult to purchase a resident firearm any deer and antlerless permits, resident firearms spring and fall turkey permits, and resident archer's hunting permit, and a resident archery antlerless deer permit) = **\$1,193,990**

IV. **ASSUMPTIONS**

Of reviewed no-cost permit holders in 2016 (11,500 reviewed) and 2017 (8,500 reviewed) there was an average of 0.08 (8 percent) designated as lessees. In 2017 there were 186,561 unique individuals that held a no-cost hunting permit. We assume that all individuals designated as lessees would be adults and would purchase at least the resident firearm any deer (\$17); however, at a maximum, they could also possibly purchase an antlerless (\$7) permits, resident firearms spring (\$17) and fall (\$13) turkey permits, and resident archer's hunting permit (\$17, which includes 2 deer permits and 2 turkey permits), and a resident archery antlerless deer permit (\$7). Our calculation does not account for the many lessee permits that the Department believes were fraudulently obtained in the past.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 7—Wildlife Code: Hunting: Seasons, Methods,
Limits

PROPOSED AMENDMENT

3 CSR 10-7.433 Deer: Firearms Hunting Season. The commission proposes to amend subsections (2)(B), (3)(A), and (4)(D) of this rule.

PURPOSE: This amendment establishes provisions for obtaining Nonresident Firearms Deer Management Assistance Program Permits and simplifies the Wildlife Code by eliminating unnecessary verbiage. Due to confusion regarding eligibility for no-cost permits and challenges faced with enforcement of the current regulation, the Department of Conservation will no longer offer lessees the same privileges as landowners.

(2) Firearms Deer Hunting Permits.

(B) Resident or Nonresident Firearms Antlerless Deer Hunting Permit: valid for one (1) antlerless deer in any open county. Persons may purchase any number of these permits and fill them where valid. A Nonresident Firearms Any-Deer Hunting Permit must be purchased before purchasing Nonresident Firearms Antlerless Deer Hunting Permits and Nonresident Firearms Deer Management Assistance Program Permits.

(3) Other wildlife may be hunted during the firearms deer hunting season except as further restricted in this section—

(A) During the November portion statewide and the antlerless portion in open counties, other wildlife (except furbearers) may be hunted only with pistol, revolver, or rifle firing a .22 caliber or smaller rimfire cartridge, or a shotgun and shot not larger than No. 4; except that waterfowl hunters, trappers, or landowners on their land *[or lessees on land upon which they reside]* may use other methods as specified in 3 CSR 10-7.410(1)(G);

(4) Feral hogs may be taken in any number during the firearms deer hunting season as follows:

(D) Resident landowners *[and lessees]* on qualifying land are not required to have any permit and may use any method to take feral hogs throughout the year.

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. Original rule filed April 29, 2004, effective May 15, 2004. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 7—Wildlife Code: Hunting: Seasons, Methods,
Limits

PROPOSED AMENDMENT

3 CSR 10-7.434 Deer: Landowner Privileges. The commission proposes to amend sections (1), (3), and (4), subsections (4)(A)–(D), and paragraphs (1)(B)1. and (1)(B)2. of this rule.

PURPOSE: This amendment simplifies the Wildlife Code by eliminating unnecessary verbiage. Due to confusion regarding eligibility for no-cost permits and challenges faced with enforcement of the current regulation, the Department of Conservation will no longer offer lessees the same privileges as landowners. It also clarifies corporate ownership privileges to align the Code with the corporate definition within the Missouri Revised Statutes and clarifies that general partnerships must be formed by written agreement.

(1) Resident landowners *[and lessees]* as outlined in the *Fall Deer & Turkey Hunting Regulations and Information* booklet can obtain no-cost deer hunting permits from any permit vendor.

(B) In addition to the permits listed in subsection (1)(A), those with seventy-five (75) or more acres located in a single county or at least seventy-five (75) continuous acres bisected by a county boundary can receive a maximum of two (2) Resident Landowner Firearms Antlerless Deer Hunting Permits. Landowners with at least seventy-five (75) acres in more than one (1) county must comply with landowner antlerless deer limits for each county.

1. Resident landowners *[and lessees]* of at least seventy-five (75) acres may receive one (1) no-cost Landowner Antlerless Deer Hunting Permits in the counties of: Bollinger, Butler, Cape Girardeau, Carter, Christian, Dent, Douglas, Dunklin, Iron, Lawrence, Madison, Maries, McDonald, Mississippi, New Madrid, Newton, Pemiscot, Perry, Phelps, Pulaski, Reynolds, Ripley, Scott, Shannon, Stoddard, Texas, Wayne, Webster, and Wright.

2. Resident landowners *[and lessees]* of at least seventy-five (75) acres may receive two (2) no-cost Landowner Antlerless Deer Hunting Permits in the counties of: Adair, Andrew, Atchison, Audrain, Barry, Barton, Bates, Benton, Boone, Buchanan, Caldwell, Callaway, Camden, Carroll, Cass, Cedar, Chariton, Clark, Clay, Clinton, Cole, Cooper, Crawford, Dade, Dallas, Daviess, DeKalb, Franklin, Gasconade, Gentry, Greene, Grundy, Harrison, Henry, Hickory, Holt, Howard, Howell, Jackson, Jasper, Jefferson, Johnson, Knox, Laclede, Lafayette, Lewis, Lincoln, Linn, Livingston, Macon, Marion, Mercer, Miller, Moniteau, Monroe, Montgomery, Morgan, Nodaway, Oregon, Osage, Ozark, Pettis, Pike, Platte, Polk, Putnam, Ralls, Randolph, Ray, St. Charles, St. Clair, St. Francois, St. Louis, Ste. Genevieve, Saline, Schuyler, Scotland, Shelby, Stone, Sullivan, Taney, Vernon, Warren, Washington, and Worth.

(3) All landowners *[and lessees]* who take deer on landowner permits may also purchase and fill other deer hunting permits but must abide by seasons, limits, and restrictions. A landowner *[or lessee]* may take only two (2) antlered deer during the archery and firearms deer hunting seasons combined, with no more than one (1) antlered deer taken during the firearms deer season and only one (1) antlered deer may be taken prior to the November portion of the firearms deer hunting season.

(4) **In the case of corporate ownership of land, [P]persons defined as landowners include Missouri residents who are:**

(A) General partners of **resident limited liability partnerships**[/], **limited partnerships**, or **limited liability limited partnerships**, and **general partners of general partnerships formed by written agreement**

(B) Officers of resident or foreign corporations[/]

(C) [Officers or m]Managing members of resident limited liability companies[; and]

(D) Officers of benevolent associations organized pursuant to Chapter 352 of the Revised Statutes of Missouri[.]

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. Original rule filed April 29, 2004, effective May 15, 2004. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 7—Wildlife Code: Hunting: Seasons, Methods, Limits

PROPOSED AMENDMENT

3 CSR 10-7.455 Turkeys: Seasons, Methods, Limits. The commission proposes to amend sections (4) and (7) of this rule.

PURPOSE: This amendment simplifies the Wildlife Code by eliminating unnecessary verbiage. Due to confusion regarding eligibility for no-cost permits and challenges faced with enforcement of the current regulation, the Department of Conservation will no longer offer lessees the same privileges as landowners.

(4) A resident landowner [or lessee] as defined in 3 CSR 10-20.805, possessing a landowner turkey hunting permit, may take and possess turkeys in accordance with this rule on his/her land [or, in the case of the lessee, on the land on which s/he resides and] shall report the turkeys through the Telecheck Harvest Reporting System as required in this rule.

(7) Feral hogs may be taken in any number during the spring firearms turkey season and youth spring season only by the holder of a valid unused turkey hunting permit and only by methods and times prescribed for taking turkeys. During the fall firearms turkey season, feral hogs may be taken only by the holder of a valid, unused turkey hunting permit or a small game hunting permit and only by methods prescribed in Chapter 7 for taking wildlife and without the use of bait. Other restrictions may apply on public lands. Resident landowners [or lessees] as defined in this Code may take feral hogs on their own property at any time, by any method, and without permit.

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. Original rule filed Dec. 15, 1975, effective Dec. 31, 1975. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 7—Wildlife Code: Hunting: Seasons, Methods, Limits

PROPOSED RULE

3 CSR 10-7.600 Deer Management Assistance Program

PURPOSE: This rule establishes general provisions for enrollment in the department's deer management assistance program and for hunting in the program.

(1) Landowners with property located in Bollinger, Cape Girardeau, Stoddard, and Wayne counties may enroll property in the department-sponsored deer management assistance program in accordance with the following:

(A) An enrolled property shall be at least five hundred (500) acres, except inside the boundaries of cities or towns, an enrolled property shall be at least forty (40) acres. Individual parcels of land, regardless of ownership, may be combined to satisfy the acreage requirement for an enrolled property; provided, each parcel of land is no more than one half (0.5) air miles from the boundary of another parcel being combined to form an enrolled property. An enrolled property, or parcels being combined to create an enrolled property, may be dissected by public roads.

(B) Landowners shall submit an application and have a deer management plan approved by the department to enroll property in the program. Application and deer management plan approval shall be on an annual basis.

(C) Landowners shall submit the following information to the department for any person who is authorized to obtain firearms deer management assistance program permit(s) for use on an enrolled property, or the portion of an enrolled property under their control: Name, domicile address, e-mail, phone number, conservation identification number, Social Security number, and property identification number assigned to the enrolled property by the department.

(2) In addition to the take of deer in accordance with statewide deer hunting regulations, additional antlerless deer may be taken during the firearms deer hunting season on properties enrolled in the department-sponsored deer management assistance program in accordance with the following:

(A) Persons hunting or pursuing additional antlerless deer on enrolled properties must possess the prescribed firearms deer management assistance program permit. A firearms deer management assistance program permit may only be obtained by a person whose name, domicile address, e-mail, phone number, conservation identification number, Social Security number, and the enrolled property identification number has been submitted to the department by a participating landowner with property enrolled in the program. A Nonresident Firearms Any-Deer Hunting Permit or a Nonresident Managed Deer Hunting Permit is required of nonresidents as a prerequisite to this permit.

(B) All firearms deer management assistance program permits are valid only on the enrolled property they were issued for, or in the

case of multiple landowners of enrolled property, only on the portion of the enrolled property where the permit holder has obtained landowner permission to pursue and take deer.

(C) Additional antlerless deer may be taken on enrolled properties only in accordance with the statewide deer hunting regulations in this chapter. All applicable statewide season, method, permit, limit, tagging, and checking requirements apply, except firearms deer management assistance program permits filled while hunting on an enrolled property are not included in the antlerless permit limits established by 3 CSR 10-7.437.

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. Original rule filed Aug. 28, 2018.

PUBLIC COST: This proposed rule will cost the Missouri Department of Conservation an estimated five thousand three hundred fifty dollars (\$5,350) in the aggregate.

PRIVATE COST: This proposed rule will cost private entities an estimated three thousand eight dollars (\$3,008) annually in the aggregate.

*NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.*

**FISCAL NOTE
PUBLIC COST**

- I. **Department Title: Department of Conservation**
Division Title: Division 10 – Conservation Commission
Chapter Title: Chapter 7—Wildlife Code: Hunting: Seasons, Methods, Limits

Rule Number and Name:	3 CSR 10-7.600 Deer Management Assistance Program
Type of Rulemaking:	Proposed rule

II. **SUMMARY OF FISCAL IMPACT**

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
Department of Conservation	\$5,350

III. **WORKSHEET**

One-time \$5,350 vendor payments to modify the department's licensing platform system.

IV. **ASSUMPTIONS**

This is one-time payments, no additional costs associated with this change are anticipated for the life of the rule.

**FISCAL NOTE
PRIVATE COST**

- I. Department Title: Department of Conservation**
Division Title: Division 10 – Conservation Commission
Chapter Title: Chapter 7—Wildlife Code: Hunting: Seasons, Methods, Limits

Rule Number and Name:	3 CSR 10-7.600 Deer Management Assistance Program
Type of Rulemaking:	New Rule

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
Individuals utilizing new permit	Annual aggregate estimate of \$3,008

III. WORKSHEET

[400 (estimated number of issued deer management assistance program permits) **X 78%** (percent of permittees that are residents) **X \$7** (cost of resident deer management assistance program permits) **]** + **[400** (estimated number of issued deer management assistance program permits) **X 6%** (percent of permittees that are non-residents) **X \$25** (cost of non-resident deer management assistance program permits) **]** + **[400** (estimated number of issued deer management assistance program permits) **X 16%** percent of permittees that are youth) **X \$3.50** (cost of youth deer management assistance program permits) **]** = **\$3,008**

V. ASSUMPTIONS

In Bollinger, Cape Girardeau, Stoddard and Wayne counties there were 35 deer damage authorizations issued during the summer of 2017 which authorized the destruction of approximately 300 deer from those counties. To estimate maximum fiscal impact, we assumed all of those landowners issued damage authorizations will utilize the new deer management assistance program permits during the fall deer hunting season. We estimate there will be an additional 100 deer management assistance permits issued as part of a landowner management of their property.

The any-deer permits issued in Bollinger, Cape Girardeau, Stoddard and Wayne counties during the 2017-2018 deer hunting season comprised of 78% residents, 16% youth, and 6% nonresidents. We assume the 400 deer management assistance permits will be proportioned similar to the any-deer permits issued in Bollinger, Cape Girardeau, Stoddard and Wayne counties during the 2017-2018 deer hunting season.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 10—Wildlife Code: Commercial Permits:
Seasons, Methods, Limits

PROPOSED AMENDMENT

3 CSR 10-10.715 Resident and Nonresident Fur Dealers: Reports, Requirements. The commission proposes to amend sections (1) and (2) of this rule

PURPOSE: This amendment modifies the record keeping and reporting requirements to be met by fur dealers.

(1) Each fur dealer shall keep an up-to-date, accurate record of all furbearer pelts purchased, sold, consigned, or stored. For each transaction, the seller's name, address, and permit number shall be recorded immediately in **either** a fur record book furnished **or** a **form approved** by the department. All such records and furs shall be made available for inspection by an authorized agent of the department at any reasonable time.

(2) Each fur dealer shall submit annually a report on **either** forms furnished **or those approved** by the department. Printed copies of these forms can be obtained from the Missouri Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180 and online at www.missouriconservation.org. All fur dealers' reports shall include all transactions in furbearer pelts for the twelve (12) months preceding April 10 of the current year and an inventory of fur held in storage. Such reports shall be submitted by April 20.

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. Original rule filed July 30, 1979, effective Jan. 1, 1980. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 10—Wildlife Code: Commercial Permits:
Seasons, Methods, Limits

PROPOSED AMENDMENT

3 CSR 10-10.768 Sales and Possession of Wildlife Parts and Mounted Specimens. The commission proposes to amend section (1) of this rule.

PURPOSE: This amendment expands the list of turkey parts allowed to be bought, sold, or bartered when accompanied by a bill of sale, and adds a bill of sale retention requirement for the purchaser of the wildlife parts specified in this rule.

(1) Subject to federal regulations, legally obtained feathers, squirrel pelts, rabbit pelts, **and** groundhog pelts[, *turkey bones, turkey heads and deer heads, antlers, hides or feet*] may be bought, sold, or bartered when accompanied by a bill of sale [*showing*]. **In addition, legally obtained deer heads, antlers, hides, or feet, and turkey feathers, beards, heads, bones, feet, spurs, wings, tails or tail fans, and skins, including skins with the feathers, wings, and legs attached, may also be bought, sold, or bartered when accompanied by a bill of sale. Bills of sale required by this rule shall contain the seller's full name, address, and the number and species of these parts, and the full name and address of the purchaser. The bill of sale shall be retained by the purchaser while these parts are in his/her possession.** Legally taken wildlife and wildlife parts, after mounting or tanning, may be bought and sold.

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. Original rule filed Aug. 27, 1975, effective Dec. 31, 1975. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 11—Wildlife Code: Special Regulations for
Department Areas

PROPOSED AMENDMENT

3 CSR 10-11.115 Closings. The commission proposes to amend section (3) and subsections (3)(A) and (3)(E), remove subsections (3)(G) and (3)(J), add new subsection (3)(M), re-letter subsequent subsections, amend new subsections (3)(H) and (3)(J), remove section (5), and add new sections (5) and (6) to this rule.

PURPOSE: This amendment clarifies when department areas are open to public use and standardizes the format used for conservation area names.

(3) Department lands associated with offices, education centers, nature centers, hatcheries, staffed shooting ranges, and the following conservation areas are open to public use only **[as]** during the hours authorized by posting:

(A) *[August G.] Beckemeier (August G.) Conservation Area*
(E) *[Jean and Joan] Goodson (Jean and Joan) Conservation Area*

[[G)] Ronald and Maude Hartell Conservation Area]

[[H)](G) Hickory Woods Conservation Area

[[I)](H) [Roger] Klamberg (Roger) Woods Conservation Area

[[J)] Little Dixie Lake Conservation Area]

[[K)](I) Phantom Forest Conservation Area

[[L)](J) [James A.] Reed (James A.) Memorial Wildlife Area

[[M)](K) Rockwoods Range

[[N)](L) Rockwoods Reservation

(M) Rush Creek Conservation Area*[(O)](N) Wild Cherry Ridge Conservation Area*

[(5) The following department areas are closed to protect waterfowl:

(A) On Stockton Lake waterfowl refuge, hunting, fishing, trapping, boating, and vehicles are prohibited from October 15 through the area's prescribed duck season on all Corps of Engineers lands and waters on and adjacent to the Little Sac Arm between the Highway 123 bridge on the west, the high bank of Stockton Lake on the south, Highway T on the north, and the area boundary on the east.

(B) On the portions of Ralph and Martha Perry Memorial Conservation Area and Truman Reservoir Management Lands (Grand River Bottoms Wildlife Management Area), which have been designated as waterfowl refuge, hunting, fishing, trapping, boating, entry by the public, and vehicles are prohibited from October 15 through the close of the waterfowl season.]

(5) On the following department areas, portions designated as Waterfowl Refuge are closed to all public use according to the dates listed below and as shown on the area map or the online conservation atlas. Portions of these designated areas may be open to other activities by posting.

(A) October 15 through March 1:

1. Brown (Bob) Conservation Area
2. Columbia Bottom Conservation Area
3. Coon Island Conservation Area
4. Eagle Bluffs Conservation Area
5. Fountain Grove Conservation Area
6. Four Rivers (August A. Busch Jr. Memorial Wetlands at)

Conservation Area

7. Grand Pass Conservation Area
8. Leach (B.K.) Memorial Conservation Area (Kings Lake and Bittern Basin)
9. Marais Temps Clair Conservation Area
10. Montrose Conservation Area
11. Nodaway Valley Conservation Area
12. Perry (Ralph and Martha) Conservation Area
13. Schell-Osage Conservation Area
14. Settle's Ford Conservation Area
15. Shanks (Ted) Conservation Area

(B) October 15 through March 31:

1. Otter Slough Conservation Area
2. Ten Mile Pond Conservation Area

(C) October 15 through the end of the last segment of the appropriate zone's duck season:

1. Duck Creek Conservation Area (Pool 1 South)
2. Kendzora (Anthony and Beatrice) Conservation Area
3. Leach (B.K.) Memorial Conservation Area (River Slough portion)

4. Otter Slough Conservation Area (Cypress Lake)
5. Stockton Lake Management Lands

(D) October 15 through the end of the last segment of the appropriate zone's Canada goose season:

1. Duck Creek Conservation Area (Pool 1 North and Dark Cypress Swamp Refuge)
2. Little River Conservation Area
3. Truman Reservoir Management Lands (Grand River Bottoms Wildlife Management Area)

(6) On the following department areas, portions designated as Waterfowl Hunting Only Zone are closed to all public use except waterfowl hunting, according to the dates listed below, and as shown on the area map or the online conservation atlas. Portions of these designated areas may be open to other activities by posting.

(A) From October 15 – February 15:

1. Coon Island Conservation Area
2. Duck Creek Conservation Area
3. Fountain Grove Conservation Area
4. Four Rivers Conservation Area (August A. Busch Jr. Memorial Wetlands at)
5. Grand Pass Conservation Area
6. Montrose Conservation Area
7. Otter Slough Conservation (Waterfowl Hunt Zone 1)
8. Schell-Osage Conservation Area

(B) From October 15 through the end of the last segment of the appropriate zone's duck season:

1. Brown (Bob) Conservation Area
2. Columbia Bottom Conservation Area
3. Eagle Bluffs Conservation Area
4. Leach (B.K.) Memorial Conservation Area
5. Marais Temps Clair Conservation Area
6. Nodaway Valley Conservation Area
7. Otter Slough Conservation Area (Waterfowl Hunt Zone 2)
8. Shanks (Ted) Conservation Area

(C) From November 1 through the end of the last segment of the appropriate zone's Canada goose season:

1. Little River Conservation Area
2. Ten Mile Pond Conservation Area

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. This rule previously filed as 3 CSR 10-4.115. Original rule filed April 30, 2001, effective Sept. 30, 2001. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 11—Wildlife Code: Special Regulations for
Department Areas

PROPOSED AMENDMENT

3 CSR 10-11.120 Pets and Hunting Dogs. The commission proposes to amend paragraphs (1)(A)1.-7., section (2), and the authority section of this rule.

PURPOSE: This amendment establishes provisions for dog training and releasing rock pigeon on department areas, makes grammatical clarifications, and corrects an inaccurate reference in the authority section of the rule.

(1) Pets and hunting dogs are permitted but must be on a leash or confined at all times, except as otherwise provided by signs, area brochures, or this chapter.

(A) Pets and hunting dogs are prohibited on the following department areas:

1. Burr Oak Woods Conservation Area[;]

2. Cape Girardeau Conservation [Campus] Nature Center[;]
3. Engelmann Woods Natural Area[;]
4. Powder Valley Conservation Nature Center[;]
5. Runge Conservation Nature Center[;]
6. Springfield Conservation Nature Center[; and]
7. White Alloe Creek Conservation Area[.]

(2) Hunting dogs may be used off the leash and unconfined for hunting and for training for the purposes of chasing, locating, tracking, or retrieving game when hunting and dog training as defined by this Code[.]. **Legally obtained rock pigeon may be released and taken in any number from August 1 through March 31**, on those department areas where and when hunting and dog training are permitted.

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section [252.240] 252.040, RSMo [2000] 2016. This rule previously filed as 3 CSR 10-4.115. Original rule filed April 30, 2001, effective Sept. 30, 2001. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION Division 10—Conservation Commission Chapter 11—Wildlife Code: Special Regulations for Department Areas

PROPOSED AMENDMENT

3 CSR 10-11.125 Field Trials. The commission proposes to amend subsection (1)(B); remove subsections (1)(C), (1)(F), (1)(L), (1)(N), and (1)(R); add new subsections (1)(E) and (1)(P); re-letter subsequent subsections; amend new subsections (1)(I), (1)(J), (1)(K), (1)(L), (1)(O); add new subsection (4)(B), re-letter subsequent subsections, add a new section (5), and amend the authority section of this rule.

PURPOSE: This amendment modifies the list of department areas where field trials can be held, allows raccoon field trails on areas over one thousand (1,000) acres with a Field Trial Special Use Permit, standardizes the format used for conservation area names, and corrects an inaccurate reference in the authority section of the rule.

(1) Field trials are only permitted on the department areas listed below. A field trial special use permit issued by the area manager is required. Unless otherwise provided on the field trial special use permit, field trials are permitted from September 1 through the Monday closest to March 31. Field trial types and locations may be further restricted on each designated area:

- (B) [August A.] Busch (August A.) Memorial Conservation Area
[(C) Belcher Branch Lake]

- [(D)](C) Bois D' Arc Conservation Area
[(E)](D) Bushwacker Lake Conservation Area
(E) Canaan Conservation Area
[(F) Donaldson Point Conservation Area]
[(G)](F) Duck Creek Conservation Area
[(H)](G) Eagle Bluffs Conservation Area
[(I)](H) Fort Crowder Conservation Area
[(J)](I) [The Wayne] Helton **(The Wayne) Memorial Wildlife Area**
[(K)](J) Maintz [Conservation Area] **Wildlife Preserve**
[(L) Nodaway County Community Lake]
[(M)](K) Pony Express **Lake** Conservation Area
[(N) Poosey Conservation Area]
[(O)](L) [James A.] Reed **(James A.) Memorial Wildlife Area**
[(P)](M) Rocky Fork Lakes Conservation Area
[(Q)](N) Shawnee Trail Conservation Area
[(R) Stockton Reservoir]
[(S)](O) [Robert E.] Talbot **(Robert E.) Conservation Area**
(P) Truman Reservoir Management Lands (Upper Tebo Creek)
[(T)](Q) Whetstone Creek Conservation Area
[(U)](R) White River Trace Conservation Area
[(V)](S) Wilhelmina Conservation Area

(4) For game bird field trials:

(B) All birds to be released must be accompanied by a certificate of veterinary inspection signed by an accredited veterinarian.

[(B)](C) Quail, pheasants, and exotic partridges shall be marked with a permanent avian leg band prior to release. Mallard ducks shall be marked by removal of the hind toe from the right foot, or by tattooing a readily discernible number or letter or combination on the web of one (1) foot.

[(C)](D) Legally obtained quail, pheasants, exotic partridges, and mallard ducks may be taken in any number during a field trial and may be possessed and transported from the field trial area by persons other than the field trial permit holder only when accompanied by a receipt listing the date, number, and species, and the name, address, and permit number of the field trial permit holder. In addition, the marked foot must remain attached to mallard ducks.

(5) Field trials using running dogs pursuing raccoon may be conducted on department areas not listed in 3 CSR 10-11.180(3) or 3 CSR 10-11.180(4) and greater than one thousand (1,000) acres where appropriate from September 1 through March 31 only by Field Trial Special Use Permit.

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section [252.240] 252.040, RSMo [2000] 2016. Original rule filed May 9, 2002, effective Oct. 30, 2002. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 11—Wildlife Code: Special Regulations for
Department Areas

PROPOSED AMENDMENT

3 CSR 10-11.130 Vehicles, Bicycles, Horses, and Horseback Riding. The commission proposes to amend section (3); remove section (4); renumber subsequent sections; amend new paragraphs (4)(A)2., (4)(A)4., (4)(A)8., (4)(A)10., (4)(A)11., (4)(A)15., (4)(C)6., (5)(C)2., (5)(C)12., (5)(C)22., and (5)(C)24.; amend new subsection (6)(C); add new subsection (6)(D); re-letter subsequent subsections; and amend new subsection (6)(G) of this rule.

PURPOSE: This amendment increases opportunities to use trails on certain conservation areas, removes a definition that is being added to Chapter 20, and standardizes the format used for conservation area names.

(3) Equestrian use is permitted only on designated multi-use trails and on roads open to vehicular traffic, except as provided in sections (6) and (7) [and (8)] of this rule. Groups of more than ten (10) people must obtain a special use permit.

[(4)] For the purposes of this rule, a multi-use trail is a trail upon which hiking and at least one (1) of the following other activities are allowed concurrently: bicycling and equestrian use.]

[(5)](4) Designated multi-use trails are open for use year-round as specified on the following department areas:

(A) Areas with multi-use trails open to bicycling—

1. Big Creek Conservation Area
2. *[August A.]* Busch (**August A.**) Memorial Conservation Area

Area

3. Columbia Bottom Conservation Area
4. *[Lester R.]* Davis (**The Lester R.**) Memorial Forest
5. Hart Creek Conservation Area
6. Hinkson Woods Conservation Area
7. Howell Island Conservation Area
8. *[Roger]* Klamburg (**Roger**) Woods Conservation Area
9. Little Dixie Lake Conservation Area
10. *[William R.]* Logan (**William R.**) Conservation Area
11. *[Julian]* Steyermark (**Julian**) Woods Conservation Area
12. Sunbridge Hills Conservation Area
13. Walnut Woods Conservation Area
14. Weldon Spring Conservation Area
15. *[Mark]* Youngdahl (**Mark**) Urban Conservation Area

(B) Areas with multi-use trails open to equestrian use—

1. Forest 44 Conservation Area
2. Prairie Home Conservation Area

(C) Areas with multi-use trails open to bicycling and equestrian use—

1. Bicentennial Conservation Area
2. Big Buffalo Creek Conservation Area
3. Busiek State Forest and Wildlife Area
4. Flag Spring Conservation Area
5. Huckleberry Ridge Conservation Area
6. *[James A.]* Reed (**James A.**) Memorial Wildlife Area
7. Rockwoods Range
8. Saeger Woods Conservation Area
9. Stockton Lake Management Lands
10. Three Creeks Conservation Area
11. Wappapello Lake Management Lands
12. Wire Road Conservation Area

[(6)](5) Designated multi-use trails are open for use as specified

except during all portions of the firearms deer hunting season and the spring turkey hunting seasons on the following department areas:

(A) Areas with multi-use trails open to bicycling—

1. Poosey Conservation Area (Green Hills Trail)

(B) Areas with multi-use trails open to equestrian use—

1. Angeline Conservation Area
2. Bushwhacker Lake Conservation Area
3. Long Ridge Conservation Area
4. Scrivner Road Conservation Area

(C) Areas with multi-use trails open to bicycling and equestrian use—

1. Apple Creek Conservation Area
2. *[Rudolf]* Bennitt (**Rudolf**) Conservation Area
3. Bonanza Conservation Area
4. Bunch Hollow Conservation Area
5. Canaan Conservation Area
6. Caney Mountain Conservation Area
7. Castor River Conservation Area
8. Compton Hollow Conservation Area
9. Daniel Boone Conservation Area
10. Deer Ridge Conservation Area
11. Fort Crowder Conservation Area
12. *[Charlie]* Heath (**Charlie**) Memorial Conservation Area
13. Holly Ridge Conservation Area
14. Honey Creek Conservation Area
15. Lead Mine Conservation Area
16. Little Indian Creek Conservation Area
17. Little Lost Creek Conservation Area
18. Meramec Conservation Area
19. Pleasant Hope Conservation Area
20. Poosey Conservation Area (other than Green Hills Trail)
21. Riverbreaks Conservation Area
22. *[Henry]* Sever (**Henry**) Lake Conservation Area
23. Sugar Creek Conservation Area
24. *[Robert E.]* Talbot (**Robert E.**) Conservation Area
25. University Forest Conservation Area

[(7)](6) Bicycling or equestrian use may be authorized by special use permit on the following department areas:

- (A) Atlanta Conservation Area
- (B) Current River Conservation Area
- (C) Fuson (**John Alva, MD**) Conservation Area
- (D) **Indian Hills Conservation Area**

[(D)](E) Logan Creek Conservation Area

[(E)](F) Marion Bottoms Conservation Area

[(F)](G) Pony Express **Lake** Conservation Area

[(G)](H) Ranacker Conservation Area

[(H)](I) Shannon Ranch Conservation Area

[(I)](J) Union Ridge Conservation Area (excluding Spring Creek Ranch Natural Area)

[(J)](K) Whetstone Creek Conservation Area

[(8)](7) Equestrian use is not permitted on roads open to vehicular traffic on the following department areas:

- (A) Burr Oak Woods Conservation Area
- (B) Busch (August A.) Memorial Conservation Area
- (C) Cuivre Island Conservation Area
- (D) Marais Temps Clair Conservation Area
- (E) Powder Valley Conservation Nature Center
- (F) Rockwoods Reservation
- (G) Saint Stanislaus Conservation Area
- (H) Springfield Conservation Nature Center
- (I) Weldon Spring Conservation Area

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. This rule previously filed as 3 CSR 10-4.115. Original rule filed April 30, 2001, effective Sept. 30, 2001. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 11—Wildlife Code: Special Regulations for
Department Areas

PROPOSED AMENDMENT

3 CSR 10-11.135 Wild Plants, Plant Products, and Mushrooms. The commission proposes to amend subsection (1)(A), add paragraphs (1)(A)1.-7., and amend subsection (1)(B) of this rule

PURPOSE: This amendment reformats text for clarity and establishes regulations for a new education center in Joplin.

(1) Nuts, berries, fruits, edible wild greens, and mushrooms may be taken only for personal consumption, unless further restricted in this chapter.

(A) [On Cape Girardeau Conservation Campus Nature Center, Conservation Commission Headquarters, Powder Valley Conservation Nature Center, Runge Conservation Nature Center, Springfield Conservation Nature Center and Twin Pines Conservation Education Center, t]Taking of nuts, berries, fruits, edible wild greens, and mushrooms is prohibited./ on the following department areas:

1. Cape Girardeau Conservation Nature Center
2. Conservation Commission Headquarters
3. Powder Valley Conservation Nature Center
4. Runge Conservation Nature Center
5. Shoal Creek Conservation Education Center
6. Springfield Conservation Nature Center
7. Twin Pines Conservation Education Center

(B) On Burr Oak Woods Conservation Area and Rockwoods Reservation[, taking of nuts, berries, fruits and edible wild greens is prohibited] only mushrooms may be taken.

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. This rule previously filed as 3 CSR 10-4.115. Original rule filed April 30, 2001, effective Sept. 30, 2001. Amended: Filed March 6, 2006, effective Aug. 30, 2006. Amended: Filed Sept. 27, 2007, effective Feb. 29, 2008. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's

website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 11—Wildlife Code: Special Regulations for
Department Areas

PROPOSED AMENDMENT

3 CSR 10-11.140 Camping. The commission proposes to amend section (1), remove subsection (1)(B), and amend the authority section of this rule.

PURPOSE: This amendment clarifies and simplifies the Wildlife Code by removing unnecessary and outdated verbiage and corrects an inaccurate reference in the authority section of the rule.

(1) Camping is permitted only within areas designated by signs or brochures [or as provided in subsection (1)(B) of this rule]. Stays are limited to a period of fourteen (14) consecutive days in any thirty- (30-)/- day period, with the period to commence the date the site is occupied or camping within any given department area first occurs. Personal property must be removed at the end of the fourteen- (14-)/- day period. Total camping days on all department lands are limited to thirty (30) days within one (1) calendar year. Camping requests in excess of thirty (30) days within a calendar year may be granted with a special use permit. On those areas with established campsites, only two (2) camping or sleeping units are permitted in each site. Quiet hours are effective from 10:00 p.m. to 6:00 a.m. daily. Visitors who are not occupying a campsite are required to leave the campground by 10:00 p.m. Quiet hours are defined as the cessation of excessive noise from people or any mechanical device which causes disturbance to other campers. [Camping fees are required at some areas.] Groups of more than ten (10) people must obtain a special use permit prior to camping.

[(B) Persons traveling the Missouri River by boat may camp on any suitable site within one hundred (100) yards of the river and moor overnight adjacent to camp but outside the navigation channel between April 1 and September 30 on the following conservation areas:

1. Bob Brown Conservation Area
2. Columbia Bottom Conservation Area
3. Cooley Lake Conservation Area
4. Deroin Bend Conservation Area
5. Diana Bend Conservation Area
6. Dupree Memorial Conservation Area
7. Eagle Bluffs Conservation Area
8. Grand Pass Conservation Area
9. Howell Island Conservation Area
10. Lower Hamburg Bend Conservation Area
11. Marion Bottoms Conservation Area
12. Monkey Mountain Conservation Area
13. Nishnabotna Conservation Area
14. Pelican Island Natural Area
15. Plowboy Bend Conservation Area
16. Rush Bottoms Conservation Area
17. Saint Stanislaus Conservation Area
18. Smoky Waters Conservation Area
19. Tate Island Conservation Area
20. H.F. Thurnau Conservation Area
21. Weldon Spring Conservation Area
22. Wolf Creek Bend Conservation Area
23. Worthwine Island Conservation Area]

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section

[252.240] **252.040, RSMo [2000] 2016.** This rule previously filed as 3 CSR 10-4.115. Original rule filed April 30, 2001, effective Sept. 30, 2001. For intervening history, please consult the *Code of State Regulations*. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 11—Wildlife Code: Special Regulations for
Department Areas

PROPOSED AMENDMENT

3 CSR 10-11.145 Tree Stands. The commission proposes to amend this rule.

PURPOSE: This amendment clarifies when and where tree stands may be used on department areas.

Only portable tree stands are allowed and only from September 1 through January 31 **on areas where deer hunting is allowed, by special use permit, or except as otherwise authorized in 3 CSR 10-11.181 Turkeys: Special Hunts and 3 CSR 10-11.182 Deer Hunting of this chapter.** Unattended stands must be plainly labeled on a durable material with the full name and address, or Conservation Number, of the owner and be removed from the area before February 1. Use of nails, screw-in steps, and any material or method that would damage the tree is prohibited.

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. This rule previously filed as 3 CSR 10-4.115. Original rule filed April 30, 2001, effective Sept. 30, 2001. Amended: Filed May 9, 2002, effective March 1, 2003. Amended: Filed Sept. 29, 2004, effective Feb. 28, 2005. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 11—Wildlife Code: Special Regulations for
Department Areas

PROPOSED AMENDMENT

3 CSR 10-11.155 Decoys and Blinds. The commission proposes to amend section (1) of this rule.

PURPOSE: This amendment clarifies rules regarding temporary blinds on conservation areas by specifying that they must be removed from the area daily.

(1) Decoys and blinds are permitted but must be *[disassembled and]* removed **from the area daily and may not be left unattended between the hours of 10:00 p.m. and 4:00 a.m.,** except as otherwise provided in this chapter. Blinds may not be constructed on-site from woody vegetation except for willows (*Salicaceae spp.*).

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. This rule previously filed as 3 CSR 10-4.115. Original rule filed April 30, 2001, effective Sept. 30, 2001. For intervening history, please consult the *Code of State Regulations*. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 11—Wildlife Code: Special Regulations for
Department Areas

PROPOSED AMENDMENT

3 CSR 10-11.160 Use of Boats and Motors. The commission proposes to amend paragraphs (1)(A)1.-4.; add subparagraphs (1)(A)1.A.-D. and (1)(A)4.A.-B.; and amend the authority section of this rule.

PURPOSE: This amendment includes airboats as a type of watercraft prohibited on department areas, adds one (1) conservation area to the list of areas where boats are prohibited, standardizes the format used for conservation area names, and corrects an inaccurate reference in the authority section of the rule.

(1) Boats (including sailboats) may be used on lakes and ponds except as further restricted in this chapter. Boats may not be left unattended overnight. Houseboats, **airboats**, and personal watercraft as defined in section 306.010, RSMo, are prohibited. Float tubes may be used for authorized fishing and hunting activities. Registration and a fee may be required for rental of department-owned boats. Fees shall be paid prior to use.

(A) Except as provided below, only electric motors are permitted on lakes and ponds of less than seventy (70) acres. Electric motors and outboard motors are permitted on lakes of seventy (70) or more acres and on certain areas in conjunction with waterfowl hunting, except as otherwise provided in paragraph (1)(A)2. of this rule. Outboard motors in excess of ten (10) horsepower must be operated at slow, no-wake speed, except as otherwise provided in paragraph (1)(A)3. of this rule.

1. *[On August A. Busch Memorial Conservation Area, Blind Pony Lake Conservation Area, Hunnewell Lake Conservation Area, and James A. Reed Memorial Wildlife Area, o/Only department-owned boats may be used, [and] only electric motors are permitted./, and the [U/use of float tubes is specifically prohibited./ on the following department areas:*

- A. Blind Pony Lake Conservation Area**
- B. Busch (August A.) Memorial Conservation Area**
- C. Hunnewell Lake Conservation Area**
- D. Reed (James A.) Memorial Wildlife Area**

2. On *[Robert G.] DeLaney (Robert G.) Lake Conservation Area*, only electric motors are permitted.

3. On Thomas Hill Reservoir **Conservation Area**, houseboats are prohibited at all times, and all boating is prohibited on the main arm of the lake above Highway T from October 15 through January 15. No other restrictions in this section apply to this area.

4. *[On Bellefontaine Conservation Area, b/Boats are prohibited./ on the following department areas:*

- A. Bellefontaine Conservation Area**
- B. Weldon Spring Conservation Area (lakes and ponds)**

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section [252.240] **252.040**, RSMo [2000] **2016**. This rule previously filed as 3 CSR 10-4.115. Original rule filed April 30, 2001, effective Sept. 30, 2001. For intervening history, please consult the **Code of State Regulations**. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION

Division 10—Conservation Commission

Chapter 11—Wildlife Code: Special Regulations for Department Areas

PROPOSED AMENDMENT

3 CSR 10-11.180 Hunting, General Provisions and Seasons. The commission proposes to amend sections (1), (3), and (4); delete subsections (4)(D)–(E), (4)(L)–(M), (4)(O), (4)(Q)–(4)(W), (4)(Y), (4)(BB), (4)(EE), (4)(HH), (4)(KK), (4)(SS)–(VV), (4)(ZZ)–(BBB), (4)(GGG), (4)(III), (4)(OOO)–(PPP), (4)(RRR)–(VVV), (4)(AAAA), (4)(DDDD), (4)(FFFF), (4)(KKKK)–(LLLL), (4)(NNNN), (4)(PPPP), (4)(RRRR), (4)(TTTT), (4)(VVVV)–(XXXX), (4)(FFFFF), (4)(HHHHH), and (4)(MMMMM); add new subsections (4)(N), (4)(HH), and (4)(FFF); re-letter subsequent subsections; amend new subsections (4)(D), (4)(J), (4)(M), (4)(T),

(4)(X)–(Z), (4)(EE), (4)(GGG), (4)(JJJ), (4)(MMM), and (4)(YYY)–(ZZZ); amend section (5); remove subsections (5)(S), (5)(SS), (5)(JJJ); add new subsections (5)(R), (5)(QQ), and (5)(XX); re-letter subsequent subsections; amend new subsections (5)(G), (5)(P), (5)(S), (5)(W)–(X), (5)(BB), (5)(HH), (5)(KK)–(LL), (5)(TT), (5)(YY), and (5)(HHH); amend section (6) and subsections (6)(A), (6)(C), (7)(B), (7)(D), and (7)(F); add new subsections (8)(A), (8)(D), (8)(H)–(J), (8)(M)–(N), (8)(U), (8)(X), (8)(AA)–(CC), and (8)(HH)–(KK); re-letter subsequent subsections; amend new subsections (8)(C), (8)(R), and (8)(FF); amend section (10); delete subsections (10)(B)–(D); add new subsections (10)(B)–(C); delete sections (11), (12), (15), and (20); renumber subsequent sections; amend new section (11) and subsections (11)(A)–(C); add subsections (11)(D)–(E); amend new sections (13), (14), (15), and (16); remove subsection (16)(A); add new subsection (16)(C); re-letter and amend subsequent subsections of this rule.

PURPOSE: This amendment places a restriction on the use of lead shot on areas prone to flooding, establishes hunting regulations on specific areas, clarifies and simplifies the Wildlife Code by removing unnecessary or outdated verbiage, and standardizes the format used for conservation area names.

(1) Hunting is permitted on department areas, except as further restricted by signs, area brochures, or this chapter **and except turkey and deer hunting are allowed as authorized in 3 CSR 10-11.181 Turkeys: Special Hunts and 3 CSR 10-11.182 Deer Hunting of this chapter**. Unless otherwise provided in this chapter **or by managed hunt**, statewide permits, seasons, methods, and limits apply. A valid area daily hunting tag may be required in addition to statewide permits.

(3) *[Hunting is prohibited on public fishing access areas less than forty (40) acres in size except for deer and turkey hunting as authorized in the current Fall Deer & Turkey Hunting Regulations and Information booklet published in August and the current Spring Turkey Hunting Regulations and Information booklet published in March, which are hereby incorporated in this Code by reference. A printed copy of these booklets can be obtained from the Missouri Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180 and are also available online at www.missouriconservation.org. This rule does not incorporate any subsequent amendments or additions.] Except for deer and turkey hunting as authorized in 3 CSR 10-11.181 Turkeys: Special Hunts and 3 CSR 10-11.182 Deer Hunting of this chapter, hunting is prohibited on outdoor education sites, conservation education center sites, nature center sites, and any of the following areas that are less than forty (40) acres in size: public fishing accesses, radio facilities, office sites, tower sites, cave sites, and staffed shooting ranges.*

(4) Hunting is prohibited on the following department areas except for deer and turkey hunting as authorized in *[the annual Fall Deer & Turkey Hunting Regulations and Information booklet and annual Spring Turkey Hunting Regulations and Information booklet]* **3 CSR 10-11.181 Turkeys: Special Hunts and 3 CSR 10-11.182 Deer Hunting of this chapter:**

- [(D) Ava Forestry Office*
- [(E) Bat Cave Conservation Area]*
- [(F)](D) [August G.] Beckemeier (August G.) Conservation Area*
- [(G)](E) Bellefontaine Conservation Area*
- [(H)](F) Bicentennial Conservation Area*
- [(I)](G) Binder Community Lake*
- [(J)](H) Bird's Blue Hole*
- [(K)](I) Bittern Bottoms Conservation Area*
- [(L) Lois Arlene Boesl Outdoor Educational Area*
- [(M) Bolivar Forestry Office]*

[(N)](J) [Marguerite] Bray (Marguerite) Conservation Area
[(O) Buffalo Radio Facility]
[(P)](K) Burr Oak Woods Conservation Area
[(Q)](L) Caldwell Memorial Wildlife Area
[(R) Camdenton Conservation Service Center]
[(S) Cape Girardeau Conservation Campus Nature Center]
[(T) Central Regional Office and Conservation Research Center]
[(U) Clearwater District Headquarters]
[(V) Climax Springs Towersite]
[(W) Clinton Office]
[(X) Conservation Commission Headquarters]
[(Y)](M) [Robert G.] DeLaney (Robert G.) Lake Conservation Area
[(Z) Doniphan Towersite]
(N) Dripping Springs Natural Area
[(AA)](O) Drovers Prairie Conservation Area
[(BB)](P) Engelmann Woods Natural Area
[(CC) Eugene Towersite]
[(DD)](Q) Forest 44 Conservation Area
[(EE)](R) Foxglove Conservation Area
[(FF) Friendly Prairie Conservation Area]
[(GG)](S) Gay Feather Prairie Conservation Area
[(HH)](T) Goodson [(Bittersweet Woods)] (Jean and Joan) Conservation Area
[(I)] Grandpa Chipley's Conservation Area]
[(JJ)](U) Gravois Creek Conservation Area
[(KK)](V) Gravois Mills Access
[(LL) Great Spirit Cave Conservation Area]
[(MM)](W) Grundy Memorial Wildlife Area
[(NN)](X) [Ronald and Maude] Hartell (Ronald and Maude) Conservation Area
[(OO)](Y) [James R.] Harter (James R.) Conservation Area
[(PP)](Z) [Ruth and Paul] Henning (Ruth and Paul) Conservation Area
[(QQ)](AA) Hickory Canyons Natural Area
[(RR)](BB) Hickory Woods Conservation Area
[(SS)](CC) Hinkson Woods Conservation Area
[(TT) Houston Forestry Office]
[(UU) Hurley Radio Facility]
[(VV) Jefferson City Radio Facility]
[(WW) Joplin Towersite]
[(XX)](DD) Juden Creek Conservation Area
[(YY)](EE) [Roger] Klamberg (Roger) Woods Conservation Area
[(ZZ)](FF) La Petite Gemme Prairie Conservation Area
[(AAA) Lebanon Forestry Office]
[(BBB) Lebanon Towersite]
[(CCC) Lenox Towersite]
[(DDD)](GG) Lichen Glade Conservation Area
(HH) Lily Pond Natural Area
[(EEE)](II) Lipp Community Lake
[(FFF)](JJ) Lipton Conservation Area
[(GGG)](KK) Little Osage Prairie
[(HHH) Lower Taum Sauk Lake]
[(III)](LL) Malta Bend Community Lake
[(JJJ) Mansfield Shop]
[(KKK)](MM) Maple Flats Access
[(LLL)](NN) Maple Woods Natural Area
[(MMM)](OO) Miller Community Lake
[(NNN)](PP) Mint Spring Conservation Area
[(OOO)](QQ) Mount Vernon Prairie
[(PPP) Neosho District Headquarters]
[(QQQ) New Madrid Forestry Office]
[(RRR)](RR) Niawathe Prairie Conservation Area
[(SSS) Northeast Regional Office]
[(TTT) Northwest Regional Office]
[(UUU) Norwood Shop]
[(VVV) Onyx Cave Conservation Area]
[(WWW) Ozark Regional Office]

[(XXX)](SS) Parma Woods Range and Training Center (south portion)
[(YYY)](TT) Pawhuska Prairie
[(ZZZ)](UU) Pelican Island Natural Area
[(AAAA)](VV) Perry County Community Lake
[(BBBB) Perryville District Headquarters]
[(CCCC)](WW) Phantom Forest Conservation Area
[(DDDD)](XX) Pickle Springs Natural Area
[(EEEE) Plad Towersite]
[(FFFF)](YY) Port Hudson Lake Conservation Area
[(GGGG) Powder Valley Conservation Nature Center]
[(HHHH)](ZZ) Ray County Community Lake
[(IIII)](AAA) Rocheport Cave Conservation Area
[(JJJJ)](BBB) Rockwoods Range
[(KKKK)](CCC) Rockwoods Reservation
[(LLLL) Rolla Office]
[(MMMM) Runge Conservation Nature Center]
[(NNNN)](DDD) Rush Creek Conservation Area
[(OOOO) Ryden Cave Conservation Area]
[(PPPP)](EEE) Saeger Woods Conservation Area
(FFF) Saint Stanislaus Conservation Area
[(QQQQ) Salem Maintenance Center]
[(RRRR)](GGG) [F. O. and Leda J.] Sears (F. O. and Leda J.) Memorial Wildlife Area
[(SSSS) Sedalia Office]
[(TTTT)](HHH) Shawnee Mac Lakes Conservation Area
[(UUUU) Shepherd of the Hills Fish Hatchery]
[(VVVV)](III) Sims Valley Community Lake
[(WWWW) Southeast Regional Office]
[(XXXX) Southwest Regional Office]
[(YYYY) Springfield Conservation Nature Center]
[(ZZZZ)](JJJ) [Julian] Steyermark (Julian) Woods Conservation Area
[(AAAAA)](KKK) Teszars Woods Conservation Area
[(BBBBB)](LLL) Thirtyfour Corner Blue Hole
[(CCCCC)](MMM) [Robert H.] Thompson (Robert H.) Conservation Area
[(DDDDD)](NNN) Tower Rock Natural Area
[(EEEEE)](OOO) Truman Reservoir Management Lands (designated portion of the Grand River Bottoms Wildlife Management Area)
[(FFFFFF)](PPP) Twin Borrow Pits Conservation Area
[(GGGGG) Twin Pines Conservation Education Center]
[(HHHHH)](QQQ) Tywappity Community Lake
[(IIIII) Ulman Towersite]
[(JJJJJ)](RRR) Upper Mississippi Conservation Area (Clarksville Refuge)
[(KKKKK)](SSS) Wah'Kon-Tah Prairie (portion south of Highway 82)
[(LLLLL)](TTT) Wah-Sha-She Prairie
[(MMMMM)](UUU) Walnut Woods Conservation Area
[(NNNNN) Warrenton Office]
[(OOOOO)](VVV) White Alloe Creek Conservation Area
[(PPPPP)](WWW) Wildcat Glade Natural Area
[(QQQQQ)](XXX) Wild Cherry Ridge Conservation Area
[(RRRRR)](YYY) [Walter] Woods (Walter) Conservation Area
[(SSSSS)](ZZZ) [Mark] Youngdahl (Mark) Urban Conservation Area

(5) Firearms firing single projectiles are prohibited on the following department areas except for deer hunting as authorized in *[the annual Fall Deer & Turkey Hunting Regulations and Information booklet]* **3 CSR 10-11.182 Deer Hunting of this chapter:**

(G) *[Gerhild and Graham] Brown (Gerhild and Graham) Conservation Area*
 (P) *[Arthur] Dupree (Arthur) Memorial Conservation Area*
(R) Earthquake Hollow Conservation Area
[(R)](S) [Peter A.] Eck (Peter A.) Conservation Area
[(S) Earthquake Hollow Conservation Area]

(W) *[Larry R.]* Gale (**Larry R.**) Access
(X) *[Myron and Sonya]* Glassberg (**Myron and Sonya**) Family Conservation Area
(BB) *[The]* Lewis (**The**) Family, Dean, Anna Mae and David D. Lewis Memorial Conservation Area
(HH) *[Caroline Sheridan]* Logan (**Caroline Sheridan**) Memorial Wildlife Area
(KK) *[William]* Lowe (**William**) Conservation Area
(LL) *[Alice Ahart]* Mansfield *[Memorial]* (**Alice Ahart**) Conservation Area
(QQ) Noser Mill Conservation Area
[(QQ)](RR) Pacific Palisades Conservation Area
[(RR)](SS) Parma Woods Range and Training Center (south portion)
[(SS)] Pelican Island Natural Area
(TT) *[James A.]* Reed (**James A.**) Memorial Wildlife Area
(XX) Shelton (**Wade and June**) Memorial Conservation Area
[(XX)](YY) *[Dr. O. E. and Eloise]* Sloan (**Dr. O. E. and Eloise**) Conservation Area
[(YY)](ZZ) Sterling Price Community Lake
[(ZZ)](AAA) Sunbridge Hills Conservation Area
[(AAA)](BBB) Swift Ditch Access
[(BBB)](CCC) Tipton Ford Access
[(CCC)](DDD) Treaty Line Prairie Conservation Area
[(DDD)](EEE) Tri-City Community Lake
[(EEE)](FFF) Valley View Glades Natural Area
[(FFF)](GGG) Vandalia Community Lake *[Conservation Area]*
[(GGG)](HHH) *[Archie and Gracie]* VanDerhoef (**Archie and Gracie**) Memorial State Forest
[(HHH)](III) Victoria Glades Conservation Area
[(III)](JJJ) Vonaventure Memorial Forest and Wildlife Area
[(JJJ)] Wade and June Shelton Memorial Conservation Area
(6) Firearms firing single projectiles are prohibited, except *[during managed deer hunts,]* for deer as authorized in 3 CSR 10-11.182 Deer Hunting of this chapter, and except furbearers treed with the aid of dogs may be taken with a twenty-two (.22) or smaller caliber rimfire firearm on the following department areas:
(A) *[August A.]* Busch (**August A.**) Memorial Conservation Area
(C) Truman Reservoir *[ML]* Management Lands (Designated portion of the Grand River Bottoms Wildlife Management Area)
(7) Firearms hunting is prohibited on the following department areas:
(B) *[Jim]* Bridger (**Jim**) Urban Conservation Area
(D) *[J. Thad]* Ray (**J. Thad**) Memorial Wildlife Area
(F) *[Henry Jackson]* Waters (**Henry Jackson**) and C.B. Moss Memorial Wildlife Area
(8) Use or possession of lead shot is prohibited for hunting on the following department areas:
(A) Aspinwall Bend Conservation Area
[(A)](B) Black Island Conservation Area
[(B)](C) *[Bob]* Brown (**Bob**) Conservation Area
(D) Church Farm Conservation Area
[(C)](E) Columbia Bottom Conservation Area
[(D)](F) Cooley Lake Conservation Area
[(E)](G) Coon Island Conservation Area
(H) Corning Conservation Area
(I) Deroin Bend Conservation Area
(J) Diana Bend Conservation Area
[(F)](K) Duck Creek Conservation Area
[(G)](L) Eagle Bluffs Conservation Area
(M) Franklin Island Conservation Area
(N) Frost Island Conservation Area
[(H)](O) Fountain Grove Conservation Area
[(I)](P) Four Rivers Conservation Area (August A. Busch, Jr. Memorial Wetlands at)

[(J)](Q) Grand Pass Conservation Area
[(K)](R) *[B. K.]* Leach (**B. K.**) Memorial Conservation Area
[(L)](S) Little Bean Marsh Conservation Area
[(M)](T) Little River Conservation Area
(U) Lower Hamburg Bend Conservation Area
[(N)](V) Marais Temps Clair Conservation Area
[(O)](W) Montrose Conservation Area
(X) Nishnabotna Conservation Area
[(P)](Y) Nodaway Valley Conservation Area
[(Q)](Z) Otter Slough Conservation Area
(AA) Perry (Ralph and Martha) Conservation Area
(BB) Platte Falls Conservation Area
(CC) Plowboy Bend Conservation Area
[(R)](DD) Schell-Osage Conservation Area
[(S)](EE) Settle's Ford Conservation Area
[(T)](FF) *[Ted]* Shanks (**Ted**) Conservation Area
[(U)](GG) Ten Mile Pond Conservation Area
(HH) Thurnau (H. F.) Conservation Area
(II) Rose Pond Conservation Area
(JJ) Rush Bottom Conservation Area
(KK) Wolf Creek Conservation Area

(10) On *[August A.]* Busch (**August A.**) Memorial Conservation Area—

[(B)] Squirrels may be hunted only with shotgun from the fourth Saturday in May through October 15 and from January 1 through February 15;

[(C)] Groundhogs may be hunted only with shotgun from the day following the prescribed spring turkey hunting season through October 15; and

[(D)] Furbearers treed with the aid of dogs may be taken using any prescribed method during the prescribed furbearer season, except that—

1. Coyotes may be taken only by shotgun; from one-half (1/2) hour before sunrise to one-half (1/2) hour after sunset from the fourth Saturday in May through September 30 and from December 15 through March 31;

2. Furbearers other than coyotes not treed with the aid of dogs may be taken only by shotgun from December 15 through the end of the prescribed furbearer season; and

3. All furbearers may be taken during managed deer hunts that coincide with the prescribed furbearer season using methods allowed for deer by participants holding a valid managed deer hunting permit and the prescribed permit for taking furbearers.]

(B) Furbearers other than coyotes not treed with the aid of dogs may be taken only by shotgun during the prescribed season; and

(C) All furbearers may be taken during managed deer hunts that coincide with the prescribed furbearer season using methods allowed for deer by participants holding a valid managed deer hunting permit and the prescribed permit for taking furbearers.

[(11)] On James A. Reed Memorial Wildlife Area -

[(A)] Rabbits, squirrels, and crows may be taken between sunrise and sunset from December 1 through the end of the statewide season by holders of a valid area daily hunting tag;

[(B)] Furbearer hunting may be authorized by special use permit, except furbearers may be taken during managed deer hunts that coincide with the prescribed furbearer season using methods allowed for deer by participants holding a valid managed deer hunting permit and the prescribed permit for taking furbearers.

[(12)] On Marais Temps Clair Conservation Area—

[(A)] Rabbit, pheasant, woodcock, squirrel, groundhog, furbearer, and crow hunting is prohibited; and

[(B)] All hunters must possess a valid area daily hunting tag.]

[(13)](11) Hunting is permitted on the following department areas only *[during managed hunts or]* by holders of a valid area daily hunting tag **or as authorized in 3 CSR 10-11.181 Turkeys: Special Hunts and 3 CSR 10-11.182 Deer Hunting of this chapter:**

- (A) Columbia Bottom Conservation Area[;]
- (B) Forest 44 Conservation Area[; and]
- (C) *[Charles W.] Green (Charles W.)* Conservation Area[.]
- (D) Marais Temps Clair Conservation Area
- (E) Reed (James A.) Memorial Wildlife Area

1. Rabbits, squirrels, and crows may be taken between sunrise and sunset from December 1 through the end of the statewide season except furbearers may be taken during managed deer hunts that coincide with the prescribed furbearer season using methods allowed for deer by participants holding a valid managed deer hunting permit and the prescribed permit for taking furbearers.

[(14)](12) On Lake Girardeau Conservation Area, firearms firing a single projectile are prohibited, except a twenty-two (.22) caliber or smaller rimfire firearm may be used from November 1 through April 1.

[(15) Hunting of wildlife other than waterfowl is prohibited, except in designated areas, from October 15 through the prescribed waterfowl season on the following department areas:

- (A) Bob Brown Conservation Area
- (B) Columbia Bottom Conservation Area
- (C) Coon Island Conservation Area
- (D) Duck Creek Conservation Area
- (E) Eagle Bluffs Conservation Area
- (F) Fountain Grove Conservation Area
- (G) Grand Pass Conservation Area
- (H) Marais Temps Clair Conservation Area
- (I) Montrose Conservation Area
- (J) Nodaway Valley Conservation Area
- (K) Otter Slough Conservation Area
- (L) Schell-Osage Conservation Area
- (M) Ted Shanks Conservation Area
- (N) Ten Mile Pond Conservation Area]

[(16)](13) On the portion of Nodaway River bordered by the portion of Nodaway Valley Conservation Area which has been designated a waterfowl refuge, all hunting is prohibited from October 15 through *[the end of the prescribed waterfowl season]* **March 1.**

[(17)](14) On *[B. K.] Leach (B. K.)* Memorial Conservation Area, hunting of wildlife other than waterfowl is allowed during prescribed seasons, except that from October 15 through the end of the *[prescribed waterfowl]* **appropriate zone's duck** season other wildlife may be hunted only by archery methods and only in designated areas.

[(18)](15) On *[Dan and Maureen] Cover (Dan and Maureen)* Prairie Conservation Area *[and Carrick W. Davidson – Robert G. Paris Wildlife Area]*, rabbits may not be chased, pursued, or taken during the prescribed quail hunting season.

[(19)](16) Firearms firing single projectiles larger than twenty-two (.22) caliber rimfire are prohibited on the following areas except for deer hunting as authorized in *[the annual Fall Deer & Turkey Hunting Regulations and Information booklet]* **3 CSR 10-11.182 Deer Hunting of this chapter:**

- [(A) Anthony and Beatrice Kendzora Conservation Area;]*
- [(B)](A) Church Farm Conservation Area[;]*
- [(C)](B) Horton Farm Conservation Area[;]*
- (C) Kendzora (Anthony and Beatrice) Conservation Area
- (D) Montrose Conservation Area[;]
- (E) *[Guy B.] Park (Guy B.)* Conservation Area[; and]

(F) Platte Falls Conservation Area[.]

[(20) On Saint Stanislaus Conservation Area, hunting is permitted only during managed hunts or by holders of a valid area daily hunting tag, except that persons pursuing deer and fall turkey by archery methods are not required to possess a valid area daily hunting tag.]

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. This rule previously filed as 3 CSR 10-4.115. Original rule filed April 30, 2001, effective Sept. 30, 2001. For intervening history, please consult the *Code of State Regulations*. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: At this time, it is not known if this proposed amendment will cost private entities more than five hundred dollars (\$500) in the aggregate. The number of small game and turkey hunters on a given conservation area is not tracked. Currently, the price difference in lead shot for dove hunting and non-toxic shot for dove hunting varies from the same price per box to approximately twenty percent (20%) higher for non-toxic shot. According to the National Dove Hunter Survey in 2014, ninety-five percent (95%) of individual dove hunters spend less than two hundred dollars (\$200) annually with eighty-two percent (82%) spending less than one hundred dollars (\$100) annually for dove hunting ammunition. This regulation impacts hunters utilizing these conservation areas, and we estimate each hunter will only use an average of one (1) box of shells. The increase cost per hunter is one dollar and forty cents (\$1.40) per box which would equal one thousand eight hundred twelve dollars (\$1,812).

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

**FISCAL NOTE
PRIVATE COST**

- I. **Department Title: Title 3 - Department of Conservation**
Division Title: Division 10 – Conservation Commission
Chapter Title: Chapter 11 – Wildlife Code: Special Regulations for Department Areas

Rule Number and Title:	3 CSR 10-11.180 Hunting, General Provisions and Seasons
Type of Rulemaking:	Proposed Amendment

II. **SUMMARY OF FISCAL IMPACT**

Estimate of the number of entities by class which would likely be affected by the adoption of the rule:	Classification by types of the business entities which would likely be affected:	Estimate in the aggregate as to the cost of compliance with the rule by the affected entities:
Unknown	Sporting Goods Dealers	Unknown, at this time it is not expected to alter the amount of ammunition they sell but it will alter the type of ammunition they sell for dove hunting
Unknown	Dove Hunters on Conservation Areas listed in the proposed rule	Non-toxic shot for dove hunting is available at the same, or nearly the same price as lead shot.

III. **WORKSHEET**

20% (Estimated increase of steel over lead) X \$7.00/box (current price on internet with large retailer) = \$1.40

1,294 (Average number of dove hunters at conservation areas around the state, during September) X \$1.40= \$1,812

IV. **ASSUMPTIONS**

None of the areas listed in the proposed rule have mandatory check-in for dove hunting which makes it impossible to get an accurate calculation. Less popular areas could accommodate zero to hundreds dove hunters. Popular areas listed in the proposed rule could have several hundred hunters for the first week and then less than an additional hundred hunters throughout the remainder of the season. During wet years, many of the areas would have no active dove management.

- The number of hunters on each area is variable.
- Calculations are based on one box of shells per hunter. Some hunters will shoot more, and some will shoot less.
- The number of dove hunters has the potential to decrease the first year of the regulation if shot is not available or is considerably higher priced than lead shot.
- With sale prices, hunters can purchase steel shot for nearly the same price as lead. The increase shown here in a maximum fiscal impact.
- Industry will be able to provide non-lead shot to meet demand.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 11—Wildlife Code: Special Regulations for
Department Areas

PROPOSED AMENDMENT

3 CSR 10-11.184 Quail Hunting. The commission proposes to remove subsection (2)(C), re-letter subsequent subsections, amend section (3), remove subsections (3)(A)–(B), amend subsection (4)(B), amend section (5), remove subsections (5)(A)–(B), amend subsection (6)(A), remove subsections (6)(B) and (6)(D), re-letter a subsequent subsection, amend new subsection (6)(B), and amend the authority section of this rule.

PURPOSE: This amendment offers additional opportunities on public land, standardizes the format used for conservation area names, and corrects an inaccurate reference in the authority section of the rule

(2) Quail may be taken only by holders of the prescribed hunting permit and a valid area daily hunting tag, and hunters must check out immediately after the close of their hunting trip on the following department areas:

- (A) Bunch Hollow Conservation Area
- (B) Crowleys Ridge Conservation Area
- [(C) Davisdale Conservation Area]
- [(D)](C) Maintz Wildlife Preserve
- [(E)](D) [Emmett and Leah] Seat (Emmett and Leah) Memorial Conservation Area

(3) On Whetstone Creek Conservation Area [Q]quail hunting is permitted only through December 15 [on the following department areas:].

- [(A) Dr. O.E. and Eloise Sloan Conservation Area
- (B) Whetstone Creek Conservation Area]

(4) Quail hunting is permitted only through December 15 by holders of the prescribed hunting permit and a valid area daily hunting tag, and hunters must check out immediately after the close of their hunting trip on the following department areas:

- (B) [Robert E.] Talbot (Robert E.) Conservation Area

(5) On Cover (Dan and Maureen) Prairie Conservation Area [Q]quail hunting is permitted only by holders of the prescribed hunting permit who have been selected to participate in the area's managed quail hunts [on the following department areas:].

- [(A) Dan and Maureen Cover Prairie Conservation Area
- (B) Carrick W. Davidson – Robert G. Paris Wildlife Area]

(6) Quail hunting is prohibited on the following department areas:

- (A) [August A.] Busch (August A.) Memorial Conservation Area
- [(B) Marais Temps Clair Conservation Area]
- [(C)](B) [James A.] Reed (James A.) Memorial Wildlife Area
- [(D) Saint Stanislaus Conservation Area]

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section [252.240] 252.040, RSMo [2000] 2016. Original rule filed Oct. 10, 2008, effective April 30, 2009. Amended: Filed Sept. 27, 2013, effective March 1, 2014. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 11—Wildlife Code: Special Regulations for
Department Areas

PROPOSED AMENDMENT

3 CSR 10-11.185 Dove Hunting. The commission proposes to amend paragraphs (2)(A)1. and (2)(A)3.–6., remove paragraph (2)(B)3., renumber a subsequent paragraph, amend subsection (2)(D), and add a new section (3) to this rule.

PURPOSE: This amendment places a restriction on the use of lead shot on conservation areas that receive heavy hunting pressure, clarifies and simplifies the Wildlife Code by removing unnecessary and outdated verbiage, and standardizes the format used for conservation area names.

(2) On the following areas, during the month of September, dove hunters must possess a valid area daily hunting tag while hunting and must accurately report their harvest immediately upon completing their hunting trip:

(A) Dove hunting is permitted during legal shooting hours in accordance with statewide regulations:

1. [August A.] Busch (August A.) Memorial Conservation Area
2. Bois D'Arc Conservation Area
3. [William R.] Logan (William R.) Conservation Area
4. Pony Express Lake Conservation Area
5. [Robert E.] Talbot (Robert E.) Conservation Area
6. [William G. and Erma Parke] White (William G. and Erma Parke) Memorial Wildlife Area

(B) Dove hunting is permitted by managed hunt during the first seven (7) days and during legal shooting hours for the entire dove hunting season:

1. Eagle Bluffs Conservation Area
2. Marais Temps Clair Conservation Area
- [3. Otter Slough Conservation Area]
- [4.]3. Ten Mile Pond Conservation Area

(D) On [James A.] Reed (James A.) Memorial Wildlife Area, dove hunting is permitted only by managed hunt during the first seven (7) days of the dove hunting season, except that dove hunting is prohibited on Labor Day and the weekend immediately preceding. Shooting hours are from 1:00 p.m. to sunset for the entire season.

(3) Use or possession of lead shot is prohibited for hunting doves on the following department areas:

- (A) Bilby Ranch Lake Conservation Area
- (B) Bois D'Arc Conservation Area
- (C) Busch (August A.) Memorial Conservation Area
- (D) Crowley's Ridge Conservation Area
- (E) Davisdale Conservation Area
- (F) Harmony Mission Lake Conservation Area
- (G) Lamine River Conservation Area
- (H) Logan (William R.) Conservation Area
- (I) Maintz Wildlife Preserve
- (J) Pacific Palisades Conservation Area
- (K) Park (Guy B.) Conservation Area
- (L) Peabody Conservation Area

- (M) Pony Express Lake Conservation Area
- (N) Reed (James A.) Memorial Wildlife Area
- (O) Reform Conservation Area
- (P) Talbot (Robert E.) Conservation Area
- (Q) Truman Reservoir Management Lands (Bethlehem)
- (R) Weldon Spring Conservation Area
- (S) Whetstone Creek Conservation Area
- (T) White (William G. and Erma Parke) Conservation Area

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. Material covered in this rule previously filed as 3 CSR 10-11.180. Original rule filed Sept. 12, 2011, effective March 1, 2012. Amended: Filed Sept. 27, 2013, effective March 1, 2014. Amended: Filed Aug. 29, 2016, effective March 1, 2017. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: At this time, it is not known if this proposed amendment will cost private entities more than five hundred dollars (\$500) in the aggregate. The number of small game and turkey hunters on a given conservation area is not tracked. Currently, the price difference in lead shot for dove hunting and non-toxic shot for dove hunting varies from the same price per box to approximately twenty percent (20%) higher for non-toxic shot. According to the National Dove Hunter Survey in 2014, ninety-five percent (95%) of individual dove hunters spend less than two hundred dollars (\$200) annually with eighty-two percent (82%) spending less than one hundred dollars (\$100) annually for dove hunting ammunition. This regulation impacts hunters utilizing these conservation areas, and we estimate each hunter will only use an average of one (1) box of shells. The increase cost per hunter is one dollar and forty cents (\$1.40) per box.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.

**FISCAL NOTE
PRIVATE COST**

- I. Department Title: Title 3 - Department of Conservation
Division Title: Division 10 – Conservation Commission
Chapter Title: Chapter 11 – Wildlife Code: Special Regulations for Department Areas**

Rule Number and Title:	3 CSR 10-11.185 Dove Hunting
Type of Rulemaking:	Proposed Amendment

II. SUMMARY OF FISCAL IMPACT

Estimate of the number of entities by class which would likely be affected by the adoption of the rule:	Classification by types of the business entities which would likely be affected:	Estimate in the aggregate as to the cost of compliance with the rule by the affected entities:
Unknown	Sporting Goods Dealers	Unknown, at this time it is not expected to alter the amount of ammunition they sell but it will alter the type of ammunition they sell for dove hunting
Unknown	Dove Hunters on Conservation Areas listed in the proposed rule	Non-toxic shot for dove hunting is available at the same, or nearly the same price as lead shot.

III. WORKSHEET

20% (Estimated increase of steel over lead) X \$7.00/box (current price on internet with large retailer) = \$1.40

7,827 (Average number of dove hunters at conservation areas around the state, during September) X \$1.40= \$10,958

IV. ASSUMPTIONS

None of the areas listed in the proposed rule have mandatory check-in for dove hunting which makes it impossible to get an accurate calculation. Less popular areas could accommodate zero to hundreds dove hunters. Popular areas listed in the proposed rule could have several hundred hunters for the first week and then less than an additional hundred hunters throughout the remainder of the season. During wet years, many of the areas would have no active dove management.

- The number of hunters on each area is variable.
- Calculations are based on one box of shells per hunter. Some hunters will shoot more, and some will shoot less.
- The number of dove hunters has the potential to decrease the first year of the regulation if shot is not available or is considerably higher priced than lead shot.
- With sale prices, hunters can purchase steel shot for nearly the same price as lead. The increase shown here in a maximum fiscal impact.
- Industry will be able to provide non-lead shot to meet demand.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 11—Wildlife Code: Special Regulations for
Department Areas

PROPOSED AMENDMENT

3 CSR 10-11.186 Waterfowl Hunting. The commission proposes to amend subsections (3)(B), (3)(J), (3)(O), (3)(P), (3)(R), section (4), subsections (4)(A), (4)(F), (4)(H), (4)(N), and section (6); add subsections (6)(A)–(E); remove section (8) and renumber subsequent sections; amend new section (9) and add new subsections (9)(A)–(C); and amend section (10) of this rule.

PURPOSE: This amendment clarifies and simplifies the Wildlife Code by removing unnecessary and outdated verbiage, reformats text for clarity, and standardizes the format used for conservation area names.

(3) Waterfowl hunting is prohibited after 1:00 p.m. on designated portions of the following department areas:

- (B) *[Bob]* Brown (**Bob**) Conservation Area
- (J) *[B. K.]* Leach (**B. K.**) Memorial Conservation Area
- (O) *[James A.]* Reed (**James A.**) Memorial Wildlife Area
- (P) Pony Express **Lake** Conservation Area
- (R) *[Ted]* Shanks (**Ted**) Conservation Area

(4) Waterfowl may be taken on the department areas listed below only by holders of a valid area Daily Waterfowl Hunting Tag and only from a blind or in a designated area, except that hunters may retrieve dead birds and pursue and shoot downed cripples outside the designated area. Waterfowl hunters must check out immediately after the close of their hunting trip and prior to processing birds by accurate completion and return of the Daily Waterfowl Hunting Tag to designated locations. These department areas are closed to waterfowl hunting on December 25. *[Only authorized persons are allowed within the waterfowl shooting areas during the waterfowl hunting season. Portions of these department areas may be open to fishing during all or part of the waterfowl season.]*

- (A) *[Bob]* Brown (**Bob**) Conservation Area
- (F) Four Rivers *[Conservation Area]* (August A. Busch, Jr. Memorial Wetlands at) **Conservation Area** (Designated waterfowl hunting areas of Units 1 and 2)
- (H) *[B. K.]* Leach (**B. K.**) Memorial Conservation Area
- (N) *[Ted]* Shanks (**Ted**) Conservation Area

(6) *[On Coon Island Conservation Area, Nodaway Valley Conservation Area (Open Zone portion), Settle's Ford Conservation Area, and Four Rivers Conservation Area (Units 3 and 4), w/Waterfowl hunters must self-register at designated hunter record boxes prior to hunting by completing a Daily Waterfowl Hunting Tag and accurately report harvest and check out immediately after the hunt./] on the following department areas:*

- (A) **Coon Island Conservation Area**
- (B) **Fountain Grove (Southside Wetland Complex)**
- (C) **Four Rivers (August A. Busch, Jr. Memorial Wetlands at) Conservation Area (Units 3 and 4)**
- (D) **Nodaway Valley Conservation Area (Open Zone portion)**
- (E) **Settle's Ford Conservation Area**

[[8] On James A. Reed Memorial Wildlife Area, waterfowl may be hunted by reservation only by holders of a valid area daily hunting tag on designated days and only in designated areas, except that hunters may retrieve dead birds and shoot downed cripples outside designated areas.]

[[9]](8) On Marais Temps Clair Conservation Area.

- (A) Teal hunting is allowed from sunrise to sunset during the pre-

scribed teal hunting season.

(B) Goose hunting is allowed from one-half (1/2) hour before sunrise to sunset during those portions of the prescribed goose hunting season that occurs outside of the prescribed duck hunting season, and from one-half (1/2) hour before sunrise to one-half (1/2) hour after sunset during the prescribed conservation order for light geese.

(C) Waterfowl hunting is allowed only until 1:00 p.m. and only on Friday, Saturday, Sunday, and Monday during the prescribed duck hunting season.

[[10]](9) [On August A. Busch Memorial Conservation Area and Cooley Lake Conservation Area, w/Waterfowl may be hunted only during managed waterfowl hunts./] on the following department areas:

- (A) **Busch (August A.) Memorial Conservation Area**
- (B) **Cooley Lake Conservation Area**
- (C) **Reed (James A.) Memorial Wildlife Area**

[[11]](10) On Little Bean Marsh Conservation Area, waterfowl may be hunted only in designated areas and only during the [regular waterfowl hunting seasons] appropriate zone's duck and Canada goose seasons.

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. This rule previously filed as 3 CSR 10-4.115. Original rule filed April 30, 2001, effective Sept. 30, 2001. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 11—Wildlife Code: Special Regulations for
Department Areas

PROPOSED AMENDMENT

3 CSR 10-11.200 Fishing, General Provisions and Seasons. The commission proposes to amend subsections (2)(C), (2)(F), (2)(O), (2)(P), section (3), and the authority section of this rule.

PURPOSE: This amendment clarifies the end date for a fishing prohibition, standardizes the format use for conservation area names, and corrects an inaccurate reference in the authority section of the rule.

(2) Fishing is prohibited on the following department areas or individually-named lakes:

- (C) *[August A.]* Busch (**August A.**) Memorial Conservation Area (Lake 8)
- (F) *[Charles W.]* Green (**Charles W.**) Conservation Area
- (O) *[Henry Jackson]* Waters (**Henry Jackson**) and C.B. Moss Memorial Wildlife Area

(P) *[Mark]* Youngdahl (**Mark**) Urban Conservation Area

(3) On Prairie Lake and Fire Lake (Weldon Spring Conservation Area), fishing is prohibited during the *[area's prescribed waterfowl hunting]* appropriate zone's Canada goose season.

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section [252.240] 252.040, RSMo [2000] 2016. This rule previously filed as 3 CSR 10-4.115. Original rule filed April 30, 2001, effective Sept. 30, 2001. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION Division 10—Conservation Commission Chapter 11—Wildlife Code: Special Regulations for Department Areas

PROPOSED AMENDMENT

3 CSR 10-11.205 Fishing, Methods and Hours. The commission proposes to amend paragraphs (1)(A)3., (1)(B)4., (1)(B)12., (1)(B)22., (1)(B)32., (1)(B)33., (1)(B)39., (1)(B)40., subsections (2)(D), (2)(H), (2)(I), and section (3); remove subsection (3)(A); amend sections (5) and (6); amend paragraphs (9)(A)1.-11.; amend section (11) and subsections (11)(A)–(D); amend section (14), and add subsections (14)(A)–(D) of this rule.

PURPOSE: This amendment reformats text for clarity and standardizes the format used for conservation area names.

(1) On lakes and ponds, fish may be taken only with pole and line and not more than three (3) poles may be used by one (1) person at any time, except as otherwise provided in this chapter.

(A) Fish may be taken with bank lines, jug lines, limb lines, throwlines, and trotlines on the following department areas or individually named lakes:

1. Montrose Conservation Area
2. Schell-Osage Conservation Area
3. *[Ted]* Shanks (**Ted**) Conservation Area

(B) Carp, buffalo, suckers, and gar may be taken by atlatl, gig, bow, or crossbow during statewide seasons on the following department areas or individually-named lakes:

1. Atlanta Conservation Area
2. Bismarck Conservation Area
3. Blackjack Access
4. *[Bob]* Brown (**Bob**) Conservation Area
5. Columbia Bottom Conservation Area
6. Cooley Lake Conservation Area
7. Deer Ridge Conservation Area
8. Deroin Bend Conservation Area
9. Duck Creek Conservation Area
10. Eagle Bluffs Conservation Area

11. Femme Osage Slough (Weldon Spring Conservation Area)
12. *[Connor O.]* Fewel (**Connor O.**) Conservation Area
13. Fountain Grove Conservation Area
14. Four Rivers Conservation Area (August A. Busch, Jr. Memorial Wetlands at)
15. Franklin Island Conservation Area
16. Grand Pass Conservation Area
17. Hunnewell Lake Conservation Area
18. King Lake Conservation Area
19. Kings Prairie Access
20. Lake Paho Conservation Area
21. Lamine River Conservation Area
22. *[B. K.]* Leach (**B. K.**) Memorial Conservation Area
23. Lipp Community Lake
24. Little Compton Lake Conservation Area
25. Locust Creek Conservation Area
26. Manito Lake Conservation Area
27. Marais Temps Clair Conservation Area
28. Nodaway County Community Lake
29. Nodaway Valley Conservation Area
30. Otter Slough Conservation Area
31. Peabody Conservation Area
32. *[Ralph and Martha]* Perry (**Ralph and Martha**) Memorial Conservation Area
33. *[Haysler A.]* Poague (**Haysler A.**) Conservation Area
34. Pony Express Lake Conservation Area
35. Rebel's Cove Conservation Area
36. Schell-Osage Conservation Area
37. Sever (Henry) Lake Conservation Area
38. Settle's Ford Conservation Area
39. *[Ted]* Shanks (**Ted**) Conservation Area
40. *[H. F.]* Thurnau (**H. F.**) Conservation Area
41. Truman Reservoir Management Lands
42. Worth County Community Lake
43. Worthwine Island Conservation Area

(2) Fishing is permitted only by reservation by educational groups, and fish must be returned to the water unharmed immediately after being caught except as provided by special use permit on the following department areas or individually named lakes:

(D) Bray Pond (*[Marguerite]* Bray (**Marguerite**) Conservation Area)

(H) Sunfish Lake (*[Ronald and Maude]* Hartell (**Ronald and Maude**) Conservation Area)

(I) *[Walter]* Woods (**Walter**) Conservation Area Aquatic Education Pond.

(3) **On Cape Girardeau Conservation Nature Center Pond** *[F]*fishing is restricted to persons fifteen (15) years of age or younger *[on the following department areas or individually named lakes:]*

[(A) Cape Girardeau Conservation Campus Nature Center Pond.]

(5) On *[James A.]* Reed (**James A.**) Memorial Wildlife Area:

(6) On *[August A.]* Busch (**August A.**) Memorial Conservation Area:

(9) Seining or trapping live bait, including tadpoles, is prohibited on all lakes and ponds, except as otherwise provided in this chapter.

(A) Seining or trapping live bait, excluding all frogs and tadpoles, in compliance with 3 CSR 10-6.605 is permitted on designated lakes and ponds on the following department areas:

1. Atlanta Conservation Area[;]
2. *[B.K.]* Leach (**B. K.**) Memorial Conservation Area[;]
3. *[Bob]* Brown (**Bob**) Conservation Area[;]
4. Eagle Bluffs Conservation Area[;]
5. Fountain Grove Conservation Area[;]

6. Grand Pass Conservation Area[;]
7. Long Branch Lake Management Lands[;]
8. Locust Creek Conservation Area[;]
9. Nodaway Valley Conservation Area[;]
10. Rebel's Cove Conservation Area[; and]
11. [Ted] Shanks (Ted) Conservation Area[.]

(11) The taking of crayfish, is prohibited on the following department areas:

- (A) Caney Mountain Conservation Area[;]
- (B) [Dan and Maureen] Cover (Dan and Maureen) Prairie Conservation Area[;]
- (C) [George and Vida] Martin (George and Vida) Access[; and]
- (D) [Turnback Cave (Paris Springs Access[.]

(14) [On Blind Pony Lake Conservation Area, Hunnewell Lake Conservation Area, Blackwell Lake (Indian Trail Conservation Area), and Lost Valley Fish Hatchery, bait transported or held in containers with water is prohibited.] Bait transported or held in containers with water is prohibited on the following department areas:

- (A) Blackwell Lake (Indian Trail Conservation Area)
- (B) Blind Pony Lake Conservation Area
- (C) Hunnewell Lake Conservation Area
- (D) Lost Valley Fish Hatchery

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. This rule previously filed as 3 CSR 10-4.115. Original rule filed April 30, 2001, effective Sept. 30, 2001. For intervening history, please consult the *Code of State Regulations*. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION Division 10—Conservation Commission Chapter 11—Wildlife Code: Special Regulations for Department Areas

PROPOSED AMENDMENT

3 CSR 10-11.210 Fishing, Daily and Possession Limits. The commission proposes to amend subsections (2)(F), (2)(G), (2)(H), (2)(J), (2)(K), (2)(P) and section (3); add new subsections (3)(A)–(G); amend subsections (4)(A) and (4)(I); amend section (5); add new subsections (5)(A)–(B); amend sections (7) and (8); add new subsections (8)(A)–(E); and amend section (9), and the authority section of this rule.

PURPOSE: This amendment reformats text for clarity, standardizes the format used for conservation area names, and corrects an inaccurate reference in the authority section of the rule.

(2) The daily limit for black bass shall be two (2) on the following department areas or individually named lakes:

- (F) [August A.] Busch (August A.) Memorial Conservation Area
- (G) [Jerry P.] Combs (Jerry P.) Lake (Little River Conservation Area)
- (H) [Robert G.] DeLaney (Robert G.) Lake Conservation Area
- (J) [Ronald and Maude] Hartell (Ronald and Maude) Conservation Area
- (K) [J. N. "Turkey"] Kearns (J. N. "Turkey") Memorial Wildlife Area
- (P) [James A.] Reed (James A.) Memorial Wildlife Area

(3) [On August A. Busch Memorial Conservation Area (except Lake 33), Bellefontaine Conservation Area, Lake Girardeau Conservation Area, Otter Slough Conservation Area, Robert G. DeLaney Lake Conservation Area, Schell-Osage Conservation Area, and Weldon Spring Conservation Area, the daily limit for crappie shall be fifteen (15).] The daily limit for crappie shall be fifteen (15) on the following department areas:

- (A) Bellefontaine Conservation Area
- (B) Busch (August A.) Memorial Conservation Area (except Lake 33)
- (C) DeLaney (Robert G.) Lake Conservation Area
- (D) Lake Girardeau Conservation Area
- (E) Otter Slough Conservation Area
- (F) Schell-Osage Conservation Area
- (G) Weldon Spring Conservation Area

(4) The daily limit for white bass, striped bass, and their hybrids in the aggregate shall be four (4) on the following department areas or individually named lakes:

- (A) [August A.] Busch (August A.) Memorial Conservation Area
- (I) [James A.] Reed (James A.) Memorial Wildlife Area

(5) [At Tobacco Hills Lake (Guy B. Park Conservation Area) and General Watkins Conservation Area, t/The daily limit for bluegill and other sunfish shall be ten (10) in the aggregate.] on the following department areas:

- (A) General Watkins Conservation Area
- (B) Tobacco Hills Lake (Park (Guy B.) Conservation Area)

(7) On [August A.] Busch (August A.) Memorial Conservation Area—

(8) [On August A. Busch Memorial Conservation Area, Bluegill Pond (Bellefontaine Conservation Area), Port Hudson Lake Conservation Area, James A. Reed Memorial Wildlife Area, and Weldon Spring Conservation Area, the daily limit for fish other than those designated as endangered in 3 CSR 10-4.111 or defined as game fish shall be ten (10) in the aggregate.] The daily limit for fish other than those designated as endangered in 3 CSR 10-4.111 or defined as game fish shall be ten (10) in the aggregate on the following department areas:

- (A) Bluegill Pond (Bellefontaine Conservation Area)
- (B) Busch (August A.) Memorial Conservation Area
- (C) Port Hudson Lake Conservation Area
- (D) Reed (James A.) Memorial Wildlife Area
- (E) Weldon Spring Conservation Area

(9) On Lake 12 [August A.] Busch (August A.) Memorial Conservation Area) and Lost Valley Fish Hatchery, the daily limit for all fish shall be two (2) in the aggregate. On Lost Valley Fish Hatchery, no person shall continue to fish for any species after having two (2) fish in possession.

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section [252.240] 252.040, RSMo [2000] 2016. This rule previously filed

as 3 CSR 10-4.115. Original rule filed April 30, 2001, effective Sept. 30, 2001. For intervening history, please consult the *Code of State Regulations*. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 11—Wildlife Code: Special Regulations for
Department Areas

PROPOSED AMENDMENT

3 CSR 10-11.215 Fishing, Length Limits. The commission proposes to add new paragraphs (2)(A)7. and (2)(A)17.; renumber subsequent paragraphs; amend new paragraphs (2)(A)8., (2)(A)14., (2)(A)25., and (2)(A)28.; amend paragraphs (2)(B)2., (2)(B)4., (2)(B)5., (2)(B)6.; amend subsections (3)(A) and (3)(I); amend section (4); add new subsections (4)(A)–(B); amend section (6); and add new subsections (6)(A)–(B) to this rule.

PURPOSE: This amendment establishes length limits for black bass on two (2) areas, reformats text for clarity, and standardizes the format used for conservation area names.

(2) On lakes and ponds, except as listed below, black bass more than twelve inches (12") but less than fifteen inches (15") total length must be returned to the water unharmed immediately after being caught.

(A) Black bass less than fifteen inches (15") total length must be returned to the water unharmed immediately after being caught on the following department areas or individually named lakes:

1. Amarugia Highlands Conservation Area
2. Apple Creek Conservation Area
3. Atkinson Lake (Schell-Osage Conservation Area)
4. Bilby Ranch Lake Conservation Area
5. Binder Community Lake
6. Blackwell Lake (Indian Trail Conservation Area)
7. **Blue Springs Branch Conservation Area (Shafer Pond)**
- [7./8. [August A.] Busch (**August A.**) Memorial Conservation Area (except Lakes 33 and 35)
- [8./9. Castor River Conservation Area
- [9./10. Che-Ru Lake (Fountain Grove Conservation Area)
- [10./11. General Watkins Conservation Area
- [11./12. Hazel Hill Lake
- [12./13. Jamesport Community Lake
- [13./14. [J. N. "Turkey"] Kearn (J. N. "Turkey") Memorial Wildlife Area
- [14./15. Limpp Community Lake
- [15./16. Lone Jack Lake Conservation Area
- 17. Magnolia Hollow Conservation Area**
- [16./18. Maple Leaf Lake Conservation Area
- [17./19. Nodaway County Community Lake
- [18./20. Otter Slough Conservation Area

- [19./21. Painted Rock Conservation Area
- [20./22. Perry County Community Lake
- [21./23. Pony Express Lake Conservation Area
- [22./24. Ray County Community Lake
- [23./25. [James A.] Reed (**James A.**) Memorial Wildlife Area
- [24./26. Rinquelin Trail Lake Conservation Area
- [25./27. Schell Lake (Schell-Osage Conservation Area)
- [26./28. [Ted] Shanks (**Ted**) Conservation Area
- [27./29. Tobacco Hills Lake (Guy B. Park Conservation Area)
- [28./30. Vandalia Community Lake
- [29./31. Weldon Spring Conservation Area
- [30./32. Worth County Community Lake

(B) Black bass less than eighteen inches (18") total length must be returned to the water unharmed immediately after being caught on the following department areas or individually named lakes:

1. Bellefontaine Conservation Area
2. Lakes 33 and 35 ([August A.] Busch (**August A.**) Memorial Conservation Area)
3. Belcher Branch Lake Conservation Area
4. [Jerry P.] Combs (**Jerry P.**) Lake (Little River Conservation Area)
5. [Robert G.] Delaney (**Robert G.**) Lake Conservation Area
6. [Ronald and Maude] Hartell (**Ronald and Maude**) Conservation Area
7. Happy Holler Lake Conservation Area
8. Lake Paho Conservation Area
9. Port Hudson Lake Conservation Area

(3) White bass, striped bass, and their hybrids less than twenty inches (20") total length must be returned to the water unharmed immediately after being caught on the following department areas or individually named lakes:

(A) [August A.] Busch (**August A.**) Memorial Conservation Area

(I) [James A.] Reed (**James A.**) Memorial Wildlife Area

(4) [On Tobacco Hills Lake (Guy B. Park Conservation Area) and General Watkins Conservation Area, b/Bluegill less than eight inches (8") total length must be returned to the water unharmed immediately after being caught./] **on the following department areas:**

(A) General Watkins Conservation Area

(B) Tobacco Hills Lake (Park (Guy B.) Conservation Area)

(6) [On Limpp Community Lake and Little Compton Lake, f/Flathead catfish less than twenty-four inches (24") total length must be returned to the water unharmed immediately after being caught./] **on the following areas:**

(A) Limpp Community Lake

(B) Little Compton Community Lake Conservation Area

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. This rule previously filed as 3 CSR 10-4.115. Original rule filed April 30, 2001, effective Sept. 30, 2001. For intervening history, please consult the *Code of State Regulations*. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's

website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 20—Wildlife Code: Definitions

PROPOSED AMENDMENT

3 CSR 10-20.805 Definitions. The commission proposes to delete section (34), renumber subsequent sections, add new section (37), amend section (49), and add subsections (49)(A)–(49)(D) of this rule.

PURPOSE: This amendment simplifies the Wildlife Code by adding a term that was previously defined in Chapter 11 and eliminating unnecessary verbiage. Due to confusion regarding eligibility for no-cost permits and challenges faced with enforcement of the current regulation, the Department of Conservation will no longer offer lessees the same privileges as landowners; therefore, it is no longer necessary to define the term lessee in the Code. It also clarifies corporate ownership privileges to align the Code with the corporate definition within the Missouri Revised Statutes and clarifies that general partnerships must be formed by written agreement.

[(34)] Lessee: Any Missouri resident who resides on and leases at least five (5) acres of land in one (1) continuous tract owned by others, or any member of the immediate household whose legal residence and domicile is the same as the lessee's for at least thirty (30) days last past.]

[(35)](34) Limit: The maximum number or quantity, total length, or both, of any wildlife permitted to be taken or held in possession by any person within a specified period of time according to this Code.

[(36)](35) Managed deer hunt: A prescribed deer hunt conducted on a designated area for which harvest methods, harvest quotas, and numbers of participants are determined annually and presented in the deer hunting rules (3 CSR 10-7.431 and 3 CSR 10-7.436).

[(37)](36) Mouth of stream or ditch: The point at which a line projected along the shore of a main stream or ditch at the existing water level at time of measurement crosses any incoming stream or ditch.

(37) Multi-use Trail: A trail upon which hiking and at least one (1) of the following other activities are allowed concurrently: bicycling and equestrian use.

(49) Resident landowner: Any Missouri resident who is the owner of at least five (5) acres in one (1) contiguous tract, or any member of the immediate household whose legal [resident] residence or domicile is the same as the landowner's for at least thirty (30) days last past. In the case of corporate ownership of land, [only registered officers of corporations meet this definition.] persons defined as landowners include Missouri residents who are:

(A) General partners of resident limited liability partnerships, limited partnerships, or limited liability limited partnerships, and general partners of general partnerships formed by written agreement

(B) Officers of resident or foreign corporations

(C) Managing members of resident limited liability companies

(D) Officers of benevolent associations organized pursuant to Chapter 352 of the *Revised Statutes of Missouri*

AUTHORITY: sections 40 and 45 of Art. IV, Mo. Const. and section 252.040, RSMo 2016. This rule previously filed as 3 CSR 10-11.805.

Original rule filed April 30, 2001, effective Sept. 30, 2001. For intervening history, please consult the *Code of State Regulations*. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Regulations Committee Chairman, Department of Conservation, PO Box 180, Jefferson City, MO 65102-0180, or via the department's website at <http://short.mdc.mo.gov/Z49>. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 13—DEPARTMENT OF SOCIAL SERVICES
Division 15—Division of Aging
Chapter 19—Special Inspection Standards

PROPOSED RESCISSION

13 CSR 15-19.010 Standards for Inspection of Facilities or Premises Funded by Federal Departments Other Than Health and Human Services. This rule exempted certain facilities or premises' until October 1, 1989 from regulations under Title 13, Division 15 and set forth standards for such facilities or premises'.

PURPOSE: This rule is being rescinded because it was only written to last until October 1, 1989, but it was never properly rescinded from the CSR.

AUTHORITY: section 198.009, RSMo Supp. 1987. Emergency rule filed July 15, 1988, effective Aug. 13, 1988, expired Nov. 1, 1988. Original rule filed July 15, 1988, effective Nov. 11, 1988. Rescinded: filed Aug. 28, 2018.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 13—DEPARTMENT OF SOCIAL SERVICES
Division [30] 40—[Child Support Enforcement]
Family Support Division
Chapter [5] 102—[Determining] Child Support
[Obligations], Establishment

PROPOSED AMENDMENT

13 CSR [30-5.010] 40-102.010 Child Support Obligation Guidelines. The division is amending the purpose and all sections of

this rule.

PURPOSE: *This amendment will make this rule comply with New Missouri Supreme Court Guidelines. Additionally, amendment of this rule is necessary to update terminology and to move the rule from Title 13, Division 30–Child Support Enforcement to Title 13, Division 40–Family Support Division.*

PURPOSE: *This rule sets forth the guidelines to be followed by the Family Support Division [of Child Support Enforcement] to determine the current amount of support due when establishing or modifying child support obligations.*

(1) General Provisions.

(A) Definitions—as used in this rule:

1. “Director” means the director of the **Family Support Division [of Child Support Enforcement]** or his/her designee[.];
2. “Division” means the **Family Support Division [of Child Support Enforcement.]**; and
3. “Form 14” means Missouri Supreme Court Civil Procedure Rule Form 14 and accompanying Schedule of Basic Child Support Obligations.

(2) Specific Provisions [and Deviation Criteria].

(A) Determining and Imputing Income.

1. The division will generally include overtime, secondary employment, and bonus income when determining gross income.

2. **For a parent incarcerated in a federal or state prison, the division will use actual income, which may be the monetary compensation the incarcerated parent receives for engaging in work or education programs while incarcerated.**

[2./3. Past earnings information may be used to impute income. Information on previous earnings may be obtained from the following sources, including, but not limited to, Division of Employment Security computer screens, Internal Revenue Service, past employers, tax returns, and wage stubs.

[3./4. When income information is not available, and information regarding the parent’s normal occupation or educational level is known, or special skills which qualify him/her to maintain specific jobs, income may be imputed based on probable earnings levels for his/her usual occupation, qualifications, and prevailing job opportunities and wages in the parent’s community. This information may be obtained from sources including, but not limited to, the Department of Labor and Industrial Relations, local unions, or employers in the area.

[4./5. Income may be imputed to a parent who is unemployed or underemployed based on the determination of the parent’s potential to earn income. A parent whose actual income cannot be determined or who has no income will be imputed income as follows:

A. A parent who is not currently employed, whether or not he/she has a work history, and is now disabled and unable to work, or has a child at home whose condition or circumstance requires a parent’s presence in the home, will be imputed zero income[.];

B. A parent who has no work history and has a child in the home under the age of six (6) years will be imputed zero income[.];

C. A parent who has no work history and has a child at home between the ages of six (6) and twelve (12) years, will be imputed part-time (twenty (20) hours per week) at federal minimum wage[.] or minimum wage in the state where the party resides, whichever is higher; or

D. A parent with no work history, and no children under age thirteen (13), [full-time] will be imputed income (up to forty (40) hours per week) at federal minimum wage [will be imputed] or the minimum wage in the state where the party resides, whichever is higher.

[(B) A support order for a non-parent caretaker relative, or a foster care case, will be completed using separate Form 14s for each parent’s case, listing on one Form 14 the mother as the parent paying support and on the second Form 14,

the father as the parent paying support.

(C) **A presumed child support amount equal to zero or less than zero will be entered as an obligation of zero.]**

[(D)](B) The parents must provide information (court orders, pay records, previous Form 14s, check stubs, etc.) regarding other child support obligations, spousal obligations, insurance, and child care, for credit on the Form 14.

[(E)](C) Neither parent will be considered the moving party if the division or a non-parent caretaker relative initiates the modification. Both parents will be given credit for any other court or administrative order of child or spousal support [which he/she is paying] or for other natural or adopted children not subject to this proceeding.

[(F)](D) To include extraordinary medical or child-rearing costs, it must be ordered by the court or an agreement in writing of the amount of any extraordinary medical or child rearing costs to be included on the Form 14 must be signed by both parents and provided to the division.

[(G)](E) **For adjustments for periods of overnight visitation, the division will follow the Form 14 Directions, Comments For Use and Examples for Completion of Form No. 14.** Adjustment for periods of overnight visitation will be given up to the amount of visitation that has been court-ordered. If the non-custodial parent visits the child less than the amount granted in the court order, he/she will only receive credit for the overnight visits actually exercised. The parents must provide evidence concerning the amount of time actually exercised in court-ordered visitations. **In determining the number of overnight visits the parent paying support exercises, the division will:**

[1. Number of overnight periods—Less than 36/Adjustment 0%

2. Number of overnight periods—36–72/Adjustment 6%

3. Number of overnight periods—73–91/Adjustment 9%

4. Number of overnight periods—91–145/Adjustment 10%]

1. **If the parent receiving support and parent paying support agree on the number of overnights, use the agreed number of overnights;**

2. **If only one (1) of the parents provide information, use the information provided;**

3. **If neither parent responds, use the total number of overnights awarded by the court; or**

4. **If the parent receiving support and the parent paying support disagree on the number of overnights and the conflict cannot be resolved, use the information provided that will give the parent paying support the largest adjustment without exceeding the court ordered visitation.**

[(H)](3) Deviations.

(A) If it is determined the presumed child support amount is unjust and inappropriate, the division may deviate based on the [criteria in the directions for completion of the Form 14] relevant factors set forth in the Civil Procedure Form No. 14 Directions, Comments for Use and Examples or for [one] any of the following reasons:

1. A parent is under a Chapter 13 Bankruptcy plan[.];

2. The **Children’s Division [of Family Services]** determines that in a foster care case the child support amount is not in the best interest of the child. The **Children’s Division [of Family Services]** staff must provide the reason in writing[.]; or

3. The parent obligated to pay support claims to the division an inability to pay the presumed child support amount because the parent’s reasonable shelter expenses, or [one-/half of the shelter expenses if another person resides with the parent and assists in these expenses, and the child support total is sixty percent (60%) or more of the parent’s gross monthly income. The parent to whom support is due claims the child support amount is too low and that parent’s share of the total child support and his/her reasonable shelter expenses, or [one-/half of the shelter expenses if another person resides

with and assists in these expenses, minus the presumed child support of the parent obligated to pay support equals **sixty percent (60%)** or more of his/her gross income.

[4.](B) The division may deviate to adjust the presumed child support amount up to **twenty-five percent (25%)** if any of the [above] factors in (A) above exist or if a deviation reason from the Civil Procedure Form No. 14 Directions, Comments for Use and Examples exist.

[5. If the amount of overnight visitation exceeds 146 nights, the division may determine the children are spending substantially equal time with both parents, which may require a deviation from the presumed child support amount.]

[6.](C) If the total amount of children on the order exceeds six (6), the division will add to the amount determined by the guidelines for six (6) children, the difference between the amount for five (5) children and six (6) children and add that amount for each additional child.

(D) If the parent receiving support and parent paying support have multiple children and the support obligations for the children are in different orders (i.e., multiple judicial orders or a combination of judicial and administrative orders) and a modification review is requested, the division may deviate upward or downward so that when all of the obligations are added together, the obligation equals the presumed amount the parent paying support should pay for all of his/her children.

(E) If a judicial support obligation exists between the parent receiving support and parent paying support for their children, and the same parent receiving support and parent paying support have an additional child(ren) not included in previously entered judicial order(s), the division may deviate so that the amount the parent paying support pays for the additional child(ren) is the difference between the presumed support amount for all of the children and the amount in the parents' existing orders. If the presumed amount for all the children is less than the existing order(s), the division may enter an order for zero (0) for the additional child(ren).

AUTHORITY: sections 454.400 and 660.017, RSMo [Supp. 1999] 2016. Original rule filed Feb. 2, 1988, effective April 11, 1988. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 13—DEPARTMENT OF SOCIAL SERVICES
Division [30] 40—[Child Support Enforcement]
Family Support Division
Chapter [8] 100—[Cooperation Requirement]
Child Support Program, General Administration

PROPOSED AMENDMENT

13 CSR [30-8.010] 40-100.030 Cooperation Requirement. The division is amending the purpose and all sections of this rule.

PURPOSE. This amendment defines genetic testing, clarifies and updates terminology, and moves this rule from Title 13, Division 30—Child Support Enforcement to Title 13, Division 40—Family Support Division.

PURPOSE. This rule sets forth the requirement for individuals who are applicants for or recipients of public assistance benefits (applicants/recipients) to cooperate with the Family Support Division [of Child Support Enforcement] in its efforts to establish paternity and establish, modify, and enforce child support orders.

(1) Definitions. For the purposes of this rule the following definitions are applicable:

(A) “Division” means the **Family Support Division [of Child Support Enforcement]**;

(B) “Good cause” means the circumstances under which cooperation is not in the best interest of the child or custodian who has applied for or is receiving public assistance benefits;

(C) “Cooperation” means the duty of applicants/recipients to provide, within their ability to do so, all requested information and assistance to the division to enable it to establish paternity and establish, modify, and enforce child support and medical support orders;

(D) “Public assistance” means any benefits from a program funded pursuant to Part A or Part E of Title IV of the Social Security Act, Title XIX of the Social Security Act, or the Food Stamp Act;

(E) “Applicant/recipient” is a person who has applied for or is receiving public assistance;

(F) “NCP” means noncustodial parent;

(G) “AF” means alleged father[.];

(H) “Genetic Testing” means testing for paternity using blood cells, other tissue, or fluid.

(2) Cooperation Requirements. If it is determined by the [d]Division’s **Child Support Program** that an applicant/recipient is not cooperating in establishing paternity [or], establishing a medical support order with respect to a child, **or in establishing, modifying, or enforcing a support order**, and the applicant/recipient does not qualify for a good cause or other exceptions established by the [d]Division, the [d]Division’s **Child Support Program** shall notify the [Division of Family Services] **Division’s Income Maintenance Program**, who shall impose sanctions. Cooperation requirements include, but are not limited to, providing to the [d]Division’s **Child Support Program** the following information pertaining to the noncustodial parent (NCP) or alleged father (AF) and assistance to establish paternity and establish, modify, and enforce support orders:

(A) Information relating to the NCP or AF includes, but is not limited to [the following]:

1. The name;
2. Date of birth or approximate age;
3. Social Security number;
4. Known address or last known address;
5. Past or present employer and usual occupation;
6. Name of high school, college, university, vocational school/expected graduation date;
7. Names of friends or relatives who may have information;
8. Names of clubs or union memberships;
9. Driver’s license information;
10. Physical description;
11. Make, model, or license plate of any vehicles owned;
12. Any information regarding any other property owned; and
13. Any other pertinent information relevant to locating the NCP/AF[.];

(B) Assistance required from the applicant/recipient—

1. Providing financial and income information, education, and work history of the applicant/recipient;
2. Providing and updating the street and mailing address of the applicant/recipient;
3. Appearing at and cooperating with the *[division,]* **Division's Child Support Program** or prosecuting attorney's offices and supplying written documentary evidence;
4. Appearing as a witness at judicial or administrative hearings;
5. Completing a notarized affidavit~~/,~~ attesting to a lack of relevant requested information regarding the NCP or AF; and
6. All other assistance requested by the *[d/]***Division's Child Support Program** to establish paternity including, but not limited to, keeping appointments for genetic testing~~/,~~ and participating in genetic testing.

(3) Good Cause for Noncooperation.

(A) An applicant/recipient may refuse to cooperate with the *[d/]***Division's Child Support Program** based upon good cause. Each applicant/recipient will be informed by the division *[or Division of Family Services caseworker]* about the duty to cooperate and the right to claim good cause. Each applicant/recipient will also be provided information regarding good cause, including its definition and how good cause can be claimed and what evidence is needed to support such a claim.

(B) If the applicant/recipient claims good cause to the *[Division of Family Services caseworker]* **Division's Income Maintenance Program**, the *[Division of Family Services]* **Division's Income Maintenance Program** may make the good cause determination in compliance with this regulation.

(C) The applicant/recipient shall be provided a written copy of the requirement to cooperate and the right to claim good cause for refusal to cooperate with the *[d/]***Division's Child Support Program**. It is the responsibility of the applicant/recipient to specify the circumstances under which good cause is claimed and provide corroborative evidence. Good cause for refusing to cooperate is deemed to exist in one (1) or more of the following circumstances, but may not be limited to these circumstances:

1. Physical or emotional harm to a child;
2. Physical or emotional harm to the applicant/recipient of sufficient severity that it would reduce the applicant/recipient's capacity to adequately care for a child;
3. Physical or emotional harm to the applicant/recipient as a result of domestic violence;
4. The child for whom support is sought was conceived as a result of incest or rape; or
5. Legal proceeding for the adoption of the child is pending before a court.

(4) The documentation will be submitted to the *[caseworker who]* **Division's Income Maintenance Program** which will review it to determine if there is sufficient evidence to establish a claim of good cause. A claim of good cause may be verified by one of the following:

(5) Due Process Rights.

(A) Upon application, the applicant/recipient will be given, in writing, notice of the cooperation requirements. These requirements will be explained along with what sanctions can be applied when the applicant/recipient fails to cooperate with the *[d/]***Division's Child Support Program**. If the applicant/recipient claims good cause, he/she will have twenty (20) calendar days to provide evidence to support the claim of good cause. The twenty (20) days may be extended, in the case of difficulty in obtaining the evidence, for a period of time not to exceed forty-five (45) days as determined by the *[caseworker]* **Division's Income Maintenance Program**.

(B) Review and Determination. If the applicant/recipient claims good cause, the *[division or]* Division's *[of Family Services caseworker]* **Income Maintenance Program** will review the information provided *[and make a recommendation as to whether or not good cause exists. The recommendation must—*

1. *Be in written form and contain the worker's recommendation, the basis for the recommendation, the documentation provided by the applicant/recipient; and*
2. *Be forwarded to the designated division or Division of Family Services personnel, who will* **and** *make the final determination as to whether there is good cause for noncooperation.*

(C) Notification of Final Determination. *[The applicant/recipient must be notified]* **The Division's Income Maintenance Program will notify the applicant/recipient of its decision in writing** *[of the findings and basis for determination]*. If *[there is a finding of]* **the division finds that there is** good cause for noncooperation, **the division will give the** applicant/recipient *[will be given]* the *[opportunity]* **option** to have child support services stopped or be continued. If **the division finds that there is** no good cause *[is found]* **to refuse to cooperate, the division will give the** applicant/recipient *[will be afforded]* an opportunity to cooperate, withdraw the request for assistance, or terminate assistance. *[The notification must be made a part of either the division or Division of Family Services case record.]*

AUTHORITY: *sections 454.400[.2(5)] and 660.017, RSMo [Supp. 1999] 2016. Original rule filed March 30, 2000, effective Oct. 30, 2000. Amended: Filed Aug. 28, 2018.*

PUBLIC COST: *This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.*

PRIVATE COST: *This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.*

NOTICE TO SUBMIT COMMENTS: *Anyone may file a statement in support of or in opposition to this proposed amendment with the Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.*

Title 13—DEPARTMENT OF SOCIAL SERVICES

Division 40—Family Support Division

Chapter 32—Child Care

PROPOSED RESCISSION

13 CSR 40-32.020 Processing of Applications for State and Federal Funds for Providing Child Care Services. This rule implemented the provisions of section 210.025, RSMo, relating to conducting background checks of persons applying for state or federal funds for providing child care services in the home.

PURPOSE: *This rule is being rescinded as it is duplicative of 13 CSR 35-32.070 through 13 CSR 35-32.090.*

AUTHORITY: *section 210.025, RSMo 2000. Emergency rule filed Dec. 19, 2000, effective Jan. 1, 2001, expired June 29, 2001. Original rule filed Dec. 19, 2000, effective June 30, 2001. Rescinded: Filed Aug. 20, 2018.*

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

**Title 13—DEPARTMENT OF SOCIAL SERVICES
Division 40—Family Support Division
Chapter 36—Alternative Care Review Process**

PROPOSED RESCISSION

13 CSR 40-36.001 Foster/Relative/Adoptive Parent Grievance Procedure. This rule described the grievance procedure for a foster/relative/adoptive parent when s/he disagrees with any decision made by the Division of Family Services involving the management of a participating foster/adoptive child.

PURPOSE: This rule is being rescinded because it is duplicative of 13 CSR 35-36.010.

AUTHORITY: section 210.526, RSMo 1986. Original rule filed July 6, 1988, effective Sept. 29, 1988. Amended: Filed June 15, 1994, effective Jan. 29, 1995. Rescinded: Filed Aug. 20, 2018.

PUBLIC COST: This proposed rescission will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

**Title 13—DEPARTMENT OF SOCIAL SERVICES
Division [40] 35—[Family Support] Children's Division
Chapter 73—Licensing of Child Placing Agencies**

PROPOSED AMENDMENT

13 CSR [40] 35-73.012 Basis for Licensure and Licensing Procedures. The division is moving the rule's division location and amending paragraph (6)(E)1.

PURPOSE: This amendment changes the division, chapter location and number, and updates references to other regulations.

(6) Licensing Renewal.

(E) In addition to the completed renewal application, the following documents shall be submitted:

1. Verification of a biennial physical examination, completed by a licensed physician, registered nurse who is under the supervision of a licensed physician, or an advanced practice nurse in a collaborative agreement with a licensed physician for all staff working directly with children (see 13 CSR [40] 35-73.030(3)(A));

2. A current governing board roster, with officers identified, including the addresses and a notarized letter of acceptance from each member;

3. A summary of any significant changes to programs and copies of any resulting policies or policy changes;

4. A copy of the current organizational chart;

5. A completed personnel report on a form prescribed by the division;

6. Results of an annual check of the [CA/N] Child Abuse and Neglect CRU for all staff, contracted personnel, and volunteers working with children;

7. Results of the annual criminal records check for all staff, contracted personnel, and volunteers working with children;

8. A copy of a biennial financial audit and evaluation of the financial soundness of the operation conducted by a certified public accountant not employed by the agency;

9. A copy of the budget for the current calendar or fiscal year;

10. A statistical report on a form supplied by the division;

11. A list of the names and addresses of all current foster homes licensed by the agency;

12. An annual written plan for all foster parent training;

13. A written plan indicating how the agency will provide for the transfer of records on both open and closed cases in the event the agency closes;

14. An annual program evaluation;

15. An itemized schedule of all fees to be assessed to applicants; and

16. Copies of all written agreements (contracts) for the adoption process.

AUTHORITY: sections [210.481–210.536] 207.020 and 660.017, RSMo [(1994) and (Cum. Supp. 1996)] 2016. Original rule filed Feb. 6, 1997, effective July 30, 1997. Moved and amended: Filed Aug. 20, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

**Title 13—DEPARTMENT OF SOCIAL SERVICES
Division 40—Family Support Division
Chapter 73—Licensing of Child Placing Agencies**

PROPOSED RESCISSION

13 CSR 40-73.015 Exemption of Child Placing Agencies From

Licensure. This rule defined the provisions for judicial review and disposition of the child(ren).

PURPOSE: *This rule is being rescinded because it is unnecessary.*

AUTHORITY: *sections 210.481–210.536, RSMo (1994) and (Cum. Supp. 1996). Original rule filed Oct. 7, 1987, effective March 25, 1988. Rescinded: Filed Jan. 14, 1997, effective July 30, 1997. Readopted: Filed Feb. 6, 1997, effective July 30, 1997. Rescinded: Filed Aug. 20, 2018.*

PUBLIC COST: *This proposed rescission will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.*

PRIVATE COST: *This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.*

NOTICE TO SUBMIT COMMENTS: *Anyone may file a statement in support of or in opposition to this proposed rescission with the Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.*

**Title 13—DEPARTMENT OF SOCIAL SERVICES
Division 40—Family Support Division
Chapter 73—Licensing of Child Placing Agencies**

PROPOSED RESCISSION

13 CSR 40-73.018 Court Review and Dispositional Hearing. This rule defined the provisions for judicial review and disposition of the child(ren).

PURPOSE: *This rule is being rescinded as it is unnecessary.*

AUTHORITY: *sections 210.481–210.536, RSMo (1994) and (Cum. Supp. 1996). Original rule filed Feb. 6, 1997, effective July 30, 1997. Rescinded: Filed Aug. 20, 2018.*

PUBLIC COST: *This proposed rescission will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.*

PRIVATE COST: *This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.*

NOTICE TO SUBMIT COMMENTS: *Anyone may file a statement in support of or in opposition to this proposed rescission with the Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.*

**Title 13—DEPARTMENT OF SOCIAL SERVICES
Division [40] 35—[Family Support] Children's Division
Chapter 73—Licensing of Child Placing Agencies**

PROPOSED AMENDMENT

13 CSR [40] 35-73.030 Personnel Practices and Personnel. The division is moving the rule's division location and amending subsection (1)(C).

PURPOSE: *This amendment changes the division, chapter location and number, and updates references to other regulations.*

(1) Personnel Practices.

(C) The agency shall investigate and evaluate employment application information carefully to determine whether employment of an applicant is in the best interests of the children and clients served.

1. No person who has served as a member of the governing board, administrator, or other officer of an agency that has failed to secure a license to operate as a child placing agency shall be employed by, licensed by, or associated with a licensed child placing agency for a period of two (2) years after termination or cessation of that illegal operation.

2. No person, administrator, or other officer of an agency which continued in operation after having knowledge of the revocation or suspension of the agency's license shall be employed by or associated with a licensed agency for a period of two (2) years from cessation of the illegal operation.

3. The division may waive provisions of 13 CSR [40] 35-73.030(1)(C)1. and 2. if it is shown that the person had no knowledge of or had no reason to know the operation was illegal. Such a waiver must take place before the employee is hired or a request for a waiver shall be submitted to the division within thirty (30) days after it is discovered that an ineligible person has been employed.

AUTHORITY: *sections [210.481–210.236, RSMo (1994) and (Cum. Supp. 1996)] 207.020 and 660.017, RSMo 2016. Original rule filed Sept. 18, 1956, effective Sept. 28, 1956. For intervening history, please consult the Code of State Regulations. Moved and amended: Filed Aug. 20, 2018.*

PUBLIC COST: *This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.*

PRIVATE COST: *This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.*

NOTICE TO SUBMIT COMMENTS: *Anyone may file a statement in support of or in opposition to this proposed amendment with the Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.*

**Title 13—DEPARTMENT OF SOCIAL SERVICES
Division 65—Missouri Medicaid Audit and Compliance
Chapter 3—Providers and Participants—General Provider
and Participant Policies**

PROPOSED RULE

13 CSR 65-3.060 Computation of Provider Overpayment by Statistical Sampling

PURPOSE: *This rule establishes a statistical methodology where the billing forms or claims for payment submitted by Medicaid providers may be examined to determine compliance with Title XIX (Medicaid) Program requirements and proper payment, and this rule also sets*

forth the manner in which providers may challenge the results.

(1) The following definitions will be used in administering this rule:

(A) "Claim for payment" or "claim" means the Internal Control Number (ICN) and the associated data submitted to the Medicaid agency for the purpose of obtaining payment by the Title XIX Medicaid Program;

(B) "Disproportionate Stratified Random Sampling Technique" means a sampling method in which the size of the sample drawn from a particular stratum is not proportional to the relative size of that stratum;

(C) "Medicaid agency" or "the agency" means the single state agency administering or supervising the administration of the state Medicaid plan;

(D) "Overpayment" means an amount of money paid to a provider by the Medicaid agency to which the provider was not entitled by reason of improper billing, error, fraud, abuse, lack of verification, or insufficient medical necessity;

(E) "Provider" means any person, partnership, corporation, not-for-profit corporation, professional corporation, or other business entity that enters into a contract or provider agreement with the Medicaid agency for the purpose of providing services to Medicaid-eligible persons and obtaining from the Medicaid agency reimbursement for services;

(F) "Sampling Unit" means one (1) of the units into which an aggregate (e.g. total paid on claims) is divided for the purpose of sampling. For example a sampling unit may be ICNs, a specific procedure code or codes, or participant DCNs (Document Control Numbers);

(G) "Stratum" refers to a sampling method in which the universe is divided into non-overlapping subgroups. Each of the subgroups is called a stratum, and two (2) or more subgroups are called strata; and

(H) "Universe" means all claims for payment or all claims relating to a specific service or a specific item or merchandise submitted by a provider between two (2) certain dates.

(2) The Medicaid agency may use a Disproportionate Stratified Random Sampling Technique to establish provider overpayments. This technique is an extrapolation of a statistical sampling of claims used to determine the total overpayment for recoupment.

(3) When a total overpayment has been computed by statistical sampling, the Medicaid agency may proceed to recover the full amount of the overpayment from the provider as an amount due. Recovery of the overpayment shall be accomplished according to the provisions of 13 CSR 70-3.030(6), except that in cases where the amount due was computed by statistical sampling, the notice informing the provider of the amount due required by 13 CSR 70-3.030(6)(A) and (B) shall also contain the following information:

(A) The dates of service and total paid for the Universe;

(B) Definition of the sampling unit;

(C) The number of claims in the statistical sample; and

(D) A generally summarized description of the reasons for the overpayment determinations with all claims in the statistical sample identified as to which overpayment description applies to each.

(4) The extrapolated overpayment is a final decision regarding administration of the state Medicaid plan and is subject to appeal in accordance with section 208.156, RSMo.

AUTHORITY: sections 208.201 and 660.017, RSMo 2016. Original rule filed Aug. 28, 2018.

PUBLIC COST: This proposed rule will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rule will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rule with the Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 13—DEPARTMENT OF SOCIAL SERVICES

Division 70—MO HealthNet Division

Chapter 2—General Scope of Medical Service Coverage

PROPOSED AMENDMENT

13 CSR 70-2.100 Title XIX Procedure of Exception to Medical Care Services Limitations. The division is amending all sections of this rule.

PURPOSE: This amendment updates approving division's name. Language updated and/or removed to be in line with current policy.

(1) Under the requirements of this rule, the *[Division of Medical Services (DMS)] MO HealthNet Division* may approve and authorize payment for the provision to a Medicaid-eligible recipient of an essential medical service or item that would otherwise exceed the benefit limitations of the medical assistance program. An administrative exception may be made on a case-by-case basis to limitations and restrictions. The director of the DMS will have the final authority to approve payment on a request made to the exception process. These decisions will be made with appropriate medical or pharmaceutical advice and consultation.

(2) Requirements for consideration and provision of a service as an exception to the normal limitations of Medicaid coverage are as follows:

(D) Any medical, surgical, or diagnostic service requested which is provided by a physician must be listed in the most recent publication of the *Physicians' Current Procedural Terminology*, *Fourth Edition (CPT-4)*;

(3) Consideration under this rule shall not be applicable to requests for services under the following circumstances such as, but not limited to:

[(A) Requests for General Relief recipients for noncovered services or program areas];

[(B)](A) Services that would be provided by individuals whose specialty is not covered by the Medicaid program[, such as chiropractic services];

[(C)](B) Orthodontics;

[(D)](C) Inpatient hospital services;

[(E)](D) Air transportation;

[(F)](E) Alternative services such as personal care, adult day health care, homemaker/chore, hospice, and respite care, regardless of authorization by the [Division of Aging] Department of Health and Senior Services;

[(G) Psychological testing or counseling provided by professionals other than psychiatrists];

[(H)](F) Waiver of Medicaid program requirements for documentation, applicable to services requiring a second surgical opinion, voluntary sterilization, hysterectomies, or legal abortions;

[(I)](G) Failure to obtain prior authorization as required for a service otherwise covered by Medicaid;

[(J)](H) Delivery or placement of custom-made items following the recipient's death or loss of eligibility for the service;

[(K)](I) Previous denial by the Medicaid state agency of a request for exception consideration where the current request fails to present information of significance in overcoming the deficiency upon which the original request was denied;

[(L)](J) Requests for additional reimbursement for items or services otherwise covered by the Medicaid program;

[(M) Over-the-counter drugs;

[(N) Providing additional covered drugs when recipient has used his/her five (5) prescriptions per month;

[(O) Qualified Medical Benefits services (QMB);]

[(P)](K) Medicaid waiver services [such as Children's Waiver, Acquired Immunodeficiency Syndrome (AIDS) Waiver, Community Psychiatric Rehabilitation Waiver or Mentally Retarded Developmental Disabled Waiver]; and

[(Q)](L) Transplants.

AUTHORITY: sections 207.020, 208.153, [and] 208.201, and 660.017, RSMo [2000] 2016. This rule was previously filed as 13 CSR 40-81.195. Original rule filed May 15, 1987, effective Oct. 11, 1987. Amended: Filed June 4, 1990, effective Dec. 31, 1990. Amended: Filed Oct. 2, 2006, effective April 30, 2007. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 13—DEPARTMENT OF SOCIAL SERVICES Division 70—MO HealthNet Division Chapter 3—Conditions of Provider Participation, Reimbursement and Procedure of General Applicability

PROPOSED RESCISSION

13 CSR 70-3.130 Computation of Provider Overpayment by Statistical Sampling. This rule established the method where the billing forms or claims for payment submitted by Medicaid providers were to be examined to determine compliance with Title XIX (Medicaid) Program requirements and proper payment, and set forth the statistical methodology to be employed and the manner in which providers could challenge the results.

PURPOSE: This rule is being rescinded in its entirety. An updated rule is being filed by Missouri Medicaid Audit and Compliance under Division 65 that will be more consistent with the state's goal of reducing burden on providers.

AUTHORITY: section 208.165, RSMo 2000 and sections 208.153 and 208.201, RSMo Supp. 2010. This rule was previously filed as 13 CSR 40-81.161. Original rule filed April 14, 1983, effective Oct. 13,

1983. For intervening history, please consult the *Code of State Regulations*. Rescinded: Filed Aug. 28, 2018.

PUBLIC COST: This proposed rescission will not cost the state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed rescission with the Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 13—DEPARTMENT OF SOCIAL SERVICES Division 70—MO HealthNet Division Chapter 3—Conditions of Provider Participation, Reimbursement and Procedure of General Applicability

PROPOSED AMENDMENT

13 CSR 70-3.230 Payment Policy for Provider Preventable Conditions. The division is amending sections (1), (2), and (3), creating a new section (4), renumbering the previous section (4) to section (5), and deleting sections (5) and (6).

(1) Definitions.

(A) "Provider Preventable Conditions (PPC)/." is [A/an umbrella term for hospital and non-hospital acquired conditions identified by the state for nonpayment to ensure the high quality of Medicaid services. PPCs include two (2) distinct categories, Health Care-Acquired Conditions (HCAC) and Other Provider-Preventable Conditions (OPPC).

(B) "Health Care-Acquired Conditions (HCAC)/. Apply to]" means conditions that occurred during a Medicaid inpatient hospital stay. HCACs are [defined as] set forth in the [full] most current list of Medicare Hospital Acquired Conditions, with the exception of Deep Vein Thrombosis/Pulmonary Embolism following total knee replacement or hip replacement in pediatric and obstetric patients, as the minimum requirements for states' PPC nonpayment program.

(C) "Other Provider-Preventable Conditions (OPPC)/. This includes the list of Serious Reportable Events in Healthcare as published by the National Quality Forum. These conditions apply broadly to Medicaid inpatient and outpatient health care settings where these events may occur.]" means conditions occurring in any health care setting that include, at a minimum, wrong surgical or other invasive procedure performed on a patient; surgical or other invasive procedure performed on the wrong body part; surgical or other invasive procedure performed on the wrong patient pursuant to 42 CFR 447.26(b).

[(D) Adverse event. A discrete, auditable, and clearly defined occurrence as identified by the National Quality Forum in its list of serious adverse events in health care, as of December 15, 2008 (and as further defined by the criteria and implementation guidance of Table 1 of the National Quality Forum's publication "Serious Reportable Events in Healthcare: 2006 Update" which is available at http://www.qualityforum.org/publications/reports/sre_2006.asp), or an event identified by the Centers for Medicare and Medicaid Services, as of December 15, 2008, that leads to a negative consequence of care resulting in an unintended

injury or illness which was preventable.

(E) Preventable. An event that reasonably could have been anticipated and avoided by the establishment and implementation of appropriate policies, procedures, and protocols by a hospital or by staff conformance to established hospital policies, procedures, and protocols.

(F) Serious. An adverse event that results in death or loss of a body part, disability, or loss of bodily function lasting more than seven (7) days or, for a hospital patient, the loss of bodily function is still present at the time of discharge from a hospital.

(G) Healthcare facility. For purposes of the regulation shall mean a hospital or ambulatory surgical center.]

(2) Payment to hospitals **or ambulatory surgical centers** enrolled as MO HealthNet providers for care related only to the treatment of the consequences of a HCAC will be denied or recovered by the MO HealthNet Division when the HCAC is determined to have occurred during an inpatient hospital stay **and would otherwise result in an increase in payment. HCAC conditions are identified in the most current list of Medicare Hospital Acquired Conditions at https://www.cms.gov/Medicare/Medicare-Fee-for-Service-Payment/HospitalAcqCond/icd10_hacs.html.**

[(A) HCAC conditions include:

- 1. Foreign object retained after surgery;*
- 2. Air embolism;*
- 3. Blood incompatibility;*
- 4. Stage III and IV pressure ulcers;*
- 5. Falls and trauma—*
 - A. Fractures;*
 - B. Dislocations;*
 - C. Intracranial Injuries;*
 - D. Crushing Injuries;*
 - E. Burns; or*
 - F. Electric Shock;*
- 6. Catheter-associated Urinary Tract Infection;*
- 7. Vascular catheter-associated infection;*
- 8. Manifestations of poor glycemic control—*
 - A. Diabetic Ketoacidosis;*
 - B. Nonketotic Hyperosmolar coma;*
 - C. Hypoglycemic coma;*
 - D. Secondary diabetes with ketoacidosis; or*
 - E. Secondary diabetes with hyperosmolarity;*
- 9. Surgical site infection following:*
 - A. Coronary Artery Bypass Graft (CABG)—*
Mediastinitis;
 - B. Bariatric surgery—*
 - (I) Laparoscopic gastric Bypass;*
 - (II) Gastroenterostomy; or*
 - (III) Laparoscopic gastric restrictive surgery; or*
 - C. Orthopedic procedures—*
 - (I) Spine;*
 - (II) Neck;*
 - (III) Shoulder; or*
 - (IV) Elbow; and*

10. Deep Vein Thrombosis (DVT)/Pulmonary Embolism (PE) excluding those in pediatric and obstetric patients following:

- A. Total knee replacement; or*
- B. Hip replacement.]*

*[(B)](A) Hospitals **or ambulatory surgical centers** enrolled as MO HealthNet providers shall include the “Present on Admission” (POA) indicator on the CMS 1450 UB-04 or electronic equivalent when submitting inpatient claims for payment *[beginning July 1, 2010]*. The POA indicator is to be used according to the Official Coding Guidelines for Coding and Reporting and the **Center for Medicare and Medicaid Services (CMS)** guidelines. The POA indicator *[will]* prompts review of inpatient hospital claims with a HCAC diagnosis code *[when appropriate according to the CMS guidelines]*.*

*[(C)](B) [HCACs are based on Medicare inpatient prospective payment system rules effective October 1, 2010 (FY 2011), published in the Federal Register, 75:157 (Aug. 16, 2010), pp. 50084–50085, with the inclusion of present on admission (POA) indicators as provided by the final regulation published in the Federal Register, 76:108 (June 6, 2011), pp. 32816–32838. Unlike Medicare, a]All MO HealthNet enrolled hospitals **or ambulatory surgical centers** must report *[the above mentioned]* HCACs on claims submitted to MO HealthNet for consideration of payment.*

(C) The MO HealthNet Division, or designee, will identify the occurrence of HCACs based on the POA indicator and calculate the payment recoupments based on the facts of each HCAC.

(3) Payment to hospitals or ambulatory surgical centers enrolled as MO HealthNet providers for care related only to the treatment of the consequences of an Other Provider-Preventable Condition *[such as a serious adverse event] (OPPC)* will be denied or recovered by the MO HealthNet Division when *[the serious adverse event] the OPPC* is determined to—

[(A) Be preventable;]

[(B)](A) Be within the control of the hospital or ambulatory surgical center;

[(C)](B) Have occurred during an inpatient hospital admission, outpatient hospital care, or care in an ambulatory surgical center;

[(D)](C) Have resulted in serious harm; [and]

(D) Otherwise result in an increase in payment of the identified OPPC; and

[(E) Be included on the National Quality Forum list of Serious Reportable Events as of December 15, 2008, non-payable by Medicare as of December 15, 2008. The National Quality Forum list of serious reportable events as of December 15, 2008, includes:

- 1. Surgery performed on the wrong body part;*
- 2. Surgery performed on the wrong patient;*
- 3. Wrong surgical procedure on a patient;*
- 4. Foreign object left in a patient after surgery or other procedure;*
- 5. Intraoperative or immediately post-operative death in a normal health patient;*
- 6. Patient death or serious disability associated with the use of contaminated drugs, devices, or biologics provided by the healthcare facility;*
- 7. Patient death or serious disability associated with the use or function of a device in patient care in which the device is used or functions other than as intended;*
- 8. Patient death or serious disability associated with intravascular air embolism that occurs while being cared for in a healthcare facility;*
- 9. Infant discharged to the wrong person;*
- 10. Patient death or serious disability associated with patient elopement (disappearance) for more than four (4) hours;*
- 11. Patient suicide or attempted suicide resulting in serious disability, while being cared for in a healthcare facility;*

12. Patient death or serious disability associated with a medication error (error involving the wrong drug, wrong dose, wrong patient, wrong time, wrong rate, wrong preparation, or wrong route of administration);

13. Patient death or serious disability associated with a hemolytic reaction due to the administration of ABO-incompatible blood or blood products;

14. Maternal death or serious disability associated with labor or delivery on a low-risk pregnancy while being cared for in a healthcare facility;

15. Patient death or serious disability associated with hypoglycemia, the onset of which occurs while the patient is being cared for in a healthcare facility;

16. Death or serious disability (Kernicterus) associated with failure to identify and treat hyperbilirubinemia in neonates;

17. Stage III or IV pressure ulcers acquired after admission to a healthcare facility;

18. Patient death or serious disability due to spinal manipulative therapy;

19. Patient death or serious disability associated with an electric shock while being cared for in a healthcare facility;

20. Any incident in which a line designated for oxygen or other gas to be delivered to a patient contains the wrong gas or is contaminated by toxic substances;

21. Patient death or serious disability associated with a burn incurred from any source while being cared for in a healthcare facility;

22. Patient death associated with a fall while being cared for in a healthcare facility;

23. Patient death or serious disability associated with the use of restraints or bedrails while being cared for in a healthcare facility;

24. Any instance of care ordered by or provided by someone impersonating a physician, nurse, pharmacist, or other licensed healthcare provider;

25. Abduction of a patient of any age; or

26. Sexual assault on a patient within or on the grounds of a healthcare facility;]

(E) Be a wrong surgical or other invasive procedure performed on a patient; surgical or other invasive procedure performed on the wrong body part; surgical or other invasive procedure performed on the wrong patient.

[(F)](4) Other Provider-Preventable Conditions (OPPC) [or serious adverse events] are to be billed as follows:

[1.](A) Medical claims using the CMS 1500 claim form, must be billed with the surgical procedure code and modifier which indicates the type of [serious adverse event] **OPPC**: modifier PA (wrong body part), PB (wrong patient), or PC (wrong surgery), AND/OR at least one (1) of the diagnosis codes indicating wrong surgery, wrong patient, or wrong body part must be present as one (1) of the first four (4) diagnosis codes on the claim;

[2.](B) Outpatient hospital claims using the CMS 1450 UB-04 claim form or its electronic equivalent must be billed with at least one (1) of the diagnosis codes indicating wrong surgery, wrong patient, or wrong body part within the first five (5) diagnosis codes listed on the claim; [and]

[3.](C) Inpatient hospital claims, using the CMS 1450 UB-04 claim form or its electronic equivalent must be billed with a type of bill 0110.

[A.1.] If there are covered services or procedures provided during the same stay as the [serious adverse event service] **OPPC**, then the facility must submit two (2) claims; one (1) claim with covered services unrelated to the OPPC event and the other claim for any and all services related to the OPPC event.

[B.2.] The Type of Bill 0110 claim must also contain one (1) of the diagnosis codes indicating wrong surgery, wrong patient, or wrong body part within the first five (5) diagnosis codes listed on the claim.; and

(D) The MO HealthNet Division will identify the occurrence of OPPCs based on the type of bill, diagnoses, procedures, and CPT/HCPCS modifiers submitted on the claim. Payment for the claims will be denied, if appropriate.

[(4)](5) A MO HealthNet participant shall not be liable for payment for an item or service related to an OPPC or HCAC or the treatment of consequences of an OPPC or HCAC that would have been otherwise payable by the MO HealthNet Division.

[(5)] The review process for Provider-Preventable Conditions (PPC) will include a review of the claim and, if applicable, any information provided during the inpatient certification review to determine if the length of stay was extended by the PPC. Medical records will be requested from the provider as needed to complete the review. Providers will be required to submit the medical records to the MO HealthNet Division within thirty (30) days of receipt of the request for records. Medical records will be reviewed by clinically appropriate medical professionals within the MO HealthNet Division or its contracted medical consultants to assess the quality of medical care provided and the circumstances surrounding that care. MO HealthNet payment denials or recoupments will be calculated by the MO HealthNet Division based on the facts of each OPPC or HCAC. The calculation of the denial of payment or recoupment will be reviewed by the MO HealthNet Division Medical Director and the MO HealthNet Division Director after consideration of the review findings provided by the clinical staff who completed the review. The final decision of the division regarding the denial of payment or recoupment shall be subject to review by the Administrative Hearing Commission pursuant to the provisions of section 208.156, RSMo. Such payment limitation shall only apply to the hospital or ambulatory surgical center where the OPPC or HCAC occurred and shall not apply to care provided by other hospitals should the patient subsequently be transferred or admitted to another hospital for needed care.

(6) A MO HealthNet participant shall not be liable for payment, and must not be billed, for any item or service related to a PPC.]

AUTHORITY: sections 208.153 [and], 208.201, and 660.017, RSMo [Supp. 2011] 2016. Material in this rule originally filed as 13 CSR 70-15.200. Original rule filed Nov. 30, 2011, effective June 30, 2012. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will cost state agencies or political subdivisions one hundred seventy-nine thousand six hundred and sixty dollars (\$179,660) in the aggregate.

PRIVATE COST: This proposed amendment will save private entities one hundred seventy-nine thousand six hundred and sixty dollars (\$179,660) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in

*support of or in opposition to this proposed amendment with the Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.*

**FISCAL NOTE
PUBLIC COST**

- I. Department Title:** 13 - Department of Social Services
Division Title: 70 - MO HealthNet Division
Chapter Title: 3 - Conditions of Provider Participation, Reimbursement and Procedure of General Applicability

Rule Number and Name:	13 CSR 70-3.230 – Payment Policy for Provider Preventable Conditions
Type of Rulemaking:	Proposed Amendment

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Estimated Cost of Compliance in the Aggregate
Department of Social Services MO HealthNet Division	Estimated Cost for SFY 2018 = \$179,660 Estimated Ongoing Annual Cost = \$180,000

III. WORKSHEET

Price Calculations for HAC PAQ FY18		
Consultant Per Hour Rate	Total Project Hours	Total
\$179.66	1,000	\$179,660

IV. ASSUMPTIONS

This is a proposed amendment. This rule establishes the MO HealthNet payment policy for services provided by acute care hospitals or ambulatory surgical centers that result in Provider Preventable Conditions, errors in medical care that are clearly identifiable, preventable, and serious in their consequences for patients. This proposed amendment to the rule will allow for adjustment to provider payments for claims with diagnosis identified as Health Care Acquired Conditions (HCAC), and will maintain federal compliance.

**FISCAL NOTE
PRIVATE COST**

- I. Department Title:** 13 - Department of Social Services
Division Title: 70 - MO HealthNet Division
Chapter Title: 3 - Conditions of Provider Participation, Reimbursement and Procedure of General Applicability

Rule Number and Name:	13 CSR 70-3.230 Payment Policy for Provider Preventable Conditions
Type of Rulemaking:	Proposed Amendment

II. SUMMARY OF FISCAL IMPACT

Estimate of the number of entities by class which would likely be affected by the adoption of the rule:	Classification by types of the business entities which would likely be affected:	Estimate in the aggregate as to the cost of compliance with the rule by the affected entities:
615	MO HealthNet Hospital Providers	Annual estimated cost for SFY 2018: \$179,660

III. WORKSHEET

Price Calculations for HAC PAQ FY18		
Consultant Per Hour Rate	Total Project Hours	Total
\$179.66	1,000	\$179,660

IV. ASSUMPTIONS

This is a proposed amendment. This rule establishes the MO HealthNet payment policy for services provided by acute care hospitals or ambulatory surgical centers that result in Provider Preventable Conditions, errors in medical care that are clearly identifiable, preventable, and serious in their consequences for patients. This proposed amendment to the rule will allow for adjustment to provider payments for claims with diagnosis identified as Health Care Acquired Conditions (HCAC), and will maintain federal compliance.

Title 13—DEPARTMENT OF SOCIAL SERVICES
Division 70—MO HealthNet Division
Chapter 10—Nursing Home Program

PROPOSED AMENDMENT

13 CSR 70-10.070 Limitations on Allowable Nursing Facility Costs to Reserve a Bed for Absences Due to Hospital Admission.
 The division is amending sections (1), (3), and (5).

PURPOSE: This amendment clarifies the occupancy rate and updates the regulation to reflect the current state agency names, regulations, and terminology referenced in the rule.

(1) Payment to a nursing facility (NF) for hospital leave days is authorized for days in which a Medicaid *[recipient]* participant is absent from the NF due to admission to a hospital for services which cannot be performed on an outpatient basis, subject to the following:

(C) The occupancy rate of the NF is at or above ninety-seven *[point zero]* percent *[(97.0%)]* **(97.00%)**, rounded to four (4) decimal places (i.e., **0.9700 or 97.00%**), of Medicaid certified *[licensed]* beds[,] for the quarter prior to the *[first day of services provided based on the census for that quarter provided from the Division of Aging to the Division of Medical Services]* **quarter during which hospital leave is taken. The occupancy rate is based on the data from the Certificate of Need (CON) Quarterly Survey from the Department of Health and Senior Services. The quarters referenced herein are calendar year quarters (i.e., January – March, April – June, July – September, and October – December);**

(D) The Medicaid *[recipient]* participant is admitted to a hospital for a medical condition, which cannot be treated on an outpatient basis, with a total stay of three (3) days or less; and

(E) The hospital provides a discharge plan for the *[recipient]* participant which includes returning to the facility requesting the hospital leave days.

(3) The hospital leave days billed by the nursing facility shall be held in suspense until the nursing home bill, hospital bill, and quarterly census *[has]* **have** been received by the *[Division of Medical Services]* **MO HealthNet Division** so appropriate payment can be determined.

(5) For each day that Medicaid reimburses a nursing facility, pursuant to this subsection, the Medicaid *[recipient]* participant shall be ineligible for reimbursement to nursing facilities for two otherwise available temporary leave of absence days as described in **[13 CSR 70-10.010(5)(D)] 13 CSR 70-10.015(5)(D)**. The total hospital leave days and temporary leave of absence days shall not exceed the limits for the periods defined in **[13 CSR 70-10.010(5)(D)] 13 CSR 70-10.015(5)(D)**.

AUTHORITY: sections 208.153, [RSMo Supp. 1991,] 208.159, [RSMo 1986 and] 208.201, and 660.017, RSMo [Supp. 1987] 2016. Emergency rule filed Dec. 17, 1993, effective Dec. 27, 1993, expired April 25, 1994. Emergency rule filed April 15, 1994, effective May 1, 1994, expired Aug. 28, 1994. Original rule filed Nov. 2, 1993, effective June 6, 1994. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the

Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 13—DEPARTMENT OF SOCIAL SERVICES
Division 70—MO HealthNet Division
Chapter 10—Nursing Home Program

PROPOSED AMENDMENT

13 CSR 70-10.160 [Public/Private Long-Term Care Services and Supports Partnership Supplemental Payment to Nursing Facilities] Public Nursing Facility Upper Payment Limit payments.
 The division is amending the title of the rule, the purpose, deleting section (1), renumbering section (2) as section (1), and amending the new section (1).

PURPOSE: This proposed amendment modifies the title of the rule to better describe the contents of the amended rule, removes the language relating to the reimbursement methodology that the MO HealthNet Division no longer uses to make payments, updates the rule sections referenced in the rule, clarifies when the UPL payments will be made, and defines public nursing facility.

PURPOSE: This rule implements a supplemental payment program for qualifying [private and] public nursing facilities.

[(1) Effective for dates of service on or after April 1, 2012, through June 30, 2013, supplemental payments will be made as set forth in subsections (1)(A)–(1)(D) in each following calendar quarter from the Long-Term Support Upper Payment Limit (UPL) Fund to qualifying private and public nursing facilities for services rendered during the quarter on or after April 1, 2012 through June 30, 2013. Maximum payments to all qualifying private and public nursing facilities shall not exceed the upper payment limit defined in 42 CFR 447.272 in each state fiscal year.

(A) Qualifying Criteria. The nursing facilities named in Section (13)(E)7. of the Medicaid State Plan are eligible for the Partnership Supplemental Payment and shall be referred to as qualifying nursing facilities. In addition, to qualify for the supplemental payment, a private or public nursing facility must be enrolled in MO HealthNet at the time the supplemental payment is calculated and made.

1. A private nursing facility is defined as being owned and operated by a private entity.

2. A public nursing facility is defined as being owned or operated by a public entity.

(B) Reimbursement Methodology. Qualifying private and public nursing facilities are eligible to receive supplemental payments for nursing facility services. Supplemental payments will be made in each calendar quarter after April 1, 2012.

1. Calculating qualifying nursing facilities quarterly Partnership Supplemental Per Diems— The quarterly per diem amount for each qualifying nursing facility shall be calculated as follows:

A. Dividing the available annual funding listed in Section (13)(E)6. of the Medicaid State Plan by the number of quarters in the fiscal period to obtain the quarterly funding amount;

B. Allotment between qualifying publicly owned and qualifying privately owned nursing facilities will be calculated as follows:

(I) The allotment for qualifying publicly owned nursing facilities will be the funding in subparagraph (1)(B)1.A.

of this rule multiplied by eighty percent (80%); and

(II) The allotment for qualifying privately owned nursing facilities will be the funding calculated in subparagraph (1)(B)1.A. of this rule multiplied by twenty percent (20%);

C. The public nursing facility per diem is calculated by dividing the amount calculated in part (1)(B)1.B.(I) of this rule by the number of Medicaid paid days from the previous full state fiscal year divided by the four (4) quarters in the year for all qualifying public nursing facilities enrolled in the Medicaid program at the time the supplemental payments are made; and

D. The private nursing facility per diem is calculated by dividing the amount calculated in part (1)(B)1.B.(II) of this rule by the number of Medicaid paid days from the previous full state fiscal year divided by the four (4) quarters in the year for all qualifying private nursing facilities enrolled in the Medicaid program at the time the supplemental payments are made.

2. Calculating qualifying nursing facilities' quarterly Partnership Supplemental Payments—The quarterly payment amount for each qualifying nursing facility enrolled in the Medicaid program shall be calculated as follows:

A. Each Medicaid enrolled qualifying nursing facility's Medicaid paid days from the previous full state fiscal year divided by the four (4) quarters in the year shall be multiplied by the Partnership Supplemental Payment per diem calculated in subparagraph (1)(B)1.C. of this rule for qualifying public nursing facilities and subparagraph (1)(B)1.D. of this rule for qualifying private nursing facilities to obtain each qualifying nursing facility's quarterly amount.

3. The time period used in calculating paragraphs (1)(B)1. and 2. of this rule will be the most recent state fiscal year for which data is available for the full fiscal year.

(C) Payment Limitations.

1. Public Nursing Facilities—Annual payment distributions for all qualifying individual public nursing facilities enrolled in the Medicaid program shall be limited to the qualifying individual public nursing facility's annual amount of unreimbursed Medicaid costs.

2. Private Nursing Facilities—Annual payment distributions for all qualifying private nursing facilities enrolled in the Medicaid program shall be limited to the difference between the qualifying nursing facility's Medicare equivalent payments as determined in the Medicare upper payment limit calculation and Medicaid payments the qualifying nursing facility receives for covered services provided to Medicaid recipients.

3. Any amount over the payment limitation for a qualifying individual nursing facility will be distributed to qualifying nursing facilities enrolled in the Medicaid program that have not reached their payment limitations as follows:

A. If any qualifying public nursing facility reaches its limitation described in paragraph (1)(C)1. above—

(I) The amount exceeding the limitation will be divided by the Medicaid days for the qualifying public nursing facilities enrolled in the Medicaid program within the pool that have not exceeded their limitations to obtain an additional Partnership Supplemental Payment Per Diem;

(II) This additional per diem will be paid to each qualifying public nursing facility enrolled in the Medicaid program that has not exceeded its limitation by multiplying the facility's Medicaid days by the per diem calculated in part (1)(C)3.A.(I) of this rule;

(III) The calculation in parts (1)(C)3.A.(I) and (II) of this rule will be repeated until the entire amount allocated to qualifying public nursing facilities enrolled in the Medicaid program has been expended or all of the qualifying public facilities enrolled in the Medicaid program have reached their

limits as specified in paragraph (1)(C)1. of this rule; and

(IV) If any funding amount from the public allocation remains, it will be used to make Partnership Supplemental Payments to qualifying private nursing facilities enrolled in the Medicaid program.

B. If any qualifying private nursing facility reaches its limitation described in paragraph (1)(C)2. above—

(I) The amount exceeding the limitation will be divided by the Medicaid days for the qualifying private nursing facilities enrolled in the Medicaid program within the pool that have not exceeded their limitations to obtain an additional Partnership Supplemental Payment Per Diem;

(II) This additional per diem will be paid to each qualifying private nursing facility enrolled in the Medicaid program that has not exceeded its limitation by multiplying the facility's Medicaid days by the per diem calculated in part (1)(C)3.B.(I) of this rule;

(III) The calculation in parts (1)(C)3.B.(I) and (II) of this rule will be repeated until the entire amount allocated to qualifying private nursing facilities has been expended or all of the qualifying private facilities have reached their limits as specified in paragraph (1)(C)2. of this rule; and

(IV) Any remaining funding from the private allocation will be used to make Partnership Supplemental Payments to public nursing facilities.

C. Any remaining quarterly funding from either pool that cannot be paid due to payment limitations will be used in the reconciliation process described in subsection (1)(D) of this rule.

4. The time period used in calculating subsection (1)(C) of this rule will be the most recent state fiscal year for which data is available for the full fiscal year.

(D) Partnership Supplemental Payment Reconciliation—Prior to making payments each quarter, the department will calculate a reconciliation factor by—

1. Determining an amended aggregate payment amount by adjusting the available funding amount by any residual amount from subparagraph (1)(C)3.C. of this rule;

2. Dividing the amount established in paragraph (1)(D)1. of this rule by the original available funding amount to establish the reconciliation factor; and

3. The reconciliation factor from paragraph (1)(D)2. of this rule will be applied to the payments identified in subsection (1)(B) of this rule that are made during that fiscal year unless the department is unable to make the adjustment during the fiscal year due to the timing of the payments. In that case, the payments for the subsequent fiscal year will be adjusted by the difference between the amounts from paragraph (1)(D)1. of this rule and the available annual funding amount listed in Section (13)(E)6. of the Medicaid State Plan.]

[(2)](1) Effective for dates of service beginning July 1, 2013, Nursing Facility **Upper Payment Limit (UPL)** [P]payments shall be made as set forth below in subsections [(2)(A)–(2)(C)] **(1)(A)–(1)(C)**. Maximum aggregate payments to all qualifying nursing facilities shall not exceed the [upper payment limit] **UPL** defined in 42 CFR 447.272 in each state fiscal year.

(A) An annual UPL [P]payment shall be made [at] **after** the end of each state fiscal year (SFY) to qualifying nursing facilities.

(B) Qualifying Criteria. Public nursing facilities that have executed an agreement with the department are eligible for a UPL [P]payment and shall be referred to as qualifying nursing facilities. In addition, to qualify for the UPL [P]payment, each nursing facility must be enrolled in the Medicaid program at the time the UPL payments are calculated and made.

1. A public nursing facility is defined as being owned or operated by a public entity.

(C) Reimbursement Methodology. The annual UPL [P]payment

will be made to qualifying nursing facilities based on each facility's unreimbursed costs determined from the facility's second prior year Medicaid cost report, subject to the Medicare Upper Payment Limit.

AUTHORITY: sections 208.201[, RSMo Supp. 2014] and 660.017, RSMo 2016. Original rule filed Feb. 15, 2012, effective Aug. 30, 2012. Amended: Filed July 1, 2013, effective Jan. 30, 2014. Amended: Filed Aug. 15, 2014, effective Feb. 28, 2015. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 13—DEPARTMENT OF SOCIAL SERVICES Division 70—MO HealthNet Division Chapter 20—Pharmacy Program

PROPOSED AMENDMENT

13 CSR 70-20.030 Drugs Covered by [Medicaid] the MO HealthNet Pharmacy Program. The department is amending the title, purpose statement, and sections (1), (2), and (3).

PURPOSE: The purpose of this amendment is to update the rule to reference the federal guidelines.

PURPOSE: This rule implements recent changes in drug coverage as mandated by [federal Health Care Financing Administration] the Centers for Medicare & Medicaid Services (CMS).

(1) [Limiting Definition—As defined in the Social Security Act, section 1927(k)(3), the term covered outpatient drug does not include any drug, biological product, or insulin provided as part of, or as incident to and in the same setting as any of the following (and for which payment may be made under this title as part of payment for the following and not as direct reimbursement for the drug):] **Drugs covered under the MO HealthNet Pharmacy Program must meet the definition of a covered outpatient drug as defined in the Social Security Act, section 1927(k)(2) and section 1927(k)(3), as amended.**

["(A) Inpatient hospital services.

"(B) Hospice services.

"(C) Dental services, except that drugs for which the state plan authorized direct reimbursement to the dispensing dentist are covered outpatient drugs.

"(D) Physicians' services.

"(E) Outpatient hospital services.

"(F) Nursing facility services and services provided by an intermediate care facility for the mentally retarded.

"(G) Other laboratory and x-ray services.

"(H) Renal dialysis.

"Such term also does not include any such drug or product for which a National Drug Code number is not required by the Food and Drug Administration or a drug or biological used for a medical indication which is not a medically

accepted indication."]

(2) Participating Manufacturers—[The Missouri Division of Medical Services identifies those manufacturers whose products are reimbursable along with effective dates of coverage, based on date of service, corresponding to effective dates of their participation under the national rebate contract.] **The MO HealthNet Division identifies those manufacturers who have entered into a rebate agreement according to the Social Security Act, section 1927(a)(1), as amended.** All products marketed by participating manufacturers are reimbursable, with the following exceptions: those products identified as Drug Efficacy Study Implementation (DESI) drugs by the federal Food and Drug Administration (FDA); products considered by the federal FDA to be similar, identical or related to a DESI product; products identified in 13 CSR 70-20.031 [and 13 CSR 70-20.032]; and products not meeting the definition of drug in sections 505, 506, and 507 of the federal Food, Drug and Cosmetic Act.

[(3) According to the federal Social Security Act, section 1927(a)(1) in order for federal financial participation to be available for covered outpatient drugs of a manufacturer, the manufacturer must have entered into and have in effect a rebate agreement with the secretary of the federal Department of Health and Human Services. States are periodically notified by the federal Health Care Financing Administration of manufacturers that have entered into as well as terminated rebate agreements with the secretary of the federal Department of Health and Human Services. The Missouri Medicaid Pharmacy Manual and updating bulletins shall provide the detailed listing of manufacturers that have in effect a rebate agreement with the federal Department of Health and Human Services.]

AUTHORITY: sections 208.152, 208.153, [and] 208.201, and 660.017, RSMo [1994] 2016. This rule was previously filed as 13 CSR 40-81.010. Original rule filed Jan. 21, 1964, effective Jan. 31, 1964. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 28, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 13—DEPARTMENT OF SOCIAL SERVICES Division 110—Division of Youth Services Chapter 3—Aftercare Responsibilities

PROPOSED RESCISSION

13 CSR 110-3.015 Safe School Act Procedures. This rule identified offenses which were included in the 1996 Safe Schools Act (HB 1301) Safe Schools Act, section 167.171, RSMo, and required an educational plan be developed for youth in DYS custody who were involved in Safe School Act violations.

PURPOSE: *This rule is being rescinded as it is not necessary since these issues are adequately addressed in both statute (Safe School Act, 167.171, RSMo) and in division policy.*

AUTHORITY: *section 219.036, RSMo 1994. Original rule filed Feb. 10, 2000, effective Aug. 30, 2000. Rescinded: Filed Aug. 28, 2018.*

PUBLIC COST: *This proposed rescission will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.*

PRIVATE COST: *This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.*

NOTICE TO SUBMIT COMMENTS: *Anyone may file a statement in support of or in opposition to this proposed rescission with the Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.*

**Title 13—DEPARTMENT OF SOCIAL SERVICES
Division 110—Division of Youth Services
Chapter 3—Aftercare Responsibilities**

PROPOSED RESCISSION

13 CSR 110-3.020 Aftercare Involvement During Residential Treatment. This rule outlined the service coordinator's involvement with facility staff, the youth, their family and the community to facilitate appropriate treatment and aftercare planning while the youth was in a residential treatment program.

PURPOSE: *This rule is being rescinded as it is not necessary since these issues are adequately addressed in division policy.*

AUTHORITY: *section 219.036, RSMo 1994. Original rule filed Dec. 30, 1975, effective Jan. 9, 1976. Amended: Filed Feb. 10, 2000, effective Aug. 30, 2000. Rescinded: Filed Aug. 28, 2018.*

PUBLIC COST: *This proposed rescission will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.*

PRIVATE COST: *This proposed rescission will not cost private entities more than five hundred dollars (\$500) in the aggregate.*

NOTICE TO SUBMIT COMMENTS: *Anyone may file a statement in support of or in opposition to this proposed rescission with the Department of Social Services, Legal Services Division-Rulemaking, PO Box 1527, Jefferson City, MO 65102-1527, or by email to Rules.Comment@dss.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.*

**Title 15—ELECTED OFFICIALS
Division 30—Secretary of State
Chapter 70—Safe at Home: Address Confidentiality Program**

PROPOSED AMENDMENT

15 CSR 30-70.010 Definitions. The secretary of state is amending sections (1), (4), (5), (12), and (14), adding a new section (2), and

renumbering as needed.

PURPOSE: *This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.*

(1) Address—A residential street address, school address, or work address of a *[person, as specified on the person's application to be a]* Safe at Home Program participant.

(2) Address Confidentiality Program—A program to protect victims of domestic violence, rape, sexual assault, human trafficking, stalking, or other crimes who fear for their safety, as well as the safety of individuals residing in the same household as the victim, by authorizing the use of designated addresses for such victims, their minor children, and individuals residing with them.

[(2)](3) Authorization card/letter—Card or letter issued by the secretary of state to a Safe at Home Program participant upon certification to the Safe at Home Program, which includes the Safe at Home Program participant's name, authorization code, voter code, designated address, signature, and certification expiration date.

[(3)](4) Authorization code—A number assigned to a Safe at Home Program participant upon acceptance into the Safe at Home Program.

[(4)](5) Application—Standard application form provided by the secretary of state which must be completed by an applicant to the Safe at Home Program *[with approval of]* facilitated by an application assistant as defined by section 589.663, RSMo.

[(5)](6) Application assistant—An employee or volunteer of a *[state or local]* government agency, or of a nonprofit program that provides counseling, referral, shelter, or other specialized service to victims of domestic violence, rape, sexual assault, human trafficking, *[or]* stalking, or other crimes and who has been designated by the respective agency or program, and who has been trained and registered by the secretary of state to assist individuals in the completion of the Safe at Home Program participation applications.

[(6)](7) Certification—The process by which an applicant is determined eligible to participate in the Safe at Home Program.

[(7)](8) Designated address—The address assigned to a Safe at Home Program participant by the secretary.

[(8)](9) Mailing address—An address that is recognized for delivery by the United States Postal Service.

[(9)](10) Program—The Safe at Home: Address Confidentiality Program established in section 589.663, RSMo.

[(10)](11) Program manager—Employee of the Office of the Secretary of State designated by the secretary to administer the Safe at Home Program pursuant to sections 589.660–589.681, RSMo.

[(11)](12) Program participant—A person certified by the secretary of state as eligible to participate in the Safe at Home Program.

[(12)](13) Qualified agency—A *[state or local]* government agency or nonprofit program that provides counseling, referral, shelter, or other specialized service to victims of domestic *[abuse]* violence, rape, sexual assault, human trafficking, *[or]* stalking, or other crimes.

[(13)](14) Secretary—The secretary of state. This may also include the secretary of state's office and the secretary's designee.

[(14)](15) Voter code—A *[number]* code assigned to a Safe at Home Program participant upon acceptance into the Safe at Home Program which is to be used for identification purposes when registering to vote or when voting.

AUTHORITY: section 589.681, RSMo 2016. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29, 2008. Emergency amendment filed Sept. 9, 2016, effective Sept. 19, 2016, expired March 17, 2017. Amended: Filed Sept. 9, 2016, effective March 30, 2017. Emergency amendment filed Aug. 23, 2018, effective Sept. 2, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 23, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Office of the Secretary of State, PO Box 1409, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 15—ELECTED OFFICIALS

Division 30—Secretary of State

Chapter 70—Safe at Home: Address Confidentiality Program

PROPOSED AMENDMENT

15 CSR 30-70.020 Application Assistant Training, Registration, and Renewal. The secretary of state is amending sections (2), (4), and (5).

PURPOSE: This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.

(2) The application assistant may only be registered when the prospective application assistant—

(A) Is *[a service provider or works]* an employee or volunteer with a qualified agency and can *[demonstrate]* confirm to the secretary relevant qualifications to work with victims of domestic *[abuse]* violence, rape, sexual assault, human trafficking, *[or]* stalking, or other crimes;

(C) Completes an *[application for prospective application assistants on a form]* application assistant agreement form provided by the secretary, *[which includes, but is not limited to, the applicant's name, service provider or agency, address of service provider or agency, telephone number of service provider or agency, supervisor's name, and relevant qualifications]*. The application assistant *[application]* agreement form, 2018, incorporated herein by reference, is published by the Missouri Secretary of State, PO Box 1767, Jefferson City, MO 65102-1767. This form does not include any amendments or additions. The form is available at the secretary of state's office or may be obtained by email to safeathome@sos.mo.gov or by mailing a written request to Safe at Home, PO Box 1409, Jefferson City, MO 65102-1409;

(4) The application assistant shall agree not to discriminate against any client, or potential program participant, *[because of race, creed, color, national origin, gender, sexual orientation, age, or mental, physical, or sensory disability]* pursuant to Missouri law.

(5) The application assistant performing under this contract is not deemed to be an employee of the secretary or an agent of the secretary in any manner whatsoever. The application assistant will not hold *[herself/himself]* oneself out as, nor claim to be an officer or employee of the secretary or of the state of Missouri simply *[because she/he is a]* by holding the title of program application assistant and will not make any claim, demand, or application to or for any right or privilege applicable to an officer or employee of the secretary or of the state of Missouri.

AUTHORITY: section 589.681, RSMo 2016. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29, 2008. Emergency amendment filed Sept. 9, 2016, effective Sept. 19, 2016, expired March 17, 2017. Amended: Filed Sept. 9, 2016, effective March 30, 2017. Emergency amendment filed Aug. 23, 2018, effective Sept. 2, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 23, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Office of the Secretary of State, PO Box 1409, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 15—ELECTED OFFICIALS

Division 30—Secretary of State

Chapter 70—Safe at Home: Address Confidentiality Program

PROPOSED AMENDMENT

15 CSR 30-70.030 Program Participant Application and Certification Process. The secretary of state is amending sections (1) and (3)–(7).

PURPOSE: This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.

(1) An applicant to the program *[applicant]* shall complete and sign the standard application form provided by the secretary and provide all the information required under section 589.663 RSMo and these rules. The standard application form shall include, but not be limited to, the *[application preparation]* date the application was prepared; the applicant's signature; and the signature and registration number of the application assistant who assisted the applicant in applying to become a program participant, as provided in section 589.663 RSMo; a designation of the secretary as agent for purposes of service of process and for receipt of first-class mail, legal documents, and certified mail; a *[sworn]* signed statement *[by]* that the applicant *[that she/he]* has good reason to believe that *[she/he]* the applicant is a victim *[of domestic violence, rape, sexual assault, human trafficking, or stalking,]* as defined by the statute or resides in the same household as a victim and *[that she/he]* fears *[further violent acts from his or her assailant]* future harm; *[the]* a mailing address where the applicant may be contacted by the secretary and the telephone number or numbers where the applicant may be called by the secretary; and *[any]* one (1) or more address(es) that the applicant requests not be disclosed for the reason that disclosure will jeopardize the applicant's safety or

increase the risk of violence to the applicant or members of the applicant's household. The applicant shall be provided the option to sign a form authorizing the secretary, or the secretary's designee, to open and review legal documents addressed to the program participant at the designated address, including, but not limited to, summonses, writs, demands, notices, or service of process that are delivered by personal service, certified mail, or United States Postal Service before forwarding such documents to the participant, to enable the secretary to notify the participant if an immediate response is required from the participant. The applicant may attach any relevant supporting documentation such as police reports or court documents **to the application**. The program participant application form, [2007] **2018**, incorporated herein by reference, is published by the Missouri Secretary of State, PO Box 1767, Jefferson City, MO 65102-1767. This form does not include any amendments or additions. The form is available at the secretary of state's office or may be obtained by email to safeathome@sos.mo.gov or by mailing a written request to Safe at Home, PO Box 1409, Jefferson City, MO 65102-1409.

(3) The application assistant who assists the applicant shall forward by first-class mail or by facsimile transmission (FAX) the completed application to the program manager of the secretary within twenty-four (24) hours of completion. If the application is forwarded by FAX the application assistant shall also mail the original application to the secretary. The application assistant shall not *[make or]* keep a copy of the **completed** application. The secretary shall provide return envelopes and a FAX number to application assistants to expedite return of the program applications.

(4) A properly completed application shall be effective on the day that it is certified by the program manager. The program manager shall, within five (5) **business** days of receipt of a completed application, either certify the applicant for participation in the program or notify the applicant of the reason(s) why the applicant was not certified.

(5) An individual who is certified as a program participant shall be issued an authorization card/letter which includes *[her/his]* **the participant's** name, authorization code, designated address, voter code, signature, and certification expiration date immediately upon certification by the program manager.

(6) The term of a program participant's certification shall be four (4) years following the *[effective]* **certification** date of *[her/his]* **the** application unless the certification is withdrawn **by the participant** or *canceled* **by the secretary** before that date pursuant to section 589.666, RSMo or these rules. The program manager shall send a program participant notification of *[lapsing]* **an expiring** certification and a *[reapplication]* **renewal** form not later than four (4) weeks prior to the expiration of the program participant's certification.

(7) If there is a change in the program participant's name, mailing address, or other address from the one (1) listed on the application, the program participant shall notify the program manager of such change within ten (10) days of the change on a form prescribed by the secretary.

AUTHORITY: section 589.681, RSMo 2016. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29, 2008. Emergency amendment filed Sept. 9, 2016, effective Sept. 19, 2016, expired March 17, 2017. Amended: Filed Sept. 9, 2016, effective March 30, 2017. Emergency amendment filed Aug. 23, 2018, effective Sept. 2, 2018, expires Feb 28, 2019. Amended: Filed Aug. 23, 2018.

PUBLIC COST: This proposed amendment will not cost state agen-

cies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Office of the Secretary of State, PO Box 1409, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.

Title 15—ELECTED OFFICIALS

Division 30—Secretary of State

Chapter 70—Safe at Home: Address Confidentiality Program

PROPOSED AMENDMENT

15 CSR 30-70.040 Cancellation of Program Certification. The secretary of state is amending sections (1), (2), (4), and (5).

PURPOSE: This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.

(1) Program certification shall be canceled if any of the following occur:

(A) The program participant fails to notify the program manager in writing signed by the participant of a change in the program participant's name or mailing address within ten (10) business days of the change; or

(B) *[Any one of the cancellation conditions provided for by section 589.666, RSMo.]* **The participant relocates outside of the state of Missouri; or**

(C) **The applicant or program participant violates subdivision (2) of section 589.663.**

(2) Upon notification of cancellation of *[her/his]* **a participant's** program certification, the program participant shall immediately destroy *[their]* **the** authorization card/letter by cutting it into at least two (2) pieces and returning the pieces to the program manager.

(4) A program participant whose certification *[was]* **has been** canceled *[for failure to inform the program manager of a change of name or mailing address]*, **withdrawn, or expired** may reapply for certification.

(5) The secretary shall not make a former program participant's address available for inspection or copying except as provided for by sections **589.664**, 589.672, and 589.675, RSMo.

AUTHORITY: section 589.681, RSMo [Supp. 2007] **2016**. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29, 2008. Emergency amendment filed Aug. 23, 2018, effective Sept. 2, 2018, expires Feb 28, 2019. Amended: Filed Aug. 23, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the

Office of the Secretary of State, PO Box 1409, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 15—ELECTED OFFICIALS
Division 30—Secretary of State
Chapter 70—Safe at Home: Address Confidentiality
Program

PROPOSED AMENDMENT

15 CSR 30-70.050 Exercise of Program Participant's Privileges. The secretary of state is amending sections (1)–(6).

PURPOSE: This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.

(1) A program participant shall request that a court or *[state or local]* **government** agency use the designated address assigned by the secretary as *[her/his]* **the participant's** address at the time of creation of any new record.

(2) A program participant shall show *[her or his]* **the** authorization card/letter to the court or *[state or local]* **government** agency official creating a new record and request address confidentiality through use of the designated address *[in lieu of her/his address]*. The designated address shall appear on the program participant's authorization card/letter.

(3) Authorized court or *[state or local]* **government** agency personnel may make a file photocopy of the authorization card/letter and shall immediately return the authorization card/letter to the program participant.

(4) A court or *[state or local]* **government** agency shall accept the designated address unless the agency has received a written record disclosure determination from the secretary under section 589.669 or 589.672, RSMo and these rules.

(5) A court or *[state or local]* **government** agency shall not question the program participant about the details or circumstances of *[her/his]* **the participant's** inclusion in the program. Rather, the court or agency shall accept the determination made by the secretary that *[she/he]* **the participant** is a certified program participant.

(6) Authorized court or *[state or local]* **government** agency personnel may request verification from the secretary of a program participant's residency in a geographic service district where such information is necessary to determine eligibility for agency services for the program participant or the participant's minor children, including but not limited to, the verification of the participant's residence in a school or library district. Such requests shall be made in writing to the secretary of state and include the participant's name, authorization number, and the identified geographic area or service district where the participant must reside to receive services from the agency, or the request may be made on a form prescribed by the secretary. The secretary may respond verbally to such requests and confirm residency in the district without disclosing the program participant's address.

AUTHORITY: section 589.681, RSMo [Supp. 2007] 2016. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29, 2008. Emergency amendment filed Aug. 23, 2018, effective Sept. 2, 2018, expires Feb 28, 2019. Amended: Filed Aug. 23, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Office of the Secretary of State, PO Box 1409, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 15—ELECTED OFFICIALS
Division 30—Secretary of State
Chapter 70—Safe at Home: Address Confidentiality
Program

PROPOSED AMENDMENT

15 CSR 30-70.060 Service of Process. The secretary of state is amending section (2).

PURPOSE: This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.

(2) Service on the secretary of any such summons, writ, demand, notice, or process shall be made by mailing to *[the designated address]* **Safe at Home - PO Box 1409, Jefferson City, MO, 65102** or by **hand** delivering to the secretary *[at her/his office]*, located at 600 West Main Street, Jefferson City, *[Missouri]* **MO, 65101**, two (2) copies of the summons, writ, notice, demand, or process.

AUTHORITY: section 589.681, RSMo [Supp. 2007] 2016. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29, 2008. Emergency amendment filed Aug. 23, 2018, effective Sept. 2, 2018, expires Feb 28, 2019. Amended: Filed Aug. 23, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Office of the Secretary of State, PO Box 1409, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 15—ELECTED OFFICIALS
Division 30—Secretary of State
Chapter 70—Safe at Home: Address Confidentiality
Program

PROPOSED AMENDMENT

15 CSR 30-70.070 Program Participant Renewal. The secretary of state is amending sections (1)–(3).

PURPOSE: This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.

(1) A program participant may renew *[her/his]* program participation by filing a properly completed renewal form with the program manager. The renewal form shall be sent to the participant with the notification of lapsing certification required by section 589.663, RSMo and these rules at least four (4) weeks before the expiration of the participant's current certification.

(2) The program manager shall certify a program participant, who has filed a properly completed certification renewal form, to participate in the program for an additional four- (4-)/-/ year term unless the certification is withdrawn or canceled before that date. **The renewal need only be signed by the participant and need not be made before an application assistant.**

(3) Upon receipt of a properly completed renewal form, the program manager shall issue to the program participant a new authorization card/letter which includes the program participant's name, authorization code, voter code, designated address, signature, and new certification expiration date. Upon receipt of the new authorization card/letter, the participant shall destroy *[her/his]* the expired card.

AUTHORITY: section 589.681, RSMo [Supp. 2007] 2016. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29, 2008. Emergency amendment filed Aug. 23, 2018, effective Sept. 2, 2018, expires Feb 28, 2019. Amended: Filed Aug. 23, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Office of the Secretary of State, PO Box 1409, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

**Title 15—ELECTED OFFICIALS
Division 30—Secretary of State
Chapter 70—Safe at Home: Address Confidentiality
Program**

PROPOSED AMENDMENT

15 CSR 30-70.080 Agency Disclosure Request. The secretary of state is amending sections (1), (2), (5), and (6).

PURPOSE: This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.

(1) *[An]* The director or equivalency of a government agency or the designee of the director or equivalency requesting disclosure of a program participant's address *[or of a category of participants or records]* under sections 589.669 and 589.672, RSMo, must *[provide in writing to the secretary:]—*

(A) **Provide the following information in writing to the secretary:**

*[(A)]*1. Identification of the statute or administrative rule which demonstrates the agency's bona fide requirement and authority for the use of the address and mailing address of an individual or indi-

viduals;

*[(B)]*2. Identification *[and description of the specific record or record series for which disclosure]* of the specific program participant whose address is requested;

*[(C)]*3. Identification of the individuals who will have access to the record or records; and

*[(D)]*4. An explanation of why the agency cannot meet its statutory or administrative obligations by changing its procedures or rules./; or

(B) Submit the request on a form prescribed by the secretary.

(2) The secretary shall *[accept and]* review an agency's request for disclosure. The secretary shall **attempt to** notify the program participant of the request for disclosure using the **last known** contact information *[provided in]* of the participant *[s program application]*.

(5) If the secretary determines that an agency has a bona fide statutory or administrative requirement for the use of a program participant's address *[and mailing address information]* and that the address *[and mailing address information]* will be used only for those statutory and administrative purposes, the secretary may issue a written disclosure order for the agency. The secretary shall inform the program participant of the disposition of the request for disclosure using the **last known** contact information *[provided in the participant's program application]*. When granting disclosure, the secretary may include:

(6) When a program participant requests use of the designated address in a record, and the agency has received a disclosure order for that record:/ **from the secretary—**

AUTHORITY: section 589.681, RSMo [Supp. 2007] 2016. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29, 2008. Emergency amendment filed Aug. 23, 2018, effective Sept. 2, 2018, expires Feb 28, 2019. Amended: Filed Aug. 23, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Office of the Secretary of State, PO Box 1409, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

**Title 15—ELECTED OFFICIALS
Division 30—Secretary of State
Chapter 70—Safe at Home: Address Confidentiality
Program**

PROPOSED AMENDMENT

15 CSR 30-70.090 Disclosure to Law Enforcement. The secretary of state is amending sections (1), (2), (4), and (5).

PURPOSE: This rule is being amended to update its contents to align with statutory changes to the Safe at Home laws in 2018.

(1) A law enforcement *[officer]* agency requesting a program participant's address *[or mailing address]* under section 589.672, RSMo, must provide the request to the secretary. *[The secretary may*

accept a verbal request upon the secretary's determination that an emergency exists that requires immediate disclosure or may require a request to be in writing. The request must contain:] The law enforcement agency must—

(A) Provide the following information in writing to the secretary:

[(A)]1. The reason the address is required by that law enforcement officer or agency;

[(B)]2. Identification [and description of the specific record or record series for which the exemption] of the specific program participant whose address is requested;

[(C)]3. Identification of the individuals who will have access to the record;

[(D)]4. An explanation of why the law enforcement agency cannot meet its obligations by changing its procedures or rules; and

[(E)]5. Identification of the requesting individual's direct supervisor and contact information for that supervisor; [and] or

[(F) In the case of a verbal request, the circumstances justifying a determination that an emergency exists.]

(B) In the event of an emergency that requires immediate disclosure, as determined by the secretary, verbally provide all of the requirements of (1)(A)1.–5. as well as the emergency circumstances that necessitate the immediate disclosure of information; or

(C) Submit the request on a form prescribed by the secretary.

(2) The secretary shall review the request. The secretary shall **attempt to** notify the program participant of the request for disclosure using the **last known** contact information *[provided in] of the participant's program application*.

(4) If the secretary determines that a law enforcement *[officer or]* agency has a bona fide requirement for the use of a participant's address *[or mailing address information]* and that the address *[or mailing address information]* will be used only for the purpose of satisfying that requirement, the secretary may issue a written or verbal disclosure order for the law enforcement agency. A written record shall be maintained of the facts relating to a verbal order. The secretary shall inform the program participant of the disposition of the request for disclosure using the **last known** contact information *[provided in] of the participant's program application*. When granting the request, the secretary may include:

(5) When a program participant requests use of the designated address in a record, and the law enforcement *[officer or]* agency has received a written disclosure order for that record \therefore **from the secretary—**

(A) The law enforcement *[officer or]* agency shall immediately provide a copy of the written order to the requesting program participant; and

(B) The law enforcement *[officer or]* agency shall notify the program manager of the occurrence and denial of the program participant's request.

AUTHORITY: *section 589.681, RSMo [Supp. 2007] 2016. Emergency rule filed Aug. 17, 2007, effective Aug. 28, 2007, expired Feb. 28, 2008. Original rule filed Aug. 17, 2007, effective Feb. 29, 2008. Emergency amendment filed Aug. 23, 2018, effective Sept. 2, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 23, 2018.*

PUBLIC COST: *This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.*

PRIVATE COST: *This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.*

NOTICE TO SUBMIT COMMENTS: *Anyone may file a statement in*

support of or in opposition to this proposed amendment with the Office of the Secretary of State, PO Box 1409, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 19—DEPARTMENT OF HEALTH AND SENIOR SERVICES Division 73—Missouri Board of Nursing Home Administrators Chapter 2—General Rules

PROPOSED RULE

19 CSR 73-2.023 Procedures and Requirements for Limited Licensure of Administrators

PURPOSE: *This rule specifies the minimum requirements for limited licensure as a nursing home administrator in Missouri as outlined in section 344.030.3, RSMo.*

PUBLISHER'S NOTE: *The secretary of state has determined that the publication of the entire text of the material which is incorporated by reference as a portion of this rule would be unduly cumbersome or expensive. This material as incorporated by reference in this rule shall be maintained by the agency at its headquarters and shall be made available to the public for inspection and copying at no more than the actual cost of reproduction. This note applies only to the reference material. The entire text of the rule is printed here.*

(1) An applicant interested in becoming a licensed nursing home administrator in an institution certified by the Commission for Accreditation of Christian Science Nursing Organizations/Facilities, Inc. as outlined in section 344.030.3, RSMo, shall either file an application on a form furnished by the board or through the board's electronic online system. The application form, MO 580-2518 (03-11), Application for Licensure NHA, is incorporated by reference in this rule and is available on the web at www.health.mo.gov/information/boards/bnha or by contacting the board at PO Box 570, Jefferson City, MO 65102, (573) 751-3511. This rule does not incorporate any subsequent amendments or additions. The application shall be completed and returned to the board with the fee referenced in 19 CSR 73-2.015. Information provided in the application shall be attested by signature to be true and correct to the best of the applicant's knowledge and belief.

(2) The completed application for the limited licensure pursuant to section 344.030.3, RSMo, shall provide satisfactory proof that the applicant has met the following minimum requirements:

(A) Eighteen (18) years of age or over;

(B) A high school diploma or equivalent;

(C) Of good moral character; and

(D) Has not been convicted of any crime, an essential element of which is fraud, dishonesty or moral turpitude, or which involves the operation of a long-term care facility or other health-care facility, whether or not sentence was imposed. A copy of the record of conviction or plea of guilty or nolo contendere shall be conclusive evidence of the conviction.

(3) The applicant shall be eligible to take the state examination upon board approval and payment of the required examination fees.

(4) If the board determines the applicant has failed to meet one (1) of the criteria outlined in this rule, the applicant may submit additional information for reevaluation if done so no later than two (2) weeks prior to the next board meeting. The applicant shall be given notice of the next board meeting date.

(5) A limited license shall be issued to the applicant upon passing of the state examination.

(6) The licensee shall renew his/her license as outlined in 19 CSR 73-2.050. The licensee shall be exempt from the required ten (10) patient care related clock hours.

AUTHORITY: section 344.070, RSMo 2016. Original rule filed Aug. 31, 2018.

PUBLIC COST: This proposed rule will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed rule will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of in opposition to this proposed rule with Sally McKee, Missouri Board of Nursing Home Administrators, 3418 Knipp Drive, PO Box 570, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

**Title 19—DEPARTMENT OF HEALTH
AND SENIOR SERVICES
Division 73—Missouri Board of Nursing Home
Administrators
Chapter 2—General Rules**

PROPOSED AMENDMENT

19 CSR 73-2.050 Renewal of Licenses. The department is amending sections (1), (2), and (3).

PURPOSE: This amendment allows the Missouri Board of Nursing Home Administrators to notify its licensees of renewals and for licensees to renew their licenses by electronic means according to the provisions of section 344.040, RSMo, and allows licensees to carry over continuing education hours from one (1) licensure period to another.

(1) By April 1 of each year, the board shall *[mail an application for renewal of license, to the last recorded address on file, to]* **notify by mail or electronic communication** every person whose license is due to be renewed **by June 30** during the current year.

(2) Licenses will be renewed if the licensee—

(A) Files an application for renewal on the appropriate licensure-level (nursing home administrator or residential care and assisted living administrator) form furnished by the board **or renews through the board's electronic online system** on or before May 30 **to ensure receipt of a new license prior to June 30**. The application forms, MO 580-2991 (03-11), Application for License Renewal NHA, and MO 580-2988 (03-11), Application for License Renewal RCAL, are incorporated by reference in this rule and are available on the web at www.health.mo.gov/information/boards/bnha or by contacting the board at PO Box 570, Jefferson City, MO 65102, (573) 751-3511. This rule does not incorporate any subsequent amendments or additions. Information provided in the application shall *[be attested to by signature to be true and correct to the best of the applicant's knowledge and belief and]* include an attestation verifying that the licensee has completed at least forty (40) clock hours of board-approved continuing education, as outlined in *[19 CSR 73-2.050(3)(A)–(B)]* **19 CSR 73-2.050(3)**. *[A minimum of ten (10) clock hours must be in patient-care related offerings, as*

defined in 19 CSR 73-2.031(2)(A)–(F)] **Any number of continuing education hours earned in the month of June in excess of the required hours may be carried over to the next renewal period.**

1. Licensees *[must]* **shall** maintain proof of having completed the number of continuing education hours claimed at the time of renewal.

2. Upon request of the board, make that proof available for audit to verify completion of the number and validity of hours claimed;

(B) Submit the renewal fee referenced in 19 CSR 73-2.015; and

(C) A two (2)-year license *[will]* **shall** be issued.

(3) Licensees *[must]* **shall** maintain proof of having completed the number of continuing education hours claimed at the time of renewal and shall, upon request of the board, make that proof available for audit to verify completion of the number and validity of hours claimed. Documentation to prove completion of continuing education hours *[must]* **shall** be maintained by each licensee for four (4) years from the last day of the licensure year in which the hours were earned.

(A) A minimum of *[thirty (30)]* **ten (10)** clock hours *[toward the forty (40) required shall be obtained through attendance at board-approved continuing education programs or academic courses, as defined in 19 CSR 73-2.031(2)(A)–(K)]* **shall be in patient care related offerings, as defined in 19 CSR 73-2.031(2)(A)–(F)**. A maximum of twenty (20) clock hours of the forty (40) clock hours may be from on-line continuing education programs if a Missouri board-approved training agency offers the program **or approved by the National Continuing Education Review Service (NCERS) under the National Association of Long Term Care Administrator Boards (NAB)**. The continuing education programs and the academic courses *[must]* **shall** meet the following criteria:

1. Be approved by the board. In the case of academic courses, the licensee *[must]* **shall** submit a course description from the college for board review. A maximum of five (5) clock hours per semester hour may be approved by the board. Upon successful completion of the course (grade of “C” or above), an official transcript or grade report *[must]* **shall** be submitted to the board office, upon request, as verification of course completion;

2. Be offered by a registered training agency approved by the board or a single offering provider (as outlined in 19 CSR 73-2.060);

3. Be approved by another state licensure board for long-term care administrators or by the National Continuing Education Review Service (NCERS) under the National Association of **Long Term Care Administrator Boards (NAB)**.

(C) Serving as a registered preceptor for an applicant who has been required by the board to complete an internship as described in 19 CSR 73-2.031. One (1) clock hour per full month as a preceptor shall be granted with a maximum of ten (10) clock hours per internship. During the two (2)-year licensure period, a maximum of twenty (20) clock hours *[will]* **shall** be granted.

(D) Each licensee whose initial licensure period is less than twenty-four (24) months shall be required to obtain at least one and one-half (1 1/2) hours of continuing education for each month in the initial licensure period which shall include programs covering patient-care related topics as defined in 19 CSR 73-2.031(2)(A)–(F). **The licensee may complete up to fifty percent (50%) of the prorated hours through on-line continuing education programs.** The minimum number of clock hours required in patient-care (PC) related programs is as follows. Initial licensure period of—

1. 23 months to 18 months—8 PC clock hours
2. 17 months to 12 months—6 PC clock hours
3. 11 months to 6 months—4 PC clock hours
4. 5 months or less—2 PC clock hours.

AUTHORITY: sections 344.040 and 344.070, RSMo Supp. [2010] 2017. This rule was previously filed as 13 CSR 73-2.050. Original rule filed May 13, 1980, effective Aug. 11, 1980. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug 31, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with Sally McKee, Missouri Board of Nursing Home Administrators, 3418 Knipp Drive, PO Box 570, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

**Title 19—DEPARTMENT OF HEALTH
AND SENIOR SERVICES
Division 73—Missouri Board of Nursing Home
Administrators
Chapter 2—General Rules**

PROPOSED AMENDMENT

19 CSR 73-2.051 Retired Licensure Status. The department is deleting section (3), renumbering thereafter, and amending sections (2) and (4).

PURPOSE: This amendment deletes the notarization requirement and clarifies the procedures to retire or reactivate the license.

(2) Licensees interested in making application *[must]* shall submit the following information to the board **prior to June 30 of the year of renewal of the administrator's active license:**

(A) The fee referenced in 19 CSR 73-2.015; **and**

(B) *[His/her o]*Original wall license and all other evidence of licensure or evidence satisfactory to the board that the license has been lost, stolen, or destroyed; *and*].

[(C) One (1) of the following:

1. *An affidavit that includes the date on which the licensee retired from such practice and such other facts the board may require to verify the retirement; or*

2. *Sign the request for retired status that appears on the administrator license renewal application and return such application to the board prior to the active license expiring on June 30 of the year of renewal.*

(3) Information provided in the request for retired status shall be given under oath subject to the penalties for making a false affidavit.]

[(4)](3) The board shall issue a new license to the licensee indicating that the licensee is retired once the board has received the required information and has approved the request for retired licensure status.

[(5)](4) A retired license may be reactivated within five (5) years of the granting of the retired license by filing the following information with the board:

(A) *[An affidavit requesting reactivation of]* **A request to reactivate** the retired license;

(B) The fee referenced in 19 CSR 73-2.015; **and**

(C) Satisfactory evidence of the completion of twenty (20) clock hours of board approved continuing education *[(including clock hours carried forward from the last renewal date)]*, as described in 19 CSR 73-2.050~~[(2)]~~(A) and (B)], for each calendar year the license was retired. All clock hours *[must]* **shall** be completed after the granting of the retired license or completed within the same licensure year the licensee was granted the retired license. The

board may prorate the required clock hours for any portion of a calendar year as follows:

1. Ten (10) months or more, but less than twelve (12) months—twenty (20) clock hours (including a minimum of five (5) patient care hours);

2. Seven (7) months or more, but less than ten (10) months—fifteen (15) clock hours (including a minimum of five (5) patient care hours);

3. Four (4) months or more, but less than seven (7) months—ten (10) clock hours (including a minimum of two and one-half (2.5) patient care hours); or

4. Less than four (4) months—five (5) clock hours (including a minimum of two and one-half (2.5) patient care hours).

[(6)](5) If more than five (5) years have passed since the issuance of a retired license to a licensee, the licensee shall follow the procedures for initial licensure stated in section 344.030, RSMo.

[(7)](6) No person shall act or serve in the capacity of an administrator in this state or hold himself or herself out as an administrator if his or her license is retired.

[(8)](7) Retired licensees shall remain subject to disciplinary action for violations of Chapter 344, RSMo, and the rules promulgated thereunder.

AUTHORITY: section 344.070, RSMo [Supp. 2010] 2016. This rule was previously filed as 13 CSR 73-2.051. Original rule filed Oct. 24, 2000, effective May 30, 2001. Moved and amended: Filed Jan. 31, 2003, effective Aug. 30, 2003. Amended: Filed Dec. 28, 2007, effective Aug. 30, 2008. Amended: Filed June 15, 2011, effective Jan. 30, 2012. Amended: Filed Aug. 31, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of in opposition to this proposed amendment with Sally McKee, Missouri Board of Nursing Home Administrators, 3418 Knipp Drive, PO Box 570, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

**Title 19—DEPARTMENT OF HEALTH
AND SENIOR SERVICES
Division 73—Missouri Board of Nursing Home
Administrators
Chapter 2—General Rules**

PROPOSED AMENDMENT

19 CSR 73-2.053 Inactive Licensure Status. The department is deleting section (8), renumbering thereafter, and amending sections (2), (3), (4), (5), (7), and (9).

PURPOSE: This amendment removes the requirement for notarization of requests for inactive status and clarifies the procedures to put the license in inactive status, renew inactive status, and reactivate the license.

(2) Licensees interested in requesting an inactive license *[must]*

shall submit the following information to the board prior to June 30 of the year of renewal of the administrator's active license:

(A) The fee referenced in 19 CSR 73-2.015;

(B) *[His/her o]*Original wall license and all other *[indicia]* evidence of licensure, or evidence satisfactory to the board that the license has been lost, stolen, or destroyed; **and**

[(C) A signed written request that has been notarized; and]

[(D)](C) Evidence satisfactory to the board of completion of ten (10) clock hours of continuing education in the area of patient care. **The licensee may complete up to five (5) hours out of the ten (10) hours of continuing education from on-line continuing education programs if a Missouri board-approved training agency offers the program or approved by the National Continuing Education Service (NCERS) under the National Association of Long Term Care Administrator Boards (NAB).**

(3) The board shall *[issue a new license to]* **provide written notification** to the licensee indicating that the license is inactive once the board has received the required information and has approved the request for inactive licensure status.

(4) An inactive license shall expire on June 30 of the **second** year following the year of issuance and every other year thereafter.

(5) Licensees seeking to renew shall, on or before June 30 of the year of renewal, **either** file an application *[for renewal]* **or renew through the board's electronic online system**, as provided in 19 CSR 73-2.050, *[on forms furnished by the board,]* that includes evidence satisfactory to the board of completion of **a minimum** of ten (10) clock hours of continuing education in the area of patient care and shall be accompanied by the renewal fee referenced in 19 CSR 73-2.015.

(7) An inactive license may be reactivated by submitting a *[written]* request to the board, accompanied by evidence satisfactory to the board of the completion of forty (40) clock hours of continuing education and the fee referenced in 19 CSR 73-2.015. The forty (40) clock hours of continuing education shall be earned no earlier than six (6) months prior to the request for reactivation and no later than six (6) months after the inactive license has been reactivated. If the holder of an inactive license requests reactivation prior to completing the forty (40) clock hours of continuing education, the board shall issue a six (6)-month interim license to the licensee. The interim license shall expire six (6) months from the date of issuance or at such earlier time as the licensee earns the forty (40) clock hours of continuing education deemed satisfactory to the board of completion of the required hours.

[(8) A request for reactivation of an inactive license shall show, under oath or affirmation of the administrator, a statement that the administrator has not practiced during the inactive period and is not presently practicing in this state.]

[(9)](8) No person shall practice as an administrator or hold himself or herself out as an administrator in this state while his or her license is inactive.

[(10)](9) An inactive license shall remain subject to discipline for violations of *[this c/]*Chapter 344, RSMo, and the rules promulgated *[there under]* **thereunder**.

AUTHORITY: section 344.070, RSMo [Supp. 2010] 2016. Original rule filed Dec. 28, 2007, effective Aug. 30, 2008. Amended: Filed June 15, 2011, effective Jan. 30, 2012. Amended: Filed Aug. 31, 2018.

PUBLIC COST: *This proposed amendment will not cost state agen-*

cies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: *This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.*

NOTICE TO SUBMIT COMMENTS: *Anyone may file a statement in support of in opposition to this proposed amendment with Sally McKee, Missouri Board of Nursing Home Administrators, 3418 Knipp Drive, PO Box 570, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.*

**Title 19—DEPARTMENT OF HEALTH
AND SENIOR SERVICES
Division 73—Missouri Board of Nursing Home
Administrators
Chapter 2—General Rules**

PROPOSED AMENDMENT

19 CSR 73-2.060 Registration of Training Agencies and Single Offering Providers. The department is amending sections (1), (2), and (3).

PURPOSE: *This amendment allows a two-year training agency status versus the one (1) year and less time constraints on submission of continuing education offerings.*

(1) All organizations described in 19 CSR 73-2.010*[(8)](12)* **as a training agency** which offer any course of study or program of instruction and training to prepare applicants for licensure as *[nursing home]* administrators or for the renewal of license as *[nursing home]* administrators shall register with the board.

(B) This registration, if granted by the board, shall be established for up to *[twelve (12) months]* **two (2) years** and notice of this registration and time periods *[will]* **shall** be made available to licensees by the *[executive secretary of the]* board **office**. The registration of any agency may be terminated at any time at the discretion of the board **and with thirty (30) days written notice to the training agency**. The agency's board approval number *[must]* **shall** be printed in all program promotional materials that are approved for *[nursing home]* **licensed** administrators.

(C) The program shall follow the long-term care core of knowledge areas as described in 19 CSR 73-2.031*[(2)]*. All approved training agencies *[must]* **shall** submit to the board office in advance, the following information regarding each program they wish to approve for *[nursing home]* administrator clock hours:

1. Date, time, and location of presentation broken down into specific time periods, topic titles, and speakers;
2. A program outline including the purpose and content objectives;
3. Statements regarding presenter qualifications in his/her particular subject matter area;
4. Number of clock hours requested, deleting time allotted for breaks and lunch; and
5. For on-line **(web-based, teleconference, self-study, and webinar) continuing education** courses, the program materials *[must]* **shall** also include:

A. Description of the total learning package including the method/rationale used for determining the number of study hours required to complete the program. One (1) clock hour *[will]* **shall** be awarded for each hour needed to complete the course.

B. Instruction for program completion; and

C. Post-test as part of the total learning package, **except for webinars and teleconferences**. The information *[must]* **shall**

demonstrate test security, include a minimum of five (5) multiple choice or true/false questions per clock hour, and require a grade of seventy-five percent (75%) or higher in order to pass.

[(D) If the training agency wishes to approve a program but is not the sponsoring agency and provider, the agency must submit the application for approval of a single offering as described in section (2) of this rule. No fee will be charged for this process as referenced in subsection (2)(B). If the application for a single offering is submitted less than forty-five (45) days in advance of the presentation but more than thirty (30) days in advance, there will be a nonrefundable late fee of fifty dollars (\$50).]

*[(E)(D) Thirty (30) days prior to the date the training agency status will expire, the agency **[must]** shall make reapplication if the agency wishes to continue as an approved provider beyond the designated period. The training agency's ability to comply with the board's rules and policies for offering continuing education programs to licensed **[nursing home]** administrators **[will]** shall be carefully reviewed during the reapplication process.*

(2) Organizations or persons who do not qualify under 19 CSR 73-2.010/(8)/(12) as a **training agency**, but *[who]* wish to sponsor **in-person** education seminars shall submit *[three (3) copies of]* the application for approval of a single offering a minimum of *[forty-five (45)]* **thirty (30)** days in advance of the presentation. If the application for a single offering is submitted less than *[forty-five (45)]* **thirty (30)** days in advance of the presentation *[but more than thirty (30) days in advance]*, there *[will]* **shall** be a separate, nonrefundable late fee of fifty dollars (\$50).

(A) The sponsoring agency and its role *[must]* **shall** be clearly identified in the application. For first time single offering providers, the organization's mission statement/goals *[must]* **shall** be included.

(B) There shall be a separate, nonrefundable fee *[of fifteen dollars (\$15) per requested clock hour]* **as referenced in 19 CSR 73-2.015** for each single offering application filed with the board. The education and training unit of any state agency, or a section of a department, *[will]* **shall** be exempt from these application fees.

(D) **Single offering** *[A]* applications approved by the board *[must]* **shall** reflect the board approval number in the program's promotional materials.

(3) **In order to provide topical education that may be of an immediate nature**, *[T]*the education and training unit of the Missouri Department of Health and Senior Services~~,~~ shall be exempt from the *[forty-five (45)-]* **thirty- (30)-** day advance notice stipulation.

(4) The training agency and single offering provider *[must]* **shall**—

(A) Record attendance accurately at each presentation, *[with the use of sign-in/out sheets as needed,]* reflecting the number **and type** of clock hours of actual attendance of each *[nursing home]* administrator;

(B) Submit, within thirty (30) days of the conclusion of the approved program, to the board office a *[composite]* **summative** evaluation and a roster *[signed by each nursing home administrator attendee]* including license number, *[and]* number **and type** of clock hours issued to each licensee; and

(C) Provide each *[nursing home]* administrator written evidence of his/her attendance which shall include: title of offering, date of offering, number **and type** of clock hours actually attended and the board approval number.

AUTHORITY: section 344.070, RSMo [Supp. 2007] 2016. This rule was previously filed as 13 CSR 73-2.060. Original rule filed May 13, 1980, effective Aug. 11, 1980. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 31, 2018.

PUBLIC COST: This proposed amendment will not cost state agen-

cies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of in opposition to this proposed amendment with Sally McKee, Missouri Board of Nursing Home Administrators, 3418 Knipp Drive, PO Box 570, Jefferson City, MO 65102. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

Title 20—DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND PROFESSIONAL REGISTRATION

Division 2040—Office of Athletics Chapter 2—Licenses and Permits

PROPOSED AMENDMENT

20 CSR 2040-2.011 Licenses. The office is amending sections (1), (3)–(5), and (7)–(8).

PURPOSE: This amendment is establishing fees for new license types as prescribed in House Bill 1388 signed into law and effective August 28, 2018.

(1) All contestants, referees, judges, *[managers,]* seconds, physicians, timekeepers, promoters, **and** matchmakers~~,~~ *and announcers]* must apply for and submit the proper fee to be issued a license. All contestants, referees, judges, *[managers,]* seconds, physicians, timekeepers, promoters, **and** matchmakers~~,~~ *and announcers]* must be issued a license before participating in a contest.

(3) An applicant for a professional boxing, professional wrestling, professional kickboxing, *[or]* professional full-contact karate, **professional mixed martial arts, and amateur mixed martial arts** contestant license shall submit to any medical examination or testing ordered by the office.

(4) Each contestant shall consistently use the same name in contests and provide the office with the contestant's legal name and the ring name, if any, to be used in a professional boxing, professional wrestling, professional kickboxing, *[or]* professional full-contact karate, **professional mixed martial arts, and amateur mixed martial arts** bout. The inspector may require all contestants to present photo identification prior to competing in the contest.

(5) Licensees must comply with all applicable federal regulations governing professional boxing, professional wrestling, professional kickboxing, *[and]* professional full-contact karate, **professional mixed martial arts, and amateur mixed martial arts.**

(7) The following is a schedule of fees for initial licensure and renewal:

(B) Promoter—Amateur	\$400.00
<i>[(B)](C) Contestant—Professional</i>	\$ 40.00
(D) Contestant—Amateur	\$ 30.00
<i>[(C)](E) Referee—Professional</i>	\$ 50.00
<i>[(D)](F) Judge—Professional</i>	\$ 50.00
<i>[(E)](G) Matchmaker</i>	\$200.00
<i>[(F) Manager</i>	<i>\$ 100.00]</i>
<i>[(G)](H) Second</i>	\$ 20.00
<i>[(H) Announcer</i>	<i>\$ 20.00]</i>

(8) The following is a schedule of fees for federal identification cards:

- | | |
|--------------------------------------------------------------|------------------|
| (A) Initial and duplicate federal identification card | \$15.00 |
| <i>[(B) Duplicate federal identification card]</i> | <i>\$ 10.00]</i> |

*AUTHORITY: section 317.006, RSMo [2016] Supp. 2018. This rule originally filed as 4 CSR 40-2.011. Original rule filed April 30, 1982, effective Sept. 11, 1982. For intervening history, please consult the **Code of State Regulations**. Emergency amendment filed Aug. 28, 2018, effective Sept. 7, 2018, expires March 5, 2019. Amended: Filed Aug. 28, 2018.*

PUBLIC COST: This proposed amendment will increase the fund for the Office of Athletics approximately thirty-one thousand five hundred fifty-five dollars (\$31,555) during the first year of implementation and twenty-six thousand seven hundred fifty-five dollars (\$26,755) annually thereafter for the life of the rule. It is anticipated that the increased revenues will recur for the life of the rule, may vary with inflation, and are expected to increase at the rate projected by the Legislative Oversight Committee.

PRIVATE COST: This proposed amendment will cost private entities approximately thirty-one thousand five hundred fifty-five dollars (\$31,555) during the first year of implementation and twenty-six thousand seven hundred fifty-five dollars (\$26,755) annually thereafter for the life of the rule. It is anticipated that the costs will recur for the life of the rule, may vary with inflation, and are expected to increase at the rate projected by the Legislative Oversight Committee.

*NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Office of Athletics, PO Box 1335, Jefferson City, MO 65102, by facsimile at (573) 751-5649, or via email at athletic@pr.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.*

PUBLIC FISCAL NOTE

I. RULE NUMBER

Title 20 -Department of Insurance, Financial Institutions and Professional Registration
 Division 2040 - Office of Athletics
 Chapter 2 - Licenses and Permits
 Proposed Amendment to 20 CSR 2040-2.011 - Licenses

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Estimated Increase of Revenue	
Office of Athletics	\$31,555	
	Estimated Increased Revenue During the First Year of Implementation	\$31,555

Affected Agency or Political Subdivision	Estimated Increase of Revenue	
Office of Athletics	\$26,755	
	Estimated Increased Revenue During the Second Year of Implementation and Annually Thereafter	\$26,755

III. WORKSHEET

See Private Entity Fiscal Note

IV. ASSUMPTION

1. The total revenue increase is based on the costs to private entities reflected in the Private Fiscal Note filed with this rule.
2. The board utilizes a rolling five-year financial analysis process to evaluate its fund balance, establish fee structure, and assess budgetary needs. The five-year analysis is based on the projected revenue, expenses, and number of licensees.

PRIVATE FISCAL NOTE

I. RULE NUMBER

Title 20 -Department of Insurance, Financial Institutions and Professional Registration
Division 2040 - Office of Athletics
Chapter 2 - Licenses and Permits
Proposed Amendment to 20 CSR 2040-2.011 - Licenses

II. SUMMARY OF FISCAL IMPACT

Estimate the number of entities by class which would likely be affected by the adoption of the proposed rule:	Classification by type of the business entities which would likely be affected:	Estimated cost for the life of the rule by affected entities:
14	Promoter - Amateur (Fee @ \$400)	\$5,600
200	Contestant - Amateur (Fee @ \$30)	\$6,000
100	Seconds (Fee @ \$100)	\$10,000
20	Gate Receipts (Fee @ \$500 per show)	\$10,000
15	Duplicate federal identification card (Fee Increase @ \$5)	\$75
1	Manager (Deletions of Fee @ \$100)	(\$100)
1	Announcer (Deletions of Fee @ \$20)	(\$20)
Estimated Cost of Compliance During the First Year of Implementation		\$31,555

Estimate the number of entities by class which would likely be affected by the adoption of the proposed rule:	Classification by type of the business entities which would likely be affected:	Estimated cost for the life of the rule by affected entities:
2	Promoter - Amateur (Fee @ \$400)	\$800
200	Contestant - Amateur (Fee @ \$30)	\$6,000
100	Seconds (Fee @ \$100)	\$10,000
20	Gate Receipts (Fee @ \$500 per show)	\$10,000
15	Duplicate federal identification card (Fee Increase @ \$5)	\$75
1	Manager (Deletions of Fee @ \$100)	(\$100)
1	Announcer (Deletions of Fee @ \$20)	(\$20)
Estimated Cost of Compliance Beginning the Second Year of Implementation and Continuing Annually Thereafter		\$26,755

III. WORKSHEET

See Table Above

IV. ASSUMPTION

1. The above figures are based on FY 2019 projections.
2. It is anticipated that the total fiscal costs will occur beginning in FY2019, may vary with inflation, and is expected to increase at the rate projected by the Legislative Oversight Committee.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION
Division 2040—Office of Athletics
Chapter 2—Licenses and Permits**

*support of or in opposition to this proposed amendment with the Office of Athletics, PO Box 1335, Jefferson City, MO 65102, by facsimile at (573) 751-5649, or via email at athletic@pr.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the **Missouri Register**. No public hearing is scheduled.*

PROPOSED AMENDMENT

20 CSR 2040-2.021 Permits. The office is amending section (2) and adding new section (6).

PURPOSE: This amendment is establishing fees for new license types as prescribed in House Bill 1388 signed into law to be effective August 28, 2018.

(1) The promoter shall obtain a separate permit for each contest from the office prior to each contest. The request for the permit must be received by the office no later than ten (10) business days before the date of a contest. The office will not approve permits for—

(A) Bouts between members of the opposite sex for professional boxing, professional kickboxing, or professional full-contact karate; or

(B) Bouts between human contestants and nonhumans.

(2) Fees for *[boxing and]* **professional boxing, professional kickboxing, professional full-contact karate, professional mixed martial arts, and amateur mixed martial arts** permits are twenty-five dollars (\$25) per contest, per day. **Professional and amateur combined events permit fee is twenty-five dollars (\$25) per contest, per day.** Fees for wrestling permits are one hundred fifty dollars (\$150) per contest, per day.

(3) The office may deny an application for such a permit or grant a limited, restricted, or conditional permit for any cause deemed sufficient by the office.

(4) No promoter, official, or contestant may serve in any capacity at contests for which the office has denied a permit or for which a permit has not been issued. Such participation may be grounds for discipline.

(5) The promoter must have an approved permit before any publicity is issued on the contest. Violation of this provision may be grounds for discipline.

(6) All permit fees are non-refundable.

*AUTHORITY: sections 317.006 and 317.011.1, RSMo [2016] Supp. 2018. This rule originally filed as 4 CSR 40-2.021. Original rule filed April 30, 1982, effective Sept. 11, 1982. For intervening history, please consult the **Code of State Regulations**. Emergency amendment filed Aug. 28, 2018, effective Sept. 7, 2018, expires March 5, 2019. Amended: Filed Aug. 28, 2018*

PUBLIC COST: This proposed amendment will increase the fund for the Office of Athletics approximately five hundred dollars (\$500) annually for the life of the rule. It is anticipated that the increased revenues will recur for the life of the rule, may vary with inflation, and are expected to increase at the rate projected by the Legislative Oversight Committee.

PRIVATE COST: This proposed amendment will cost private entities approximately five hundred dollars (\$500) annually for the life of the rule. It is anticipated that the costs will recur for the life of the rule, may vary with inflation, and are expected to increase at the rate projected by the Legislative Oversight Committee.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in

PUBLIC FISCAL NOTE

I. RULE NUMBER

Title 20 -Department of Insurance, Financial Institutions and Professional Registration
Division 2040 - Office of Athletics
Chapter 2 - Licenses and Permits
Proposed Amendment to 20 CSR 2040-2.021 - Permits

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Estimated Increase of Revenue	
Office of Athletics	\$500	
	Estimated Increased Revenue Beginning in FY19 and Continuing Annually for the Life of the Rule	\$500

III. WORKSHEET

See Private Entity Fiscal Note

IV. ASSUMPTION

1. The total revenue increase is based on the costs to private entities reflected in the Private Fiscal Note filed with this rule.
2. The board utilizes a rolling five-year financial analysis process to evaluate its fund balance, establish fee structure, and assess budgetary needs. The five-year analysis is based on the projected revenue, expenses, and number of licensees.

PRIVATE FISCAL NOTE

I. RULE NUMBER

Title 20 -Department of Insurance, Financial Institutions and Professional Registration
Division 2040 - Office of Athletics
Chapter 2 - Licenses and Permits
Proposed Amendment to 20 CSR 2040-2.021 - Permits

II. SUMMARY OF FISCAL IMPACT

Estimate the number of entities by class which would likely be affected by the adoption of the proposed rule:	Classification by type of the business entities which would likely be affected:	Estimated cost for the life of the rule by affected entities:
20	Event Permit (Fee @ \$25)	\$500
	Estimated Cost of Compliance Beginning in FY19 and Continuing Annually for the Life of the Rule	\$500

III. WORKSHEET

See Table Above

IV. ASSUMPTION

1. The above figures are based on FY 2019 projections.
2. It is anticipated that the total fiscal costs will occur beginning in FY2019, may vary with inflation, and is expected to increase at the rate projected by the Legislative Oversight Committee.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION
Division 2110—Missouri Dental Board
Chapter 1—Organization and Description of Board**

PROPOSED AMENDMENT

20 CSR 2110-1.010 General Organization. The board is deleting sections (8) and (9) and renumbering as necessary.

PURPOSE: This rule is being amended to delete duplicative statutory language.

[(8)] The board shall have at least two (2) regularly scheduled meetings each year and other meetings as determined by the board. The time and location for each meeting may be obtained by contacting the executive director of the board, P.O. Box 1367, Jefferson City, MO 65102.

[(9)] Public notice shall be given by the executive director at least thirty (30) days before the date of the meeting.]

[(10)](8) The public may obtain information from the board, or make submissions or requests to the board, by writing the executive director of the board.

[(11)](9) The board is a member of the Central Regional Dental Testing Service, Inc. (CRDTS), which is a multi-state testing group. CRDTS was established to provide a written and clinical test of competence for dental and dental hygiene applicants, to replace similar examinations previously administered by the member states individually. Information and dates for these examinations may be obtained by writing the administrative secretary of CRDTS.

AUTHORITY: section 332.031, RSMo [2000] 2016, and section 332.041, RSMo Supp. 2018. This rule originally filed as 4 CSR 110-1.010. Original rule filed Dec. 12, 1975, effective Jan. 12, 1976. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 23, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Missouri Dental Board, PO Box 1367, Jefferson City, MO 65102, by facsimile at (573) 751-8216, or via email at dental@pr.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION
Division 2110—Missouri Dental Board
Chapter 1—Organization and Description of Board**

PROPOSED AMENDMENT

20 CSR 2110-1.020 Board Compensation. The board is amending the purpose statement, deleting section (1), amending sections (2),

(4), and (5), and renumbering as necessary.

PURPOSE: This rule is being amended to delete outdated statutory language and to reduce unnecessary regulatory restrictions.

PURPOSE: This rule fixes the compensation for the members of the Missouri Dental Board in compliance with the mandates of section 332.041.3., RSMo [(1986)].

[(1)] Each member of the Missouri Dental Board whose term of office began before September 28, 1981 shall receive the sum of forty dollars (\$40) as compensation for each day that member devotes to the affairs of the board.]

[(2)](1) Each member of the Missouri Dental Board whose term of office begins on or after September 28, 1981 [shall] may receive the sum of fifty dollars (\$50) as compensation for each day that member devotes to the affairs of the board.

[(3)](2) In addition to the compensation fixed, each member is entitled to reimbursement of his/her expenses necessarily incurred in the discharge of his/her official duties.

[(4)](3) Upon the effective date of this rule, each deputy examiner or specialty examiner who assists the Missouri Dental Board in conducting examinations for clinical competency [shall] may receive the sum of fifty dollars (\$50) for each day that examiner devotes to the affairs of the board, as well as reimbursement of his/her expenses necessarily incurred in the discharge of his/her official duties.

[(5)](4) No request for the compensation provided [shall] may be processed for payment unless sufficient funds are available for that purpose within the appropriations for this board.

AUTHORITY: section[s] 332.031 [and 332.041], RSMo [1986] 2016, and section 332.041, RSMo Supp. 2018. This rule originally filed as 4 CSR 110-1.020. Emergency rule filed Sept. 21, 1981, effective Oct. 1, 1981, expired Feb. 10, 1981. Original rule filed Sept. 21, 1981, effective Jan. 14, 1982. Amended: Filed Oct. 13, 1983, effective Jan. 13, 1984. Moved to 20 CSR 2110-1.020, effective Aug. 28, 2006. Amended: Filed Aug. 23, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Missouri Dental Board, PO Box 1367, Jefferson City, MO 65102, by facsimile at (573) 751-8216, or via email at dental@pr.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION
Division 2110—Missouri Dental Board
Chapter 2—General Rules**

PROPOSED AMENDMENT

20 CSR 2110-2.131 Definition of a Public Health Setting. The

board is amending the purpose statement and section (1).

PURPOSE: *This rule is being amended to reduce unnecessary regulatory restrictions.*

PURPOSE: *The purpose of this rule is to implement section 332.311, RSMo, [as amended by HB567 of the 91st General Assembly] and defines the public health settings in which a dental hygienist may practice without the supervision of a dentist.*

(1) For the purposes of section 332.311, RSMo only[,] the term “public health setting” [shall be] is defined as a location where dental services authorized by section 332.311, RSMo are performed so long as the delivery of services are sponsored by a governmental health entity which includes:

AUTHORITY: *section 332.311.2, RSMo [Supp. 2001] 2016. This rule originally filed as 4 CSR 110-2.131. Emergency rule filed March 15, 2002, effective March 25, 2002, expired Sept. 20, 2002. Original rule filed March 15, 2002, effective Aug. 30, 2002. Moved to 20 CSR 2110-2.131, effective Aug. 28, 2006. Amended: Filed Aug. 23, 2018.*

PUBLIC COST: *This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.*

PRIVATE COST: *This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.*

NOTICE TO SUBMIT COMMENTS: *Anyone may file a statement in support of or in opposition to this proposed amendment with the Missouri Dental Board, PO Box 1367, Jefferson City, MO 65102, by facsimile at (573) 751-8216, or via email at dental@pr.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.*

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION
Division 2110—Missouri Dental Board
Chapter 2—General Rules**

PROPOSED AMENDMENT

20 CSR 2110-2.170 Fees. The board is amending section (1).

PURPOSE: *This board is reducing application fees and adding the dental faculty permit fee.*

(1) The following fees are established by the Missouri Dental Board:

(A) Application Fees*

1. Dentist (includes initial Missouri jurisprudence exam fee) [~~\$230~~] **\$150**
2. Dental Specialist [~~\$330~~] **\$150**
3. Dental Hygienist (includes initial Missouri jurisprudence exam fee) [~~\$155~~] **\$100**
4. Limited Teaching License **\$230**

(E) Certification/Permit Fees

1. Dentists
 - A. Deep Sedation/General Anesthesia
 - (I) Individual Permit Fee \$100
 - (II) Site Certificate Permit Fee \$100
 - (III) Individual Permit Renewal Fee \$100
 - (IV) Site Certificate Renewal Fee \$100
 - B. Moderate Sedation (Enteral, Parenteral, or Pediatric)

(I) Individual Permit Fee	\$100
(II) Site Certificate Permit Fee	\$100
(III) Individual Permit Renewal Fee	\$100
(IV) Site Certificate Renewal Fee	\$100
2. Dental Hygienists	
A. Administration of Nitrous Oxide Analgesia	\$ 10
B. Local Anesthesia	\$ 10
C. Expanded Functions	
(I) Restorative I Permit Fee	\$ 10
(II) Restorative II Permit Fee	\$ 10
(III) Removable Prosthodontics Permit Fee	\$ 10
(IV) Fixed Prosthodontics Permit Fee	\$ 10
(V) Orthodontics Permit Fee	\$ 10
3. Dental Assistants	
A. Monitoring Nitrous Oxide Analgesia	\$ 10
B. Expanded Functions Permit	
(I) Restorative I Permit Fee	\$ 10
(II) Restorative II Permit Fee	\$ 10
(III) Removable Prosthodontics Permit Fee	\$ 10
(IV) Fixed Prosthodontics Permit Fee	\$ 10
(V) Orthodontics Permit Fee	\$ 10
4. Dental Faculty Permit	\$100

AUTHORITY: *section 332.031, RSMo 2016. This rule originally filed as 4 CSR 110-2.170. Emergency rule filed June 30, 1981, effective July 9, 1981, expired Nov. 6, 1981. Original rule filed June 30, 1981, effective Oct. 11, 1981. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 30, 2018.*

PUBLIC COST: *This proposed amendment will cost state agencies or political subdivisions approximately thirty-eight thousand seven hundred twenty-five dollars (\$38,725) annually for the life of the rule. It is anticipated that the costs will recur for the life of the rule, may vary with inflation, and are expected to increase at the rate projected by the Legislative Oversight Committee.*

PRIVATE COST: *This proposed amendment will save private entities approximately thirty-eight thousand seven hundred twenty-five dollars (\$38,725) annually for the life of the rule. It is anticipated that the costs will recur for the life of the rule, may vary with inflation, and are expected to increase at the rate projected by the Legislative Oversight Committee.*

NOTICE TO SUBMIT COMMENTS: *Anyone may file a statement in support of or in opposition to this proposed amendment with the Missouri Dental Board, PO Box 1367, Jefferson City, MO 65102, by facsimile at (573) 751-8216, or via email at dental@pr.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.*

PUBLIC FISCAL NOTE

I. RULE NUMBER

Title 20 -Department of Insurance, Financial Institutions and Professional Registration
Division 2110 - Missouri Dental Board
Chapter 2 - General Rules
Proposed Amendment to 20 CSR 2110-2.170 - Fees

II. SUMMARY OF FISCAL IMPACT

Affected Agency or Political Subdivision	Estimated Loss of Revenue	
Missouri Dental Board	\$38,725	
	Estimated Decreased Revenue Beginning in FY19 and Continuing Annually for the Life of the Rule	\$38,725

III. WORKSHEET

See Private Entity Fiscal Note

IV. ASSUMPTION

1. The total loss of revenue is based on the cost savings to private entities reflected in the Private Fiscal Note filed with this rule.
2. The board utilizes a rolling five-year financial analysis process to evaluate its fund balance, establish fee structure, and assess budgetary needs. The five-year analysis is based on the projected revenue, expenses, and number of licensees. Based on the board's recent five-year analysis, the board voted on a reduction in individual biennial renewal fees for dentist, dental specialist and dental hygienist.

PRIVATE FISCAL NOTE

I. RULE NUMBER

Title 20 -Department of Insurance, Financial Institutions and Professional Registration
Division 2110 - Missouri Dental Board
Chapter 2 - General Rules
Proposed Amendment to 20 CSR 2110-2.170 - Fees

II. SUMMARY OF FISCAL IMPACT

Estimate the number of entities by class which would likely be affected by the adoption of the proposed rule:	Classification by type of the business entities which would likely be affected:	Estimated savings for the life of the rule by affected entities:
220	Dentist Application Fee (Fee Decrease @ \$80)	\$17,600
50	Dental Specialist Application Fee (Fee Decrease @ \$180)	\$9,000
275	Dental Hygienist Application Fee (Fee Decrease @ \$55)	\$15,125
Estimated Cost of Compliance Beginning in FY19 and Continuing Annually for the Life of the Rule		\$41,725

Estimate the number of entities by class which would likely be affected by the adoption of the proposed rule:	Classification by type of the business entities which would likely be affected:	Estimated cost for the life of the rule by affected entities:
30	Dental Faculty Permit (Permit Fee @ \$100)	\$3,000
Estimated Cost of Compliance Beginning in FY19 and Continuing Annually for the Life of the Rule		\$3,000

III. WORKSHEET

See Table Above

IV. ASSUMPTION

1. The above figures are based on FY 2019 projections.
2. It is anticipated that the total fiscal costs will occur beginning in FY2019, may vary with inflation, and is expected to increase at the rate projected by the Legislative Oversight Committee.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2150—State Board of Registration for the
Healing Arts**

Chapter 5—General Rules

PROPOSED AMENDMENT

20 CSR 2150-5.025 Administration of Vaccines Per Protocol. The board is amending all sections of the rule.

PURPOSE: This amendment eliminates unnecessary restrictions/requirements and updates/clarifies requirements for pharmacists immunizing by protocol.

(1) A pharmacist may administer vaccines authorized by Chapter 338, RSMo, pursuant to a written protocol *[authorized by a physician licensed pursuant to Chapter 334, RSMo,]* with a Missouri licensed physician who is actively engaged in the practice of medicine. Unless otherwise restricted by the governing protocol, vaccines may be administered at any Missouri licensed pharmacy or at any non-pharmacy location identified in the governing protocol.

(A) *[A pharmacist shall administer v/Vaccines must be administered]* in accordance with current treatment guidelines established by the Centers for Disease Control (CDC) and *[in accordance with]* the manufacturer's guidelines, provided *[that a pharmacist shall not administer vaccines]* CDC guidelines shall control in the event of a conflict. Vaccines may not be administered to persons under twelve (12) years of age unless otherwise authorized by law.

(B) *[A p/Pharmacists shall [comply] ensure compliance]* with all state and federal laws and regulations pertaining to Vaccine Information Statements and informed consent requirements.

(C) Vaccines must be stored in accordance with CDC guidelines/recommendations and within the manufacturer's labeled requirements, including, when vaccinating outside of a pharmacy.

(D) A pharmacist may only delegate vaccine administration to an intern pharmacist who has met the qualifications of subsections (3)(B) and (C) of this rule and is working under the direct supervision of a pharmacist qualified to administer vaccines. Proof of an intern's compliance with subsections (3)(B) and (C) must be maintained by both the supervising pharmacist and the intern pharmacist for a minimum of two (2) years.

[(2) A pharmacist may not delegate the administration of vaccines to another person, except to a pharmacist intern who has met the qualifications under subsections (4)(B), (C), and (D) and is working under the direct supervision of a pharmacist qualified to administer vaccines.]

[(3)](2) The authorizing physician is responsible for the oversight of, and accepts responsibility for, the vaccines administered by the pharmacist.

[(4) Pharmacist Qualifications. A pharmacist who is administering a vaccine authorized by Chapter 338, RSMo, must:

(A) Hold a current, unrestricted license to practice pharmacy in this state;

(B) Hold a current cardiopulmonary resuscitation (CPR) certification issued by the American Heart Association or the American Red Cross or equivalent;

(C) Successfully complete a certificate program in the administration of vaccines accredited by the Accreditation Council for Pharmacy Education (ACPE) or a similar health authority or professional body approved by the State Board of Pharmacy;

(D) Maintain documentation of the above certifications;

(E) Complete a minimum of two (2) hours (0.2 CEU) of continuing education as defined per calendar year related to administration of vaccines. A pharmacist may use the continuing education hours required in this subsection as part of the total continuing education hours required for pharmacist license renewal;

(F) Provide documentation of subsections (A), (B), (C), and (E) of this section to the authorizing physician(s) prior to entering into a protocol or administering vaccines; and

(G) On a yearly basis prior to administering vaccines, establish a new protocol with the authorizing physician and notify the State Board of Pharmacy of their qualifications to do so. This notification shall include the types of drugs being administered and a statement that the pharmacist meets the requirements of subsections (A), (B), (C), (E), and (F) of this section.

(5) Administration by Written Protocol with a Missouri Licensed Physician.

(A) A pharmacist may enter into a written protocol with a physician for the administration of vaccines authorized by Chapter 338, RSMo, provided that a pharmacist shall be prohibited from administering vaccines to patients under twelve (12) years of age. The physician must be no further than fifty (50) miles by road, using the most direct route available, from the pharmacist who is administering the vaccine. The written protocol may be valid for a time period not to exceed one (1) year. The protocol must include the following:

1. The identity of the participating pharmacist and physician, including signatures;

2. Time period of the protocol;

3. The identification of the vaccines which may be administered;

4. The identity of the patient or groups of patients to receive the authorized vaccine(s);

5. The identity of the authorized routes and anatomic sites of administration allowed;

6. A provision to create a prescription for each administration under the authorizing physician's name;

7. A provision establishing a course of action the pharmacist shall follow to address emergency situations including, but not limited to, adverse reactions, anaphylactic reactions, and accidental needle sticks;

8. A provision establishing a length of time the pharmacist shall observe an individual for adverse events following an injection;

9. A provision establishing the disposal of used and contaminated supplies;

10. The street addresses of the pharmacy or other locations at which the pharmacist may administer the authorized vaccine;

11. Record-keeping requirements and procedures for notification of administration; and

12. A provision that allows for termination of the protocol at the request of any party to it at any time.

(B) The protocol, and any subsequent amendments or alterations, shall be signed and dated by the pharmacist and authorizing physician prior to its implementation, signifying that both are aware of its content and agree to follow the terms of the protocol. The authorizing physician and pharmacist shall each maintain a copy of the protocol from the beginning of implementation to a minimum of eight (8) years after termination of the protocol.]

(3) Pharmacist Qualifications. Pharmacists administering vaccines by protocol as authorized by Chapter 338, RSMo, must first file a Notification of Intent (NOI) to administer vaccines with the Missouri Board of Pharmacy. To file a NOI, a pharmacist must—

(A) Hold a current Missouri pharmacist license;

(B) Hold a current healthcare provider level cardiopulmonary resuscitation (CPR) or basic life support (BLS) certification issued by the American Heart Association, the American Red Cross, or an equivalent organization. The qualifying BLS or CPR certification program must have included a live in-person skills assessment; and

(C) Have successfully completed a certificate program in administering vaccines accredited by the Accreditation Council for Pharmacy Education (ACPE), provided by an ACPE, or regionally accredited pharmacy or medical school/college or approved by the Board of Pharmacy. The required certificate program must include a live/in-person training component and include instruction in:

1. Current CDC guidelines and recommendations for vaccines authorized by Chapter 338, RSMo, including, recommended immunization schedules;

2. Basic immunology and vaccine protection;

3. Physiology and techniques for vaccine administration, including, hands-on training in intramuscular, intradermal, subcutaneous and nasal administration routes, and other common routes of vaccine administration;

4. Pre- and post- vaccine screening or assessment; and

5. Identifying and treating adverse immunization reactions;

(D) Notifications of Intent must be filed on the board's website or on a form approved by the board.

(4) Protocol Requirements—

(A) In addition to filing a NOI, pharmacists administering vaccines under this rule must first enter into a written protocol with a Missouri licensed physician. The written protocol may be valid for a time period not to exceed one (1) year. The protocol must be renewed annually and include the following:

1. The identity of the participating pharmacist and physician;

2. Time period of the protocol;

3. Authorized vaccines;

4. The patient or groups of patients authorized for vaccination;

5. Allowed routes and anatomic sites of administration;

6. If applicable, authorization to create a prescription for each administration under the physician's name;

7. Emergency response procedures, including, but not limited to, procedures for handling/addressing adverse reactions, anaphylactic reactions, and accidental needle sticks;

8. The length of time the pharmacist must observe an individual for adverse events following an injection;

9. Procedures for disposing of used and contaminated supplies;

10. The street addresses of any non-pharmacy locations at which the pharmacist may administer vaccines;

11. Record-keeping requirements and any required notification procedures; and

12. A provision allowing termination of the protocol at any time at the request of any party.

(B) The protocol, and any subsequent amendments or alterations, must be reviewed and manually or electronically signed and dated by the pharmacist and authorizing physician prior to its implementation, signifying that both are aware of its contents and agree to follow the terms of the protocol. A copy of the protocol must be maintained by both the pharmacist and the authorizing physician for a minimum of eight (8) years after termination of the protocol.

(C) Additional pharmacists or immunization locations may be added to an existing protocol if the amendment is signed and dated by the authorizing physician(s) and, if applicable, any newly added pharmacist(s). Existing pharmacists are not required to re-sign the protocol unless other protocol terms or provisions are changed.

[(6)](5) Record Keeping.

(A) *[A pharmacist administering vaccines pursuant to this rule shall maintain a record of each administration which shall include] The pharmacist shall ensure a record is maintained for each vaccine administered by protocol that includes:*

1. The patient's name, address, and date of birth *[of the patient];*

2. The date, route, and anatomic site of the administration;

3. The vaccine's name, dose, manufacturer, lot number, and expiration date *[of the vaccine];*

4. The name and address of the patient's primary health care provider, *[as identified] if provided by the patient;*

5. The *[name or identifiable initials] identity of the administering pharmacist or, if applicable, the identity of the administering intern pharmacist and supervising pharmacist;* and

6. The nature of *[an] any adverse reaction and who was notified, if applicable.*

[(B) If the vaccine was administered on behalf of a pharmacy, the pharmacist shall ensure the records required by subsection (6)(A) of this rule are promptly delivered to the pharmacy.]

[(C)](B) Within seventy-two (72) hours after [administration of] a vaccine is administered, [the administering pharmacist shall obtain] a prescription must be obtained from the authorizing physician for the drug dispensed or [shall create a prescription, as authorized by protocol documenting the dispensing of the drug] a prescription must be created in the physician's name documenting the dispensing as authorized by protocol. Notwithstanding any other provision of this rule, prescription records [shall] must be maintained as provided by Chapter 338, RSMo, and the rules of the board.

[(D)](C) The records required by this rule [shall be maintained] must be securely and confidentially maintained as follows:

1. If the vaccine is administered on behalf of a pharmacy, both the pharmacy and the administering pharmacist shall ensure *[that all records required by this rule are maintained at the pharmacy] the records required by subsection (5)(A) are promptly delivered to and maintained at the pharmacy* separate from the pharmacy's prescription files *[of the pharmacy];*

2. If the vaccine is not *[being]* administered on behalf of a pharmacy, *[all records shall be maintained securely and confidentially by the administering pharmacist] records must be maintained by the administering or supervising pharmacist at an address [that shall be] identified in the protocol prior to administering the vaccine; [and]*

3. Prescription records must be maintained as required by Chapter 338, RSMo, and the rules of the board; and

[2.]4. Records [shall] required by this rule must be maintained for two (2) years [from the date of such record and shall be] and made available for inspecting and copying by the State Board of Pharmacy or the State Board of Registration for the Healing Arts and/or their authorized representatives. Records maintained at a pharmacy must be produced during an inspection by the board and/or their authorized representatives. Records not maintained at a pharmacy [shall] must be produced within three (3) business days after a request from the State Board of Pharmacy or the State Board of Registration for the Healing Arts and/or [its] their authorized representatives. Failure to maintain or produce records as provided by this rule shall constitute grounds for discipline.

[(7) Notification Requirement.

(A) A pharmacist administering vaccines authorized by Chapter 338, RSMo, shall notify the authorizing physician within seventy-two (72) hours after administration of the following:

1. The identity of the patient;

2. The identity of the vaccine(s) administered;

3. The route of administration;

4. The anatomic site of the administration;

5. The dose administered; and
6. The date of administration.

(B) The pharmacist shall provide a written report to the patient's primary health care provider, if different than the authorizing physician, containing the documentation required in subsection (A) of this section within fourteen (14) days of the administration.

(C) In the event of any adverse event or reaction experienced by the patient pursuant to a written protocol, the pharmacist shall notify the patient's primary health care provider and authorizing physician, if different, within twenty-four (24) hours after learning of the adverse event or reaction.

(D) A pharmacist administering vaccine(s) shall report the administration to all entities as required by state or federal law.

(E) Documentation that notifications required by this rule have been sent must be maintained as provided in section (6) of this rule.]

(6) Notification of Immunizations. Pharmacists immunizing by protocol must—

(A) Notify all persons or entities as required by state and federal law;

(B) Notify the protocol physician as required by the governing protocol;

(C) Notify the patient's primary care provider as required by Chapter 338, RSMo; and

(D) Notify the patient's primary health care provider and, if different, the protocol physician, within twenty-four (24) hours after learning of any adverse event or reaction experienced by the patient. Adverse events or reactions must also be reported to the Vaccine Adverse Event Reporting System (VAERS) or its successor, within thirty (30) days.

(E) Unless otherwise provided by the governing protocol, notification may be made via a common electronic medication record that is accessible to and shared by both the physician and pharmacist. Proof of notification must be maintained in the pharmacist's records as provided in subsection (5)(C) of this rule.

(7) Notification of Intent Renewal. A Notification of Intent (NOI) to immunize by protocol must be renewed biennially with the immunizing pharmacist's Missouri pharmacist license. To renew a NOI, pharmacists must—

(A) Have a current healthcare provider cardiopulmonary resuscitation (CPR) or basic life support (BLS) certification that complies with subsection (3)(B) of this rule; and

(B) Have completed a minimum of two (2) hours of continuing education (0.2 CEU) related to administering vaccines or CDC immunization guidelines in a course approved by the Board of Pharmacy or provided by an ACPE accredited continuing education provider within the applicable pharmacist biennial renewal period (November 1 to October 31 of the immediately preceding even numbered years).

(C) The required continuing education (CE) shall be governed by 20 CSR 2220-7.080 and may be used to satisfy the pharmacist's biennial continuing education requirements. The initial training program required by section (3) of this rule may be used to satisfy the CE requirements of this subsection if the training program was completed within the applicable pharmacist biennial renewal cycle.

AUTHORITY: section 334.125, [RSMo 2000 and sections] 338.010, and 338.220, RSMo [Supp. 2009] 2016. Emergency rule filed Oct. 24, 2007, effective Nov. 3, 2007, expired April 30, 2008. Original rule filed Oct. 24, 2007, effective May 30, 2008. Emergency amendment filed Oct. 22, 2009, effective Nov. 1, 2009, expired April 29, 2010. Amended: Filed Oct. 22, 2009, effective June 30, 2010. Emergency amendment filed Aug. 20, 2018, effective Sept. 30, 2018,

expires March 28, 2019. Amended: Filed Aug. 20, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the State Board of Registration for the Healing Arts, PO Box 4, 3605 Missouri Boulevard, Jefferson City, MO 65102, by facsimile at (573) 751-3166, or via email at healingarts@pr.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

Title 20—DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND PROFESSIONAL REGISTRATION

Division 2210—State Board of Optometry Chapter 1—Organization and Description of Board

PROPOSED AMENDMENT

20 CSR 2210-1.010 General Organization. The board is deleting sections (7) and (10) and renumbering as necessary.

PURPOSE: This rule is being amended to delete information found in statute.

[(7) The board is required to meet at least once in every six (6) months and such other meetings as determined by the board. The time and location for each meeting may be obtained by contacting the State Board of Optometry.]

[(8)](7) Unless otherwise provided by statute or regulation, regular and special meetings of the board are guided by *Robert's Rules of Order*.

[(9)](8) The public may obtain information from the board or make submissions or requests to the board by writing the State Board of Optometry.

[(10) Public notice shall be given by the board's executive secretary at least thirty (30) days prior to the meetings and examinations.]

AUTHORITY: sections 336.130.4, [RSMo 2000 and sections] 336.140, [336.160,] and 536.023.3, RSMo [Supp. 2007] 2016, and section 336.160, RSMo Supp. 2018. This rule originally filed as 4 CSR 210-1.010. Original rule filed Dec. 19, 1975, effective Dec. 29, 1975. For intervening history, please consult the *Code of State Regulations*. Amended: Filed Aug. 23, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Board of Optometry, PO Box 1335, Jefferson City, MO 65102, by facsimile at (573) 751-8216, or via email at optometry@pr.mo.gov. To

be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2210—State Board of Optometry
Chapter 1—Organization and Description of Board**

PROPOSED AMENDMENT

20 CSR 2210-1.020 Board Member Compensation. The board is amending the purpose statement and sections (1) and (3).

PURPOSE: This rule is being amended to reduce unnecessary regulatory restrictions.

PURPOSE: This rule fixes the compensation for the members of the State Board of Optometry in compliance with the mandates of section 336.140, RSMo [(1986)].

(1) Each member of the board *[shall]* **may** receive the sum of fifty dollars (\$50) as compensation for each day that member devotes to the affairs of the board.

(3) No request for compensation provided *[shall]* **may** be processed for payment unless sufficient funds are available for that purpose within the appropriations for this board.

AUTHORITY: section[s] 336.140 [and 336.160], RSMo [Supp. 2007] 2016, and section 336.160, RSMo Supp. 2018. This rule originally filed as 4 CSR 210-1.020. Emergency rule filed Sept. 17, 1981, effective Sept. 28, 1981, expired Dec. 28, 1981. Original rule filed Sept. 17, 1981, effective Jan. 14, 1982. Moved to 20 CSR 2210-1.020, effective Aug. 28, 2006. Amended: Filed Dec. 5, 2007, effective June 30, 2008. Amended: Filed Aug. 23, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Board of Optometry, PO Box 1335, Jefferson City, MO 65102, by facsimile at (573) 751-8216, or via email at optometry@pr.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2210—State Board of Optometry
Chapter 2—General Rules**

PROPOSED AMENDMENT

20 CSR 2210-2.011 Licensure by Endorsement. The board is amending subsection (1)(B).

PURPOSE: This rule is being amended to reduce unnecessary regulatory restrictions.

(1) The board may issue a license to practice optometry by endorsement and without examination to an individual licensed in another state, territory, country, or province which the board determines has licensing requirements substantially equivalent to the requirements in Missouri. The applicant shall provide the following documentation to the board:

(B) Proof that the applicant has successfully completed an optometry licensure examination in any state, territory, country, or province substantially equivalent to the licensure examination *[required]* **accepted for licensure** in Missouri;

AUTHORITY: section 336.160.1, RSMo Supp. [2007] 2018. This rule originally filed as 4 CSR 210-2.011. Original rule filed Oct. 14, 1981, effective Jan. 14, 1982. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 23, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Board of Optometry, PO Box 1335, Jefferson City, MO 65102, by facsimile at (573) 751-8216, or via email at optometry@pr.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2210—State Board of Optometry
Chapter 2—General Rules**

PROPOSED AMENDMENT

20 CSR 2210-2.030 License Renewal. The board is amending sections (4) and (10), deleting section (5), and renumbering as necessary.

PURPOSE: This rule clarifies the license renewal requirements and procedures.

(4) Failure of the licensee to receive a renewal application shall not relieve the licensee of the obligation to renew the license and pay the *[required]* **renewal** fee prior to the license expiration date. Deposit of the renewal fee by the board or the Division of Professional Registration does not indicate acceptance of the renewal application or that any licensing requirements have been fulfilled.

[(5) A period of sixty (60) days grace is established following the date by which every optometrist must renew his/her license. The board shall cause a license to be renewed if the renewal is sought and fees are paid before the expiration of the grace period.]

(A) No license shall be renewed after the grace period unless, within five (5) years, the holder submits a properly-completed reactivation application form, the required reactivation fee, plus satisfactory evidence of his/her attendance, for a minimum of forty-eight (48) hours, at continuing education programs approved by the board.]

[(6)](5) Effective with the two- (2-) year continuing education reporting period beginning on November 1, 2008, every optometrist currently licensed in Missouri shall obtain a minimum of thirty-two (32) hours of approved continuing education (herein "C.E." credits) relevant to the practice of optometry. Any hours acquired beyond the required number may be carried forward into the next renewal period not to exceed sixteen (16) hours.

[(7)](6) The two- (2-) year continuing education reporting period shall begin on November 1 and end on October 31. C.E. credits earned after October 31 of the second year of the reporting period shall apply to the next reporting period unless the licensee pays the continuing education penalty fee. Payment of the continuing education penalty fee will provide a licensee with the ability to earn C.E. credits on or after November 1 and before December 31 and apply any needed C.E. credits to the prior reporting period. If the licensee pays the continuing education penalty fee for C.E. credits earned late, those credits shall not be applied to the next reporting period. A renewal license will not be issued until all renewal requirements have been met.

[(8)](7) Licensees shall report the number of C.E. credits earned during the continuing education reporting period on the renewal form provided by the board. The licensee shall not submit the record of C.E. attendance to the board except in the case of a board audit.

[(9)](8) Every licensed optometrist shall maintain full and complete records of all approved C.E. credits earned for the two (2) previous reporting periods in addition to the current reporting period. The records shall document the titles of the courses taken, dates, locations, course sponsors, and number of hours earned. The board may conduct an audit of licensees to verify compliance with the continuing education requirement. Licensees shall assist the board in its audit by providing timely and complete responses to the board's inquiries.

[(10)](9) Violation of any provision of this rule shall be deemed by the board to constitute misconduct, fraud, misrepresentation, dishonesty, unethical conduct, or unprofessional conduct in the performance of the functions or duties of an optometrist depending on the licensee's conduct. In addition, a licensee who has failed to complete and report in a timely fashion the required thirty-two (32) hours of continuing education and engages in the active practice of optometry without the express written authority of the board shall be deemed to have engaged in the unauthorized practice of optometry.

[(11)](10) The following guidelines govern the attendance of educational optometric programs for license renewal:

(A) Each speaker, lecturer, or other participant in the presentation of the continuing education program must be recognized as possessing the requisite qualifications and as being expert in his/her field. The board will determine whether a speaker, lecturer, or other person meets the requirements of this section;

(B) Instruction courses sponsored for commercial purposes by individuals or institutions or programs in which the speaker advertises or urges the use of any particular ophthalmic product or appliance generally shall not be recognized for educational credit. Exceptions **[shall]** may be made if the procedure in subsection (11)(D) is followed and the majority of the board votes to recognize the instruction course or program;

(C) Educational programs that currently are approved, except as noted in subsection (11)(B), as meeting the minimum standards, include the following:

1. Educational meetings of the American Optometric Association (AOA);
2. Educational meetings of the National Optometric Association (NOA);
3. Educational meetings of the Missouri Optometric Association

or any other state or regional optometric association affiliated with the American Optometric Association. This excludes local society meetings unless the courses are Council on Optometric Practitioner Education (COPE)-approved or the course receives prior state board approval;

4. Scientific sections and continuing education courses of the American Academy of Optometry;

5. Postgraduate courses offered at any accredited college of optometry;

6. Educational meetings of the Southern Council of Optometrists;

7. Educational meetings approved by the COPE;

8. Educational meetings of the North Central States Optometric Council;

9. Educational meetings of the Heart of America Optometric Congress and the Heart of America Contact Lens Society;

10. Educational meetings of the College of Optometrists in Vision Development;

11. Educational meetings of the Optometric Extension Program; and

12. Optometric related meetings of any accredited school of medicine;

(D) With the exception of any of the previously mentioned educational organizations, any other regularly organized group of optometrists that wishes to sponsor an educational program to meet the standard for license renewal in Missouri shall submit one (1) copy of the program schedule and outline to the board's executive director not fewer than thirty (30) days prior to the date of the program and shall pay the continuing education sponsor fee. The outline must indicate the program's subject matter, the number of hours required for its presentation, and the identity and qualifications of the speakers and instructors. The board shall review the schedule and outline. If the program meets the standards set out in subsections (11)(A)-(B), the board may grant approval. The board will not consider requests for approval of any program submitted following the meeting;

(E) Of the thirty-two (32) hours of board-approved continuing education required for license renewal, no more than sixteen (16) hours may be obtained through distance learning methods such as correspondence courses, online only courses, magazine articles, or other methods where the licensee is not physically present with the course speaker or presenter;

(F) Individuals who obtain a license by endorsement during the second year of a two- (2-) year reporting period will only be required to obtain sixteen (16) hours of continuing education in order to renew the license for the initial license renewal. Individuals who obtain a license by endorsement during the first year of a two- (2-) year reporting period will be required to obtain thirty-two (32) hours of board-approved continuing education in order to renew the license for the initial license renewal;

(G) Individuals who obtain a license by examination **[shall be]** **are** considered to have satisfied the continuing education requirement for the first renewal after their initial license date;

(H) Licensees who present Council on Optometric Practitioner Education (COPE)-approved continuing education will be allowed one (1) hour of continuing education credit for each hour of the continuing education presented. Each COPE numbered course may be used one (1) time for continuing education credit during the reporting period;

(I) Licensees who are enrolled in a postgraduate residency program accredited by the Council on Optometric Practitioner Education will receive sixteen (16) hours of continuing education credit to satisfy one (1) year of the two- (2-) year reporting period; and

(J) The board will consider requests for exemption from the educational requirements only if the request for exemption is filed with the board's executive director and actually approved by the board before the end of the reporting period. The request for exemption **[must be by sworn affidavit and]** must clearly set out the reasons

asserted for noncompliance, including at least a listing of all other years for which the board has exempted the licensee and a listing of the dates upon which the licensee's reasons for exemption required his/her absence from active practice. In its discretion, the board may refuse to exempt a licensee from the required attendance, notwithstanding the existence of a valid reason, if the board determines that the licensee has or had other reasonable opportunities to meet the requirements of this rule.

[(12)](11) The license renewal period shall commence on November 1 and end on October 31 of each even-numbered year.

AUTHORITY: section[s] 336.080 [and 336.160.1], RSMo [Supp. 2013] 2016, and section 336.160.1, RSMo Supp. 2018. This rule originally filed as 4 CSR 210-2.030. Original rule filed Dec. 19, 1975, effective Dec. 29, 1975. For intervening history, please consult the Code of State Regulations. Amended: Filed Aug. 23, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Board of Optometry, PO Box 1335, Jefferson City, MO 65102, by facsimile at (573) 751-8216, or via email at optometry@pr.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the Missouri Register. No public hearing is scheduled.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION
Division 2210—State Board of Optometry
Chapter 2—General Rules**

PROPOSED AMENDMENT

20 CSR 2210-2.060 Professional Conduct Rules. The board is amending sections (1), (2), (4), (10), and (12)–(14), deleting section (3), and renumbering as necessary.

PURPOSE: This rule is being amended pursuant to Executive Order 17-03.

(1) Every licensed optometrist whose name, office address, phone number, or place of practice appears or is mentioned in any advertisement of any kind or character *[shall be]* is presumed to have caused, allowed, permitted, approved, and sanctioned the advertisement and *[shall be]* is personally and professionally responsible for the content and character of the advertisement.

(2) The term advertising, as used in section 336.110, RSMo and this rule, *[shall]* includes, but is not *[be]* limited to, advertising by means of any of the following media:

[(3)] No optometrist licensed in this state shall use or employ deception, fraud, false pretense, false promise, misrepresentation or the concealment, suppression or omission of any material fact in connection with the advertisement of any ophthalmic goods or services.]

[(4)](3) Advertisements which will be deemed to violate section (3)

include, but *[shall]* are not *[be]* limited to, those which:

(A) Use words that are apt to be misunderstood or qualifying references in smaller type which are apt to be overlooked by a casual reader;

(B) Exaggerate the quality of goods or services;

(C) Contain any promise of improved condition;

(D) Contain self-laudatory statements or claims of superiority over other licensed optometrists or other health care professionals or any reference to the quality of care provided; or

(E) Fail to identify the optometrist's profession by not including the word optometrist, doctor of optometry, or O.D. following the optometrist's name *[if the advertisement must contain the name of the optometrist pursuant to subsection (4)(E)].*

[(5)](4) Advertising concerning the cost and availability of ophthalmic goods and services is deemed to be misleading unless it contains the following disclosures:

(A) Whether an advertised price includes single vision, multifocal lenses, or both;

(B) Whether an advertised price for contact lenses refers to soft or hard contact lenses, or both;

(C) Whether an advertised price for ophthalmic goods includes an eye examination;

(D) Whether an advertised price for ophthalmic goods includes all dispensing fees; and

(E) Whether an advertised price for eye-glasses includes both frames and lenses.

[(6)](5) Nothing in this section shall be construed to require that the optometrist advertise the price of particular goods or services.

[(7)](6) It shall be considered dishonesty in the practice of optometry for an optometrist to permit, allow, or cause a person who is not a licensed optometrist or a licensed physician or surgeon to use the optometrist's prescription or optometric findings to fit a contact lens upon a patient or member of the public.

[(8)](7) It shall be considered misconduct in the practice of optometry to—

(A) Write or allow to be written any prescription for ophthalmic materials or pharmaceutical agents which does not legibly include on the face of the prescription the license number of the optometrist, the full name of the optometrist (printed or typed), the optometrist or the initials O.D. and the signature of the prescribing optometrist; or

(B) Verbally communicate or allow to be communicated to the individual or business who will be filling the prescription any prescription for ophthalmic materials or pharmaceutical agents without communicating or causing to be communicated the full name and license number of the prescribing optometrist.

[(9)](8) It shall be considered dishonesty in the practice of optometry for an optometrist to enter into an agreement or arrangement where s/he permits, allows, or causes a person who is not a licensed optometrist or a licensed physician or surgeon to do any of the following acts upon a patient or member of the public:

(A) Examine the eye to ascertain the presence of defects or abnormal conditions of the eye;

(B) Determine the corrective qualities to be incorporated in a contact or spectacle lens; or

(C) Adjust or fit a contact lens to the eye.

[(10)](9) Every licensed optometrist providing optometric services prominently shall display his/her name and identify his/her profession by including the word optometrist, doctor of optometry, or O.D. at the entrance of his/her office(s) any times during which these services are offered. *[The licensed optometrist so displaying his/her name shall identify his/her profession by including the word optometrist, doctor of optometry or O.D. following his/her name.]*

[(11)](10) An optometrist is associated in business if s/he is a partner or if s/he is an employee or the holder of ten percent (10%) or more of the stock in a corporation or an officer or director of a corporation, or is guaranteed, promised, or paid a commission, repayment of expenses, or other remuneration.

[(12)](11) An optometrist who is associated in business with a person, firm, or corporation which deals in optometric goods shall disclose this business relationship to his/her patients prior to the formation of an expressed or implied contract for optometric services. This disclosure shall include the name of the employer of the optometrist or [shall] state the name of the business in which s/he holds an interest or of which s/he is a member, officer, or director and shall take the form of a sign posted in clear public view or a printed statement delivered to each patient in his/her care.

[(13)](12) Sections [(11) and (12)] (10) and (11) of this rule shall not apply to an optometrist who is associated in business merely by being a member or an employee of a professional corporation lawfully organized and registered pursuant to the provisions of Chapters 336 and 356, RSMo and the rules of the board applicable to those chapters, or by being a member or salaried employee of a health services corporation lawfully organized and registered in accordance with Chapter 354, RSMo.

[(14)](13) An optometrist who rents or leases office space on the premises of a business which deals in optometric goods and who is not associated with that business shall disclose that fact in the manner described in section [(12)] (11) of this rule.

AUTHORITY: section 336.110, RSMo [2000] 2016, and section 336.160.1, RSMo Supp. [2007] 2018. This rule originally filed as 4 CSR 210-2.060. Original rule filed Dec. 19, 1975, effective Dec. 29, 1975. For intervening history, please consult the *Code of State Regulations*. Amended: Filed Aug. 23, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Board of Optometry, PO Box 1335, Jefferson City, MO 65102, by facsimile at (573) 751-8216, or via email at optometry@pr.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION
Division 2220—State Board of Pharmacy
Chapter 2—General Rules**

PROPOSED AMENDMENT

20 CSR 2220-2.200 Sterile Compounding. The board is amending sections (5), (9), and (17) and replacing section (20) of the rule.

PURPOSE: The board is amending sections (5), (9), (17), and (20) of the rule to clarify rule requirements for in-use times/beyond-use dating, remedial investigations as the result of environmental monitoring, documentation of certification results review and cleaning

agents for primary engineering controls.

(5) Facilities and Equipment. The pharmacy shall establish and follow proper controls to ensure environmental quality, prevent environmental contamination, and maintain air quality in all ISO classified areas. *[The identity of the pharmacist conducting the required review and the review date shall be documented in the pharmacy's records.]*

(E) All PECs and ISO classified areas shall be certified to ensure compliance with the requirements of this rule prior to beginning sterile compounding activities and every six (6) months thereafter. Certification shall be conducted by competent staff/vendors using recognized and appropriate certification and testing equipment. Certification results shall be reviewed by a pharmacist once received. **The pharmacist's identity and date of review must be documented in the pharmacy's records.** Deficiencies or failures shall be investigated and corrected prior to further compounding which may include recertification of the PEC/ISO classified area.

1. The PEC and ISO classified areas must be recertified when—
1) any changes or major service occurs that may affect airflow or environmental conditions or 2) the PEC or room is relocated or the physical structure of the ISO classified area has been altered.

2. Corrections may include, but are not limited to, changes in the use of the affected PEC or ISO classified area or initiating a recall.

(9) Aseptic Technique and Preparation. Appropriate quality control methods shall be maintained over compounding methods at all times to ensure proper aseptic technique.

(D) Single-dose vials/containers and pharmacy bulk vial/containers exposed to ISO Class 5 or cleaner air may be used in compounding until the assigned in-use time which shall not exceed six (6) hours after initial needle puncture, unless otherwise specified by the manufacturer. Opened single-dose ampules shall not be stored for any time period. The in-use time must be placed on the vial/container. **For multiple-dose vials/containers with no antimicrobial preservative used in the preparation of radiopharmaceuticals whose beyond-use dates are twenty-four (24) hours or less, the in-use time shall not exceed twenty-four (24) hours.**

(17) General Cleaning and Disinfection Requirements. Except as otherwise provided herein, cleaning and disinfection of controlled and buffer areas, supplies, and equipment shall be performed and conducted in accordance with USP Chapter 797 timeframes and procedures. Controlled areas that do not meet ISO air classifications shall be cleaned and disinfected as required by USP Chapter 797 for segregated compounding areas. If compounding is done less frequently than the cleaning and disinfection timeframes specified in USP Chapter 797, cleaning and disinfection must occur before each compounding session begins.

(E) Primary engineering controls shall be cleaned with a germicidal **cleaning** agent followed by sterile alcohol. Sterile water for irrigation shall be used to dilute *[germicidal]* all agents used inside the PEC that require dilution.

[(20)] Remedial Investigations: A remedial investigation shall be required if: 1) any sampling or testing required by this rule demonstrates a colony forming unit (CFU) count that exceeds USP Chapter 797 recommended action levels for the type of sampling/testing and/or 2) if a highly pathogenic microorganism is detected in any preparation or ISO classified area (e.g., Gram-negative rods, coagulase positive staphylococcus, molds, fungus, or yeasts).

(A) CSPs and any ingredients used within the compounding process that are part of the remedial investigation shall be quarantined until the results of the investigation are known. All affected areas shall be resampled to ensure a suitable state of microbial control as part of the remedial investigation. If a highly pathogenic microorganism is detected, or if the

CFU count exceeds USP 797 action levels in any ISO-5 or ISO-7 classified area, no further compounding shall be performed until resampling shows a suitable state of microbial control. The pharmacy shall ensure that no misbranded, contaminated, or adulterated CSP is administered or dispensed for patient use.

(B) The pharmacy shall notify the board in writing within seven (7) days if any preparation or environmental monitoring/testing detects a highly pathogenic microorganism, regardless of CFU count.]

(20) Remedial Investigations. A remedial investigation shall be required if any environmental monitoring sample demonstrates a colony forming unit (CFU) count that exceeds USP Chapter 797 recommended action levels for the type of sampling. A remedial investigation shall include resampling of all affected areas to ensure a suitable state of microbial control. CSPs and any ingredients used within the compounding process that are part of the remedial investigation shall be quarantined until the results of the investigation are known. The pharmacy shall ensure that no misbranded, contaminated, or adulterated CSP is administered or dispensed for patient use.

(A) If an environmental monitoring sample taken from an ISO-5 classified area exceeds USP 797 action levels, the pharmacy must cease compounding in the affected ISO classified area until resampling shows a suitable state of microbial control has been achieved in the affected area. However, a pharmacy may continue to compound during the remedial investigation if—

1. The affected ISO classified area is cleaned and disinfected by using a germicidal cleaning agent and a sporicidal agent followed by sterile alcohol;

2. The beyond-use date assigned to all preparations is no greater than twelve (12) hours; and

3. The affected ISO classified area is resampled under dynamic conditions. If the resampling exceeds USP Chapter 797 action levels, compounding must cease until resampling shows a suitable state of microbial control has been achieved in the affected area, unless otherwise authorized by the board or board's authorized designee to continue compounding upon a showing the facility can be operated in a manner not to endanger the public safety.

(B) If an environmental monitoring sample taken from an ISO-7 classified buffer area exceeds USP 797 action levels, the pharmacy must cease compounding in the affected ISO classified buffer area until resampling shows a suitable state of microbial control has been achieved in the affected area. However, a pharmacy may continue to compound during the remedial investigation if—

1. The affected ISO classified area is cleaned and disinfected by using a germicidal cleaning agent and a sporicidal agent;

2. The beyond-use date assigned to Risk Level 1 preparations is not greater than twenty-four (24) hours or, for Risk level 2 and 3 preparations, no greater than twelve (12) hours; and

3. The affected ISO classified area is resampled under dynamic conditions. If two (2) consecutive resamplings exceed USP 797 action levels, compounding must cease until resampling shows a suitable state of microbial control has been achieved in the affected area, unless otherwise authorized by the board or board's authorized designee to continue compounding upon a showing the facility can be operated in a manner not to endanger the public health or safety.

(C) The pharmacy shall notify the board in writing within three (3) days of any environmental monitoring sample collected as part of a remedial investigation that exceeds USP 797 action levels.

vening history, please consult the *Code of State Regulations*. Emergency amendment filed Aug. 20, 2018, effective Aug. 30, 2018, expires Feb. 28, 2019. Amended: Filed Aug. 20, 2018.

PUBLIC COST: This proposed amendment will not cost state agencies or political subdivisions more than five hundred dollars (\$500) in the aggregate.

PRIVATE COST: This proposed amendment will not cost private entities more than five hundred dollars (\$500) in the aggregate.

NOTICE TO SUBMIT COMMENTS: Anyone may file a statement in support of or in opposition to this proposed amendment with the Missouri State Board of Pharmacy, PO Box 625, 3605 Missouri Boulevard, Jefferson City, MO 65102, by facsimile at (573) 526-3464, or via email at pharmacy@pr.mo.gov. To be considered, comments must be received within thirty (30) days after publication of this notice in the *Missouri Register*. No public hearing is scheduled.

This section will contain the final text of the rules proposed by agencies. The order of rulemaking is required to contain a citation to the legal authority upon which the order or rulemaking is based; reference to the date and page or pages where the notice of proposed rulemaking was published in the *Missouri Register*; an explanation of any change between the text of the rule as contained in the notice of proposed rulemaking and the text of the rule as finally adopted, together with the reason for any such change; and the full text of any section or subsection of the rule as adopted which has been changed from that contained in the notice of proposed rulemaking. The effective date of the rule shall be not less than thirty (30) days after the date of publication of the revision to the *Code of State Regulations*.

The agency is also required to make a brief summary of the general nature and extent of comments submitted in support of or opposition to the proposed rule and a concise summary of the testimony presented at the hearing, if any, held in connection with the rulemaking, together with a concise summary of the agency's findings with respect to the merits of any such testimony or comments which are opposed in whole or in part to the proposed rule. The ninety-(90-) day period during which an agency shall file its order of rulemaking for publication in the *Missouri Register* begins either: 1) after the hearing on the proposed rulemaking is held; or 2) at the end of the time for submission of comments to the agency. During this period, the agency shall file with the secretary of state the order of rulemaking, either putting the proposed rule into effect, with or without further changes, or withdrawing the proposed rule.

**Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations**

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board amends a rule as follows:

2 CSR 80-2.001 Adoption of the *Grade “A” Pasteurized Milk Ordinance* (PMO), 2017 Revision of the United States Department of Health and Human Services, Public Health Service, Food and Drug Administration is **amended**.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1136–1137). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations**

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section

196.939, RSMo 2016, the board amends a rule as follows:

2 CSR 80-2.002 Adoption of the *Procedures Governing the Cooperative State-Public Health Service/Food and Drug Administration Program of the National Conference on Interstate Milk Shipments*, 2017 Revision of the United States Department of Health and Human Services, Public Health Service, Food and Drug Administration, and the National Conference on Interstate Milk Shipments is **amended**.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1137). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations**

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board adopts a rule as follows:

2 CSR 80-2.003 Adoption of *Code of Federal Regulations* Title 21 Food and Drugs, Chapter I Food and Drug Administration, Department of Health and Senior Services, Subchapter B Food for Human Consumption, Part 117 Current Good Manufacturing Practice, Hazard Analysis, and Risk Based Preventive Controls for Human Food is **adopted**.

A notice of proposed rulemaking containing the text of the proposed rule was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1126). No changes have been made in the text of the proposed rule, so it is not reprinted here. This proposed rule becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations**

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board rescinds a rule as follows:

2 CSR 80-2.010 Definitions is **rescinded**.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1126). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board amends a rule as follows:

2 CSR 80-2.020 Sale of Adulterated, Misbranded Milk, or Milk Products **is amended.**

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1127). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board amends a rule as follows:

2 CSR 80-2.030 Permits **is amended.**

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1127–1128). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board rescinds a rule as follows:

2 CSR 80-2.040 Labeling **is rescinded.**

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1128). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board rescinds a rule as follows:

2 CSR 80-2.050 Inspection Frequency and Procedure **is rescinded.**

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1128). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board rescinds a rule as follows:

2 CSR 80-2.060 The Examination of Milk and Milk Products **is rescinded.**

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1128). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board amends a rule as follows:

2 CSR 80-2.070 Standards for Milk and Milk Products **is amended.**

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1128–1133). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board rescinds a rule as follows:

2 CSR 80-2.080 Animal Health is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1133–1134). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations**

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board rescinds a rule as follows:

2 CSR 80-2.091 Milk and Milk Products Which May Be Sold is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1134). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations**

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board rescinds a rule as follows:

2 CSR 80-2.101 Transferring; Delivery Containers; Cooling is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1134). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations**

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board rescinds a rule as follows:

2 CSR 80-2.110 Milk and Milk Products from Points Beyond the Limits of Routine Inspection is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1134–1135). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations**

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board rescinds a rule as follows:

2 CSR 80-2.121 Future Dairy Farms and Milk Plants is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1135). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations**

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board rescinds a rule as follows:

2 CSR 80-2.130 Personnel Health is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1135). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations**

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board rescinds a rule as follows:

2 CSR 80-2.141 Procedure When Infection is Suspected is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1135). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective

thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations**

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board rescinds a rule as follows:

2 CSR 80-2.151 Enforcement is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1135–1136). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations**

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board rescinds a rule as follows:

2 CSR 80-2.161 Penalty is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1136). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations**

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board rescinds a rule as follows:

2 CSR 80-2.170 Separability Clause is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1136). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 2—Grade “A” Pasteurized Milk Regulations**

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board amends a rule as follows:

**2 CSR 80-2.190 State Milk Board Grade “A” Milk Policies
is amended.**

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1137–1138). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 3—Production and Distribution of Grade “A”
Retail Raw Milk and Milk Products**

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board amends a rule as follows:

2 CSR 80-3.010 Definitions is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1138–1139). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 3—Production and Distribution of Grade “A”
Retail Raw Milk and Milk Products**

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board amends a rule as follows:

**2 CSR 80-3.060 The Examination of Milk and Milk Products
is amended.**

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1139). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 3—Production and Distribution of Grade “A”
Retail Raw Milk and Milk Products

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board amends a rule as follows:

2 CSR 80-3.120 Enforcement Interpretation is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1139). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 3—Production and Distribution of Grade “A”
Retail Raw Milk and Milk Products

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board rescinds a rule as follows:

2 CSR 80-3.130 Adoption of the *Grade “A” Pasteurized Milk Ordinance* (PMO), 2015 Revision of the United States Department of Health and Human Services, Public Health Service, Food and Drug Administration by Reference is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1139–1140). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 4—Grade “A” Raw Milk for Pasteurization and
Grade “A” Milk or Milk Products from Points Beyond
the Limits of Routine Inspection

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board amends a rule as follows:

2 CSR 80-4.010 Rules for Import Milk is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1140). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 5—Inspections

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board amends a rule as follows:

2 CSR 80-5.010 Inspection Fees is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1140–1141). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 6—Requirements for the Missouri Dairy Law

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board amends a rule as follows:

2 CSR 80-6.011 Specifications for the Construction and Operation of Facilities and Installation of Equipment for the Production and Processing of Manufacturing Milk and Milk Products is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1141). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 6—Requirements for the Missouri Dairy Law

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board amends a rule as follows:

2 CSR 80-6.021 Protection and Transportation of Raw Milk and Cream is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1141). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 2—DEPARTMENT OF AGRICULTURE
Division 80—State Milk Board
Chapter 6—Requirements for the Missouri Dairy Law

ORDER OF RULEMAKING

By the authority vested in the State Milk Board under section 196.939, RSMo 2016, the board amends a rule as follows:

2 CSR 80-6.041 Dairy Manufacturing Plant, Dairy Manufacturing Farm, and Personnel Licensure **is amended.**

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1142). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 3—DEPARTMENT OF CONSERVATION
Division 10—Conservation Commission
Chapter 12—Wildlife Code: Special Regulations for Areas Owned by Other Entities

ORDER OF RULEMAKING

By authority vested in the Conservation Commission under sections 40 and 45 of Art. IV, Mo. Const., the commission amends a rule as follows:

3 CSR 10-12.145 is amended.

This rule sets length limits for fish taken from waters of the state and is exempted by section 536.021, RSMo, from the requirements for filing as a proposed amendment.

3 CSR 10-12.145 Fishing, Length Limits

(2) Black bass more than twelve inches (12") but less than fifteen inches (15") total length must be returned to the water unharmed immediately after being caught, except as follows:

(A) Black bass less than fifteen inches (15") total length must be returned to the water unharmed immediately after being caught on the following lakes:

1. Arrow Rock State Historic Site (Big Soldier Lake);
2. Bethany (Old Bethany City Reservoir);
3. Blue Springs (Lake Remembrance);
4. Butler City Lake;
5. Cameron (Century Lake, Eagle Lake, Grindstone Lake, Sunrise Lake);
6. Carthage (Kellogg Lake);
7. Columbia (Stephens Park Lake);
8. Concordia (Edwin A. Pape Lake);
9. Confederate Memorial State Historic Site lakes;
10. Dexter City Lake;
11. East Prairie (K. S. Simpkins Park Pond);
12. Farmington (Hager Lake, Giessing Lake, Thomas Lake);
13. Hamilton City Lake;
14. Harrison County Lake;
15. Higginsville (Higginsville City Lake, Upper Higginsville City Lake);
16. Holden City Lake;
17. Jackson (Litz Park Lake, Rotary Lake);
18. Jackson County (Alex George Lake, Bergan Lake, Bowlin

Pond, Lake Jacomo, Prairie Lee Lake, Scherer Lake, Tarsney Lake, Wood Lake, Wyatt Lake);

19. Jefferson City (McKay Park Lake);
20. Keytesville (Maxwell Taylor Park Pond);
21. Kirksville (Hazel Creek Lake);
22. Liberty (Fountain Bluff Park Ponds Nos. 1, 2, 3, 4, 5, 6, 7, and 8);
23. Marble Hill (Pellegrino Lake);
24. Mark Twain National Forest (Fourche Lake, Huzzah Pond, Loggers Lake, McCormack Lake, Noblett Lake, Roby Lake);
25. Maysville (Willow Brook Lake);
26. Mineral Area College (Quarry Pond);
27. Odessa (Lake Venita);
28. Pershing State Park ponds;
29. Potosi (Roger Bilderback Lake);
30. Raymore (Johnston Lake);
31. Unionville (Lake Mahoney);
32. University of Missouri (Dairy Farm Lake No. 1, McCredie Lake);
33. Warrensburg (Lions Lake);
34. Watkins Mill State Park (Williams Creek Lake); and
35. Windsor (Farrington Park Lake).

SUMMARY OF PUBLIC COMMENTS: Seasons and limits are exempted from the requirement of filing as a proposed amendment under section 536.021, RSMo.

This amendment was filed August 28, 2018, becomes effective **September 30, 2018.**

Title 7—MISSOURI DEPARTMENT OF TRANSPORTATION
Division 10—Missouri Highways and Transportation Commission
Chapter 20—Financial Assistance

ORDER OF RULEMAKING

By the authority vested in the Missouri Highways and Transportation Commission under section 226.191, RSMo 2016, the commission amends a rule as follows:

7 CSR 10-20.010 State Transportation Assistance Revolving Fund **is amended.**

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 15, 2018 (43 MoReg 1014-1015). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 9—DEPARTMENT OF MENTAL HEALTH
Division 30—Certification Standards
Chapter 3—Substance Use Disorder Treatment Programs

ORDER OF RULEMAKING

By the authority vested in the Director of the Department of Mental Health under sections 313.842, 630.050, and 630.655, RSMo 2016, the Department of Mental Health amends a rule as follows:

9 CSR 30-3.134 Gambling Disorder Treatment **is amended.**

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 1, 2018 (43 MoReg 1147–1148). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 9—DEPARTMENT OF MENTAL HEALTH
Division 40—Licensing Rules
Chapter 1—Definitions and Procedures**

ORDER OF RULEMAKING

By the authority vested in the Director of the Department of Mental Health under sections 630.192, and 630.193 to 630.198, RSMo 2016, the Department of Mental Health rescinds a rule as follows:

9 CSR 40-1.118 Licensing Advisory Board is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 837). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 9—DEPARTMENT OF MENTAL HEALTH
Division 45—Division of Developmental Disabilities
Chapter 4—Financial Procedures**

ORDER OF RULEMAKING

By the authority vested in the Director of the Department of Mental Health under sections 630.192, and 630.193 to 630.198, RSMo 2016, the Department of Mental Health rescinds a rule as follows:

9 CSR 45-4.010 Residential Rate Setting is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 837). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 9—DEPARTMENT OF MENTAL HEALTH
Division 45—Division of Developmental Disabilities
Chapter 5—Standards for Community-Based Services**

ORDER OF RULEMAKING

By the authority vested in the Director of the Department of Mental Health under sections 630.192, and 630.193 to 630.198, RSMo 2016, the Department of Mental Health amends a rule as follows:

9 CSR 45-5.105 Definitions for Fire Safety Rules is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018

(43 MoReg 838). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 9—DEPARTMENT OF MENTAL HEALTH
Division 45—Division of Developmental Disabilities
Chapter 5—Standards for Community-Based Services**

ORDER OF RULEMAKING

By the authority vested in the Director of the Department of Mental Health under sections 630.192, and 630.193 to 630.198, RSMo 2016, the Department of Mental Health amends a rule as follows:

9 CSR 45-5.110 Fire Safety for Facility-Based Day Habilitation and Employment Service Settings is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 838–842). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 9—DEPARTMENT OF MENTAL HEALTH
Division 45—Division of Developmental Disabilities
Chapter 5—Standards for Community-Based Services**

ORDER OF RULEMAKING

By the authority vested in the Director of the Department of Mental Health under sections 630.192, and 630.193 to 630.198, RSMo 2016, the Department of Mental Health amends a rule as follows:

9 CSR 45-5.130 Fire Safety for Group Homes Serving 4–9 People is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 842–846). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 9—DEPARTMENT OF MENTAL HEALTH
Division 45—Division of Developmental Disabilities
Chapter 5—Standards for Community-Based Services**

ORDER OF RULEMAKING

By the authority vested in the Director of the Department of Mental Health under sections 630.192, and 630.193 to 630.198, RSMo 2016, the Department of Mental Health amends a rule as follows:

9 CSR 45-5.140 Fire Safety for Group Homes Serving 10–16 People is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 846–850). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 9—DEPARTMENT OF MENTAL HEALTH
Division 45—Division of Developmental Disabilities
Chapter 5—Standards for Community-Based Services

ORDER OF RULEMAKING

By the authority vested in the Director of the Department of Mental Health under sections 630.192, and 630.193 to 630.198, RSMo 2016, the Department of Mental Health amends a rule as follows:

9 CSR 45-5.150 Fire Safety for Group Homes Serving 17 or More People is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 850–853). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 10—Air Conservation Commission
Chapter 1—Organization

ORDER OF RULEMAKING

By the authority vested in the Missouri Air Conservation Commission under section 643.050, RSMo 2016, the commission amends a rule as follows:

10 CSR 10-1.010 is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 853–855). Those sections with changes are reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The Missouri Department of Natural Resources' Air Pollution Control Program (APCP) received a total of two (2) comments from two (2) sources: The Boeing Company and Regulatory Environmental Group For Missouri (REGFORM).

Due to a similarity in the following two (2) comments, one (1) response can be found at the end of these two (2) comments.

COMMENT #1: The Boeing Company commented that the form revision notification procedure proposed for removal should not be removed. Instead, the Boeing Company suggested a modified version of a form revision notification procedure be retained in this general organization rule.

COMMENT #2: REGFORM commented that they recognize, reiterate, support, and adopt the comments made by the Boeing Company. RESPONSE: As a result of these comments, the air program plans

to retain a provision for a form revision notification procedure in this general organization rule. The procedure will take into consideration, new technology that allows for quicker review times by utilizing postings on the air program website and listserve notices to receive quicker feedback on form changes.

10 CSR 10-1.010 General Organization

(3) General Provisions.

(C) Public Information. The Air Pollution Control Program provides information to the public as follows:

1. Publish a notice in the Jefferson City, Missouri newspaper to provide information on how the public may review and provide comment on draft rule text and Regulatory Impact Reports for a period of at least sixty (60) days;

2. Post public hearing notices for rule and SIP actions at least thirty (30) days prior to public hearing on the Air Pollution Control Program's website and send via email to established program distribution list that includes parties and other interested stakeholders. These notices provide information on timing of proposed MACC actions and how the public may participate in all rulemaking and SIP actions. Contact the Air Pollution Control Program Air Quality Planning Section Chief to be added to the email distribution list;

3. Publish in the *Missouri Register*—

A. Proposed rule actions at least thirty (30) days prior to a public hearing; and

B. Final rule actions adopted by MACC with recognition of public hearing comments;

4. Provide construction and operating permit notices as described in 10 CSR 10-6.060 Construction Permits Required and 10 CSR 10-6.065 Operating Permits;

5. Present revisions to department-supplied forms to the regulated community for a thirty (30)-day comment period. Shorter duration comment periods are used in instances where form changes are non-mandatory such as typographical errors, spelling corrections, or adding non-mandatory reference information; and

6. Make all records retained for or by the Air Pollution Control Program available for public inspection and copying by any person, except for records which are designated as confidential under Missouri law.

Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 10—Air Conservation Commission
Chapter 6—Air Quality Standards, Definitions, Sampling and Reference Methods and Air Pollution Control Regulations for the Entire State of Missouri

ORDER OF RULEMAKING

By the authority vested in the Missouri Air Conservation Commission under section 643.050, RSMo 2016, the commission amends a rule as follows:

10 CSR 10-6.180 Measurement of Emissions of Air Contaminants is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 855–856). No changes were made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The Missouri Department of Natural Resources' Air Pollution Control Program (APCP) received no comments on this proposed amendment.

Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 3—Permanent Performance Requirements for
Surface Coal Mining and Related Activities

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission amends a rule as follows:

10 CSR 40-3.060 is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 859–862). Those sections with changes are reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The Department of Natural Resources' Land Reclamation Program received one (1) comment on the proposed amendment.

COMMENT #1: Len Meier, Chief of the Alton Field Division, Office of Surface Mining (OSM) stated the referenced effective date of the *Code of Federal Regulations* of July 1, 2010 will deem this regulation less effective than the federal regulations. OSM would not be able to approve Missouri's proposed amendment and could potentially affect Missouri's regulatory program.

RESPONSE AND EXPLANATION OF CHANGE: The effective date of the *Code of Federal Regulation's* reference date will be changed from July 1, 2010 to reflect January 1, 2018 in section (1).

10 CSR 40-3.060 Requirements for the Disposal of Excess Spoil

(1) Permanent program performance standards—disposal of excess spoil requirements set forth in 30 CFR Part 780.35, as in effect on January 1, 2018, are incorporated by reference in this rule. Copies may be obtained by contacting the U.S. Government Publishing Office, PO Box 979050, St. Louis, MO 63197-9000 or online at <https://www.gpo.gov>. This rule does not incorporate any subsequent amendments or additions.

Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 3—Permanent Performance Requirements for
Surface Coal Mining and Related Activities

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission amends a rule as follows:

10 CSR 40-3.170 is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 862–863). Those sections with changes are reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The Department of Natural Resources' Land Reclamation Program received one (1) comment on the proposed amendment.

COMMENT #1: Len Meier, Chief of the Alton Field Division, Office of Surface Mining (OSM) stated the referenced effective date of the *Code of Federal Regulations* of July 1, 2010 will deem this regulation less effective than the federal regulations. OSM would not be able to approve Missouri's proposed amendment and could potentially affect Missouri's regulatory program.

RESPONSE AND EXPLANATION OF CHANGE: The effective date of the *Code of Federal Regulation's* reference date will be changed from July 1, 2010 to reflect January 1, 2018 in section (1).

10 CSR 40-3.170 Underground Operations

(1) Permanent program performance standards—underground mining activities set forth in 30 CFR Part 817, as in effect on January 1, 2018, are incorporated by reference in this rule. Copies may be obtained by contacting the U.S. Government Publishing Office, PO Box 979050, St. Louis, MO 63197-9000 or online at <https://www.gpo.gov>. This rule does not incorporate any subsequent amendments or additions. Exceptions to 30 CFR Part 817 are modified as follows:

Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 3—Permanent Performance Requirements for
Surface Coal Mining and Related Activities

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission rescinds a rule as follows:

10 CSR 40-3.180 Casing and Sealing of Exposed Underground Openings is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 863). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 3—Permanent Performance Requirements for
Surface Coal Mining and Related Activities

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission rescinds a rule as follows:

10 CSR 40-3.190 Requirements for Topsoil Removal, Storage and Redistribution for Underground Operations is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 863). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 3—Permanent Performance Requirements for
Surface Coal Mining and Related Activities

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission rescinds a rule as follows:

10 CSR 40-3.200 Requirements for Protection of the Hydrologic Balance for Underground Operations **is rescinded**.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 863). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 3—Permanent Performance Requirements for
Surface Coal Mining and Related Activities

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission rescinds a rule as follows:

10 CSR 40-3.210 Requirements for the Use of Explosives for Underground Operations **is rescinded**.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 863-864). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 3—Permanent Performance Requirements for
Surface Coal Mining and Related Activities

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission rescinds a rule as follows:

10 CSR 40-3.220 Disposal of Underground Development Waste and Excess Spoil **is rescinded**.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 864). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 3—Permanent Performance Requirements for
Surface Coal Mining and Related Activities

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission rescinds a rule as follows:

10 CSR 40-3.230 Requirements for the Disposal of Coal Processing Waste for Underground Operations **is rescinded**.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 864). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 3—Permanent Performance Requirements for
Surface Coal Mining and Related Activities

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission rescinds a rule as follows:

10 CSR 40-3.240 Air Resource Protection **is rescinded**.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 864). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 3—Permanent Performance Requirements for
Surface Coal Mining and Related Activities

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission rescinds a rule as follows:

10 CSR 40-3.250 Requirements for the Protection of Fish, Wildlife and Related Environmental Values and Protection Against Slides and Other Damage **is rescinded**.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 864-865). No changes have been made in the proposed rescission, so

it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 3—Permanent Performance Requirements for
Surface Coal Mining and Related Activities**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission rescinds a rule as follows:

10 CSR 40-3.260 Requirements for Backfilling and Grading for Underground Operations is **rescinded**.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 865). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 3—Permanent Performance Requirements for
Surface Coal Mining and Related Activities**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission rescinds a rule as follows:

10 CSR 40-3.270 Revegetation Requirements for Underground Operations is **rescinded**.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 865). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 3—Permanent Performance Requirements for
Surface Coal Mining and Related Activities**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission rescinds a rule as follows:

10 CSR 40-3.280 Requirements for Subsidence Control Associated with Underground Mining Operations is **rescinded**.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 865). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 3—Permanent Performance Requirements for
Surface Coal Mining and Related Activities**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission rescinds a rule as follows:

10 CSR 40-3.290 Requirements for Road and Other Transportation Associated with Underground Operations is **rescinded**.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 865–866). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 3—Permanent Performance Requirements for
Surface Coal Mining and Related Activities**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission rescinds a rule as follows:

10 CSR 40-3.300 Postmining Land Use Requirements for Underground Operations is **rescinded**.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 866). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 3—Permanent Performance Requirements for
Surface Coal Mining and Related Activities**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission rescinds a rule as follows:

10 CSR 40-3.310 Coal Recovery, Land Reclamation and Cessation of Operation for Underground Operations is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 866). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 4—Permanent Performance Requirements for
Special Mining Activities**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission amends a rule as follows:

10 CSR 40-4.020 is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 866–867). Those sections with changes are reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The Department of Natural Resources' Land Reclamation Program received two (2) comments on the proposed amendment.

COMMENT #1: Len Meier, Chief of the Alton Field Division, Office of Surface Mining (OSM) stated the referenced effective date of the *Code of Federal Regulations* of July 1, 2010 will deem this regulation less effective than the federal regulations. OSM would not be able to approve Missouri's proposed amendment, and could potentially affect Missouri's regulatory program.

RESPONSE AND EXPLANATION OF CHANGE: The effective date of the *Code of Federal Regulation's* reference date will be changed from July 1, 2010 to reflect January 1, 2018 in section (1).

COMMENT #2: Department staff stated referencing 30 CFR Part 819 is not necessary.

RESPONSE AND EXPLANATION OF CHANGE: The reference to 30 CFR Part 819 will be removed in section (1).

10 CSR 40-4.020 Auger Mining Requirements

(1) Permanent program performance standards—auger mining requirements set forth in 30 CFR Part 785.20, as in effect on January 1, 2018, are incorporated by reference in this rule. Copies may be obtained by contacting the U.S. Government Publishing Office, PO Box 979050, St. Louis, MO 63197-9000 or online at <https://www.gpo.gov>. This rule does not incorporate any subsequent amendments or additions.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 4—Permanent Performance Requirements for
Special Mining Activities**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under

section 444.530, RSMo 2016, the commission amends a rule as follows:

10 CSR 40-4.040 is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 867–868). Those sections with changes are reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The Department of Natural Resources' Land Reclamation Program received two (2) comments on the proposed amendment.

COMMENT #1: Len Meier, Chief of the Alton Field Division, Office of Surface Mining (OSM) stated the referenced effective date of the *Code of Federal Regulations* of July 1, 2010 will deem this regulation less effective than the federal regulations. OSM would not be able to approve Missouri's proposed amendment, and could potentially affect Missouri's regulatory program.

RESPONSE AND EXPLANATION OF CHANGE: The effective date of the *Code of Federal Regulation's* reference date will be changed from July 1, 2010 to reflect January 1, 2018 in section (1).

COMMENT #2: Len Meier, Chief of the Alton Field Division, OSM stated referencing 30 CFR Part 785.1, 785.2, and 785.10 will deem Missouri's regulatory program less effective than the federal regulations. OSM would not be able to approve Missouri's proposed amendment and could potentially affect Missouri's regulatory program.

RESPONSE AND EXPLANATION OF CHANGE: Incorporating 30 CFR Part 785.1, 785.2, and 785.10 will be removed and the correct reference of 785.15 will be incorporated in section (1).

10 CSR 40-4.040 Operations on Steep Slopes

(1) Permanent program performance standards—steep slope mining requirements set forth in 30 CFR Part 785.15 as in effect on January 1, 2018, are incorporated by reference in this rule. Copies may be obtained by contacting the U.S. Government Publishing Office, PO Box 979050, St. Louis, MO 63197-9000 or online at <https://www.gpo.gov>. This rule does not incorporate any subsequent amendments or additions.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 4—Permanent Performance Requirements for
Special Mining Activities**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission amends a rule as follows:

10 CSR 40-4.060 is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 868–869). Those sections with changes are reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The Department of Natural Resources' Land Reclamation Program received one (1) comment on the proposed amendment.

COMMENT #1: Len Meier, Chief of the Alton Field Division, Office of Surface Mining (OSM) stated the referenced effective date of the *Code of Federal Regulations* of July 1, 2010 will deem this regulation less effective than the federal regulations. OSM would not be able to approve Missouri's proposed amendment, and could potentially affect Missouri's regulatory program.

RESPONSE AND EXPLANATION OF CHANGE: The effective date of the *Code of Federal Regulation's* reference date will be changed from July 1, 2010 to reflect January 1, 2018 in section (1).

10 CSR 40-4.060 Concurrent Surface and Underground Mining

(1) Permanent program performance standards—concurrent surface and underground mining requirements set forth in 30 CFR Part 785.18 as in effect on January 1, 2018, are incorporated by reference in this rule. Copies may be obtained by contacting the U.S. Government Publishing Office, PO Box 979050, St. Louis, MO 63197-9000 or online at <https://www.gpo.gov>. This rule does not incorporate any subsequent amendments or additions.

Title 10—DEPARTMENT OF NATURAL RESOURCES Division 40—Missouri Mining Commission Chapter 4—Permanent Performance Requirements for Special Mining Activities

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission amends a rule as follows:

10 CSR 40-4.070 is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 869–870). Those sections with changes are reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The Department of Natural Resources' Land Reclamation Program received two (2) comments on the proposed amendment.

COMMENT #1: Len Meier, Chief of the Alton Field Division, Office of Surface Mining (OSM) stated the referenced effective date of the *Code of Federal Regulations* of July 1, 2010 will deem this regulation less effective than the federal regulations. OSM would not be able to approve Missouri's proposed amendment, and could potentially affect Missouri's regulatory program.

RESPONSE AND EXPLANATION OF CHANGE: The effective date of the *Code of Federal Regulation's* reference date will be changed from July 1, 2010 to reflect January 1, 2018 in section (1).

COMMENT #2: Department staff stated referencing 30 CFR Part 828 is not necessary.

RESPONSE AND EXPLANATION OF CHANGE: The reference to 30 CFR Part 828 will be removed in section (1). Additionally, since proposal of the rule amendment, the department determined that the amendment incorrectly references the title of a Federal regulation incorporated by reference. The commission adopts changes to correctly reference the incorporated Federal regulation.

10 CSR 40-4.070 In Situ Processing

(1) Permanent program performance standards—*in situ* processing requirements set forth in 30 CFR Part 785.22 as in effect on January 1, 2018, are incorporated by reference in this rule. Copies may be

obtained by contacting the U.S. Government Publishing Office, PO Box 979050, St. Louis, MO 63197-9000 or online at <https://www.gpo.gov>. This rule does not incorporate any subsequent amendments or additions.

Title 10—DEPARTMENT OF NATURAL RESOURCES Division 40—Missouri Mining Commission Chapter 6—Permitting Requirements for Surface and Underground Coal Mining and Reclamation Operations and Coal Exploration

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission amends a rule as follows:

10 CSR 40-6.100 is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 870–872). Those sections with changes are reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The Department of Natural Resources' Land Reclamation Program received one (1) comment on the proposed amendment.

COMMENT #1: Len Meier, Chief of the Alton Field Division, Office of Surface Mining (OSM) stated the referenced effective date of the *Code of Federal Regulations* of July 1, 2010 will deem this regulation less effective than the federal regulations. OSM would not be able to approve Missouri's proposed amendment and could potentially affect Missouri's regulatory program.

RESPONSE AND EXPLANATION OF CHANGE: The effective date of the *Code of Federal Regulation's* reference date will be changed from July 1, 2010 to reflect January 1, 2018 in section (1).

10 CSR 40-6.100 Underground Mining Permit Applications

(1) Permanent program performance standards—underground mining activities requirements are found in 30 CFR Part 783 and 784, as in effect on January 1, 2018, are incorporated by reference in this rule. Copies may be obtained by contacting the U.S. Government Publishing Office, PO Box 979050, St. Louis, MO 63197-9000 or online at <https://www.gpo.gov>. This rule does not incorporate any subsequent amendments or additions.

Title 10—DEPARTMENT OF NATURAL RESOURCES Division 40—Missouri Mining Commission Chapter 6—Permitting Requirements for Surface and Underground Coal Mining and Reclamation Operations and Coal Exploration

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission rescinds a rule as follows:

**10 CSR 40-6.110 Underground Mining Permit Applications—
Minimum Requirements for Information on Environmental
Resources is rescinded.**

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 872). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 6—Permitting Requirements for Surface and
Underground Coal Mining and Reclamation Operations
and Coal Exploration**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission rescinds a rule as follows:

**10 CSR 40-6.120 Underground Mining Permit Applications—
Minimum Requirements for Reclamation and Operations Plan
is rescinded.**

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on May 1, 2018 (43 MoReg 872–873). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 9—Abandoned Mine Reclamation Fund;
Abandoned Mine Reclamation and Restoration**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.810, RSMo 2016, the commission amends a rule as follows:

10 CSR 40-9.010 Abandoned Mine Reclamation Fund is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 873). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 9—Abandoned Mine Reclamation Fund;
Abandoned Mine Reclamation and Restoration**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.810, RSMo 2016, the commission amends a rule as follows:

**10 CSR 40-9.020 Reclamation—General Requirements
is amended.**

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 873–874). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 9—Abandoned Mine Reclamation Fund;
Abandoned Mine Reclamation and Restoration**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.810, RSMo 2016, the commission amends a rule as follows:

10 CSR 40-9.030 Rights of Entry is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 874–875). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 9—Abandoned Mine Reclamation Fund;
Abandoned Mine Reclamation and Restoration**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.810, RSMo. 2016, the commission amends a rule as follows:

**10 CSR 40-9.040 Acquisition of Land and Water for Reclamation
is amended.**

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 875–876). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 9—Abandoned Mine Reclamation Fund;
Abandoned Mine Reclamation and Restoration**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under

section 444.810, RSMo 2016, the commission amends a rule as follows:

10 CSR 40-9.050 is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 876-877). Those sections with changes are reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: The Land Reclamation Program received one (1) comment on the proposed amendment.

COMMENT #1: Since proposal of the rule amendment, the department determined that the proposed amendment may be interpreted to suggest that a previously mandatory department obligation had become discretionary. Specifically, Federal regulations require the department return any funds received from the sale of certain lands to the Department of the Interior, Office of Surface Mining Reclamation and Enforcement. The proposed amendment would modify the language of that requirement from "shall" to "will." Because those terms may have different legal effect, the department is concerned the change may be misinterpreted and could result in the loss of Federal funds for reclamation of lands. The commission adopts changes to the amendment to restore the mandatory language. RESPONSE AND EXPLANATION AND CHANGE: It is agreed, subsection (2)(E) will be change to reflect "shall" instead of "will."

10 CSR 40-9.050 Management and Disposition of Land and Water

(2) Disposition of Reclaimed Lands.

(E) All monies received from disposal of land under this rule shall be deobligated and returned to the office.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 9—Abandoned Mine Reclamation Fund;
Abandoned Mine Reclamation and Restoration**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.810, RSMo 2016, the commission amends a rule as follows:

10 CSR 40-9.060 Reclamation on Private Lands is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 877). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 10—Permit and Performance Requirements for
Industrial Mineral Open Pit and In-Stream Sand and
Gravel Operations**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission amends a rule as follows:

low:

10 CSR 40-10.010 Permit Requirements for Industrial Mineral Operations is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 877-878). No changes have been made in the text of the proposed amendment, so it is not printed here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 10—Permit and Performance Requirements for
Industrial Mineral Open Pit and In-Stream Sand and
Gravel Operations**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission amends a rule as follows:

10 CSR 40-10.030 Bonding is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 878-879). No changes have been made in the text of the proposed amendment, so it is not printed here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 10—Permit and Performance Requirements for
Industrial Mineral Open Pit and In-Stream Sand and
Gravel Operations**

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission amends a rule as follows:

10 CSR 40-10.040 Permit Review Process is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 879-880). No changes have been made in the text of the proposed amendment, so it is not printed here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 10—Permit and Performance Requirements for
Industrial Mineral Open Pit and In-Stream Sand and
Gravel Operations

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission amends a rule as follows:

10 CSR 40-10.080 Hearings and Informal Conferences
is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 880–882). No changes have been made in the text of the proposed amendment, so it is not printed here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 10—DEPARTMENT OF NATURAL RESOURCES
Division 40—Missouri Mining Commission
Chapter 10—Permit and Performance Requirements for
Industrial Mineral Open Pit and In-Stream Sand and
Gravel Operations

ORDER OF RULEMAKING

By the authority vested in the Missouri Mining Commission under section 444.530, RSMo 2016, the commission amends a rule as follows:

10 CSR 40-10.100 Definitions **is amended.**

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on May 1, 2018 (43 MoReg 882–883). No changes have been made in the text of the proposed amendment, so it is not printed here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 12—DEPARTMENT OF REVENUE
Division 10—Director of Revenue
Chapter 23—Motor Vehicle

ORDER OF RULEMAKING

By the authority vested in the Director of Revenue under section 32.065, RSMo 2016, the director rescinds a rule as follows:

12 CSR 10-23.180 Replacement Vehicle Identification Plates
is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1330). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 12—DEPARTMENT OF REVENUE
Division 10—Director of Revenue
Chapter 23—Motor Vehicle

ORDER OF RULEMAKING

By the authority vested in the Director of Revenue under section 32.065, RSMo 2016, the director rescinds a rule as follows:

12 CSR 10-23.255 Issuance of New and Replacement Vehicle
Identification Numbers **is rescinded.**

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1330). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 12—DEPARTMENT OF REVENUE
Division 10—Director of Revenue
Chapter 23—Motor Vehicle

ORDER OF RULEMAKING

By the authority vested in the Director of Revenue under section 32.065, RSMo 2016, the director rescinds a rule as follows:

12 CSR 10-23.270 Watercraft and Outboard Motor Identification
Numbers **is rescinded.**

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1330–1331). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 12—DEPARTMENT OF REVENUE
Division 10—Director of Revenue
Chapter 23—Motor Vehicle

ORDER OF RULEMAKING

By the authority vested in the Director of Revenue under section 32.065, RSMo 2016, the director rescinds a rule as follows:

12 CSR 10-23.275 Recognition of Nonresident Disabled Person
Windshield Placards **is rescinded.**

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1331). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 12—DEPARTMENT OF REVENUE
Division 10—Director of Revenue
Chapter 23—Motor Vehicle

ORDER OF RULEMAKING

By the authority vested in the Director of Revenue under section 32.065, RSMo 2016, the director rescinds a rule as follows:

12 CSR 10-23.290 Use of License Plates After Name Change
is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1331). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 12—DEPARTMENT OF REVENUE
Division 10—Director of Revenue
Chapter 23—Motor Vehicle

ORDER OF RULEMAKING

By the authority vested in the Director of Revenue under section 32.065, RSMo 2016, the director rescinds a rule as follows:

12 CSR 10-23.426 Special Identification Numbers is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1331). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 12—DEPARTMENT OF REVENUE
Division 10—Director of Revenue
Chapter 24—Driver License Bureau Rules

ORDER OF RULEMAKING

By the authority vested in the Director of Revenue under section 32.065, RSMo 2016, the director rescinds a rule as follows:

12 CSR 10-24.050 Deletion of Traffic Convictions and Suspension or Revocation Data From Missouri Driver Records is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1331–1332). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 12—DEPARTMENT OF REVENUE
Division 10—Director of Revenue
Chapter 26—Dealer Licensure

ORDER OF RULEMAKING

By the authority vested in the Director of Revenue under section 32.065, RSMo 2016, the director rescinds a rule as follows:

12 CSR 10-26.200 Out-of-State Dealer Request to Participate in Missouri Recreational Vehicle Show or Exhibit is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1332). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 12—DEPARTMENT OF REVENUE
Division 10—Director of Revenue
Chapter 42—General Department Policies

ORDER OF RULEMAKING

By the authority vested in the Director of Revenue under section 32.065, RSMo 2016, the director rescinds a rule as follows:

12 CSR 10-42.060 Investment and Cash Management Procedures is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1332). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION
Division 2065—Endowed Care Cemeteries
Chapter 1—Organization and Description

ORDER OF RULEMAKING

By the authority vested in the Office of Endowed Care Cemeteries under sections 214.280 and 214.392, RSMo 2016, the office rescinds a rule as follows:

20 CSR 2065-1.020 Cemetery Advisory Committee is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1332). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2065—Endowed Care Cemeteries
Chapter 1—Organization and Description**

ORDER OF RULEMAKING

By the authority vested in the Office of Endowed Care Cemeteries under sections 214.270 and 214.392, RSMo 2016, the office amends a rule as follows:

20 CSR 2065-1.030 Definitions is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1333). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2065—Endowed Care Cemeteries
Chapter 1—Organization and Description**

ORDER OF RULEMAKING

By the authority vested in the Office of Endowed Care Cemeteries under section 214.392, RSMo 2016, the office amends a rule as follows:

**20 CSR 2065-1.050 Complaint Handling and Disposition
is amended.**

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1333). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2065—Endowed Care Cemeteries
Chapter 1—Organization and Description**

ORDER OF RULEMAKING

By the authority vested in the Office of Endowed Care Cemeteries under sections 214.275, 214.280, and 214.283, RSMo 2016, the office amends a rule as follows:

20 CSR 2065-1.060 Fees is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1333–1334). No changes have been made in the text of

the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2065—Endowed Care Cemeteries
Chapter 2—General Rules**

ORDER OF RULEMAKING

By the authority vested in the Office of Endowed Care Cemeteries under section 214.275, RSMo 2016, the office amends a rule as follows:

20 CSR 2065-2.010 Application for a License is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1334). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2065—Endowed Care Cemeteries
Chapter 2—General Rules**

ORDER OF RULEMAKING

By the authority vested in the Office of Endowed Care Cemeteries under sections 214.280 and 214.392, RSMo 2016, the office amends a rule as follows:

**20 CSR 2065-2.020 Endowed Care Cemetery Converting to
Nonendowed is amended.**

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1334–1335). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2065—Endowed Care Cemeteries
Chapter 2—General Rules**

ORDER OF RULEMAKING

By the authority vested in the Office of Endowed Care Cemeteries

under sections 214.275 and 214.276, RSMo 2016, the office amends a rule as follows:

20 CSR 2065-2.050 License Renewal is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1335). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2115—State Committee of Dietitians
Chapter 1—General Rules**

ORDER OF RULEMAKING

By the authority vested in the State Committee of Dietitians under sections 324.203, 324.225, and 324.228, RSMo 2016, and section 324.200, RSMo Supp. 2018, the committee amends a rule as follows:

20 CSR 2115-1.010 General Organization is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1335). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2115—State Committee of Dietitians
Chapter 1—General Rules**

ORDER OF RULEMAKING

By the authority vested in the State Committee of Dietitians under sections 324.217 and 324.228, RSMo 2016, the committee amends a rule as follows:

**20 CSR 2115-1.030 Complaint Handling and Disposition
is amended.**

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1335–1336). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2115—State Committee of Dietitians
Chapter 2—Licensure Requirements**

ORDER OF RULEMAKING

By the authority vested in the State Committee of Dietitians under sections 324.212 and 324.228, RSMo 2016, and sections 324.210.4 and 324.215, RSMo Supp. 2018, the committee amends a rule as follows:

**20 CSR 2115-2.010 Application for Licensure/Reciprocity
is amended.**

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1336). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2115—State Committee of Dietitians
Chapter 2—Licensure Requirements**

ORDER OF RULEMAKING

By the authority vested in the State Committee of Dietitians under section 324.228, RSMo 2016, and section 324.210, RSMo Supp. 2018, the committee amends a rule as follows:

20 CSR 2115-2.020 Qualifications for Licensure is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1336–1337). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2115—State Committee of Dietitians
Chapter 2—Licensure Requirements**

ORDER OF RULEMAKING

By the authority vested in the State Committee of Dietitians under section 324.228, RSMo 2016, and section 324.210.3, RSMo Supp. 2018, the committee amends a rule as follows:

20 CSR 2115-2.030 Examination for Licensure is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1337). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code*

of State Regulations.

SUMMARY OF COMMENTS: No comments were received.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2115—State Committee of Dietitians
Chapter 2—Licensure Requirements**

ORDER OF RULEMAKING

By the authority vested in the State Committee of Dietitians under sections 324.212 and 324.228, RSMo 2016, the committee amends a rule as follows:

20 CSR 2115-2.040 License Renewal is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1337–1338). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2200—State Board of Nursing
Chapter 5—Definitions**

ORDER OF RULEMAKING

By the authority vested in the State Board of Nursing under section 335.036, RSMo Supp. 2018, the board rescinds a rule as follows:

20 CSR 2200-5.010 Definitions is rescinded.

A notice of proposed rulemaking containing the proposed rescission was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1338). No changes have been made in the proposed rescission, so it is not reprinted here. This proposed rescission becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2210—State Board of Optometry
Chapter 2—General Rules**

ORDER OF RULEMAKING

By the authority vested in the State Board of Optometry under sections 336.140 and 336.160, RSMo 2016, the board amends a rule as follows:

20 CSR 2210-2.070 Fees is amended.

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1338–1340). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

**Title 20—DEPARTMENT OF INSURANCE,
FINANCIAL INSTITUTIONS AND PROFESSIONAL
REGISTRATION**

**Division 2231—Division of Professional Registration
Chapter 2—Designation of License Renewal Dates and
Related Renewal Information**

ORDER OF RULEMAKING

By the authority vested in the Division of Professional Registration under section 324.001, RSMo Supp. 2018, the division amends a rule as follows:

**20 CSR 2231-2.010 Designation of License Renewal Dates and
Related Renewal Information is amended.**

A notice of proposed rulemaking containing the text of the proposed amendment was published in the *Missouri Register* on June 15, 2018 (43 MoReg 1341). No changes have been made in the text of the proposed amendment, so it is not reprinted here. This proposed amendment becomes effective thirty (30) days after publication in the *Code of State Regulations*.

SUMMARY OF COMMENTS: No comments were received.

This section may contain notice of hearings, correction notices, public information notices, rule action notices, statements of actual costs, and other items required to be published in the *Missouri Register* by law.

**Title 19—DEPARTMENT OF HEALTH AND
SENIOR SERVICES
Division 60—Missouri Health Facilities Review
Committee
Chapter 50—Certificate of Need Program**

**NOTIFICATION OF REVIEW:
APPLICATION REVIEW SCHEDULE**

The Missouri Health Facilities Review Committee has initiated review of the CON applications listed below. A decision is tentatively scheduled for October 22, 2018. These applications are available for public inspection at the address shown below.

Date Filed

Project Number: Project Name
City (County)
Cost, Description

9/7/2018

#5634 HT: The Children's Mercy Hospital
Kansas City (Jackson County)
\$2,475,000, Replace Angiography Unit

9/8/2018

#5628 NT: John Knox Village Care Center
Lee's Summit (Jackson County)
\$2,000,000, Renovate and modernize 430-bed SNF

9/10/2018

#5635 HT: Freeman Health System
Joplin (Newton County)
\$1,680,000, Replace PET/CT Scanner

Any person wishing to request a public hearing for the purpose of commenting on these applications must submit a written request to this effect, which must be received by October 11, 2018. All written requests and comments should be sent to—

Chairman
Missouri Health Facilities Review Committee
c/o Certificate of Need Program
3418 Knipp Drive, Suite F
PO Box 570
Jefferson City, MO 65102
For additional information contact Karla Houchins at (573) 751-6700.

The Secretary of State is required by sections 347.141 and 359.481, RSMo 2016, to publish dissolutions of limited liability companies and limited partnerships. The content requirements for the one-time publishing of these notices are prescribed by statute. This listing is published pursuant to these statutes. We request that documents submitted for publication in this section be submitted in camera ready 8 1/2" x 11" manuscript by email to adrules.dissolutions@sos.mo.gov.

NOTICE OF WINDING UP TO CREDITORS OF AND CLAIMANTS AGAINST MAIN STREET POWER INVESTMENT FUNDS, LLC

On March 20, 2018, Main Street Power Investment Funds, LLC, a Missouri limited liability company (the "Company"), filed its Notice of Winding Up with the Missouri Secretary of State. All persons and organizations with claims against the Company must submit a written summary of any claims against the Company to c/o Distributed Energy, Inc., Colin Temme, 4875 Pearl East Circle, Boulder, CO 80301, which summary shall include the name, address, and telephone numbers of the claimant, the amount of the claim, and any documentation of the claim. Claims against the Company will be barred unless a proceeding to enforce the claim is commenced within three years after the publication of this notice.

NOTICE OF WINDING UP FOR LIMITED LIABILITY COMPANY TO ALL CREDITORS OF AND CLAIMANTS AGAINST APEX MEDICAL SUPPLIES, LLC

Apex Medical Supplies, LLC, a Missouri limited liability company, filed its Notice of Winding Up for a Limited Liability Company with the Missouri Secretary of State on July 30, 2018.

Any and all claims against Apex Medical Supplies, LLC may be sent to Mark S. Johnson, 212 N. Main Street, Cape Girardeau, MO 63701. Each claim should include the following information: the name, address and telephone number of the claimant; the amount of the claim; the basis of the claim; the date(s) on which the event(s) on which the claim is based occurred; and any documentation related to the claim.

Any and all claims against Apex Medical Supplies, LLC will be barred unless a proceeding to enforce such claim is commenced within three (3) years after the date this notice is published.

NOTICE OF DISSOLUTION TO ALL CREDITORS OF AND CLAIMANTS AGAINST KC EXPRESS, LLC

On August 22, 2018, KC EXPRESS, LLC, a Missouri limited liability company ("Company"), filed its Notice of Winding Up for Limited Liability Company with the Missouri Secretary of State.

All claims must include: the name, address, and telephone number of the claimant; the amount claimed; the basis of the claim; the date(s) on which the events occurred which provide the basis for the claim; and copies of any other supporting data. Claims should be in writing and mailed to Harold M. Goss, Esq., 4510 Belleview, Suite 300, Kansas City, Missouri 64111.

Any claim against the Company will be barred unless a proceeding to enforce the claim is commenced within three years after the publication of this notice.

**NOTICE OF WINDING UP FOR LIMITED LIABILITY COMPANY TO ALL
CREDITORS OF AND CLAIMANTS AGAINST CEC & ASSOCIATES, LC**

CEC & Associates, LC, a Missouri limited liability company, filed its Notice of Winding Up for a Limited Liability Company with the Missouri Secretary of State on July 30, 2018.

Any and all claims against CEC & Associates, LC may be sent to Mark S. Johnson, 212 N. Main Street, Cape Girardeau, MO 63701. Each claim should include the following information: the name, address and telephone number of the claimant; the amount of the claim; the basis of the claim; the date(s) on which the event(s) on which the claim is based occurred; and any documentation related to the claim.

Any and all claims against CEC & Associates, LC will be barred unless a proceeding to enforce such claim is commenced within three (3) years after the date this notice is published.

**NOTICE OF DISSOLUTION
TO ALL CREDITORS OF AND CLAIMANTS AGAINST
STAR OPERATING COMPANY, INC.**

NOTICE IS HEREBY GIVEN that **STAR Operating Company, Inc.**, a Missouri corporation (hereinafter the "Corporation") filed its Articles of Dissolution with the Missouri Secretary of State on August 14, 2018.

You are hereby notified that if you believe you have a claim against the Corporation, you must submit in writing to: c/o Steven R. Obermann, 1126 County Road 213, Cape Girardeau, Missouri 63701 the details of your claim, which shall include the following information: the name, address and phone number of the claimant; the amount claimed; the date on which the claim arose; the basis for the claim; and any documentation for the claim.

All claims against the Corporation will be barred unless a proceeding to enforce the claim is commenced within two (2) years after the publication of this Notice.

**NOTICE OF DISSOLUTION
TO ALL CREDITORS OF AND CLAIMANTS AGAINST
OBERMANN CONCRETE HOLDINGS, INC.**

NOTICE IS HEREBY GIVEN that **Obermann Concrete Holdings, Inc.**, a Missouri corporation (hereinafter the "Corporation") filed its Articles of Dissolution with the Missouri Secretary of State on August 14, 2018.

You are hereby notified that if you believe you have a claim against the Corporation, you must submit in writing to: c/o Steven R. Obermann, 1126 County Road 213, Cape Girardeau, Missouri 63701 the details of your claim, which shall include the following information: the name, address and phone number of the claimant; the amount claimed; the date on which the claim arose; the basis for the claim; and any documentation for the claim.

All claims against the Corporation will be barred unless a proceeding to enforce the claim is commenced within two (2) years after the publication of this Notice.

**NOTICE OF DISSOLUTION
TO ALL CREDITORS OF AND CLAIMANTS AGAINST
SRM TRANSPORT, INC.**

NOTICE IS HEREBY GIVEN that **SRM Transport, Inc.**, a Missouri corporation (hereinafter the "Corporation") filed its Articles of Dissolution with the Missouri Secretary of State on August 14, 2018.

You are hereby notified that if you believe you have a claim against the Corporation, you must submit in writing to c/o Steven R. Obermann, 1126 County Road 213, Cape Girardeau, Missouri 63701 the details of your claim, which shall include the following information: the name, address and phone number of the claimant; the amount claimed; the date on which the claim arose; the basis for the claim; and any documentation for the claim.

All claims against the Corporation will be barred unless a proceeding to enforce the claim is commenced within two (2) years after the publication of this Notice.

**NOTICE OF DISSOLUTION
TO ALL CREDITORS OF AND CLAIMANTS AGAINST
SRM REAL ESTATE HOLDINGS, INC.**

NOTICE IS HEREBY GIVEN that **SRM Real Estate Holdings, Inc.**, a Missouri corporation (hereinafter the "Corporation") filed its Articles of Dissolution with the Missouri Secretary of State on August 14, 2018.

You are hereby notified that if you believe you have a claim against the Corporation, you must submit in writing to: c/o Steven R. Obermann, 1126 County Road 213, Cape Girardeau, Missouri 63701 the details of your claim, which shall include the following information: the name, address and phone number of the claimant; the amount claimed; the date on which the claim arose; the basis for the claim; and any documentation for the claim.

All claims against the Corporation will be barred unless a proceeding to enforce the claim is commenced within two (2) years after the publication of this Notice.

**NOTICE OF DISSOLUTION
TO ALL CREDITORS OF AND CLAIMANTS AGAINST
OBERMANN CONCRETE OF NORTHEAST ARKANSAS, INC.**

NOTICE IS HEREBY GIVEN that **Obermann Concrete of Northeast Arkansas, Inc.**, a Missouri corporation (hereinafter the "Corporation") filed its Articles of Dissolution with the Missouri Secretary of State on August 14, 2018.

You are hereby notified that if you believe you have a claim against the Corporation, you must submit in writing to: c/o Steven R. Obermann, 1126 County Road 213, Cape Girardeau, Missouri 63701 the details of your claim, which shall include the following information: the name, address and phone number of the claimant; the amount claimed; the date on which the claim arose; the basis for the claim; and any documentation for the claim.

All claims against the Corporation will be barred unless a proceeding to enforce the claim is commenced within two (2) years after the publication of this Notice.

**NOTICE OF DISSOLUTION
TO ALL CREDITORS OF AND CLAIMANTS AGAINST
OBERMANN CONCRETE, INC.**

NOTICE IS HEREBY GIVEN that **Obermann Concrete, Inc.**, a Missouri corporation (hereinafter the "Corporation") filed its Articles of Dissolution with the Missouri Secretary of State on August 14, 2018.

You are hereby notified that if you believe you have a claim against the Corporation, you must submit in writing to: c/o Steven R. Obermann, 1126 County Road 213, Cape Girardeau, Missouri 63701 the details of your claim, which shall include the following information: the name, address and phone number of the claimant; the amount claimed; the date on which the claim arose; the basis for the claim; and any documentation for the claim.

All claims against the Corporation will be barred unless a proceeding to enforce the claim is commenced within two (2) years after the publication of this Notice.

**NOTICE OF WINDING UP OF LIMITED LIABILITY COMPANY
TO ALL CREDITORS OF AND CLAIMANTS AGAINST
COUNTRYSIDE BBQ, LLC**

On August 2, 2018, CountrySide BBQ, L.L.C. a Missouri limited liability company ("Company"), filed its Notice of Winding Up with the Missouri Secretary of State, effective on the filing date.

All persons and organizations must submit to Company, c/o Julie T. Brown, Esq., Carnahan, Evans, Cantwell & Brown, P.C., 2805 S. Ingram Mill Road, Springfield, Missouri 65804, a written summary of any claims against Company, including: 1) claimant's name, address and telephone number; 2) amount of claim; 3) date(s) claim accrued (or will accrue); 4) brief description of the nature of the debt or the basis for the claim; and 5) if the claim is secured, and if so, the collateral used as security.

Because of the dissolution, any claims against Company will be barred unless a proceeding to enforce the claim is commenced within three (3) years after the last of filing or publication of this Notice.

**Notice of Dissolution of
Limited Liability Company
To All Creditors of and
Claimants Against
A Sure Wing, L.L.C.**

On August 28, 2018, A Sure Wing, L.L.C. ("the Company"), a Missouri limited liability company, filed its Notice of Winding Up for a Limited Liability Company with the Missouri Secretary of State, effective on August 28, 2018.

Any claims against the Company may be sent to: Blitz, Bardgett & Deutsch, L.L.C., Attn: Scott Smithson, 120 South Central Avenue, Ste. 1500, St. Louis, MO 63105. Each claim must include the following information: the name, address and phone number of the claimant; the amount claimed; the date on which the claim arose; the basis for the claim; and documentation for the claim.

All claims against the Company will be barred unless a proceeding to enforce the claim is commenced within three (3) years after the publication of this Notice.

NOTICE OF CORPORATION DISSOLUTION

To: All creditors of and claimants against P.J., INC.

On **August 21, 2018**, P.J., INC., a Missouri corporation ("Corporation"), Charter Number **00420355**, was dissolved pursuant to the filing of Articles of Dissolution by the Corporation Division, Missouri Secretary of State.

All persons or organizations having claims against P.J., INC., are required to present them immediately in writing to:

Andrew S. Felker, Attorney at Law
Chinnery Evans & Nail, P.C.
800 NE Vanderbilt Lane
Lee's Summit, Missouri 64064

Each claim must contain the following information:

1. Name and current address of the claimant.
2. A clear and concise statement of the facts supporting the claim.
3. The date the claim was incurred.
4. The amount of money or alternate relief demanded.

NOTE: CLAIMS AGAINST P.J., INC., WILL BE BARRED UNLESS A PROCEEDING TO ENFORCE THE CLAIM IS COMMENCED WITHIN TWO YEARS AFTER THE PUBLICATION OF THIS NOTICE.

**NOTICE OF WINDING UP OF
LIMITED LIABILITY COMPANY TO ALL
CREDITORS OF AND CLAIMS AGAINST
GUNDAKER CONSTRUCTION AND RESTORATION GROUP, LLC**

On June 29, 2018, Gundaker Construction and Restoration Group, LLC, filed its Notice of Winding Up for Limited Liability Company with the Missouri Secretary of State.

The Company requests that all persons and organizations who have claims against it present them immediately by letter to Ronald Kwentus, 2458 Old Dorsett Rd., Ste. 230, St. Louis, Missouri 63043.

All claims must include the following information:

1. The name and current address of claimant;
2. The amount claimed;
3. A clear and concise statement of the facts supporting the claim, and;
4. The date the claim was incurred.

All claims against the Company will be barred unless a proceeding to enforce the claim is commenced within three years after publication of this notice.

NOTICE OF WINDING UP OF LIMITED LIABILITY COMPANY

To: All creditors of and claimants against JMC Kansas City, LLC f/k/a CAMPBELL FIRE PROTECTION, L.L.C., a Missouri limited liability company, ("Company") .

On **August 21, 2018**, JMC Kansas City, LLC f/k/a CAMPBELL FIRE PROTECTION, L.L.C., Charter Number **LC0036955**, filed its notice of winding up with the Missouri Secretary of State.

Said limited liability company requests that all persons and organizations who have claims against it present them immediately by letter to Andrew S. Felker, Attorney at Law, Chinnery Evans & Nail, P.C., 800 NE Vanderbilt Lane, Lee's Summit, Missouri 64064.

All claims must include the following information:

1. Name and current address of the claimant.
2. The amount claimed.
3. The clear and concise statement of the facts supporting the claim.
4. The date the claim was incurred.

NOTICE: Because of the winding up of JMC Kansas City, LLC f/k/a CAMPBELL FIRE PROTECTION, L.L.C., any claims against it will be barred unless a proceeding to enforce the claim is commenced within three years after the publication of the three notices authorized by statute, whichever is published last.

NOTE: CLAIMS AGAINST JMC KANSAS CITY, LLC F/K/A CAMPBELL FIRE PROTECTION, L.L.C., WILL BE BARRED UNLESS A PROCEEDING TO ENFORCE THE CLAIM IS COMMENCED WITHIN THREE YEARS AFTER THE PUBLICATION OF THIS NOTICE.

**NOTICE OF CORPORATE DISSOLUTION TO ALL
CREDITORS OF AND CLAIMANTS AGAINST
FARMINGTON AUTO SALES, INC.**

On August 20, 2018, Farmington Auto Sales, Inc., a Missouri corporation, filed its Articles of Dissolution with the Missouri Secretary of State. The dissolution was effective on August 20, 2018.

You are hereby notified that if you believe you have a claim against Farmington Auto Sales, Inc., you must submit a summary in writing of the circumstances surrounding your claim to the corporation c/o Attorney Edward M. Pultz, PO Box 992, Farmington, MO 63640.

The summary of your claim must include the following information:

1. The name, address and telephone number of the claimant;
2. The amount of the claim;
3. The date on which the event on which the claim is based occurred;
4. A brief description of the nature of the debt or the basis for the claim.

All claims against Farmington Auto Sales, Inc. will be barred unless the proceeding to enforce the claim is commenced within two years after the publication of this notice.

NOTICE OF WINDING UP OF LIMITED LIABILITY COMPANY

To: All creditors of and claimants against Sebastian Auto, LLC f/k/a Wheels In The Field LLC, a Missouri limited liability company, ("Company").

On **August 21, 2018**, Sebastian Auto, LLC f/k/a Wheels In The Field LLC, Charter Number **LC0690424**, filed its notice of winding up with the Missouri Secretary of State.

Said limited liability company requests that all persons and organizations who have claims against it present them immediately by letter to Andrew S. Felker, Attorney at Law, Chinnery Evans & Nail, P.C., 800 NE Vanderbilt Lane, Lee's Summit, Missouri 64064.

All claims must include the following information:

1. Name and current address of the claimant.
2. The amount claimed.
3. The clear and concise statement of the facts supporting the claim.
4. The date the claim was incurred.

NOTICE: Because of the winding up of Sebastian Auto, LLC f/k/a Wheels In The Field LLC, any claims against it will be barred unless a proceeding to enforce the claim is commenced within three years after the publication of the three notices authorized by statute, whichever is published last.

NOTE: **CLAIMS AGAINST SEBASTIAN AUTO, LLC F/K/A WHEELS IN THE FIELD LLC, WILL BE BARRED UNLESS A PROCEEDING TO ENFORCE THE CLAIM IS COMMENCED WITHIN THREE YEARS AFTER THE PUBLICATION OF THIS NOTICE.**

Notice of Winding Up to All Creditors of and Claimants Against San Marcos 197 Acre Associates, LLC

San Marcos 197 Acre Associates, LLC, a Missouri limited liability company (the "Company"), was dissolved on June 4, 2018, by filing a Notice of Winding Up with the Missouri Secretary of State. The Company requests that all persons and entities with claims against the Company present them in writing and by mail to John Hutkin, 10829 Olive Blvd., St. Louis, MO 63134. Each claim must include:

1. The name, address, and telephone number of the claimant;
2. The amount of the claim;
3. The basis of the claim;
4. The date the claim arose; and
5. Documentation of the claim.

A claim against the Company will be barred unless a proceeding to enforce the claim is commenced within three (3) years after the publication of this notice.

Rule Changes Since Update to Code of State Regulations

This cumulative table gives you the latest status of rules. It contains citations of rulemakings adopted or proposed after deadline for the monthly Update Service to the *Code of State Regulations*, citations are to volume and page number in the *Missouri Register*, except for material in this issue. The first number in the table cite refers to the volume number or the publication year—42 (2017) and 43 (2018). MoReg refers to *Missouri Register* and the numbers refer to a specific *Register* page, R indicates a rescission, W indicates a withdrawal, S indicates a statement of actual cost, T indicates an order terminating a rule, N.A. indicates not applicable, RAN indicates a rule action notice, RUC indicates a rule under consideration, and F indicates future effective date.

Rule Number	Agency	Emergency	Proposed	Order	In Addition
1 CSR 10	OFFICE OF ADMINISTRATION				
1 CSR 20-1.010	State Officials' Salary Compensation Schedule				42 MoReg 1849
1 CSR 20-1.020	Personnel Advisory Board and Division of Personnel	This Issue	This Issue		
1 CSR 20-1.030	Personnel Advisory Board and Division of Personnel	This Issue	This Issue		
1 CSR 20-1.040	Personnel Advisory Board and Division of Personnel		This IssueR		
1 CSR 20-1.045	Personnel Advisory Board and Division of Personnel	This Issue	This Issue		
1 CSR 20-1.050	Personnel Advisory Board and Division of Personnel		This IssueR		
1 CSR 20-2.010	Personnel Advisory Board and Division of Personnel	This Issue	This Issue		
1 CSR 20-2.015	Personnel Advisory Board and Division of Personnel	This Issue	This Issue		
1 CSR 20-2.020	Personnel Advisory Board and Division of Personnel	This Issue	This Issue		
1 CSR 20-3.010	Personnel Advisory Board and Division of Personnel	This Issue	This Issue		
1 CSR 20-3.020	Personnel Advisory Board and Division of Personnel	This Issue	This Issue		
1 CSR 20-3.030	Personnel Advisory Board and Division of Personnel	This Issue	This Issue		
1 CSR 20-3.040	Personnel Advisory Board and Division of Personnel	This Issue	This Issue		
1 CSR 20-3.050	Personnel Advisory Board and Division of Personnel	This IssueR	This IssueR		
1 CSR 20-3.070	Personnel Advisory Board and Division of Personnel	This Issue	This Issue		
1 CSR 20-3.080	Personnel Advisory Board and Division of Personnel	This Issue	This Issue		
1 CSR 20-4.010	Personnel Advisory Board and Division of Personnel	This IssueR	This IssueR		
1 CSR 20-4.020	Personnel Advisory Board and Division of Personnel	This Issue	This Issue		
1 CSR 30-2.020	Division of Facilities Management, Design and Construction		This IssueR		
1 CSR 30-2.030	Division of Facilities Management, Design and Construction		This IssueR		
1 CSR 30-2.040	Division of Facilities Management, Design and Construction		This IssueR		
1 CSR 30-2.050	Division of Facilities Management, Design and Construction		This IssueR		
1 CSR 30-3.010	Division of Facilities Management, Design and Construction		This IssueR		
1 CSR 30-3.020	Division of Facilities Management, Design and Construction		This IssueR		
1 CSR 30-3.035	Division of Facilities Management, Design and Construction		This IssueR		
1 CSR 30-4.010	Division of Facilities Management, Design and Construction		This IssueR		
2 CSR 10-1.010	DEPARTMENT OF AGRICULTURE		43 MoReg 1258		
2 CSR 10-2.010	Ag Business Development		43 MoReg 666R	43 MoReg 2331R	
2 CSR 10-3.010	Market Development		43 MoReg 666R	43 MoReg 2331R	
2 CSR 10-4.010	Market Development		43 MoReg 666R	43 MoReg 2331R	
2 CSR 10-5.010	Market Development		43 MoReg 667R	43 MoReg 2331R	
2 CSR 10-5.015	Market Development		43 MoReg 667R	43 MoReg 2332R	
2 CSR 20-1.010	Administrative Services		43 MoReg 1417R		
2 CSR 20-3.010	Administrative Services (Changed to 2 CSR 110-4.010)		43 MoReg 1417		
2 CSR 20-3.020	Administrative Services (Changed to 2 CSR 110-4.020)		43 MoReg 1418		
2 CSR 20-3.030	Administrative Services (Changed to 2 CSR 110-4.030)		43 MoReg 1418		
2 CSR 20-3.040	Administrative Services (Changed to 2 CSR 110-4.040)		43 MoReg 1418		
2 CSR 20-3.050	Administrative Services		43 MoReg 1419R		
2 CSR 50-1.010	Fairs		43 MoReg 1258R		
2 CSR 50-2.010	Fairs		43 MoReg 1259R		
2 CSR 50-3.020	Fairs		43 MoReg 1259R		
2 CSR 50-4.010	Fairs		43 MoReg 1259R		
2 CSR 50-5.010	Fairs		43 MoReg 1259R		
2 CSR 50-6.010	Fairs		43 MoReg 1260R		
2 CSR 50-6.020	Fairs		43 MoReg 1260R		
2 CSR 50-6.030	Fairs		43 MoReg 1260R		

Rule Number	Agency	Emergency	Proposed	Order	In Addition
2 CSR 50-6.040	Fairs		43 MoReg 1260R		
2 CSR 50-7.010	Fairs		43 MoReg 1261R		
2 CSR 60-1.010	Grain Inspection and Warehousing		43 MoReg 1419		
2 CSR 60-2.010	Grain Inspection and Warehousing		43 MoReg 1420R		
2 CSR 60-4.016	Grain Inspection and Warehousing		43 MoReg 1420R		
2 CSR 60-4.045	Grain Inspection and Warehousing		43 MoReg 1420R		
2 CSR 60-4.060	Grain Inspection and Warehousing		43 MoReg 1420R		
2 CSR 60-4.070	Grain Inspection and Warehousing		43 MoReg 1421R		
2 CSR 60-4.080	Grain Inspection and Warehousing		43 MoReg 1421		
2 CSR 60-4.090	Grain Inspection and Warehousing		43 MoReg 1421R		
2 CSR 60-4.120	Grain Inspection and Warehousing		43 MoReg 1422		
2 CSR 60-4.130	Grain Inspection and Warehousing		43 MoReg 1422		
2 CSR 60-4.170	Grain Inspection and Warehousing		43 MoReg 1422		
2 CSR 60-5.040	Grain Inspection and Warehousing		43 MoReg 1422R		
2 CSR 70-1.010	Plant Industries		43 MoReg 1549		
2 CSR 70-10.080	Plant Industries		43 MoReg 1550		
2 CSR 70-11.020	Plant Industries		43 MoReg 1554R		
2 CSR 70-11.030	Plant Industries		43 MoReg 1554R		
2 CSR 70-11.050	Plant Industries		43 MoReg 1555R		
2 CSR 70-12.010	Plant Industries		43 MoReg 1555R		
2 CSR 70-15.035	Plant Industries		43 MoReg 1555R		
2 CSR 70-15.045	Plant Industries		43 MoReg 1555		
2 CSR 70-16.010	Plant Industries		43 MoReg 1556R		
2 CSR 70-16.015	Plant Industries		43 MoReg 1556R		
2 CSR 70-16.020	Plant Industries		43 MoReg 1556R		
2 CSR 70-16.025	Plant Industries		43 MoReg 1556R		
2 CSR 70-16.030	Plant Industries		43 MoReg 1557R		
2 CSR 70-16.035	Plant Industries		43 MoReg 1557R		
2 CSR 70-16.040	Plant Industries		43 MoReg 1557R		
2 CSR 70-16.045	Plant Industries		43 MoReg 1558R		
2 CSR 70-16.050	Plant Industries		43 MoReg 1558R		
2 CSR 70-16.055	Plant Industries		43 MoReg 1558R		
2 CSR 70-16.060	Plant Industries		43 MoReg 1558R		
2 CSR 70-16.065	Plant Industries		43 MoReg 1559R		
2 CSR 70-16.070	Plant Industries		43 MoReg 1559R		
2 CSR 70-16.075	Plant Industries		43 MoReg 1559R		
2 CSR 70-25.070	Plant Industries		43 MoReg 1559R		
2 CSR 70-35.010	Plant Industries		43 MoReg 1560		
2 CSR 70-35.031	Plant Industries		43 MoReg 1560R		
2 CSR 70-40.005	Plant Industries		43 MoReg 1560R		
2 CSR 70-40.015	Plant Industries		43 MoReg 1561R		
2 CSR 70-40.016	Plant Industries		43 MoReg 1561R		
2 CSR 70-40.017	Plant Industries		43 MoReg 1561R		
2 CSR 70-40.025	Plant Industries		43 MoReg 1561R		
2 CSR 70-40.040	Plant Industries		43 MoReg 1562R		
2 CSR 70-40.050	Plant Industries		43 MoReg 1562R		
2 CSR 70-40.055	Plant Industries		43 MoReg 1562R		
2 CSR 80-2.001	State Milk Board (Changed from 2 CSR 80-2.180)		43 MoReg 1136	This Issue	
2 CSR 80-2.002	State Milk Board (Changed from 2 CSR 80-2.181)		43 MoReg 1137	This Issue	
2 CSR 80-2.003	State Milk Board		43 MoReg 1126	This Issue	
2 CSR 80-2.010	State Milk Board		43 MoReg 1126R	This IssueR	
2 CSR 80-2.020	State Milk Board		43 MoReg 1127	This Issue	
2 CSR 80-2.030	State Milk Board		43 MoReg 1127	This Issue	
2 CSR 80-2.040	State Milk Board		43 MoReg 1128R	This IssueR	
2 CSR 80-2.050	State Milk Board		43 MoReg 1128R	This IssueR	
2 CSR 80-2.060	State Milk Board		43 MoReg 1128R	This IssueR	
2 CSR 80-2.070	State Milk Board		43 MoReg 1128	This Issue	
2 CSR 80-2.080	State Milk Board		43 MoReg 1133R	This IssueR	
2 CSR 80-2.091	State Milk Board		43 MoReg 1134R	This IssueR	
2 CSR 80-2.101	State Milk Board		43 MoReg 1134R	This IssueR	
2 CSR 80-2.110	State Milk Board		43 MoReg 1134R	This IssueR	
2 CSR 80-2.121	State Milk Board		43 MoReg 1135R	This IssueR	
2 CSR 80-2.130	State Milk Board		43 MoReg 1135R	This IssueR	
2 CSR 80-2.141	State Milk Board		43 MoReg 1135R	This IssueR	
2 CSR 80-2.151	State Milk Board		43 MoReg 1135R	This IssueR	
2 CSR 80-2.161	State Milk Board		43 MoReg 1136R	This IssueR	
2 CSR 80-2.170	State Milk Board		43 MoReg 1136R	This IssueR	
2 CSR 80-2.180	State Milk Board (Changed to 2 CSR 80-2.001)		43 MoReg 1136	This Issue	
2 CSR 80-2.181	State Milk Board (Changed to 2 CSR 80-2.002)		43 MoReg 1137	This Issue	
2 CSR 80-2.190	State Milk Board		43 MoReg 1137	This Issue	
2 CSR 80-3.010	State Milk Board		43 MoReg 1139	This Issue	
2 CSR 80-3.060	State Milk Board		43 MoReg 1139	This Issue	
2 CSR 80-3.120	State Milk Board		43 MoReg 1139	This Issue	
2 CSR 80-3.130	State Milk Board		43 MoReg 1139R	This IssueR	
2 CSR 80-4.010	State Milk Board		43 MoReg 1140	This Issue	
2 CSR 80-5.010	State Milk Board		43 MoReg 1140	This Issue	
2 CSR 80-6.011	State Milk Board		43 MoReg 1141	This Issue	
2 CSR 80-6.021	State Milk Board		43 MoReg 1141	This Issue	
2 CSR 80-6.041	State Milk Board		43 MoReg 1142	This Issue	
2 CSR 90-10	Weights, Measures and Consumer Protection				42 MoReg 1203 43 MoReg 2344
2 CSR 90-10.016	Weights, Measures and Consumer Protection		43 MoReg 1998R		
2 CSR 90-11.010	Weights, Measures and Consumer Protection		43 MoReg 1998		
2 CSR 90-20.040	Weights, Measures and Consumer Protection		43 MoReg 1999		
2 CSR 90-21.010	Weights, Measures and Consumer Protection		43 MoReg 1999		
2 CSR 90-21.060	Weights, Measures and Consumer Protection				43 MoReg 2344
2 CSR 90-22.140	Weights, Measures and Consumer Protection		43 MoReg 2001		
2 CSR 90-23.010	Weights, Measures and Consumer Protection		43 MoReg 2001		

Rule Number	Agency	Emergency	Proposed	Order	In Addition
2 CSR 90-24.010	Weights, Measures and Consumer Protection				43 MoReg 2344
2 CSR 90-25.010	Weights, Measures and Consumer Protection		43 MoReg 2002		
2 CSR 90-30.040	Weights, Measures and Consumer Protection		43 MoReg 667	43 MoReg 1919	
2 CSR 90-30.050	Weights, Measures and Consumer Protection		43 MoReg 2002		
2 CSR 90-30.070	Weights, Measures and Consumer Protection		43 MoReg 2004		
2 CSR 90-30.080	Weights, Measures and Consumer Protection		43 MoReg 2005		
2 CSR 90-30.090	Weights, Measures and Consumer Protection		43 MoReg 2006		
2 CSR 90-30.100	Weights, Measures and Consumer Protection		43 MoReg 2006		
2 CSR 90-36.010	Weights, Measures and Consumer Protection		43 MoReg 2007		
2 CSR 90-38.010	Weights, Measures and Consumer Protection		43 MoReg 2012R		
2 CSR 90-38.020	Weights, Measures and Consumer Protection		43 MoReg 2012R		
2 CSR 90-38.030	Weights, Measures and Consumer Protection		43 MoReg 2012R		
2 CSR 90-38.040	Weights, Measures and Consumer Protection		43 MoReg 2013R		
2 CSR 90-38.050	Weights, Measures and Consumer Protection		43 MoReg 2013R		
2 CSR 100-2.010	Missouri Agricultural and Small Business Development Authority		43 MoReg 1563R		
2 CSR 100-2.020	Missouri Agricultural and Small Business Development Authority		43 MoReg 1563R		
2 CSR 100-2.030	Missouri Agricultural and Small Business Development Authority		43 MoReg 1563R		
2 CSR 100-2.040	Missouri Agricultural and Small Business Development Authority		43 MoReg 1563R		
2 CSR 100-2.050	Missouri Agricultural and Small Business Development Authority		43 MoReg 1564R		
2 CSR 100-3.010	Missouri Agricultural and Small Business Development Authority		43 MoReg 1564R		
2 CSR 100-3.020	Missouri Agricultural and Small Business Development Authority		43 MoReg 1564R		
2 CSR 100-3.030	Missouri Agricultural and Small Business Development Authority		43 MoReg 1564R		
2 CSR 100-3.040	Missouri Agricultural and Small Business Development Authority		43 MoReg 1565R		
2 CSR 100-3.050	Missouri Agricultural and Small Business Development Authority		43 MoReg 1565R		
2 CSR 100-4.010	Missouri Agricultural and Small Business Development Authority		43 MoReg 1565R		
2 CSR 100-4.020	Missouri Agricultural and Small Business Development Authority		43 MoReg 1565R		
2 CSR 100-4.030	Missouri Agricultural and Small Business Development Authority		43 MoReg 1566R		
2 CSR 100-4.040	Missouri Agricultural and Small Business Development Authority		43 MoReg 1566R		
2 CSR 100-4.050	Missouri Agricultural and Small Business Development Authority		43 MoReg 1566R		
2 CSR 100-10.010	Missouri Agricultural and Small Business Development Authority		43 MoReg 1566		
2 CSR 110-1.010	Office of the Director		43 MoReg 1423R		
2 CSR 110-2.010	Office of the Director		43 MoReg 1423R		
2 CSR 110-4.010	Office of the Director (<i>Changed from 2 CSR 20-3.010</i>)		43 MoReg 1417		
2 CSR 110-4.020	Office of the Director (<i>Changed from 2 CSR 20-3.020</i>)		43 MoReg 1418		
2 CSR 110-4.030	Office of the Director (<i>Changed from 2 CSR 20-3.030</i>)		43 MoReg 1418		
2 CSR 110-4.040	Office of the Director (<i>Changed from 2 CSR 20-3.040</i>)		43 MoReg 1418		
DEPARTMENT OF CONSERVATION					
3 CSR 10-1.010	Conservation Commission		This Issue		
3 CSR 10-2.020	Conservation Commission				43 MoReg 2344
3 CSR 10-4.200	Conservation Commission		This Issue		
3 CSR 10-5.205	Conservation Commission		This Issue		
3 CSR 10-5.215	Conservation Commission		This Issue		
3 CSR 10-5.222	Conservation Commission		This Issue		
3 CSR 10-5.600	Conservation Commission		This Issue		
3 CSR 10-5.605	Conservation Commission		This Issue		
3 CSR 10-6.415	Conservation Commission		This Issue		
3 CSR 10-7.405	Conservation Commission		This Issue		
3 CSR 10-7.410	Conservation Commission		This Issue		
3 CSR 10-7.431	Conservation Commission		This Issue		
3 CSR 10-7.433	Conservation Commission		This Issue		
3 CSR 10-7.434	Conservation Commission		This Issue		
3 CSR 10-7.455	Conservation Commission		This Issue		43 MoReg 93
3 CSR 10-7.600	Conservation Commission		This Issue		
3 CSR 10-10.715	Conservation Commission		This Issue		
3 CSR 10-10.768	Conservation Commission		This Issue		
3 CSR 10-11.115	Conservation Commission		This Issue		
3 CSR 10-11.120	Conservation Commission		This Issue		
3 CSR 10-11.125	Conservation Commission		This Issue		
3 CSR 10-11.130	Conservation Commission		This Issue		
3 CSR 10-11.135	Conservation Commission		This Issue		
3 CSR 10-11.140	Conservation Commission		This Issue		
3 CSR 10-11.145	Conservation Commission		This Issue		
3 CSR 10-11.155	Conservation Commission		This Issue		
3 CSR 10-11.160	Conservation Commission		This Issue		
3 CSR 10-11.180	Conservation Commission		This Issue		
3 CSR 10-11.184	Conservation Commission		This Issue		
3 CSR 10-11.185	Conservation Commission		This Issue		
3 CSR 10-11.186	Conservation Commission		This Issue		
3 CSR 10-11.200	Conservation Commission		This Issue		
3 CSR 10-11.205	Conservation Commission		This Issue		
3 CSR 10-11.210	Conservation Commission		This Issue		

Rule Number	Agency	Emergency	Proposed	Order	In Addition
3 CSR 10-11.215	Conservation Commission		This Issue		
3 CSR 10-12.145	Conservation Commission		N.A.	This Issue	
3 CSR 10-20.805	Conservation Commission		This Issue		
DEPARTMENT OF ECONOMIC DEVELOPMENT					
4 CSR 240-3.105	Public Service Commission		43 MoReg 979R		
4 CSR 240-3.110	Public Service Commission		43 MoReg 1567R		
4 CSR 240-3.115	Public Service Commission		43 MoReg 1567R		
4 CSR 240-3.120	Public Service Commission		43 MoReg 1567R		
4 CSR 240-3.125	Public Service Commission		43 MoReg 1568R		
4 CSR 240-3.161	Public Service Commission		43 MoReg 1423R		
4 CSR 240-3.165	Public Service Commission		43 MoReg 1568R		
4 CSR 240-3.210	Public Service Commission		43 MoReg 1569R		
4 CSR 240-3.215	Public Service Commission		43 MoReg 1569R		
4 CSR 240-3.220	Public Service Commission		43 MoReg 1569R		
4 CSR 240-3.225	Public Service Commission		43 MoReg 1570R		
4 CSR 240-3.245	Public Service Commission		43 MoReg 1570R		
4 CSR 240-3.270	Public Service Commission		43 MoReg 1571R		
4 CSR 240-3.280	Public Service Commission		43 MoReg 1571R		
4 CSR 240-3.290	Public Service Commission		43 MoReg 1571R		
4 CSR 240-3.295	Public Service Commission		43 MoReg 1572R		
4 CSR 240-3.310	Public Service Commission		43 MoReg 1572R		
4 CSR 240-3.315	Public Service Commission		43 MoReg 1572R		
4 CSR 240-3.320	Public Service Commission		43 MoReg 1573R		
4 CSR 240-3.325	Public Service Commission		43 MoReg 1573R		
4 CSR 240-3.335	Public Service Commission		43 MoReg 1574R		
4 CSR 240-3.405	Public Service Commission		43 MoReg 1574R		
4 CSR 240-3.410	Public Service Commission		43 MoReg 1574R		
4 CSR 240-3.415	Public Service Commission		43 MoReg 1575R		
4 CSR 240-3.420	Public Service Commission		43 MoReg 1575R		
4 CSR 240-3.435	Public Service Commission		43 MoReg 1575R		
4 CSR 240-3.605	Public Service Commission		43 MoReg 1576R		
4 CSR 240-3.610	Public Service Commission		43 MoReg 1576R		
4 CSR 240-3.615	Public Service Commission		43 MoReg 1577R		
4 CSR 240-3.620	Public Service Commission		43 MoReg 1577R		
4 CSR 240-3.640	Public Service Commission		43 MoReg 1577R		
4 CSR 240-10.085	Public Service Commission		43 MoReg 1424		
4 CSR 240-10.095	Public Service Commission		43 MoReg 1425		
4 CSR 240-10.105	Public Service Commission		43 MoReg 1578		
4 CSR 240-10.115	Public Service Commission		43 MoReg 1578		
4 CSR 240-10.125	Public Service Commission		43 MoReg 1579		
4 CSR 240-10.135	Public Service Commission		43 MoReg 1579		
4 CSR 240-10.145	Public Service Commission		43 MoReg 1580		
4 CSR 240-20.045	Public Service Commission		43 MoReg 979		
4 CSR 240-20.090	Public Service Commission		43 MoReg 1426		
4 CSR 240-28.010	Public Service Commission		43 MoReg 981		
4 CSR 240-28.011	Public Service Commission		43 MoReg 982		
4 CSR 240-28.012	Public Service Commission		43 MoReg 983		
4 CSR 240-28.013	Public Service Commission		43 MoReg 984		
4 CSR 240-28.014	Public Service Commission		43 MoReg 984		
4 CSR 240-28.015	Public Service Commission		43 MoReg 985		
4 CSR 240-28.016	Public Service Commission		43 MoReg 985		
4 CSR 240-28.020	Public Service Commission		43 MoReg 986R		
4 CSR 240-28.030	Public Service Commission		43 MoReg 986R		
4 CSR 240-28.040	Public Service Commission		43 MoReg 987R		
4 CSR 240-28.050	Public Service Commission		43 MoReg 987R		
4 CSR 240-28.060	Public Service Commission		43 MoReg 987R		
4 CSR 240-28.070	Public Service Commission		43 MoReg 988R		
4 CSR 240-28.080	Public Service Commission		43 MoReg 988R		
4 CSR 240-28.090	Public Service Commission		43 MoReg 988R		
4 CSR 240-29.010	Public Service Commission		43 MoReg 989R		
4 CSR 240-29.020	Public Service Commission		43 MoReg 989R		
4 CSR 240-29.030	Public Service Commission		43 MoReg 989R		
4 CSR 240-29.040	Public Service Commission		43 MoReg 990R		
4 CSR 240-29.050	Public Service Commission		43 MoReg 990R		
4 CSR 240-29.060	Public Service Commission		43 MoReg 991R		
4 CSR 240-29.080	Public Service Commission		43 MoReg 991R		
4 CSR 240-29.090	Public Service Commission		43 MoReg 991R		
4 CSR 240-29.100	Public Service Commission		43 MoReg 992R		
4 CSR 240-29.120	Public Service Commission		43 MoReg 992R		
4 CSR 240-29.130	Public Service Commission		43 MoReg 992R		
4 CSR 240-29.140	Public Service Commission		43 MoReg 993R		
4 CSR 240-29.150	Public Service Commission		43 MoReg 993R		
4 CSR 240-29.160	Public Service Commission		43 MoReg 994R		
4 CSR 240-31.010	Public Service Commission		43 MoReg 994		
4 CSR 240-31.011	Public Service Commission		43 MoReg 996		
4 CSR 240-31.012	Public Service Commission		43 MoReg 996		
4 CSR 240-31.013	Public Service Commission		43 MoReg 997		
4 CSR 240-31.014	Public Service Commission		43 MoReg 997		
4 CSR 240-31.015	Public Service Commission		43 MoReg 998		
4 CSR 240-31.016	Public Service Commission		43 MoReg 999		
4 CSR 240-31.020	Public Service Commission		43 MoReg 1000R		
4 CSR 240-31.030	Public Service Commission		43 MoReg 1000R		
4 CSR 240-31.040	Public Service Commission		43 MoReg 1000R		
4 CSR 240-31.060	Public Service Commission		43 MoReg 1001R		
4 CSR 240-31.090	Public Service Commission		43 MoReg 1001R		
4 CSR 240-31.100	Public Service Commission		43 MoReg 1001R		
4 CSR 240-31.110	Public Service Commission		43 MoReg 1002R		
4 CSR 240-31.120	Public Service Commission		43 MoReg 1002R		
4 CSR 240-31.130	Public Service Commission		43 MoReg 1003R		
4 CSR 240-34.010	Public Service Commission		43 MoReg 1003R		

Rule Number	Agency	Emergency	Proposed	Order	In Addition
4 CSR 240-34.020	Public Service Commission		43 MoReg 1003R		
4 CSR 240-34.030	Public Service Commission		43 MoReg 1004R		
4 CSR 240-34.040	Public Service Commission		43 MoReg 1004R		
4 CSR 240-34.050	Public Service Commission		43 MoReg 1004R		
4 CSR 240-34.060	Public Service Commission		43 MoReg 1005R		
4 CSR 240-34.070	Public Service Commission		43 MoReg 1005R		
4 CSR 240-34.080	Public Service Commission		43 MoReg 1005R		
4 CSR 240-34.090	Public Service Commission		43 MoReg 1006R		
4 CSR 240-36.010	Public Service Commission		43 MoReg 1006R		
4 CSR 240-36.020	Public Service Commission		43 MoReg 1007R		
4 CSR 240-36.030	Public Service Commission		43 MoReg 1007R		
4 CSR 240-36.040	Public Service Commission		43 MoReg 1007R		
4 CSR 240-36.050	Public Service Commission		43 MoReg 1008R		
4 CSR 240-37.010	Public Service Commission		43 MoReg 1008R		
4 CSR 240-37.020	Public Service Commission		43 MoReg 1008R		
4 CSR 240-37.030	Public Service Commission		43 MoReg 1009R		
4 CSR 240-37.040	Public Service Commission		43 MoReg 1009R		
4 CSR 240-37.050	Public Service Commission		43 MoReg 1009R		
4 CSR 240-37.060	Public Service Commission		43 MoReg 1010R		
4 CSR 240-40.020	Public Service Commission		43 MoReg 1581		
4 CSR 240-40.030	Public Service Commission		43 MoReg 1583		
4 CSR 240-40.080	Public Service Commission		43 MoReg 1596		
4 CSR 240-120.070	Public Service Commission		43 MoReg 1010R		
4 CSR 240-120.080	Public Service Commission		43 MoReg 1011R		
4 CSR 240-121.010	Public Service Commission		43 MoReg 1011R		
4 CSR 240-121.020	Public Service Commission		43 MoReg 1011R		
4 CSR 240-121.030	Public Service Commission		43 MoReg 1012R		
4 CSR 240-121.040	Public Service Commission		43 MoReg 1012R		
4 CSR 240-121.050	Public Service Commission		43 MoReg 1012R		
4 CSR 240-121.060	Public Service Commission		43 MoReg 1013R		
4 CSR 240-121.170	Public Service Commission		43 MoReg 1013R		
4 CSR 240-121.180	Public Service Commission		43 MoReg 1014R		
4 CSR 240-124.045	Public Service Commission		43 MoReg 1014R		
4 CSR 265-2.010	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.005</i>)		43 MoReg 739	43 MoReg 2681	
4 CSR 265-2.300	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.300</i>)		43 MoReg 740	43 MoReg 2684	
4 CSR 265-2.320	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.320</i>)		43 MoReg 741	43 MoReg 2685	
4 CSR 265-2.322	Division of Motor Carrier and Railroad Safety		43 MoReg 742R	43 MoReg 2667R	
4 CSR 265-2.324	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.324</i>)		43 MoReg 742	43 MoReg 2685	
4 CSR 265-8.010	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.010</i>)		43 MoReg 743	43 MoReg 2681	
4 CSR 265-8.012	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.012</i>)		43 MoReg 744	43 MoReg 2682	
4 CSR 265-8.018	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.018</i>)		43 MoReg 744	43 MoReg 2682	
4 CSR 265-8.020	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.020</i>)		43 MoReg 745	43 MoReg 2682	
4 CSR 265-8.030	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.030</i>)		43 MoReg 746	43 MoReg 2682	
4 CSR 265-8.032	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.032</i>)		43 MoReg 746	43 MoReg 2682	
4 CSR 265-8.040	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.040</i>)		43 MoReg 747	43 MoReg 2683	
4 CSR 265-8.041	Division of Motor Carrier and Railroad Safety		43 MoReg 748R	43 MoReg 2667R	
4 CSR 265-8.050	Division of Motor Carrier and Railroad Safety		43 MoReg 749R	43 MoReg 2667R	
4 CSR 265-8.060	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.060</i>)		43 MoReg 749	43 MoReg 2683	
4 CSR 265-8.070	Division of Motor Carrier and Railroad Safety		43 MoReg 751R	43 MoReg 2668R	
4 CSR 265-8.071	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.071</i>)		43 MoReg 751	43 MoReg 2683	
4 CSR 265-8.080	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.080</i>)		43 MoReg 752	43 MoReg 2683	
4 CSR 265-8.090	Division of Motor Carrier and Railroad Safety		43 MoReg 753R	43 MoReg 2668R	
4 CSR 265-8.092	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.092</i>)		43 MoReg 753	43 MoReg 2683	
4 CSR 265-8.100	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.100</i>)		43 MoReg 754	43 MoReg 2684	
4 CSR 265-8.110	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.110</i>)		43 MoReg 755	43 MoReg 2684	
4 CSR 265-8.120	Division of Motor Carrier and Railroad Safety		43 MoReg 755R	43 MoReg 2668R	
4 CSR 265-8.130	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.130</i>)		43 MoReg 755	43 MoReg 2684	
4 CSR 265-8.140	Division of Motor Carrier and Railroad Safety (<i>Changed to 7 CSR 265-8.140</i>)		43 MoReg 756	43 MoReg 2684	
4 CSR 340-2	Division of Energy				43 MoReg 15
4 CSR 340-2.010	Division of Energy		43 MoReg 835	43 MoReg 2668	
4 CSR 340-2.020	Division of Energy		43 MoReg 836	43 MoReg 2668	
4 CSR 340-6.010	Division of Energy		43 MoReg 1142		
DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION					
5 CSR 20-100.270	Division of Learning Services				43 MoReg 2687
5 CSR 20-300.140	Division of Learning Services		43 MoReg 252R		
			43 MoReg 2013R		
5 CSR 20-400.510	Division of Learning Services		43 MoReg 2014		
5 CSR 20-400.520	Division of Learning Services		43 MoReg 2015		
5 CSR 20-400.560	Division of Learning Services		43 MoReg 2016		
5 CSR 20-400.640	Division of Learning Services		42 MoReg 1581		
			43 MoReg 2017		

Rule Number	Agency	Emergency	Proposed	Order	In Addition
DEPARTMENT OF HIGHER EDUCATION					
6 CSR 10-2.070	Commissioner of Higher Education		43 MoReg 2020R		
6 CSR 10-4.010	Commissioner of Higher Education		43 MoReg 123		
6 CSR 10-8.010	Commissioner of Higher Education		43 MoReg 2020R		
6 CSR 10-8.020	Commissioner of Higher Education		43 MoReg 2020R		
MISSOURI DEPARTMENT OF TRANSPORTATION					
7 CSR	Department of Transportation				41 MoReg 845
7 CSR 10-2.020	Missouri Highways and Transportation Commission		43 MoReg 529	43 MoReg 2476	
7 CSR 10-11.010	Missouri Highways and Transportation Commission		43 MoReg 1261		
7 CSR 10-11.020	Missouri Highways and Transportation Commission		43 MoReg 1262		
7 CSR 10-11.030	Missouri Highways and Transportation Commission		43 MoReg 1265		
7 CSR 10-13.010	Missouri Highways and Transportation Commission		43 MoReg 530R	43 MoReg 2476R	
7 CSR 10-16.020	Missouri Highways and Transportation Commission		43 MoReg 530	43 MoReg 2476	
7 CSR 10-16.025	Missouri Highways and Transportation Commission		43 MoReg 531	43 MoReg 2476	
7 CSR 10-16.035	Missouri Highways and Transportation Commission		43 MoReg 531	43 MoReg 2477	
7 CSR 10-16.045	Missouri Highways and Transportation Commission		43 MoReg 532	43 MoReg 2477	
7 CSR 10-16.050	Missouri Highways and Transportation Commission		43 MoReg 533	43 MoReg 2477	
7 CSR 10-19.010	Missouri Highways and Transportation Commission		42 MoReg 93R		
7 CSR 10-20.010	Missouri Highways and Transportation Commission		43 MoReg 1014	This Issue	
7 CSR 10-21.010	Missouri Highways and Transportation Commission		43 MoReg 756	43 MoReg 2669	
7 CSR 60-2.010	Highway Safety and Traffic Division		43 MoReg 758	43 MoReg 2669	
7 CSR 60-2.020	Highway Safety and Traffic Division		43 MoReg 760R	43 MoReg 2671R	
			43 MoReg 760	43 MoReg 2671	
7 CSR 60-2.030	Highway Safety and Traffic Division		43 MoReg 761R	43 MoReg 2672R	
			43 MoReg 761	43 MoReg 2672	
7 CSR 60-2.040	Highway Safety and Traffic Division		43 MoReg 767R	43 MoReg 2679R	
			43 MoReg 767	43 MoReg 2679	
7 CSR 60-2.050	Highway Safety and Traffic Division		43 MoReg 768R	43 MoReg 2679R	
			43 MoReg 769	43 MoReg 2680	
7 CSR 60-2.060	Highway Safety and Traffic Division		43 MoReg 769R	43 MoReg 2680R	
			43 MoReg 770	43 MoReg 2681	
			43 MoReg 739	43 MoReg 2681	
7 CSR 265-8.005	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-2.010)				
7 CSR 265-8.010	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-8.010)		43 MoReg 743	43 MoReg 2681	
7 CSR 265-8.012	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-8.012)		43 MoReg 744	43 MoReg 2682	
7 CSR 265-8.018	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-8.018)		43 MoReg 744	43 MoReg 2682	
7 CSR 265-8.020	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-8.020)		43 MoReg 745	43 MoReg 2682	
7 CSR 265-8.030	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-8.030)		43 MoReg 746	43 MoReg 2682	
7 CSR 265-8.032	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-8.032)		43 MoReg 746	43 MoReg 2682	
7 CSR 265-8.040	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-8.040)		43 MoReg 747	43 MoReg 2683	
7 CSR 265-8.060	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-8.060)		43 MoReg 749	43 MoReg 2683	
7 CSR 265-8.071	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-8.071)		43 MoReg 751	43 MoReg 2683	
7 CSR 265-8.080	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-8.080)		43 MoReg 752	43 MoReg 2683	
7 CSR 265-8.092	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-8.092)		43 MoReg 753	43 MoReg 2683	
7 CSR 265-8.100	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-8.100)		43 MoReg 754	43 MoReg 2684	
7 CSR 265-8.110	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-8.110)		43 MoReg 755	43 MoReg 2684	
7 CSR 265-8.130	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-8.130)		43 MoReg 755	43 MoReg 2684	
7 CSR 265-8.140	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-8.140)		43 MoReg 756	43 MoReg 2684	
7 CSR 265-8.300	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-2.300)		43 MoReg 740	43 MoReg 2684	
7 CSR 265-8.320	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-2.320)		43 MoReg 741	43 MoReg 2685	
7 CSR 265-8.324	Motor Carrier and Railroad Safety (Changed from 4 CSR 265-2.324)		43 MoReg 742	43 MoReg 2685	
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS					
8 CSR	Department of Labor and Industrial Relations				41 MoReg 845
8 CSR 30-1.010	Division of Labor Standards		43 MoReg 2021		
8 CSR 30-2.010	Division of Labor Standards		43 MoReg 2021		
8 CSR 30-2.020	Division of Labor Standards		43 MoReg 2021		
8 CSR 30-3.010	Division of Labor Standards		43 MoReg 2028		
8 CSR 30-3.020	Division of Labor Standards		43 MoReg 2029		
8 CSR 30-3.030	Division of Labor Standards		43 MoReg 2030		
8 CSR 30-3.040	Division of Labor Standards		43 MoReg 2031		
8 CSR 30-3.050	Division of Labor Standards		43 MoReg 2031R		
8 CSR 30-3.060	Division of Labor Standards		43 MoReg 2031		
8 CSR 30-4.010	Division of Labor Standards		43 MoReg 2034		
8 CSR 30-4.020	Division of Labor Standards		43 MoReg 2035		
8 CSR 30-4.040	Division of Labor Standards		43 MoReg 2035		
8 CSR 30-4.050	Division of Labor Standards		43 MoReg 2035		
8 CSR 30-4.060	Division of Labor Standards		43 MoReg 2036		
8 CSR 30-5.010	Division of Labor Standards		43 MoReg 2037		
8 CSR 30-5.020	Division of Labor Standards		43 MoReg 2037		
8 CSR 30-5.030	Division of Labor Standards		43 MoReg 2038		
8 CSR 30-6.010	Division of Labor Standards		43 MoReg 2039		

Rule Number	Agency	Emergency	Proposed	Order	In Addition
8 CSR 60-1.010	Missouri Commission on Human Rights		43 MoReg 1143		
8 CSR 60-2.025	Missouri Commission on Human Rights		43 MoReg 1144		
8 CSR 60-2.045	Missouri Commission on Human Rights		43 MoReg 1144		
8 CSR 60-2.085	Missouri Commission on Human Rights		43 MoReg 1145R		
8 CSR 60-2.090	Missouri Commission on Human Rights		43 MoReg 1145		
8 CSR 60-3.010	Missouri Commission on Human Rights		43 MoReg 1145		
8 CSR 60-3.030	Missouri Commission on Human Rights		43 MoReg 1146R		
8 CSR 60-3.060	Missouri Commission on Human Rights		43 MoReg 1146		
DEPARTMENT OF MENTAL HEALTH					
9 CSR	Department of Mental Health				41 MoReg 845
9 CSR 10-1.010	Director, Department of Mental Health		43 MoReg 771	43 MoReg 2577	
9 CSR 25-2.005	Fiscal Management		43 MoReg 668	43 MoReg 2477	
9 CSR 25-2.105	Fiscal Management		43 MoReg 669	43 MoReg 2477	
9 CSR 25-2.305	Fiscal Management		43 MoReg 670	43 MoReg 2478	
9 CSR 25-2.405	Fiscal Management		43 MoReg 671	43 MoReg 2478	
9 CSR 25-2.505	Fiscal Management		43 MoReg 671	43 MoReg 2478	
9 CSR 25-3.040	Fiscal Management		43 MoReg 672	43 MoReg 2478	
9 CSR 25-5.010	Fiscal Management		43 MoReg 773R	43 MoReg 2577R	
9 CSR 30-3.134	Certification Standards		43 MoReg 1147	This Issue	
9 CSR 30-3.300	Certification Standards		43 MoReg 773	43 MoReg 2577	
9 CSR 40-1.118	Licensing Rules		43 MoReg 837R	This IssueR	
9 CSR 45-4.010	Division of Developmental Disabilities		43 MoReg 837R	This IssueR	
9 CSR 45-5.105	Division of Developmental Disabilities		43 MoReg 838	This Issue	
9 CSR 45-5.110	Division of Developmental Disabilities		43 MoReg 838	This Issue	
9 CSR 45-5.130	Division of Developmental Disabilities		43 MoReg 842	This Issue	
9 CSR 45-5.140	Division of Developmental Disabilities		43 MoReg 846	This Issue	
9 CSR 45-5.150	Division of Developmental Disabilities		43 MoReg 850	This Issue	
DEPARTMENT OF NATURAL RESOURCES					
10 CSR	Department of Natural Resources				41 MoReg 845
10 CSR 1-1.010	Director's Office		43 MoReg 687	43 MoReg 2577	
10 CSR 1-3.010	Director's Office		43 MoReg 2039		
10 CSR 10-1.010	Air Conservation Commission		43 MoReg 853	This Issue	
10 CSR 10-2.205	Air Conservation Commission		43 MoReg 2039		
10 CSR 10-2.215	Air Conservation Commission		43 MoReg 1015R		
10 CSR 10-2.230	Air Conservation Commission		43 MoReg 2042		
10 CSR 10-2.260	Air Conservation Commission		43 MoReg 1266		
10 CSR 10-2.300	Air Conservation Commission		43 MoReg 1270		
10 CSR 10-2.310	Air Conservation Commission		43 MoReg 262R	43 MoReg 2332R	
10 CSR 10-2.320	Air Conservation Commission		43 MoReg 1016		
10 CSR 10-2.340	Air Conservation Commission		43 MoReg 1017		
10 CSR 10-2.360	Air Conservation Commission		43 MoReg 262R	43 MoReg 2332R	
10 CSR 10-2.390	Air Conservation Commission		43 MoReg 1018R		
10 CSR 10-3.160	Air Conservation Commission		43 MoReg 262R	43 MoReg 2333R	
10 CSR 10-5.120	Air Conservation Commission		43 MoReg 263R	43 MoReg 2333R	
10 CSR 10-5.130	Air Conservation Commission		43 MoReg 263R	43 MoReg 2333R	
10 CSR 10-5.220	Air Conservation Commission		43 MoReg 2046		
10 CSR 10-5.295	Air Conservation Commission		43 MoReg 2052		
10 CSR 10-5.330	Air Conservation Commission		43 MoReg 2055		
10 CSR 10-5.360	Air Conservation Commission		43 MoReg 1019R		
10 CSR 10-5.370	Air Conservation Commission		43 MoReg 1019R		
10 CSR 10-5.410	Air Conservation Commission		43 MoReg 1020R		
10 CSR 10-5.440	Air Conservation Commission		43 MoReg 1020R		
10 CSR 10-5.450	Air Conservation Commission		43 MoReg 264R	43 MoReg 2334R	
10 CSR 10-5.455	Air Conservation Commission		43 MoReg 1020R		
10 CSR 10-5.500	Air Conservation Commission		43 MoReg 1272		
10 CSR 10-5.520	Air Conservation Commission		43 MoReg 1021R		
10 CSR 10-5.530	Air Conservation Commission		43 MoReg 1277		
10 CSR 10-5.540	Air Conservation Commission		43 MoReg 1282		
10 CSR 10-5.570	Air Conservation Commission		43 MoReg 1021		
10 CSR 10-6.030	Air Conservation Commission		43 MoReg 1024		
10 CSR 10-6.040	Air Conservation Commission		43 MoReg 1026		
10 CSR 10-6.045	Air Conservation Commission		43 MoReg 2073		
10 CSR 10-6.060	Air Conservation Commission		43 MoReg 2076		
10 CSR 10-6.062	Air Conservation Commission		43 MoReg 2101		
10 CSR 10-6.065	Air Conservation Commission		43 MoReg 2104		
10 CSR 10-6.070	Air Conservation Commission		43 MoReg 1287		
10 CSR 10-6.075	Air Conservation Commission		43 MoReg 1293		
10 CSR 10-6.080	Air Conservation Commission		43 MoReg 1301		
10 CSR 10-6.100	Air Conservation Commission		43 MoReg 264R	43 MoReg 2334R	
10 CSR 10-6.110	Air Conservation Commission		43 MoReg 1029		
10 CSR 10-6.120	Air Conservation Commission		43 MoReg 1303		
10 CSR 10-6.130	Air Conservation Commission		43 MoReg 1304		
10 CSR 10-6.161	Air Conservation Commission		43 MoReg 1312		
10 CSR 10-6.170	Air Conservation Commission		43 MoReg 2126		
10 CSR 10-6.180	Air Conservation Commission		43 MoReg 855	This Issue	
10 CSR 10-6.200	Air Conservation Commission		43 MoReg 1032		
10 CSR 10-6.220	Air Conservation Commission		43 MoReg 2127		
10 CSR 10-6.241	Air Conservation Commission		43 MoReg 1313		
10 CSR 10-6.250	Air Conservation Commission		43 MoReg 1316		43 MoReg 2687
10 CSR 10-6.261	Air Conservation Commission		43 MoReg 2129		
10 CSR 10-6.280	Air Conservation Commission		43 MoReg 1319		
10 CSR 10-6.300	Air Conservation Commission		43 MoReg 1320		
10 CSR 10-6.330	Air Conservation Commission		43 MoReg 2134		
10 CSR 10-6.350	Air Conservation Commission		43 MoReg 265R	43 MoReg 2334R	
10 CSR 10-6.360	Air Conservation Commission		43 MoReg 265R	43 MoReg 2335R	
10 CSR 10-6.362	Air Conservation Commission		43 MoReg 1046R		
10 CSR 10-6.364	Air Conservation Commission		43 MoReg 1047R		
10 CSR 10-6.366	Air Conservation Commission		43 MoReg 1047R		
10 CSR 10-6.372	Air Conservation Commission		43 MoReg 2137		

Rule Number	Agency	Emergency	Proposed	Order	In Addition
10 CSR 10-6.374	Air Conservation Commission		43 MoReg 2144		
10 CSR 10-6.376	Air Conservation Commission		43 MoReg 2151		
10 CSR 10-6.380	Air Conservation Commission		43 MoReg 1326		
10 CSR 10-6.390	Air Conservation Commission		43 MoReg 2158		
10 CSR 20-1.010	Clean Water Commission		43 MoReg 134R	43 MoReg 2335R	
10 CSR 20-1.020	Clean Water Commission		43 MoReg 135R	43 MoReg 2335R	
10 CSR 20-2.010	Clean Water Commission		43 MoReg 1148		
10 CSR 20-4.010	Clean Water Commission		43 MoReg 1596R		
10 CSR 20-4.020	Clean Water Commission		43 MoReg 135R	43 MoReg 2336R	
10 CSR 20-4.021	Clean Water Commission		43 MoReg 135R	43 MoReg 2336R	
10 CSR 20-4.022	Clean Water Commission		43 MoReg 135R	43 MoReg 2336R	
10 CSR 20-4.030	Clean Water Commission		43 MoReg 1596		
10 CSR 20-4.040	Clean Water Commission		43 MoReg 1598		
10 CSR 20-4.041	Clean Water Commission		43 MoReg 1609		
10 CSR 20-4.042	Clean Water Commission		43 MoReg 1611R		
10 CSR 20-4.043	Clean Water Commission		43 MoReg 136R	43 MoReg 2336R	
10 CSR 20-4.049	Clean Water Commission		43 MoReg 136R	43 MoReg 2336R	
10 CSR 20-4.050	Clean Water Commission		43 MoReg 1611		
10 CSR 20-4.060	Clean Water Commission		43 MoReg 136R	43 MoReg 2337R	
10 CSR 20-4.061	Clean Water Commission		43 MoReg 1615		
10 CSR 20-4.070	Clean Water Commission		43 MoReg 137R	43 MoReg 2337R	
10 CSR 20-6.010	Clean Water Commission		43 MoReg 1618		
10 CSR 20-6.011	Clean Water Commission		43 MoReg 1629		
10 CSR 20-6.015	Clean Water Commission		43 MoReg 1632		
10 CSR 20-6.020	Clean Water Commission		43 MoReg 1633		
10 CSR 20-6.070	Clean Water Commission		43 MoReg 1635		
10 CSR 20-6.090	Clean Water Commission		43 MoReg 1637		
10 CSR 20-6.200	Clean Water Commission		43 MoReg 1642		
10 CSR 20-6.300	Clean Water Commission		43 MoReg 1652		
10 CSR 20-7.015	Clean Water Commission		43 MoReg 1655		
10 CSR 20-8.020	Clean Water Commission		43 MoReg 1669R		
10 CSR 20-8.110	Clean Water Commission		43 MoReg 1669		
10 CSR 20-8.120	Clean Water Commission		43 MoReg 1680		
10 CSR 20-8.125	Clean Water Commission		43 MoReg 1685		
10 CSR 20-8.130	Clean Water Commission		43 MoReg 1687		
10 CSR 20-8.140	Clean Water Commission		43 MoReg 1692		
10 CSR 20-8.150	Clean Water Commission		43 MoReg 1699		
10 CSR 20-8.160	Clean Water Commission		43 MoReg 1702		
10 CSR 20-8.170	Clean Water Commission		43 MoReg 1705		
10 CSR 20-8.180	Clean Water Commission		43 MoReg 1710		
10 CSR 20-8.190	Clean Water Commission		43 MoReg 1716		
10 CSR 20-8.200	Clean Water Commission		43 MoReg 1719		
10 CSR 20-8.210	Clean Water Commission		43 MoReg 1726		
10 CSR 20-8.220	Clean Water Commission		43 MoReg 1730R		
10 CSR 20-8.300	Clean Water Commission		43 MoReg 1731		
10 CSR 20-8.500	Clean Water Commission		43 MoReg 1738		
10 CSR 20-9.010	Clean Water Commission		43 MoReg 1742		
10 CSR 20-9.020	Clean Water Commission		43 MoReg 1743		
10 CSR 20-9.030	Clean Water Commission		43 MoReg 1746		
10 CSR 20-14.010	Clean Water Commission		43 MoReg 1749		
10 CSR 20-14.020	Clean Water Commission		43 MoReg 1749		
10 CSR 22-1.020	Dam and Reservoir Safety Council		43 MoReg 2161		
10 CSR 22-2.010	Dam and Reservoir Safety Council		43 MoReg 2162		
10 CSR 22-2.020	Dam and Reservoir Safety Council		43 MoReg 2162		
10 CSR 22-2.100	Dam and Reservoir Safety Council		43 MoReg 2163		
10 CSR 22-3.020	Dam and Reservoir Safety Council		43 MoReg 2163		
10 CSR 22-3.030	Dam and Reservoir Safety Council		43 MoReg 2165		
10 CSR 22-3.040	Dam and Reservoir Safety Council		43 MoReg 2166		
10 CSR 22-3.050	Dam and Reservoir Safety Council		43 MoReg 2169		
10 CSR 22-4.020	Dam and Reservoir Safety Council		43 MoReg 2170		
10 CSR 23-1.010	Well Installation		43 MoReg 2170		
10 CSR 23-1.030	Division of Geology and Land Survey		43 MoReg 2176R		
10 CSR 23-1.040	Well Installation		43 MoReg 2176		
10 CSR 23-1.050	Well Installation		43 MoReg 2177		
10 CSR 23-1.060	Division of Geology and Land Survey		43 MoReg 2181R		
10 CSR 23-1.075	Well Installation		43 MoReg 2181		
10 CSR 23-1.080	Division of Geology and Land Survey		43 MoReg 2183R		
10 CSR 23-1.090	Well Installation		43 MoReg 2183		
10 CSR 23-1.105	Well Installation		43 MoReg 2184		
10 CSR 23-1.130	Division of Geology and Land Survey		43 MoReg 2185R		
10 CSR 23-1.140	Well Installation		43 MoReg 2185		
10 CSR 23-1.155	Division of Geology and Land Survey		43 MoReg 2185R		
10 CSR 23-1.160	Well Installation		43 MoReg 2186		
10 CSR 23-2.010	Well Installation		43 MoReg 2186		
10 CSR 23-2.020	Well Installation		43 MoReg 2188		
10 CSR 23-3.010	Well Installation		43 MoReg 2188		
10 CSR 23-3.020	Well Installation		43 MoReg 2191		
10 CSR 23-3.030	Well Installation		43 MoReg 2192		
10 CSR 23-3.040	Division of Geology and Land Survey		43 MoReg 2203R		
10 CSR 23-3.050	Well Installation		43 MoReg 2203		
10 CSR 23-3.060	Division of Geology and Land Survey		43 MoReg 2213R		
10 CSR 23-3.070	Division of Geology and Land Survey		43 MoReg 2213R		
10 CSR 23-3.080	Well Installation		43 MoReg 2213		
10 CSR 23-3.090	Well Installation		43 MoReg 2218		
10 CSR 23-3.100	Division of Geology and Land Survey		43 MoReg 2246R		
10 CSR 23-3.110	Well Installation		43 MoReg 2246		
10 CSR 23-4.010	Division of Geology and Land Survey		43 MoReg 2250R		
10 CSR 23-4.020	Division of Geology and Land Survey		43 MoReg 2250R		
10 CSR 23-4.030	Division of Geology and Land Survey		43 MoReg 2250R		
10 CSR 23-4.050	Well Installation		43 MoReg 2250		
10 CSR 23-4.060	Well Installation		43 MoReg 2251		

Rule Number	Agency	Emergency	Proposed	Order	In Addition
10 CSR 23-4.080	Well Installation		43 MoReg 2255		
10 CSR 23-5.010	Division of Geology and Land Survey		43 MoReg 2256R		
10 CSR 23-5.020	Division of Geology and Land Survey		43 MoReg 2256R		
10 CSR 23-5.030	Well Installation		43 MoReg 2256		
10 CSR 23-5.040	Well Installation		43 MoReg 2256		
10 CSR 23-5.050	Well Installation		43 MoReg 2257		
10 CSR 23-5.060	Well Installation		43 MoReg 2259		
10 CSR 23-5.070	Well Installation		43 MoReg 1153R		
10 CSR 23-5.080	Division of Geology and Land Survey		43 MoReg 2259		
10 CSR 23-6.010	Division of Geology and Land Survey		43 MoReg 2260R		
10 CSR 23-6.020	Well Installation		43 MoReg 2260		
10 CSR 23-6.030	Well Installation		43 MoReg 2261		
10 CSR 23-6.040	Well Installation		43 MoReg 2261		
10 CSR 23-6.050	Well Installation		43 MoReg 2261		
10 CSR 23-6.060	Division of Geology and Land Survey		43 MoReg 2263R		
10 CSR 24-1.010	Hazardous Substance Emergency Response Office		43 MoReg 856		
10 CSR 25-2.010	Hazardous Waste Management Commission		43 MoReg 1759		
10 CSR 25-2.020	Hazardous Waste Management Commission		43 MoReg 1759R		
10 CSR 25-3.260	Hazardous Waste Management Commission		43 MoReg 1759		
10 CSR 25-4.261	Hazardous Waste Management Commission		43 MoReg 1761		
10 CSR 25-5.262	Hazardous Waste Management Commission		43 MoReg 1765		
10 CSR 25-6.263	Hazardous Waste Management Commission		43 MoReg 1767		
10 CSR 25-7.264	Hazardous Waste Management Commission		43 MoReg 1772		
10 CSR 25-7.265	Hazardous Waste Management Commission		43 MoReg 1774		
10 CSR 25-7.266	Hazardous Waste Management Commission		43 MoReg 1777		
10 CSR 25-7.270	Hazardous Waste Management Commission		43 MoReg 1778		
10 CSR 25-8.124	Hazardous Waste Management Commission		43 MoReg 1779		
10 CSR 25-9.020	Hazardous Waste Management Commission		43 MoReg 1787R		
10 CSR 25-10.010	Hazardous Waste Management Commission		43 MoReg 1790R		
10 CSR 25-11.279	Hazardous Waste Management Commission		43 MoReg 1790		
10 CSR 25-12.010	Hazardous Waste Management Commission		43 MoReg 1792		
10 CSR 25-13.010	Hazardous Waste Management Commission		43 MoReg 1795		
10 CSR 25-15.010	Hazardous Waste Management Commission		43 MoReg 1798		
10 CSR 25-16.273	Hazardous Waste Management Commission		43 MoReg 1800		
10 CSR 25-19.010	Hazardous Waste Management Commission		43 MoReg 856		
10 CSR 26-1.010	Petroleum and Hazardous Substance Storage Tanks		43 MoReg 271R	43 MoReg 1938R	
10 CSR 26-2.080	Petroleum and Hazardous Substance Storage Tanks		43 MoReg 2263		
10 CSR 40-3.060	Missouri Mining Commission		43 MoReg 859	This Issue	
10 CSR 40-3.170	Missouri Mining Commission		43 MoReg 862	This Issue	
10 CSR 40-3.180	Missouri Mining Commission		43 MoReg 863R	This IssueR	
10 CSR 40-3.190	Missouri Mining Commission		43 MoReg 863R	This IssueR	
10 CSR 40-3.200	Missouri Mining Commission		43 MoReg 863R	This IssueR	
10 CSR 40-3.210	Missouri Mining Commission		43 MoReg 863R	This IssueR	
10 CSR 40-3.220	Missouri Mining Commission		43 MoReg 864R	This IssueR	
10 CSR 40-3.230	Missouri Mining Commission		43 MoReg 864R	This IssueR	
10 CSR 40-3.240	Missouri Mining Commission		43 MoReg 864R	This IssueR	
10 CSR 40-3.250	Missouri Mining Commission		43 MoReg 864R	This IssueR	
10 CSR 40-3.260	Missouri Mining Commission		43 MoReg 865R	This IssueR	
10 CSR 40-3.270	Missouri Mining Commission		43 MoReg 865R	This IssueR	
10 CSR 40-3.280	Missouri Mining Commission		43 MoReg 865R	This IssueR	
10 CSR 40-3.290	Missouri Mining Commission		43 MoReg 865R	This IssueR	
10 CSR 40-3.300	Missouri Mining Commission		43 MoReg 866R	This IssueR	
10 CSR 40-3.310	Missouri Mining Commission		43 MoReg 866R	This IssueR	
10 CSR 40-4.020	Missouri Mining Commission		43 MoReg 866	This Issue	
10 CSR 40-4.040	Missouri Mining Commission		43 MoReg 867	This Issue	
10 CSR 40-4.060	Missouri Mining Commission		43 MoReg 868	This Issue	
10 CSR 40-4.070	Missouri Mining Commission		43 MoReg 869	This Issue	
10 CSR 40-6.100	Missouri Mining Commission		43 MoReg 870	This Issue	
10 CSR 40-6.110	Missouri Mining Commission		43 MoReg 872R	This IssueR	
10 CSR 40-6.120	Missouri Mining Commission		43 MoReg 872R	This IssueR	
10 CSR 40-9.010	Missouri Mining Commission		43 MoReg 873	This Issue	
10 CSR 40-9.020	Missouri Mining Commission		43 MoReg 873	This Issue	
10 CSR 40-9.030	Missouri Mining Commission		43 MoReg 874	This Issue	
10 CSR 40-9.040	Missouri Mining Commission		43 MoReg 875	This Issue	
10 CSR 40-9.050	Missouri Mining Commission		43 MoReg 876	This Issue	
10 CSR 40-9.060	Missouri Mining Commission		43 MoReg 877	This Issue	
10 CSR 40-10.010	Missouri Mining Commission		43 MoReg 877	This Issue	
10 CSR 40-10.030	Missouri Mining Commission		43 MoReg 878	This Issue	
10 CSR 40-10.040	Missouri Mining Commission		43 MoReg 879	This Issue	
10 CSR 40-10.080	Missouri Mining Commission		43 MoReg 880	This Issue	
10 CSR 40-10.100	Missouri Mining Commission		43 MoReg 882	This Issue	
10 CSR 45-3.010	Metallic Minerals Waste Management		43 MoReg 883		
10 CSR 45-6.020	Metallic Minerals Waste Management		43 MoReg 884		
10 CSR 45-8.010	Metallic Minerals Waste Management		43 MoReg 885		
10 CSR 45-8.030	Metallic Minerals Waste Management		43 MoReg 886		
10 CSR 45-8.040	Metallic Minerals Waste Management		43 MoReg 886		
10 CSR 50-1.020	Oil and Gas Council		43 MoReg 2265		
10 CSR 50-1.030	Oil and Gas Council		43 MoReg 2266		
10 CSR 50-1.050	Oil and Gas Council		43 MoReg 2268		
10 CSR 50-2.010	Oil and Gas Council		43 MoReg 2268		
10 CSR 50-2.020	Oil and Gas Council		43 MoReg 2269		
10 CSR 50-2.030	Oil and Gas Council		43 MoReg 2272		
10 CSR 50-2.040	Oil and Gas Council		43 MoReg 2273		
10 CSR 50-2.055	Oil and Gas Council		43 MoReg 2274		
10 CSR 50-2.060	Oil and Gas Council		43 MoReg 2276		
10 CSR 50-2.065	Oil and Gas Council		43 MoReg 2278		
10 CSR 50-2.080	Oil and Gas Council		43 MoReg 2279		
10 CSR 50-2.090	Oil and Gas Council		43 MoReg 2280		

Rule Number	Agency	Emergency	Proposed	Order	In Addition
10 CSR 60-1.010	Safe Drinking Water Commission		43 MoReg 139R	43 MoReg 2337R	
10 CSR 60-2.015	Safe Drinking Water Commission		43 MoReg 1047		
10 CSR 60-3.010	Safe Drinking Water Commission		43 MoReg 1802		
10 CSR 60-3.020	Safe Drinking Water Commission		43 MoReg 1803		
10 CSR 60-3.030	Safe Drinking Water Commission		43 MoReg 1804		
10 CSR 60-4.020	Safe Drinking Water Commission		43 MoReg 140R	43 MoReg 2337R	
10 CSR 60-4.022	Safe Drinking Water Commission		43 MoReg 1805		
10 CSR 60-4.025	Safe Drinking Water Commission		43 MoReg 1809		
10 CSR 60-4.050	Safe Drinking Water Commission		43 MoReg 1812		
10 CSR 60-4.052	Safe Drinking Water Commission		43 MoReg 1813		
10 CSR 60-4.055	Safe Drinking Water Commission		43 MoReg 1816		
10 CSR 60-4.060	Safe Drinking Water Commission		43 MoReg 1819		
10 CSR 60-4.080	Safe Drinking Water Commission		43 MoReg 1820		
10 CSR 60-4.090	Safe Drinking Water Commission		43 MoReg 1824R		
10 CSR 60-4.092	Safe Drinking Water Commission		43 MoReg 140R	43 MoReg 2337R	
10 CSR 60-4.094	Safe Drinking Water Commission		43 MoReg 1824		
10 CSR 60-4.100	Safe Drinking Water Commission		43 MoReg 1834		
10 CSR 60-4.110	Safe Drinking Water Commission		43 MoReg 140R	43 MoReg 2337R	
10 CSR 60-6.050	Safe Drinking Water Commission		43 MoReg 1050R		
10 CSR 60-6.060	Safe Drinking Water Commission		43 MoReg 1835		
10 CSR 60-6.070	Safe Drinking Water Commission		43 MoReg 1836		
10 CSR 60-7.010	Safe Drinking Water Commission		43 MoReg 1837		
10 CSR 60-8.010	Safe Drinking Water Commission		43 MoReg 1843		
10 CSR 60-8.030	Safe Drinking Water Commission		43 MoReg 1848		
10 CSR 60-9.010	Safe Drinking Water Commission		43 MoReg 1860		
10 CSR 60-10.010	Safe Drinking Water Commission		43 MoReg 1050		
10 CSR 60-11.010	Safe Drinking Water Commission		43 MoReg 1860		
10 CSR 60-11.030	Safe Drinking Water Commission		43 MoReg 1861		
10 CSR 60-13.010	Safe Drinking Water Commission		43 MoReg 1861		
10 CSR 60-13.020	Safe Drinking Water Commission		43 MoReg 1863		
10 CSR 60-13.025	Safe Drinking Water Commission		43 MoReg 1875		
10 CSR 60-13.030	Safe Drinking Water Commission		43 MoReg 1885		
10 CSR 60-14.010	Safe Drinking Water Commission		43 MoReg 1888		
10 CSR 60-14.020	Safe Drinking Water Commission		43 MoReg 1891		
10 CSR 60-16.010	Safe Drinking Water Commission		43 MoReg 1051		
10 CSR 60-16.020	Safe Drinking Water Commission		43 MoReg 1053		
10 CSR 60-16.030	Safe Drinking Water Commission		43 MoReg 1053		
10 CSR 70-2.010	Soil and Water Districts Commission		43 MoReg 1437		
10 CSR 70-2.020	Soil and Water Districts Commission		43 MoReg 1438		
10 CSR 70-3.010	Soil and Water Districts Commission		43 MoReg 1439		
10 CSR 70-4.010	Soil and Water Districts Commission		43 MoReg 1441		
10 CSR 70-5.010	Soil and Water Districts Commission		43 MoReg 1441		
10 CSR 70-5.020	Soil and Water Districts Commission		43 MoReg 1442		
10 CSR 70-5.030	Soil and Water Districts Commission		43 MoReg 1444		
10 CSR 70-5.040	Soil and Water Districts Commission		43 MoReg 1445		
10 CSR 70-5.050	Soil and Water Districts Commission		43 MoReg 1445		
10 CSR 70-5.060	Soil and Water Districts Commission		43 MoReg 1447		
10 CSR 70-6.010	Soil and Water Districts Commission		43 MoReg 1448		
10 CSR 80-3.010	Solid Waste Management		43 MoReg 2280		
10 CSR 80-4.010	Solid Waste Management		43 MoReg 2307R		
10 CSR 80-6.010	Solid Waste Management		43 MoReg 1892R		
10 CSR 80-7.010	Solid Waste Management		43 MoReg 1893		
10 CSR 80-8.020	Solid Waste Management		43 MoReg 1895		
10 CSR 80-8.030	Solid Waste Management		43 MoReg 1896		
10 CSR 80-8.050	Solid Waste Management		43 MoReg 1897		
10 CSR 80-9.030	Solid Waste Management		43 MoReg 1054		
10 CSR 80-9.035	Solid Waste Management		43 MoReg 1055		
10 CSR 90-2.010	State Parks		43 MoReg 1905		
10 CSR 90-2.020	State Parks		43 MoReg 1906		
10 CSR 90-2.030	State Parks		43 MoReg 1908		
10 CSR 90-2.040	State Parks		43 MoReg 1912		
10 CSR 90-2.050	State Parks		43 MoReg 1913		
10 CSR 90-2.070	State Parks		43 MoReg 1914		
10 CSR 90-3.010	State Parks		43 MoReg 887		
10 CSR 90-3.020	State Parks		43 MoReg 887		
10 CSR 90-3.030	State Parks		43 MoReg 888		
10 CSR 100-2.010	Petroleum Storage Tank Insurance Fund Board of Trustees		43 MoReg 534	43 MoReg 2338	
10 CSR 100-4.010	Petroleum Storage Tank Insurance Fund Board of Trustees		43 MoReg 535	43 MoReg 2339	
10 CSR 100-4.020	Petroleum Storage Tank Insurance Fund Board of Trustees		43 MoReg 541	43 MoReg 2341	
10 CSR 100-5.010	Petroleum Storage Tank Insurance Fund Board of Trustees		43 MoReg 545	43 MoReg 2341	
10 CSR 100-5.030	Petroleum Storage Tank Insurance Fund Board of Trustees		43 MoReg 546	43 MoReg 2341	
10 CSR 100-6.010	Petroleum Storage Tank Insurance Fund Board of Trustees		43 MoReg 546	43 MoReg 2341	
10 CSR 130-1.010	State Environmental Improvement and Energy Resources Authority		43 MoReg 2308		
10 CSR 130-1.020	State Environmental Improvement and Energy Resources Authority		43 MoReg 2309		
DEPARTMENT OF PUBLIC SAFETY					
11 CSR	Department of Public Safety				42 MoReg 990
11 CSR 30-8.010	Office of the Director		43 MoReg 1328R		
11 CSR 30-8.020	Office of the Director		43 MoReg 1328R		
11 CSR 30-8.030	Office of the Director		43 MoReg 1328R		
11 CSR 30-8.040	Office of the Director		43 MoReg 1328R		
11 CSR 30-9.010	Office of the Director		43 MoReg 1329R		
11 CSR 30-9.020	Office of the Director		43 MoReg 1329R		

Rule Number	Agency	Emergency	Proposed	Order	In Addition
11 CSR 30-9.030	Office of the Director		43 MoReg 1329R		
11 CSR 30-9.040	Office of the Director		43 MoReg 1329R		
11 CSR 30-9.050	Office of the Director		43 MoReg 1330R		
11 CSR 30-16.010	Office of the Director		42 MoReg 180		
11 CSR 30-16.020	Office of the Director		42 MoReg 182		
11 CSR 45-1.015	Missouri Gaming Commission		43 MoReg 1153		
11 CSR 45-1.090	Missouri Gaming Commission		43 MoReg 1155		
11 CSR 45-3.010	Missouri Gaming Commission		43 MoReg 688	43 MoReg 2578	
11 CSR 45-4.020	Missouri Gaming Commission		43 MoReg 1156		
11 CSR 45-4.085	Missouri Gaming Commission		43 MoReg 688R	43 MoReg 2578R	
11 CSR 45-4.210	Missouri Gaming Commission		43 MoReg 1157		
11 CSR 45-4.260	Missouri Gaming Commission		43 MoReg 1157		
11 CSR 45-4.380	Missouri Gaming Commission		43 MoReg 1158		
11 CSR 45-5.053	Missouri Gaming Commission		41 MoReg 1543		
			43 MoReg 688	43 MoReg 2578	
11 CSR 45-5.065	Missouri Gaming Commission		43 MoReg 1158		
11 CSR 45-5.170	Missouri Gaming Commission		43 MoReg 689	43 MoReg 2578	
11 CSR 45-5.181	Missouri Gaming Commission		43 MoReg 1158		
11 CSR 45-5.184	Missouri Gaming Commission		43 MoReg 1159		
11 CSR 45-5.260	Missouri Gaming Commission		43 MoReg 1159		
11 CSR 45-6.010	Missouri Gaming Commission		43 MoReg 1160		
11 CSR 45-6.020	Missouri Gaming Commission		43 MoReg 1160		
11 CSR 45-6.025	Missouri Gaming Commission		43 MoReg 1162		
11 CSR 45-6.030	Missouri Gaming Commission		43 MoReg 1163		
11 CSR 45-7.020	Missouri Gaming Commission		43 MoReg 689	43 MoReg 2578	
11 CSR 45-7.070	Missouri Gaming Commission		43 MoReg 690	43 MoReg 2579	
11 CSR 45-7.090	Missouri Gaming Commission		43 MoReg 1448R		
11 CSR 45-7.100	Missouri Gaming Commission		43 MoReg 690	43 MoReg 2579	
11 CSR 45-7.150	Missouri Gaming Commission		43 MoReg 690	43 MoReg 2579	
11 CSR 45-7.160	Missouri Gaming Commission		43 MoReg 1163		
11 CSR 45-8.050	Missouri Gaming Commission		43 MoReg 1164		
11 CSR 45-8.060	Missouri Gaming Commission		43 MoReg 1164		
11 CSR 45-8.090	Missouri Gaming Commission		43 MoReg 1165		
11 CSR 45-8.100	Missouri Gaming Commission		43 MoReg 691	43 MoReg 2579	
11 CSR 45-8.130	Missouri Gaming Commission		43 MoReg 1165		
11 CSR 45-8.150	Missouri Gaming Commission		43 MoReg 1165		
11 CSR 45-9.010	Missouri Gaming Commission		43 MoReg 691	43 MoReg 2579	
11 CSR 45-9.040	Missouri Gaming Commission		43 MoReg 691	43 MoReg 2580	
11 CSR 45-9.101	Missouri Gaming Commission		43 MoReg 1166		
11 CSR 45-9.120	Missouri Gaming Commission		43 MoReg 1166		
11 CSR 45-10.020	Missouri Gaming Commission		43 MoReg 1449		
11 CSR 45-10.055	Missouri Gaming Commission		43 MoReg 692	43 MoReg 2580	
11 CSR 45-11.020	Missouri Gaming Commission		43 MoReg 693	43 MoReg 2580	
11 CSR 45-11.030	Missouri Gaming Commission		43 MoReg 693	43 MoReg 2580	
11 CSR 45-11.070	Missouri Gaming Commission		43 MoReg 694	43 MoReg 2580	
11 CSR 45-11.080	Missouri Gaming Commission		43 MoReg 694	43 MoReg 2581	
11 CSR 45-11.120	Missouri Gaming Commission		43 MoReg 695	43 MoReg 2581	
11 CSR 45-11.130	Missouri Gaming Commission		43 MoReg 695	43 MoReg 2581	
11 CSR 45-11.160	Missouri Gaming Commission		43 MoReg 695R	43 MoReg 2581R	
11 CSR 45-12.020	Missouri Gaming Commission		43 MoReg 696	43 MoReg 2581	
11 CSR 45-17.010	Missouri Gaming Commission		43 MoReg 696	43 MoReg 2581	
11 CSR 45-17.020	Missouri Gaming Commission		43 MoReg 697	43 MoReg 2582	
11 CSR 45-30.065	Missouri Gaming Commission		43 MoReg 1167		
11 CSR 45-30.480	Missouri Gaming Commission		43 MoReg 1167		
11 CSR 45-30.520	Missouri Gaming Commission		43 MoReg 697R	43 MoReg 2582R	
11 CSR 45-30.523	Missouri Gaming Commission		43 MoReg 1167		
11 CSR 45-30.535	Missouri Gaming Commission		43 MoReg 697	43 MoReg 2582	
11 CSR 45-30.555	Missouri Gaming Commission		43 MoReg 1167		
11 CSR 45-40.060	Missouri Gaming Commission		43 MoReg 1449		
11 CSR 45-40.070	Missouri Gaming Commission		43 MoReg 698	43 MoReg 2582	
11 CSR 45-40.100	Missouri Gaming Commission		43 MoReg 698	43 MoReg 2582	
11 CSR 70-2.140	Division of Alcohol and Tobacco Control		43 MoReg 1915		
11 CSR 70-2.200	Division of Alcohol and Tobacco Control		43 MoReg 1917R		
11 CSR 70-2.220	Division of Alcohol and Tobacco Control		43 MoReg 2462R		
11 CSR 70-3.020	Division of Alcohol and Tobacco Control		43 MoReg 2462R		
11 CSR 75-15.010	Peace Officer Standards and Training Program		43 MoReg 775	43 MoReg 2341	
11 CSR 75-15.020	Peace Officer Standards and Training Program		43 MoReg 776	43 MoReg 2342	
11 CSR 75-15.080	Peace Officer Standards and Training Program		43 MoReg 777	43 MoReg 2342	
DEPARTMENT OF REVENUE					
12 CSR	Department of Revenue				42 MoReg 990
12 CSR 10-23.180	Director of Revenue		43 MoReg 1330R	This IssueR	
12 CSR 10-23.255	Director of Revenue		43 MoReg 1330R	This IssueR	
12 CSR 10-23.270	Director of Revenue		43 MoReg 1330R	This IssueR	
12 CSR 10-23.275	Director of Revenue		43 MoReg 1331R	This IssueR	
12 CSR 10-23.290	Director of Revenue		43 MoReg 1331R	This IssueR	
12 CSR 10-23.426	Director of Revenue		43 MoReg 1331R	This IssueR	
12 CSR 10-24.050	Director of Revenue		43 MoReg 1331R	This IssueR	
12 CSR 10-24.448	Director of Revenue		43 MoReg 2541		
12 CSR 10-24.470	Director of Revenue		43 MoReg 2645R		
12 CSR 10-26.200	Director of Revenue		43 MoReg 1332R	This IssueR	
12 CSR 10-42.060	Director of Revenue		43 MoReg 1332R	This IssueR	
DEPARTMENT OF SOCIAL SERVICES					
13 CSR	Department of Social Services				42 MoReg 990
13 CSR 5-2.010	Office of the Director (Changed from 13 CSR 45-2.010)		43 MoReg 2654		
13 CSR 10-3.010	Division of Finance and Administrative Services (Changed from 13 CSR 35-100.010)		43 MoReg 2544		

Rule Number	Agency	Emergency	Proposed	Order	In Addition
13 CSR 10-3.020	Division of Finance and Administrative Services <i>(Changed from 13 CSR 35-100.020)</i>		43 MoReg 2546		
13 CSR 10-3.030	Division of Finance and Administrative Services <i>(Changed from 13 CSR 35-100.030)</i>		43 MoReg 2549		
13 CSR 10-3.040	Division of Finance and Administrative Services <i>(Changed from 13 CSR 40-79.010)</i>		43 MoReg 2553		
13 CSR 10-3.050	Division of Finance and Administrative Services		43 MoReg 2543		
13 CSR 10-4.010	Division of Finance and Administrative Services	43 MoReg 2455	43 MoReg 2462		
13 CSR 15-19.010	Division of Aging		This IssueR		
13 CSR 30-2.010	Child Support Enforcement <i>(Changed to 13 CSR 40-108.040)</i>		43 MoReg 2645		
13 CSR 30-2.030	Child Support Enforcement		43 MoReg 1168R		
13 CSR 30-2.040	Child Support Enforcement		43 MoReg 1168R		
13 CSR 30-4.020	Child Support Enforcement <i>(Changed to 13 CSR 40-104.010)</i>		43 MoReg 2648		
13 CSR 30-5.010	Child Support Enforcement <i>(Changed to 13 CSR 40-102.010)</i>		This Issue		
13 CSR 30-8.010	Child Support Enforcement <i>(Changed to 13 CSR 40-100.030)</i>		This Issue		
13 CSR 30-9.010	Child Support Enforcement <i>(Changed to 13 CSR 40-108.030)</i>		43 MoReg 2650		
13 CSR 30-10.010	Child Support Enforcement <i>(Changed to 13 CSR 40-110.040)</i>		43 MoReg 2651		
13 CSR 35-31.015	Children's Division		43 MoReg 2652		
13 CSR 35-35.050	Children's Division <i>(Changed from 13 CSR 40-30.010)</i>		43 MoReg 2654		
13 CSR 35-73.012	Children's Division <i>(Changed from 13 CSR 40-73.012)</i>		This Issue		
13 CSR 35-73.030	Children's Division <i>(Changed from 13 CSR 40-73.030)</i>		This Issue		
13 CSR 35-100.010	Children's Division <i>(Changed to 13 CSR 10-3.010)</i>		43 MoReg 2544		
13 CSR 35-100.020	Children's Division <i>(Changed to 13 CSR 10-3.020)</i>		43 MoReg 2546		
13 CSR 35-100.030	Children's Division <i>(Changed to 13 CSR 10-3.030)</i>		43 MoReg 2549		
13 CSR 40-2.050	Family Support Division		43 MoReg 2653		
13 CSR 40-2.090	Family Support Division		43 MoReg 2551R		
13 CSR 40-2.100	Family Support Division		43 MoReg 2653		
13 CSR 40-2.150	Family Support Division		43 MoReg 2551		
13 CSR 40-2.375	Family Support Division		43 MoReg 2552R		
13 CSR 40-3.020	Family Support Division <i>(Changed to 13 CSR 40-108.020)</i>		43 MoReg 2653		
13 CSR 40-7.015	Family Support Division		43 MoReg 1169		
13 CSR 40-7.020	Family Support Division		43 MoReg 2654		
13 CSR 40-7.070	Family Support Division		43 MoReg 2552		
13 CSR 40-30.010	Family Support Division <i>(Changed to 13 CSR 35-35.050)</i>		43 MoReg 2654		
13 CSR 40-32.020	Family Support Division		This IssueR		
13 CSR 40-34.012	Family Support Division		43 MoReg 1917R		
13 CSR 40-36.001	Family Support Division		This IssueR		
13 CSR 40-59.040	Family Support Division		43 MoReg 698R	43 MoReg 2478R	
13 CSR 40-59.050	Family Support Division		43 MoReg 698R	43 MoReg 2478R	
13 CSR 40-61.065	Family Support Division		43 MoReg 699R	43 MoReg 2479R	
13 CSR 40-61.075	Family Support Division		43 MoReg 778R	43 MoReg 2479R	
13 CSR 40-62.062	Family Support Division		43 MoReg 778R	43 MoReg 2479R	
13 CSR 40-62.072	Family Support Division		43 MoReg 778R	43 MoReg 2479R	
13 CSR 40-73.012	Family Support Division <i>(Changed to 13 CSR 35-73.012)</i>		This Issue		
13 CSR 40-73.015	Family Support Division		This IssueR		
13 CSR 40-73.018	Family Support Division		This IssueR		
13 CSR 40-73.030	Family Support Division <i>(Changed to 13 CSR 35-73.030)</i>		This Issue		
13 CSR 40-79.010	Family Support Division <i>(Changed to 13 CSR 10-3.040)</i>		43 MoReg 2553		
13 CSR 40-80.010	Family Support Division		43 MoReg 2555R		
13 CSR 40-100.030	Family Support Division <i>(Changed from 13 CSR 30-8.010)</i>		This Issue		
13 CSR 40-102.010	Family Support Division <i>(Changed from 13 CSR 30-5.010)</i>		This Issue		
13 CSR 40-104.010	Family Support Division <i>(Changed from 13 CSR 30-4.020)</i>		43 MoReg 2648		
13 CSR 40-108.020	Family Support Division <i>(Changed from 13 CSR 40-3.020)</i>		43 MoReg 2653		
13 CSR 40-108.030	Family Support Division <i>(Changed from 13 CSR 30-9.010)</i>		43 MoReg 2650		
13 CSR 40-108.040	Family Support Division <i>(Changed from 13 CSR 30-2.010)</i>		43 MoReg 2645		
13 CSR 40-110.040	Family Support Division <i>(Changed from 13 CSR 30-10.010)</i>		43 MoReg 2651		

Rule Number	Agency	Emergency	Proposed	Order	In Addition
13 CSR 45-2.010	Division of Legal Services (<i>Changed to 13 CSR 5-2.010</i>)		43 MoReg 2654		
13 CSR 65-3.010	Missouri Medicaid Audit and Compliance		43 MoReg 2555		
13 CSR 65-3.060	Missouri Medicaid Audit and Compliance		This Issue		
13 CSR 70-2.100	MO HealthNet Division		This Issue		
13 CSR 70-3.040	MO HealthNet Division		43 MoReg 1169R		
13 CSR 70-3.130	MO HealthNet Division		This IssueR		
13 CSR 70-3.190	MO HealthNet Division		43 MoReg 1917R		
13 CSR 70-3.230	MO HealthNet Division		This Issue		
13 CSR 70-3.270	MO HealthNet Division		43 MoReg 2557		
13 CSR 70-3.300	MO HealthNet Division		43 MoReg 2658		
13 CSR 70-4.070	MO HealthNet Division		43 MoReg 1918R		
13 CSR 70-10.070	MO HealthNet Division		This Issue		
13 CSR 70-10.120	MO HealthNet Division		43 MoReg 2661		
13 CSR 70-10.160	MO HealthNet Division		This Issue		
13 CSR 70-15.010	MO HealthNet Division	43 MoReg 1991	43 MoReg 2311		
13 CSR 70-15.110	MO HealthNet Division	43 MoReg 1994	43 MoReg 2315		
13 CSR 70-15.150	MO HealthNet Division		43 MoReg 779R	43 MoReg 2479R	
13 CSR 70-15.160	MO HealthNet Division		43 MoReg 1170		
13 CSR 70-20.010	MO HealthNet Division		43 MoReg 779R	43 MoReg 2479R	
13 CSR 70-20.030	MO HealthNet Division		This Issue		
13 CSR 70-20.032	MO HealthNet Division		43 MoReg 1918R		
13 CSR 70-20.033	MO HealthNet Division		43 MoReg 779R	43 MoReg 2479R	
13 CSR 70-20.040	MO HealthNet Division		43 MoReg 1918R		
13 CSR 70-20.045	MO HealthNet Division		43 MoReg 1176		
13 CSR 70-20.050	MO HealthNet Division		43 MoReg 1176		
13 CSR 70-20.060	MO HealthNet Division		43 MoReg 2564		
13 CSR 70-20.070	MO HealthNet Division		43 MoReg 2566		
13 CSR 70-20.071	MO HealthNet Division		43 MoReg 779R	43 MoReg 2480R	
13 CSR 70-25.120	MO HealthNet Division		43 MoReg 780R	43 MoReg 2480R	
13 CSR 110-2.030	Division of Youth Services		43 MoReg 1177		
13 CSR 110-2.040	Division of Youth Services		43 MoReg 1177		
13 CSR 110-2.050	Division of Youth Services		43 MoReg 1178		
13 CSR 110-2.060	Division of Youth Services		43 MoReg 2662		
13 CSR 110-2.080	Division of Youth Services		43 MoReg 1179		
13 CSR 110-2.100	Division of Youth Services		43 MoReg 1179		
13 CSR 110-2.120	Division of Youth Services		43 MoReg 2663		
13 CSR 110-2.130	Division of Youth Services		43 MoReg 1180		
13 CSR 110-3.015	Division of Youth Services		This IssueR		
13 CSR 110-3.020	Division of Youth Services		This IssueR		
DEPARTMENT OF CORRECTIONS					
14 CSR	Department of Corrections				42 MoReg 990
ELECTED OFFICIALS					
15 CSR	Elected Officials				43 MoReg 1498
15 CSR 30-51.030	Secretary of State		43 MoReg 1056	43 MoReg 2480	
15 CSR 30-54.100	Secretary of State		43 MoReg 1057	43 MoReg 2480	
15 CSR 30-54.210	Secretary of State		43 MoReg 1057	43 MoReg 2480	
15 CSR 30-54.260	Secretary of State		43 MoReg 1058	43 MoReg 2481	
15 CSR 30-70.010	Secretary of State	This Issue	This Issue		
15 CSR 30-70.020	Secretary of State	This Issue	This Issue		
15 CSR 30-70.030	Secretary of State	This Issue	This Issue		
15 CSR 30-70.040	Secretary of State	This Issue	This Issue		
15 CSR 30-70.050	Secretary of State	This Issue	This Issue		
15 CSR 30-70.060	Secretary of State	This Issue	This Issue		
15 CSR 30-70.070	Secretary of State	This Issue	This Issue		
15 CSR 30-70.080	Secretary of State	This Issue	This Issue		
15 CSR 30-70.090	Secretary of State	This Issue	This Issue		
RETIREMENT SYSTEMS					
16 CSR	Retirement Systems				43 MoReg 1498
16 CSR 20-2.115	Missouri Local Government Employees' Retirement System (LAGERS)		43 MoReg 1181	43 MoReg 2685	
16 CSR 50-2.010	The County Employees' Retirement Fund		42 MoReg 1591	43 MoReg 293	
16 CSR 50-2.030	The County Employees' Retirement Fund		42 MoReg 1592	43 MoReg 293	
BOARD OF POLICE COMMISSIONERS					
17 CSR	Board of Police Commissioners				43 MoReg 1498
PUBLIC DEFENDER COMMISSION					
18 CSR	Public Defender Commission				43 MoReg 1498
DEPARTMENT OF HEALTH AND SENIOR SERVICES					
19 CSR 10-10	Office of the Director				42 MoReg 991
19 CSR 60-50	Missouri Health Facilities Review Committee				43 MoReg 2584 43 MoReg 2687 This Issue
19 CSR 73-2.023	Missouri Board of Nursing Home Administrators		This Issue		
19 CSR 73-2.050	Missouri Board of Nursing Home Administrators		This Issue		
19 CSR 73-2.051	Missouri Board of Nursing Home Administrators		This Issue		
19 CSR 73-2.053	Missouri Board of Nursing Home Administrators		This Issue		
19 CSR 73-2.060	Missouri Board of Nursing Home Administrators		This Issue		
DEPARTMENT OF INSURANCE, FINANCIAL INSTITUTIONS AND PROFESSIONAL REGISTRATION					
20 CSR	Applied Behavior Analysis Maximum Benefit				43 MoReg 477
20 CSR	Caps for Medical Malpractice				43 MoReg 1376
20 CSR	Construction Claims Binding Arbitration Cap				42 MoReg 1851
20 CSR	Sovereign Immunity Limits				42 MoReg 1851
20 CSR	State Legal Expense Fund Cap				42 MoReg 1851
20 CSR 2015-1.010	Acupuncturist Advisory Committee		43 MoReg 1450		
20 CSR 2015-1.020	Acupuncturist Advisory Committee		43 MoReg 1451		

[illegible]

Rule Number	Agency	Emergency	Proposed	Order	In Addition
20 CSR 2030-11.015	Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects		43 MoReg 903	43 MoReg 2483	
20 CSR 2030-11.020	Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects		43 MoReg 904	43 MoReg 2483	
20 CSR 2030-11.025	Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects		43 MoReg 904	43 MoReg 2484	
20 CSR 2030-11.030	Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects		43 MoReg 906	43 MoReg 2484	
20 CSR 2030-11.035	Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects		43 MoReg 906	43 MoReg 2484	
20 CSR 2030-12.010	Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects		43 MoReg 908	43 MoReg 2484	
20 CSR 2030-13.010	Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects		43 MoReg 909	43 MoReg 2484	
20 CSR 2030-13.020	Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects		43 MoReg 910	43 MoReg 2485	
20 CSR 2030-14.020	Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects		43 MoReg 911	43 MoReg 2485	
20 CSR 2030-14.030	Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects		43 MoReg 911	43 MoReg 2485	
20 CSR 2030-14.040	Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects		43 MoReg 912	43 MoReg 2485	
20 CSR 2030-15.020	Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects		43 MoReg 1472		
20 CSR 2030-21.010	Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects		43 MoReg 1473		
20 CSR 2030-21.020	Missouri Board for Architects, Professional Engineers, Professional Land Surveyors, and Professional Landscape Architects		43 MoReg 1473		
20 CSR 2040-1.021	Office of Athletics		43 MoReg 912	43 MoReg 2485	
20 CSR 2040-2.011	Office of Athletics		43 MoReg 913	43 MoReg 2486	
20 CSR 2040-2.021	Office of Athletics	This Issue	This Issue	43 MoReg 2486	
20 CSR 2040-3.011	Office of Athletics	This Issue	This Issue	43 MoReg 2486	
20 CSR 2040-3.030	Office of Athletics		43 MoReg 913	43 MoReg 2486	
20 CSR 2040-4.015	Office of Athletics		43 MoReg 914	43 MoReg 2486	
20 CSR 2040-4.020	Office of Athletics		43 MoReg 914	43 MoReg 2486	
20 CSR 2040-4.030	Office of Athletics		43 MoReg 915	43 MoReg 2486	
20 CSR 2040-4.040	Office of Athletics		43 MoReg 915	43 MoReg 2487	
20 CSR 2040-4.050	Office of Athletics		43 MoReg 916	43 MoReg 2487	
20 CSR 2040-4.060	Office of Athletics		43 MoReg 917	43 MoReg 2487	
20 CSR 2040-4.070	Office of Athletics		43 MoReg 917	43 MoReg 2487	
20 CSR 2040-4.080	Office of Athletics		43 MoReg 917	43 MoReg 2487	
20 CSR 2040-4.090	Office of Athletics		43 MoReg 918	43 MoReg 2487	
20 CSR 2040-5.010	Office of Athletics		43 MoReg 918	43 MoReg 2488	
20 CSR 2040-5.030	Office of Athletics		43 MoReg 919	43 MoReg 2488	
20 CSR 2040-5.040	Office of Athletics		43 MoReg 920	43 MoReg 2488	
20 CSR 2040-5.060	Office of Athletics		43 MoReg 921	43 MoReg 2488	
20 CSR 2040-6.010	Office of Athletics		43 MoReg 922	43 MoReg 2488	
20 CSR 2040-7.010	Office of Athletics		43 MoReg 923	43 MoReg 2489	
20 CSR 2040-8.020	Office of Athletics		43 MoReg 923	43 MoReg 2489	
20 CSR 2040-8.030	Office of Athletics		43 MoReg 923	43 MoReg 2489	
20 CSR 2040-8.040	Office of Athletics		43 MoReg 924	43 MoReg 2489	
20 CSR 2040-8.050	Office of Athletics		43 MoReg 924	43 MoReg 2489	
20 CSR 2040-8.060	Office of Athletics		43 MoReg 925	43 MoReg 2489	
20 CSR 2040-8.070	Office of Athletics		43 MoReg 926	43 MoReg 2490	
20 CSR 2040-8.080	Office of Athletics		43 MoReg 926	43 MoReg 2490	
20 CSR 2040-8.090	Office of Athletics		43 MoReg 927	43 MoReg 2490	
20 CSR 2040-8.100	Office of Athletics		43 MoReg 927	43 MoReg 2490	
20 CSR 2040-8.110	Office of Athletics		43 MoReg 927	43 MoReg 2490	
20 CSR 2040-8.120	Office of Athletics		43 MoReg 928	43 MoReg 2490	
20 CSR 2040-8.130	Office of Athletics		43 MoReg 928	43 MoReg 2491	
20 CSR 2040-8.140	Office of Athletics		43 MoReg 929	43 MoReg 2491	
20 CSR 2040-8.150	Office of Athletics		43 MoReg 929	43 MoReg 2491	
20 CSR 2040-8.160	Office of Athletics		43 MoReg 931	43 MoReg 2491	
20 CSR 2040-8.170	Office of Athletics		43 MoReg 931	43 MoReg 2491	
20 CSR 2040-8.180	Office of Athletics		43 MoReg 932	43 MoReg 2492	
20 CSR 2040-8.190	Office of Athletics		43 MoReg 932	43 MoReg 2492	
20 CSR 2040-8.200	Office of Athletics		43 MoReg 933	43 MoReg 2492	
20 CSR 2065-1.020	Endowed Care Cemeteries		43 MoReg 1332R	This IssueR	
20 CSR 2065-1.030	Endowed Care Cemeteries		43 MoReg 1333	This Issue	
20 CSR 2065-1.050	Endowed Care Cemeteries		43 MoReg 1333	This Issue	
20 CSR 2065-1.060	Endowed Care Cemeteries		43 MoReg 1333	This Issue	
20 CSR 2065-2.010	Endowed Care Cemeteries		43 MoReg 1334	This Issue	
20 CSR 2065-2.020	Endowed Care Cemeteries		43 MoReg 1334	This Issue	
20 CSR 2065-2.050	Endowed Care Cemeteries		43 MoReg 1335	This Issue	
20 CSR 2085-14.010	Board of Cosmetology and Barber Examiners		43 MoReg 780R	43 MoReg 2342R	
20 CSR 2085-14.020	Board of Cosmetology and Barber Examiners		43 MoReg 780R	43 MoReg 2342R	

Rule Number	Agency	Emergency	Proposed	Order	In Addition
20 CSR 2110-1.010	Missouri Dental Board		This Issue		
20 CSR 2110-1.020	Missouri Dental Board		This Issue		
20 CSR 2110-2.131	Missouri Dental Board		This Issue		
20 CSR 2110-2.170	Missouri Dental Board		This Issue		
20 CSR 2115-1.010	State Committee of Dietitians		43 MoReg 1335	This Issue	
20 CSR 2115-1.030	State Committee of Dietitians		43 MoReg 1335	This Issue	
20 CSR 2115-2.010	State Committee of Dietitians		43 MoReg 1336	This Issue	
20 CSR 2115-2.020	State Committee of Dietitians		43 MoReg 1336	This Issue	
20 CSR 2115-2.030	State Committee of Dietitians		43 MoReg 1337	This Issue	
20 CSR 2115-2.040	State Committee of Dietitians		43 MoReg 1337	This Issue	
20 CSR 2150-3.080	State Board of Registration for the Healing Arts	43 MoReg 2459	43 MoReg 2469		
20 CSR 2150-3.170	State Board of Registration for the Healing Arts	43 MoReg 2459	43 MoReg 2472		
20 CSR 2150-3.300	State Board of Registration for the Healing Arts	43 MoReg 2460	43 MoReg 2475		
20 CSR 2150-5.025	State Board of Registration for the Healing Arts	This Issue	This Issue		
20 CSR 2150-5.100	State Board of Registration for the Healing Arts	43 MoReg 977	43 MoReg 1058	43 MoReg 2685	
20 CSR 2200-4.020	State Board of Nursing		43 MoReg 2319		
20 CSR 2200-4.030	State Board of Nursing		43 MoReg 2327		
20 CSR 2200-4.040	State Board of Nursing		43 MoReg 2327		
20 CSR 2200-4.100	State Board of Nursing		43 MoReg 2328		
20 CSR 2200-4.200	State Board of Nursing	43 MoReg 977	43 MoReg 1059	43 MoReg 2686	
20 CSR 2200-5.010	State Board of Nursing		43 MoReg 1338R	This IssueR	
20 CSR 2210-1.010	State Board of Optometry		This Issue		
20 CSR 2210-1.020	State Board of Optometry		This Issue		
20 CSR 2210-2.011	State Board of Optometry		This Issue		
20 CSR 2210-2.030	State Board of Optometry		This Issue		
20 CSR 2210-2.060	State Board of Optometry		This Issue		
20 CSR 2210-2.070	State Board of Optometry	43 MoReg 1257	43 MoReg 1338	This Issue	
20 CSR 2220-2.200	State Board of Pharmacy	This Issue	This Issue		
20 CSR 2220-6.050	State Board of Pharmacy		43 MoReg 583	43 MoReg 2492	
20 CSR 2231-2.010	Division of Professional Registration		43 MoReg 1341	This Issue	
20 CSR 2245-1.010	Real Estate Appraisers	43 MoReg 2639	43 MoReg 1059	43 MoReg 2583	
			43 MoReg 2664		
20 CSR 2245-2.010	Real Estate Appraisers		43 MoReg 1060	43 MoReg 2583	
20 CSR 2245-2.030	Real Estate Appraisers		43 MoReg 1061	43 MoReg 2583	
20 CSR 2245-3.005	Real Estate Appraisers	43 MoReg 2640	43 MoReg 2664		
20 CSR 2245-3.010	Real Estate Appraisers	43 MoReg 2641	43 MoReg 2665		
20 CSR 2245-5.020	Real Estate Appraisers	43 MoReg 737	43 MoReg 780	43 MoReg 2342	
20 CSR 2245-6.040	Real Estate Appraisers	43 MoReg 2642	43 MoReg 2665		
20 CSR 2245-8.010	Real Estate Appraisers	43 MoReg 2643	43 MoReg 2666		
20 CSR 2245-8.030	Real Estate Appraisers	43 MoReg 2643	43 MoReg 2666		
20 CSR 2255-1.010	Missouri Board for Respiratory Care		43 MoReg 784	43 MoReg 2342	
20 CSR 2255-1.020	Missouri Board for Respiratory Care		43 MoReg 784	43 MoReg 2343	
20 CSR 2255-4.010	Missouri Board for Respiratory Care		43 MoReg 784	43 MoReg 2343	
20 CSR 2267-2.020	Office of Tattooing, Body Piercing, and Branding		43 MoReg 785	43 MoReg 2343	
20 CSR 2270-1.011	Missouri Veterinary Medical Board		43 MoReg 2570		
20 CSR 2270-1.031	Missouri Veterinary Medical Board		43 MoReg 2570		
20 CSR 2270-2.031	Missouri Veterinary Medical Board		43 MoReg 2572		
20 CSR 2270-2.041	Missouri Veterinary Medical Board		43 MoReg 2572		
20 CSR 2270-3.020	Missouri Veterinary Medical Board		43 MoReg 2572		
20 CSR 2270-4.011	Missouri Veterinary Medical Board		43 MoReg 2573		
20 CSR 2270-4.021	Missouri Veterinary Medical Board		43 MoReg 2573		
20 CSR 2270-4.031	Missouri Veterinary Medical Board		43 MoReg 2574		
20 CSR 2270-4.041	Missouri Veterinary Medical Board		43 MoReg 2574		
20 CSR 2270-4.042	Missouri Veterinary Medical Board		43 MoReg 2575		
20 CSR 2270-6.011	Missouri Veterinary Medical Board		43 MoReg 2575		

Agency	Publication	Effective	Expiration
Office of Administration			
Division of Corrections			
1 CSR 20-1.010	General Organization	This Issue	Aug. 28, 2018Feb. 28, 2019
1 CSR 20-1.020	Definitions	This Issue	Aug. 28, 2018Feb. 28, 2019
1 CSR 20-1.040	Unclassified Service	This Issue	Aug. 28, 2018Feb. 28, 2019
1 CSR 20-1.045	Covered Service	This Issue	Aug. 28, 2018Feb. 28, 2019
1 CSR 20-2.010	The Classification Plan	This Issue	Aug. 28, 2018Feb. 28, 2019
1 CSR 20-2.015	Broad Classification Bands	This Issue	Aug. 28, 2018Feb. 28, 2019
1 CSR 20-2.020	The Pay Plan	This Issue	Aug. 28, 2018Feb. 28, 2019
1 CSR 20-3.010	Examinations	This Issue	Aug. 28, 2018Feb. 28, 2019
1 CSR 20-3.020	Registers	This Issue	Aug. 28, 2018Feb. 28, 2019
1 CSR 20-3.030	Certification and Appointment	This Issue	Aug. 28, 2018Feb. 28, 2019
1 CSR 20-3.040	Probationary Period	This Issue	Aug. 28, 2018Feb. 28, 2019
1 CSR 20-3.050	Service Reports	This Issue	Aug. 28, 2018Feb. 28, 2019
1 CSR 20-3.070	Separation, Suspension, and Demotion	This Issue	Aug. 28, 2018Feb. 28, 2019
1 CSR 20-3.080	General Provisions and Prohibitions	This Issue	Aug. 28, 2018Feb. 28, 2019
1 CSR 20-4.010	Appeals	This Issue	Aug. 28, 2018Feb. 28, 2019
1 CSR 20-4.020	Grievance Procedures	This Issue	Aug. 28, 2018Feb. 28, 2019
Purchasing and Materials Management			
1 CSR 40-1.050	Procedures for Solicitation, Receipt of Bids, and Award and Administration of Contracts	Next Issue	Sept. 15, 2018March. 13, 2019
Missouri Ethics Commission			
1 CSR 50-5.010	Definitions	43 MoReg 1121	Aug. 8, 2018Feb. 4, 2019
1 CSR 50-5.020	Registration Requirements for Committees Domiciled Outside the State of Missouri and Out-of-State Committees	43 MoReg 1121	Aug. 8, 2018Feb. 4, 2019
Department of Social Services			
Division of Finance and Administrative Services			
13 CSR 10-4.010	Prohibition Against Expenditure of Appropriated Funds for Abortion Facilities	43 MoReg 2455	July 15, 2018Feb. 28, 2019
MO HealthNet Division			
13 CSR 70-15.010	Inpatient Hospital Services Reimbursement Plan; Outpatient Hospital Services Reimbursement Methodology	43 MoReg 1991	July 1, 2018Feb. 28, 2019
13 CSR 70-15.110	Federal Reimbursement Allowance (FRA)	43 MoReg 1994	July 1, 2018Feb. 28, 2019
Elected Officials			
Secretary of State			
15 CSR 30-70.010	Definitions	This Issue	Sept. 2, 2018Feb. 28, 2019
15 CSR 30-70.020	Application Assistant Training, Registration, and Renewal	This Issue	Sept. 2, 2018Feb. 28, 2019
15 CSR 30-70.030	Program Participant Application and Certification Process	This Issue	Sept. 2, 2018Feb. 28, 2019
15 CSR 30-70.040	Cancellation of Program Certification	This Issue	Sept. 2, 2018Feb. 28, 2019
15 CSR 30-70.050	Exercise of Program Participant's Privileges	This Issue	Sept. 2, 2018Feb. 28, 2019
15 CSR 30-70.060	Service of Process	This Issue	Sept. 2, 2018Feb. 28, 2019
15 CSR 30-70.070	Program Participant Renewal	This Issue	Sept. 2, 2018Feb. 28, 2019
15 CSR 30-70.080	Agency Disclosure Request	This Issue	Sept. 2, 2018Feb. 28, 2019
15 CSR 30-70.090	Disclosure to Law Enforcement	This Issue	Sept. 2, 2018Feb. 28, 2019
Department of Health and Senior Services			
Office of the Director			
19 CSR 10-10.130	Missouri Adoptee Rights	This Issue	Sept. 20, 2018March 18, 2019
19 CSR 10-15.060	Prohibition on Expenditure of Funds	43 MoReg 2456	July 15, 2018Feb. 28, 2019
Department of Insurance, Financial Institutions and Professional Registration			
Office of Athletics			
20 CSR 2040-2.011	Licenses	This Issue	Sept. 7, 2018March 5, 2019
20 CSR 2040-2.021	Permits	This Issue	Sept. 7, 2018March 5, 2019
Board of Cosmetology and Barber Examiners			
20 CSR 2085-3.010	Fees	Nov. 1, 2018	Oct. 1, 2018March. 29, 2019
State Board of Registration for the Healing Arts			
20 CSR 2150-3.080	Physical Therapists Licensure Fees	43 MoReg 2459	July 13, 2018Feb. 28, 2019
20 CSR 2150-3.170	Physical Therapist Assistant Licensure Fees	43 MoReg 2459	July 13, 2018Feb. 28, 2019
20 CSR 2150-3.300	Physical Therapy Compact Rules	43 MoReg 2460	July 13, 2018Feb. 28, 2019
20 CSR 2150-5.100	Collaborative Practice	43 MoReg 977	April 26, 2018Feb. 5, 2019
20 CSR 2150-5.025	Administration of Vaccines Per Protocol	This Issue	Sept. 30, 2018March. 28, 2019

Agency	Publication	Effective	Expiration
State Board of Nursing			
20 CSR 2200-4.200 Collaborative Practice43 MoReg 977	April 26, 2018	Feb. 5, 2019
State Board of Pharmacy			
20 CSR 2220-2.200 Sterile CompoundingThis Issue	Aug. 30, 2018	Feb. 28, 2019
20 CSR 2220-4.010 General Fees43 MoReg 663	March 30, 2018 Term. Sept. 24, 2018	
State Board of Optometry			
20 CSR 2210-2.070 Fees43 MoReg 1257	May 21, 2018	Feb. 28, 2019
Real Estate Appraisers			
20 CSR 2245-1.010 General Organization43 MoReg 2639	Aug 17, 2018	Feb. 28, 2019
20 CSR 2245-3.005 Trainee Real Estate Appraiser Registration43 MoReg 2640	Aug 17, 2018	Feb. 28, 2019
20 CSR 2245-3.010 Applications for Certification and Licensure43 MoReg 2641	Aug 17, 2018	Feb. 28, 2019
20 CSR 2245-6.040 Case Study Courses43 MoReg 2642	Aug 17, 2018	Feb. 28, 2019
20 CSR 2245-8.010 Requirements43 MoReg 2643	Aug 17, 2018	Feb. 28, 2019
20 CSR 2245-8.030 Instructor Approval43 MoReg 2643	Aug 17, 2018	Feb. 28, 2019

**Executive
Orders****Subject Matter****Filed Date****Publication****2018**

Proclamation	Calls upon the Senators and Representatives to enact legislation requiring the Department of Elementary and Secondary Education to establish a statewide program to be known as the "STEM Career Awareness Program."	Sept. 4, 2018	This Issue
18-06	Designates those members of the governor's staff who have supervisory authority over each department, division, or agency of state government.	Aug. 21, 2018	This Issue
18-05	Declares a drought alert for 47 Missouri counties and orders the director of the Department of Natural Resources to activate and designate a chairperson for the Drought Assessment Committee	July 18, 2018	43 MoReg 2539
18-04	Extends the deadline from Section 3d of Executive Order 17-03 through September 30, 2018.	June 29, 2018	43 MoReg 1996
18-03	Reauthorizes and restructures the Homeland Security Advisory Council.	April 25, 2018	43 MoReg 1123
18-02	Declares a State of Emergency and activates the state militia in response to severe weather that began on Feb. 23.	Feb. 24, 2018	43 MoReg 664
Proclamation	Governor notifies the General Assembly that he is reducing appropriation lines in the fiscal year 2018 budget.	Feb. 14, 2018	43 MoReg 519
18-01	Rescinds Executive Order 07-21.	Jan. 4, 2018	43 MoReg 251

2017

17-24	Designates members of the governor's staff to have supervisory authority over departments, divisions, and agencies of state government.	Nov. 17, 2017	43 MoReg 5
17-23	Advises that state offices will be closed on Friday, November 24, 2017.	Nov. 1, 2017	42 MoReg 1640
17-22	Implements the Emergency Mutual Assistance Compact and activates the state militia to aid the U.S. Virgin Islands in response to Hurricane Maria.	Sept. 20, 2017	42 MoReg 1579
17-21	Governor activates the state militia in anticipation of unrest in the St. Louis region.	Sept. 14, 2017	42 MoReg 1411
17-20	Governor establishes a board of inquiry to review evidence and provide a recommendation on the death sentence for inmate Marcellus Williams.	Aug. 22, 2017	42 MoReg 1361
Proclamation	Governor notifies the General Assembly that he is reducing appropriation lines in the fiscal year 2018 budget and permanently reducing appropriation lines in the fiscal year 2017 budget.	Aug. 1, 2017	42 MoReg 1307
17-19	Directs the Department of Health and Senior Services, the Department of Mental Health, the Department of Public Safety, the Department of Natural Resources, and the Department of Conservation to identify, train, equip, and assess law enforcement and emergency responder efforts to combat Missouri's Opioid Public Health Crisis.	July 18, 2017	42 MoReg 1229
17-18	Directs the Department of Health and Senior Services to create a prescription drug monitoring program.	July 17, 2017	42 MoReg 1143
Amended Proclamation	Governor convenes the Second Extra Session of the First Regular Session of the Ninety-Ninth General Assembly regarding abortions facilities.	July 6, 2017	42 MoReg 1139
17-17	Creates the Missouri Justice Reinvest Taskforce to analyze Missouri's corrections system and recommend improvements.	June 28, 2017	42 MoReg 1067
Proclamation	Governor convenes the Second Extra Session of the First Regular Session of the Ninety-Ninth General Assembly regarding abortions facilities.	June 7, 2017	42 MoReg 1024
Proclamation	Governor convenes the First Extra Session of the First Regular Session of the Ninety-Ninth General Assembly regarding attracting new jobs to Missouri.	May 18, 2017	42 MoReg 1022
17-16	Temporarily grants the Director of the Missouri Department of Revenue discretionary authority to adjust certain rules and regulations.	May 11, 2017	42 MoReg 909
17-15	Temporarily grants the Director of the Missouri Department of Health and Senior Services discretionary authority to adjust certain rules and regulations.	May 8, 2017	42 MoReg 907
17-14	Temporarily grants the Director of the Missouri Department of Natural Resources discretionary authority to adjust certain environmental rules and regulations.	May 4, 2017	42 MoReg 905

**Executive
Orders**

	Subject Matter	Filed Date	Publication
17-13	Activates the state militia in response to severe weather that began on April 28, 2017.	April 30, 2017	42 MoReg 865
17-12	Declares a State of Emergency and activates the Missouri State Emergency Operations Plan due to severe weather beginning on April 28, 2017.	April 28, 2017	42 MoReg 863
17-11	Establishes the Boards and Commissions Task Force to recommend comprehensive executive and legislative reform proposals to the governor by October 31, 2017.	April 11, 2017	42 MoReg 779
17-10	Designates members of the governor's staff to have supervisory authority over departments, divisions, and agencies of state government.	April 7, 2017	42 MoReg 777
17-09	Establishes parental leave for state employees of the executive branch of Missouri state government and encourages other state officials to adopt comparable policies.	March 13, 2017	42 MoReg 429
17-08	Declares a State of Emergency and activates the Missouri State Emergency Operations Plan due to severe weather that began on March 6.	March 7, 2017	42 MoReg 427
17-07	Establishes the Governor's Committee for Simple, Fair, and Low Taxes to recommend proposed reforms to the governor by June 30, 2017.	January 25, 2017	42 MoReg 315
17-06	Orders that the Missouri State Emergency Operations Plan be activated. Further orders state agencies to provide assistance to the maximum extent practicable and directs the Adjutant General to call into service such portions of the organized militia as he deems necessary.	January 12, 2017	42 MoReg 267
17-05	Activates the Missouri State Emergency Operation Center due to severe weather expected to begin on Jan. 12, 2017.	January 11, 2017	42 MoReg 266
17-04	Establishes the position of Chief Operating Officer to report directly to the governor and serve as a member of the governor's executive team.	January 11, 2017	42 MoReg 264
17-03	Orders every state agency to immediately suspend all rulemaking until Feb. 28, 2017, and to complete a review of every regulation under its jurisdiction within the <i>Code of State Regulations</i> by May 31, 2018.	January 10, 2017	42 MoReg 261
17-02	Orders state employees of the executive branch of Missouri state government to follow a specified code of conduct regarding ethics during the Greitens administration.	January 9, 2017	42 MoReg 258
17-01	Rescinds Executive Orders 07-10, 88-26, 98-15, and 05-40 regarding the Governor's Advisory Council on Physical Fitness and Health and the Missouri State Park Advisory Board.	January 6, 2017	42 MoReg 257

The rule number and the MoReg publication date follow each entry to this index.

ACUPUNCTURIST ADVISORY COMMITTEE

acupuncturist credentials, name and address changes; 20 CSR 2015-1.020; 7/2/18
application for licensure; 20 CSR 2015-2.010; 7/2/18
code of ethics; 20 CSR 2015-3.020; 7/2/18
complaint handling and disposition; 20 CSR 2015-1.010; 7/2/18
fees; 20 CSR 2015-1.030; 7/2/18
license renewal, restoration and continuing education; 20 CSR 2015-2.020; 7/2/18
standards of practice; 20 CSR 2015-3.010; 7/2/18
supervision of acupuncturist trainees; 20 CSR 2015-4.020; 7/2/18
supervision of auricular detox technicians; 20 CSR 2015-4.010; 7/2/18

ADMINISTRATION, OFFICE OF

assessment program planning; 1 CSR 30-2.030; 10/1/18
appeals; 1 CSR 20-4.010; 10/1/18
broad classification bands; 1 CSR 20-2.015; 10/1/18
budget form completion and submission; 1 CSR 30-2.050; 10/1/18
budget preparation; 1 CSR 30-2.040; 10/1/18
certification and appointment; 1 CSR 20-3.030; 10/1/18
classification plan, the; 1 CSR 20-2.010; 10/1/18
covered service; 1 CSR 20-1.045; 10/1/18
definitions;
 1 CSR 20-1.020; 10/1/18
 1 CSR 30-2.020; 10/1/18
examinations; 1 CSR 20-3.010; 10/1/18
general provisions and prohibitions; 1 CSR 20-3.080; 10/1/18
general organization; 1 CSR 20-1.010; 10/1/18
grievance procedures; 1 CSR 20-4.020; 10/1/18
objectives and definitions; 1 CSR 30-4.010; 10/1/18
pay plan, the; 1 CSR 20-2.020; 10/1/18
personnel rules; 1 CSR 20-1.030; 10/1/18
probationary period; 1 CSR 20-3.040; 10/1/18
project definition and fund allocation; 1 CSR 30-3.020; 10/1/18
project selection/bidding methods; 1 CSR 30-3.035; 10/1/18
records and reports; 1 CSR 20-1.050; 10/1/18
registers; 1 CSR 20-3.020; 10/1/18
rule objectives and definitions; 1 CSR 30-3.010; 10/1/18
separation, suspension, and demotion; 1 CSR 20-3.070; 10/1/18
service reports; 1 CSR 20-3.050; 10/1/18
state official's salary compensation schedule; 1 CSR 10; 12/15/17
unclassified service; 1 CSR 20-1.040; 10/1/18

AGRICULTURE, DEPARTMENT OF

administrative services
 general organization; 2 CSR 20-1.010; 7/2/18
 interest defined; 2 CSR 20-3.020; 7/2/18
 nonfarming purposes interpreted; 2 CSR 20-3.030; 7/2/18
 procedure for filing; 2 CSR 20-3.040; 7/2/18
 severability; 2 CSR 20-3.050; 7/2/18
 who shall register; 2 CSR 20-3.010; 7/2/18
ag business development
 general organization; 2 CSR 10-1.010; 6/15/18
fair
 admissions policy; 2 CSR 50-5.010; 6/15/18
 concession contracts; 2 CSR 50-3.020; 6/15/18
 contracts for professional services; 2 CSR 50-6.020; 6/15/18
 contracts to provide entertainment at the state fair; 2 CSR 50-6.040; 6/15/18
 general organization; 2 CSR 50-1.010; 6/15/18
 hiring procedures for personnel during the state fair; 2 CSR 50-6.010; 6/15/18
 policy and procedure for use of any facility at the state fair during the off-season; 2 CSR 50-7.010; 6/15/18
 registration statement; 2 CSR 50-2.010; 6/15/18
 rental space required to advocate or solicit support for ideas, causes, products, or any of these, while on state fair property; 2 CSR 50-4.010; 6/15/18
 solicitation of sponsors for the state fair; 2 CSR 50-6.030; 6/15/18
grain inspection and warehousing
 acceptance of appraisal values on financial statements; 2 CSR 60-4.130; 7/2/18
 application of law; 2 CSR 60-4.016; 7/2/18

daily position record; 2 CSR 60-5.040; 7/2/18
general organization; 2 CSR 60-1.010; 7/2/18
grain sampling; 2 CSR 60-2.010; 7/2/18
insurance deductible; 2 CSR 60-4.170; 7/2/18
notification of destruction or damage to grain; 2 CSR 60-4.070; 7/2/18
safety requirements; 2 CSR 60-4.060; 7/2/18
scale tickets; 2 CSR 60-4.090; 7/2/18
storage space approval; 2 CSR 60-4.080; 7/2/18
tariffs; 2 CSR 60-4.120; 7/2/18
weighing of grain; 2 CSR 60-4.045; 7/2/18
market development
 guidelines for the agriMissouri matching fund program; 2 CSR 10-4.010; 4/2/18, 8/1/18
 price reporting requirements for livestock purchases by packers; 2 CSR 10-5.010; 4/2/18, 8/1/18
 public complaint handling and disposition procedure for Missouri livestock marketing law; 2 CSR 10-5.015; 4/2/18, 8/1/18
 subscription fees for the "weekly market news summary"; 2 CSR 10-2.010; 4/2/18, 8/1/18
 usage fees for the KCI multipurpose export facility; 2 CSR 10-3.010; 4/2/18, 8/1/18
milk board, state
 adoption of Code of Federal Regulations Title 21 Food and Drugs, Chapter I Food and Drug Administration, Department of Health and Senior Services, Subchapter B Food for Human Consumption, Part 117 Current Good Manufacturing Practice, Hazard Analysis, and Risk Based Preventive Controls for Human Food; 2 CSR 80-2.003; 6/1/18, 10/1/18
 adoption of the *Grade "A" Pasteurized Milk Ordinance* (PMO) 2015 Revision of the United States Department of Health and Human Services, Public Health Service, Food and Drug Administration by Reference; 2 CSR 80-3.130; 6/1/18, 10/1/18
 adoption of the *Grade "A" Pasteurized Milk Ordinance* (PMO) 2017 Revision of the United States Department of Health and Human Services, Public Health Service, Food and Drug Administration
 2 CSR 80-2.001; 6/1/18, 10/1/18
 2 CSR 80-2.180; 6/1/18
 adoption of the *Procedures Governing the Cooperative State-Public Health Service/Food and Drug Administration Program of the National Conference on Interstate Milk Shipments*, 2017 Revision of the United States Department of Health and Human Services, Public Health Service, Food and Drug Administration, and the National Conference on Interstate Milk Shipments
 2 CSR 80-2.002; 6/1/18, 10/1/18
 2 CSR 80-2.181; 6/1/18
animal health; 2 CSR 80-2.080; 6/1/18, 10/1/18
definitions
 2 CSR 80-2.010; 6/1/18, 10/1/18
 2 CSR 80-3.010; 6/1/18, 10/1/18
dairy manufacturing plant, dairy manufacturing farm, and personnel licensure; 2 CSR 80-6.041; 6/1/18, 10/1/18
enforcement; 2 CSR 80-2.151; 6/1/18, 10/1/18
enforcement interpretation; 2 CSR 80-3.120; 6/1/18, 10/1/18
examination of milk and milk products, the
 2 CSR 80-2.060; 6/1/18, 10/1/18
 2 CSR 80-3.060; 6/1/18, 10/1/18
future dairy farms and milk plants; 2 CSR 80-2.121; 6/1/18, 10/1/18
inspection fees; 2 CSR 80-5.010; 6/1/18, 10/1/18
inspection frequency and procedure; 2 CSR 80-2.050; 6/1/18, 10/1/18
labeling; 2 CSR 80-2.040; 6/1/18, 10/1/18
milk and milk products from points beyond the limits of routine inspection; 2 CSR 80-2.110; 6/1/18, 10/1/18
milk and milk products which may be sold; 2 CSR 80-2.091; 6/1/18, 10/1/18
penalty; 2 CSR 80-2.161; 6/1/18, 10/1/18
permits; 2 CSR 80-2.030; 6/1/18, 10/1/18

- personnel health; 2 CSR 80-2.130; 6/1/18,10/1/18
- procedure when infection is suspected; 2 CSR 80-2.141; 6/1/18,10/1/18
- protection and transportation of raw milk and cream; 2 CSR 80-6.021; 6/1/18,10/1/18
- rules for import milk; 2 CSR 80-4.010; 6/1/18,10/1/18
- sale of adulterated, misbranded milk, or milk products; 2 CSR 80-2.020; 6/1/18,10/1/18
- separability clause; 2 CSR 80-2.170; 6/1/18,10/1/18
- specifications for the construction and operation of facilities and installation of equipment for the production and processing of manufacturing milk and milk products; 2 CSR 80-6.011; 6/1/18,10/1/18
- standards for milk and milk products; 2 CSR 80-2.070; 6/1/18,10/1/18
- state milk board grade "A" milk policies; 2 CSR 80-2.190; 6/1/18,10/1/18
- transferring; delivery containers; cooling; 2 CSR 80-2.101; 6/1/18,10/1/18
- Missouri agricultural and small business development authority amendments; 2 CSR 100-3.050; 7/16/18
- 2 CSR 100-4.050; 7/16/18
- applicant eligibility requirements; 2 CSR 100-2.020; 7/16/18
- conditions for execution of agricultural and small business development authority agreement; 2 CSR 100-2.050; 7/16/18
- criteria relating to participating borrowers, participating lenders and agricultural development loans; 2 CSR 100-3.030; 7/16/18
- criteria relating to participating borrowers, participating lenders and small business loans; 2 CSR 100-4.030; 7/16/18
- definitions 2 CSR 100-2.010; 7/16/18
- 2 CSR 100-3.020; 7/16/18
- 2 CSR 100-4.020; 7/16/18
- description of operation, definitions, and method of distribution and repayment of tax credits; 2 CSR 100-10.010; 7/16/18
- fees; 2 CSR 100-2.040; 7/16/18
- general organization 2 CSR 100-3.010; 7/16/18
- 2 CSR 100-4.010; 7/16/18
- procedure for the purchase or participation of eligible loans 2 CSR 100-3.040; 7/16/18
- 2 CSR 100-4.040; 7/16/18
- time and manner of filing application; 2 CSR 100-2.030; 7/16/18
- office of the director description of general organization; definitions; requirements of eligibility, licensing, application for grants; procedures for grant disbursements; record keeping requirements, and verification procedures for the Missouri qualified biodiesel producer incentive program; 2 CSR 110-2.010; 7/2/18
- description of general organization; definitions; requirements of eligibility, licensing, bonding, and application for grants; procedures for grant disbursements; record keeping requirements, and verification procedures for the Missouri qualified fuel ethanol producer incentive program; 2 CSR 110-1.010; 7/2/18
- interest defined; 2 CSR 110-4.020; 7/2/18
- nonfarming purposes interpreted; 2 CSR 110-4.030; 7/2/18
- procedure for filing; 2 CSR 110-4.040; 7/2/18
- who shall register; 2 CSR 110-4.010; 7/2/18
- plant industries adoption of NOP standards, the; 2 CSR 70-16.015; 7/16/18
- branding of treated timber; 2 CSR 70-40.040; 7/16/18
- certificates issued as result of certification with the MDA organic program; 2 CSR 70-16.050; 7/16/18
- certification requirements; 2 CSR 70-10.080; 7/16/18
- complaints and investigations; 2 CSR 70-16.040; 7/16/18
- compliance enforcement; 2 CSR 70-16.045; 7/16/18
- control of apiary arthropod pests and diseases; 2 CSR 70-15.045; 7/16/18
- definitions; 2 CSR 70-35.010; 7/16/18
- definitions of the Missouri Department of Agriculture organic program; 2 CSR 70-16.010; 7/16/18
- elimination of American foulbrood disease; 2 CSR 70-15.035; 7/16/18
- emerald ash borer intrastate quarantine; 2 CSR 70-11.050; 7/16/18
- general organization; 2 CSR 70-1.010; 7/16/18
- inspection and sampling for registration; 2 CSR 70-16.065; 7/16/18
- inspections and sampling for certification; 2 CSR 70-16.035; 7/16/18
- japanese beetle intrastate quarantine; 2 CSR 70-11.020; 7/16/18
- licensing; 2 CSR 70-35.031; 7/16/18
- marketing when registered with the MDA organic program; 2 CSR 70-16.070; 7/16/18
- MDA organic program advisory board; 2 CSR 70-16.020; 7/16/18
- MDA organic program seal; 2 CSR 70-16.055; 7/16/18
- organic certifying agent registration; 2 CSR 70-16.075; 7/16/18
- pink bollworm intrastate quarantine; 2 CSR 70-11.030; 7/16/18
- preservatives required to be registered pesticides; 2 CSR 70-40.017; 7/16/18
- procedures for organic certification; 2 CSR 70-16.025; 7/16/18
- producers to follow pesticide label; 2 CSR 70-40.016; 7/16/18
- records to be maintained for certification; 2 CSR 70-16.030; 7/16/18
- registration with the MDA organic program; 2 CSR 70-16.060; 7/16/18
- requirements for certified commercial applicators or public operators in structural pest control; 2 CSR 70-25.070; 7/16/18
- requirements for treated timber invoices and manifests; 2 CSR 70-40.050; 7/16/18
- sale or distribution of wood products similar in appearance to treated timber—identification—penalties; 2 CSR 70-40.055; 7/16/18
- standards for inspection, sampling and analyses; 2 CSR 70-40.025; 7/16/18
- standards for treated timber; 2 CSR 70-40.015; 7/16/18
- sustainable agriculture demonstration awards; 2 CSR 70-12.010; 7/16/18
- treated timber definitions; 2 CSR 70-40.005; 7/16/18
- weights, measures, and consumer protection ANSI K61.1–1999, safety requirements for the storage and handling of anhydrous ammonia; 2 CSR 90-11.010; 8/1/18
- collection of inspection fees; 2 CSR 90-24.010; 8/1/18
- definitions; 2 CSR 90-38.010; 8/1/18
- enforcement of 2 CSR 90-38.030 stayed or enjoined; 2 CSR 90-38.050; 8/1/18
- inspection of premises; 2 CSR 90-30.050; 8/1/18
- measuring devices; 2 CSR 90-30.080; 8/1/18
- meters for measurement—specifications and proving; 2 CSR 90-10.016; 8/1/18
- Missouri egg regulations; 2 CSR 90-36.010; 8/1/18
- national type evaluation regulation; 2 CSR 90-21.060; 8/1/18
- NIST Handbook 130, "Uniform Packaging and Labeling Regulation"; 2 CSR 90-22.140; 8/1/18
- NIST Handbook 130, "Uniform Regulation for the Method of Sale of Commodities"; 2 CSR 90-20.040; 8/1/18
- NIST Handbook 133, technical procedures and methods for measuring and inspecting packages or amounts of commodities; 2 CSR 90-23.010; 8/1/18
- price verification procedures; 2 CSR 90-25.010; 8/1/18
- procedures; 2 CSR 90-38.030; 8/1/18
- registration of servicepersons and service agents; 2 CSR 90-21.010; 8/1/18
- separability and effective period; 2 CSR 90-38.040; 8/1/18
- tank trucks and tank wagons; 2 CSR 90-30.090; 8/1/18
- terminals; 2 CSR 90-30.100; 8/1/18
- unattended self-service stations; 2 CSR 90-30.070; 8/1/18
- unfair milk sales practices; 2 CSR 90-38.020; 8/1/18
- AIR CONSERVATION COMMISSION**
- alternate emission limits; 10 CSR 10-6.100; 2/15/18, 8/1/18

- asbestos projects
 - certification, accreditation and business exemption requirements; 10 CSR 10-6.250; 6/15/18
 - registration, abatement, notification, inspection, demolition, and performance requirements; 10 CSR 10-6.241; 6/15/18
 - certain coals to be washed; 10 CSR 10-5.130; 2/15/18, 8/1/18
 - clean air interstate rule annual NO_x trading program; 10 CSR 10-6.362; 5/15/18
 - clean air interstate rule seasonal NO_x trading program; 10 CSR 10-6.364; 5/15/18
 - clean air interstate rule SO₂ trading program; 10 CSR 10-6.366; 5/15/18
 - commercial and industrial solid waste incinerators; 10 CSR 10-6.161; 6/15/18
 - compliance monitoring usage; 10 CSR 10-6.280; 6/15/18
 - conformity of general federal actions to state implementation plans; 10 CSR 10-6.300; 6/15/18
 - construction permits by rule; 10 CSR 10-6.062; 8/1/18
 - construction permits required; 10 CSR 10-6.060; 8/1/18
 - control of emissions during petroleum liquid storage, loading and transfer; 10 CSR 10-5.220; 8/1/18
 - control of emissions from aerospace manufacture and rework facilities
 - 10 CSR 10-2.205; 8/1/18
 - 10 CSR 10-5.295; 8/1/18
 - control of emissions from bakery ovens
 - 10 CSR 10-2.360; 2/15/18, 8/1/18
 - 10 CSR 10-5.440; 5/15/18
 - control of emissions from batch process operations; 10 CSR 10-5.540; 6/15/18
 - control of emissions from industrial solvent cleaning operations; 10 CSR 10-5.455; 5/15/18
 - control of emissions from industrial surface coating operations
 - 10 CSR 10-2.230; 8/1/18
 - 10 CSR 10-5.330; 8/1/18
 - control of emissions from lithographic and letterpress printing operations; 10 CSR 10-2.340; 5/15/18
 - control of emissions from manufacture of polystyrene resin; 10 CSR 10-5.410; 5/15/18
 - control of emissions from polyethylene bag sealing operations; 10 CSR 10-5.360; 5/15/18
 - control of emissions from production of pesticides and herbicides; 10 CSR 10-2.320; 5/15/18
 - control of emissions from solvent cleanup operations; 10 CSR 10-2.215; 5/15/18
 - control of emissions from the application of automotive underbody deadeners; 10 CSR 10-2.310; 2/15/18, 8/1/18
 - control of emissions from the application of deadeners and adhesives; 10 CSR 10-5.370; 5/15/18
 - control of emissions from the manufacturing of paints, varnishes, lacquers, enamels and other allied surface coating products; 10 CSR 10-2.300; 6/15/18
 - control of emissions from volatile organic liquid storage; 10 CSR 10-5.500; 6/15/18
 - control of NO_x emissions from electric generating units and non-electric generating boilers; 10 CSR 10-6.360; 2/15/18, 8/1/18
 - control of NO_x emissions from large stationary internal combustion engines; 10 CSR 10-6.390; 2/15/18, 8/1/18
 - control of NO_x emissions from portland cement kilns; 10 CSR 10-6.380; 6/15/18
 - control of petroleum liquid storage, loading and transfer; 10 CSR 10-2.260; 6/15/18
 - control of sulfur dioxide emissions; 10 CSR 10-6.261; 8/1/18
 - control of sulfur emissions from stationary boilers; 10 CSR 10-5.570; 5/15/18
 - control of VOC emissions from traffic coatings; 10 CSR 10-5.450; 2/15/18, 8/1/18
 - control of volatile organic compound emissions from existing major sources; 10 CSR 10-5.520; 5/15/18
 - control of volatile organic compound emissions from wood furniture manufacturing operations; 10 CSR 10-5.530; 6/15/18
 - controlling emissions during episodes of high air pollution potential; 10 CSR 10-6.130; 6/15/18
 - cross-state air pollution rule annual SO₂ group 1 trading program; 10 CSR 10-6.372; 8/1/18
 - cross-state air pollution rule NO_x annual trading program; 10 CSR 10-6.372; 8/1/18
 - cross-state air pollution rule NO_x ozone season group 2 trading program; 10 CSR 10-6.372; 8/1/18
 - emission limitations and emissions trading of oxides of nitrogen; 10 CSR 10-6.350; 2/15/18, 8/1/18
 - emission standards for hazardous air pollutants; 10 CSR 10-6.080; 6/15/18
 - general organization; 10 CSR 10-1.010; 5/1/18
 - hospital, medical, infectious waste incinerators; 10 CSR 10-6.200; 5/15/18
 - information on sales of fuels to be provided and maintained; 10 CSR 10-5.120; 2/15/18, 8/1/18
 - Kansas City area transportation conformity requirements; 10 CSR 10-2.390; 5/15/18
 - maximum achievable control technology regulations; 10 CSR 10-6.075; 6/15/18
 - measurement of emissions of air contaminants; 10 CSR 10-6.180; 5/1/18
 - new source performance regulations; 10 CSR 10-6.070; 6/15/18
 - open burning requirements; 10 CSR 10-6.045; 8/1/18
 - operating permits; 10 CSR 10-6.065; 8/1/18
 - reference methods; 10 CSR 10-6.040; 5/15/18
 - reporting emission data, emission fees, and process information; 10 CSR 10-6.110; 5/15/18
 - restriction of emission of fluorides from diammonium phosphate fertilizer production; 10 CSR 10-3.160; 2/15/18, 8/1/18
 - restriction of emission of visible air contaminants; 10 CSR 10-6.220; 8/1/18
 - restriction of emissions from batch-type charcoal kilns; 10 CSR 10-6.330; 8/1/18
 - restriction of emissions of lead from specific lead smelter-refinery installations; 10 CSR 10-6.120; 6/15/18
 - restriction of particulate matter to the ambient air beyond the premises of origin; 10 CSR 10-6.170; 8/1/18
 - sampling methods for air pollution sources; 10 CSR 10-6.030; 5/15/18
- ALCOHOL AND TOBACCO CONTROL, DIVISION OF**
- all licensees; 11 CSR 70-2.140; 7/16/18
 - guidelines for sting operations; 11 CSR 70-3.020; 8/15/18
 - prohibiting manufacturers and solicitors of intoxicating liquor and licensed retailers from contacting each other for business purposes; 11 CSR 70-2.220; 8/15/18
 - salesmen; 11 CSR 70-2.200; 7/16/18
- ARCHITECTS, PROFESSIONAL ENGINEERS, PROFESSIONAL LAND SURVEYORS, AND PROFESSIONAL LANDSCAPE ARCHITECTS, MISSOURI BOARD FOR**
- application for certificate of authority; 20 CSR 2030-10.010; 7/2/18
 - application, renewal, relicensure, and miscellaneous fees; 20 CSR 2030-6.015; 7/2/18
 - board compensation; 20 CSR 2030-1.020; 5/1/18, 8/15/18
 - CLARB examinations—professional landscape architects; 20 CSR 2030-5.140; 7/2/18
 - code of professional conduct; 20 CSR 2030-2.010; 5/1/18, 8/15/18
 - continuing education for architects; 20 CSR 2030-11.025; 5/1/18, 8/15/18
 - continuing education for professional landscape architects; 20 CSR 2030-11.035; 5/1/18, 8/15/18
 - continuing professional competency for professional engineers; 20 CSR 2030-11.015; 5/1/18, 8/15/18
 - criteria to file application under 327.392, RSMo; 20 CSR 2030-4.050; 5/1/18, 8/15/18
 - criteria to file application under section 324.008.1, RSMo, for a temporary courtesy license; 20 CSR 2030-4.055; 5/1/18, 8/15/18
 - definition of baccalaureate degree from approved curriculum as used in section 327.312.1(1), RSMo; 20 CSR 2030-14.020; 5/1/18, 8/15/18
 - definition of twelve semester hours of approved surveying course work as used in section 327.312.1(3), RSMo; 20 CSR 2030-14.040; 5/1/18, 8/15/18
 - definition of twenty semester hours of approved surveying course work as used in section 327.312.1(2), RSMo; 20 CSR 2030-14.030; 5/1/18, 8/15/18
 - design of fire suppression systems; 20 CSR 2030-21.010; 7/2/18
 - easements and property descriptions; 20 CSR 2030-15.020; 7/2/18

engineer of record and specialty engineers; 20 CSR 2030-21.020; 7/2/18
evaluation criteria for building design; 20 CSR 2030-2.040; 5/1/18, 8/15/18
evaluation-comity applications-architects; 20 CSR 2030-4.060; 5/1/18, 8/15/18
evaluation-comity applications-professional engineers; 20 CSR 2030-4.070; 5/1/18, 8/15/18
evaluation-comity applications-professional land surveyors; 20 CSR 2030-4.080; 5/1/18, 8/15/18
evaluation-comity applications-professional landscape architects; 20 CSR 2030-4.090; 5/1/18, 8/15/18
filing deadline-professional engineers and professional land surveyors; 20 CSR 2030-4.010; 7/2/18
immediate personal supervision; 20 CSR 2030-13.010; 5/1/18, 8/15/18
immediate personal supervision for professional land surveyors; 20 CSR 2030-13.020; 5/1/18, 8/15/18
licensee's seal; 20 CSR 2030-3.060; 5/1/18, 8/15/18
passing grade-architects; 20 CSR 2030-5.055; 7/2/18
passing of part I required-engineers; 20 CSR 2030-5.100; 7/2/18
procedural rules; 20 CSR 2030-1.030; 5/1/18, 8/15/18
professional engineer renewal and reactivation of licensure; 20 CSR 2030-11.030; 5/1/18, 8/15/18
professional land surveyor-professional development units; 20 CSR 2030-8.020; 7/2/18
professional land surveyor-renewal and reactivation of licensure; 20 CSR 2030-11.020; 5/1/18, 8/15/18
public complaint handling and disposition procedure; 20 CSR 2030-12.010; 5/1/18, 8/15/18
reexamination fees; 20 CSR 2030-6.020; 7/2/18
reexamination-land surveyor-in-training and professional land surveyor; 20 CSR 2030-5.130; 7/2/18
reexaminations-professional engineers; 20 CSR 2030-5.105; 7/2/18
renewal period; 20 CSR 2030-11.010; 5/1/18, 8/15/18
scope of examination-professional engineers; 20 CSR 2030-5.090; 7/2/18
special examinations prohibited; 20 CSR 2030-5.010; 7/2/18
standards for admission to examination-architects; 20 CSR 2030-5.030; 7/2/18
standards for admission to examination-professional land surveyors; 20 CSR 2030-5.110; 7/2/18
standards for licensure-professional engineers; 20 CSR 2030-5.080; 7/2/18
state exam covering Chapter 327, RSMo. the board rules and ethics; 20 CSR 2030-5.160; 7/2/18

ATHLETICS, OFFICE OF

announcers; 20 CSR 2040-4.060; 5/1/18, 8/15/18
approval of nationally recognized amateur sanctioning bodies; 20 CSR 2040-3.030; 5/1/18, 8/15/18
attire and equipment; 20 CSR 2040-8.160; 5/1/18, 8/15/18
contestants
20 CSR 2040-4.090; 5/1/18, 8/15/18
20 CSR 2040-8.050; 5/1/18, 8/15/18
definitions; 20 CSR 2040-1.021; 5/1/18, 8/15/18
disciplinary and appeals procedure; 20 CSR 2040-7.010; 5/1/18, 8/15/18
event permits; 20 CSR 2040-8.030; 5/1/18, 8/15/18
facility and equipment requirements
20 CSR 2040-6.010; 5/1/18, 8/15/18
20 CSR 2040-8.190; 5/1/18, 8/15/18
fouls; 20 CSR 2040-8.140; 5/1/18, 8/15/18
inspectors; 20 CSR 2040-5.010; 5/1/18, 8/15/18
inspectors; 20 CSR 2040-8.060; 5/1/18, 8/15/18
judges; 20 CSR 2040-8.070; 5/1/18, 8/15/18
judges for professional boxing, professional kickboxing and professional full-contact karate; 20 CSR 2040-4.080; 5/1/18, 8/15/18
licensing; 20 CSR 2040-8.020; 5/1/18, 8/15/18
licenses; 20 CSR 2040-2.011; 5/1/18, 8/15/18, 10/1/18
matchmakers
20 CSR 2040-4.020; 5/1/18, 8/15/18
20 CSR 2040-8.080; 5/1/18, 8/15/18
permits; 20 CSR 2040-2.021; 5/1/18, 8/15/18, 10/1/18
physicians; 20 CSR 2040-8.090; 5/1/18, 8/15/18
physicians for professional boxing, professional wrestling, profes-

sional kickboxing, and professional full-contact karate; 20 CSR 2040-4.040; 5/1/18, 8/15/18
professional boxing, professional wrestling, professional kickboxing, and professional full-contact karate referees; 20 CSR 2040-4.030; 5/1/18, 8/15/18
promoters
20 CSR 2040-4.015; 5/1/18, 8/15/18
20 CSR 2040-8.100; 5/1/18, 8/15/18
referees; 20 CSR 2040-8.110; 5/1/18, 8/15/18
rules for bouts/contests; 20 CSR 2040-8.180; 5/1/18, 8/15/18
rules for professional boxing; 20 CSR 2040-5.040; 5/1/18, 8/15/18
rules for professional kickboxing and professional full-contact karate; 20 CSR 2040-5.060; 5/1/18, 8/15/18
rules for professional wrestling; 20 CSR 2040-5.030; 5/1/18, 8/15/18
seconds
20 CSR 2040-4.070; 5/1/18, 8/15/18
20 CSR 2040-8.120; 5/1/18, 8/15/18
tickets and taxes
20 CSR 2040-3.011; 5/1/18, 8/15/18
20 CSR 2040-8.040; 5/1/18, 8/15/18
timekeepers
20 CSR 2040-4.050; 5/1/18, 8/15/18
20 CSR 2040-8.130; 5/1/18, 8/15/18
weigh-ins; 20 CSR 2040-8.170; 5/1/18, 8/15/18
weight classes; 20 CSR 2040-8.150; 5/1/18, 8/15/18

CERTIFICATE OF NEED PROGRAM

application review schedule; 19 CSR 60-50; 10/1/18

CHILDREN'S DIVISION

developmental disability care provider tax credit; 13 CSR 35-100.030; 9/4/18
pregnancy resource center tax credit; 13 CSR 35-100.020; 9/4/18
residential treatment agency tax credit; 13 CSR 35-100.010; 9/4/18

CHILD SUPPORT ENFORCEMENT

standard procedures for handling cash receipts in circuit clerks' offices under contract with the Missouri Division of Child Support enforcement for the provision of IV-D services; 13 CSR 30-2.030; 6/1/18
standard procedures for handling cash receipts in prosecuting attorneys' offices under contract with the Missouri Division of Child Support enforcement for the provision of IV-D services; 13 CSR 30-2.040; 6/1/18

CLEAN WATER COMMISSION

alternative sewer systems; 10 CSR 20-8.125; 7/16/18
biological treatment; 10 CSR 20-8.180; 7/16/18
certification of concentrated animal feeding operation waste management system operators; 10 CSR 20-14.020; 7/16/18
certification of wastewater operators; 10 CSR 20-9.030; 7/16/18
classification of concentrated animal feeding operation waste management systems; 10 CSR 20-14.010; 7/16/18
classification of wastewater treatment systems; 10 CSR 20-9.020; 7/16/18
class III mineral resources injection/production well operating permits; 10 CSR 20-6.090; 7/16/18
clean water commission appeals and requests for hearings; 10 CSR 20-1.020; 2/1/18, 8/1/18
clean water state revolving fund general assistance regulation; 10 CSR 20-4.040; 7/16/18
concentrated animal feeding operations; 10 CSR 60-6.300; 7/16/18
construction and loan priority system; 10 CSR 20-4.010; 7/16/18
construction and operating permits; 10 CSR 20-6.010; 7/16/18
definitions; 10 CSR 20-2.010; 6/1/18
design of animal waste management systems; 10 CSR 20-8.300; 7/16/18
design of small sewage works; 10 CSR 20-8.020; 7/16/18
design requirements for agrichemical facilities; 10 CSR 20-8.500; 7/16/18
direct loan program; 10 CSR 20-4.041; 7/16/18
disinfection; 10 CSR 20-8.190; 7/6/18
effluent regulations; 10 CSR 20-7.015; 7/16/18
engineering-reports, plans, and specifications; 10 CSR 20-8.110; 7/16/18
environmental review; 10 CSR 20-4.050; 7/16/18
fees; 10 CSR 20-6.011; 7/16/18

grants for sewer districts and certain small municipal sewer systems; 10 CSR 20-4.030; 7/16/18
gravity sewers; 10 CSR 20-8.120; 7/16/18
groundwater heat pump operating permits; 10 CSR 20-6.070; 7/16/18
hardship grant program; 10 CSR 20-4.043; 2/1/18, 8/1/18
industrial development program; 10 CSR 20-4.022; 2/1/18, 8/1/18
land treatment; 10 CSR 20-8.220; 7/16/18
leveraged loan program; 10 CSR 20-4.042; 7/16/18
no-discharge permits; 10 CSR 20-6.015; 7/16/18
organization and powers; 10 CSR 20-1.010; 2/1/18, 8/1/18
preliminary treatment; 10 CSR 20-8.150; 7/16/18
public participation, hearings and notice to governmental agencies; 10 CSR 20-6.020; 7/16/18
pumping stations; 10 CSR 20-8.130; 7/16/18
sales tax exemption; 10 CSR 20-4.070; 2/1/18, 8/1/18
settling; 10 CSR 20-8.160; 7/16/18
solids handling and disposal; 10 CSR 20-8.170; 7/16/18
state construction program; 10 CSR 20-4.021; 2/1/18, 8/1/18
state match grant program; 10 CSR 20-4.020; 2/1/18, 8/1/18
state match to state revolving fund loan program; 10 CSR 20-4.049; 2/1/18, 8/1/18
storm water assistance regulations; 10 CSR 20-4.060; 2/1/18, 8/1/18
storm water grant and loan program; 10 CSR 20-4.061; 7/16/18
storm water regulations; 10 CSR 20-6.200; 7/16/18
supplemental treatment; 10 CSR 20-8.210; 7/16/18
wastewater treatment facilities; 10 CSR 20-8.140; 7/16/18
wastewater treatment lagoons and wastewater irrigation alternatives; 10 CSR 20-8.200; 7/16/18
wastewater treatment systems operation scope monitoring; 10 CSR 20-9.010; 7/16/18

CONSERVATION, DEPARTMENT OF

camping; 3 CSR 10-11.140; 10/1/18
chronic wasting disease; management zone; 3 CSR 10-4.200; 10/1/18
closings; 3 CSR 10-11.115; 10/1/18
decoys and blinds; 3 CSR 10-11.155; 10/1/18
deer
 firearms hunting season; 3 CSR 10-7.433; 7/2/18, 10/1/18
 landowner privileges; 3 CSR 10-7.434; 7/2/18, 10/1/18
deer hunting seasons: general provisions; 3 CSR 10-7.431; 10/1/18
deer management assistance program; 3 CSR 10-7.431; 10/1/18
definitions; 3 CSR 10-20.805; 10/1/18
dove hunting; 3 CSR 10-11.185; 10/1/18
field trials; 3 CSR 10-11.125; 10/1/18
fishing, daily and possession limits; 3 CSR 10-11.210; 10/1/18
fishing, general provisions and seasons; 3 CSR 10-11.200; 10/1/18
fishing, length limits;
 3 CSR 10-11.215; 10/1/18
 3 CSR 10-12.145; 10/1/18
fishing, methods and hours; 3 CSR 10-11.205; 10/1/18
forest cropland; 3 CSR 10-2.020; 8/1/18
general provisions; 3 CSR 10-7.405; 10/1/18
hunting, general provisions and seasons; 3 CSR 10-11.180; 10/1/18
hunting methods; 3 CSR 10-7.410; 10/1/18
organization and methods of operation; 3 CSR 10-1.010; 10/1/18
nonresident firearms deer management assistance program permit;
 3 CSR 10-5.605; 10/1/18
permits required; exceptions; 3 CSR 10-5.205; 10/1/18
permits and privileges: how obtained; not transferable; 3 CSR 10-5.215; 10/1/18
pets and hunting dogs; 3 CSR 10-11.120; 10/1/18
quail hunting; 3 CSR 10-11.184; 10/1/18
resident and nonresident fur dealers: reports, requirements; 3 CSR 10-10.715; 10/1/18
resident firearms deer management assistance program permit; 3 CSR 10-5.600; 10/1/18
restricted zones; 3 CSR 10-6.415; 10/1/18
sales and possession of wildlife parts and mounted specimens; 3 CSR 10-10.768; 10/1/18
tree stands; 3 CSR 10-11.145; 10/1/18
turkeys: seasons, methods, limits; 3 CSR 10-7.455; 10/1/18
use of boats and motors; 3 CSR 10-11.160; 10/1/18
vehicles, bicycles, horses, and horseback riding; 3 CSR 10-11.130; 10/1/18
waterfowl hunting; 3 CSR 10-11.186; 10/1/18

wild plants, plant products, and mushrooms; 3 CSR 10-11.135; 10/1/18
youth pricing: deer and turkey permits; 3 CSR 10-5.222; 10/1/18

COSMETOLOGY AND BARBER EXAMINERS, BOARD OF
hearings and review; 20 CSR 2085-14.020; 4/16/18, 8/1/18
violations; 20 CSR 2085-14.010; 4/16/18, 8/1/18

DAM AND RESERVOIR SAFETY COUNCIL

appeal of action on permits; 10 CSR 22-2.100; 8/1/18
construction permit requirements; 10 CSR 22-3.040; 8/1/18
definitions; 10 CSR 22-1.020; 8/1/18
enforcement orders and enforcement procedures; 10 CSR 22-4.020; 8/1/18
general requirements; 10 CSR 22-3.020; 8/1/18
registration permit requirements; 10 CSR 22-3.030; 8/1/18
safety permit requirements; 10 CSR 22-3.050; 8/1/18
types of permits; 10 CSR 22-2.020; 8/1/18
who needs a permit; 10 CSR 22-2.010; 8/1/18

DENTAL BOARD, MISSOURI

board compensation; 20 CSR 2110-1.020; 10/1/18
definition of a public health setting; 20 CSR 2110-1.131; 10/1/18
fees; 20 CSR 2110-1.170; 10/1/18
general organization; 20 CSR 2110-1.010; 10/1/18

DIETITIANS, STATE COMMITTEE OF

application for licensure reciprocity; 20 CSR 2115-2.010; 6/15/18, 10/1/18
complaint handling and disposition; 20 CSR 2115-1.030; 6/15/18, 10/1/18
examination for licensure; 20 CSR 2115-2.030; 6/15/18, 10/1/18
general organization; 20 CSR 2115-1.010; 6/15/18, 10/1/18
license renewal; 20 CSR 2115-2.040; 6/15/18, 10/1/18
qualifications for licensure; 20 CSR 2115-2.020; 6/15/18, 10/1/18

DRINKING WATER PROGRAM, PUBLIC

definitions; 10 CSR 60-2.015; 5/15/18
initial distribution system evaluation; 10 CSR 60-4.092; 2/1/18, 8/1/18
laboratory certification fee; 10 CSR 60-16.020; 5/15/18
laboratory services and program administration fees; 10 CSR 60-16.030; 5/15/18
levy and collection of the Missouri primacy fee; 10 CSR 60-16.010; 5/15/18
maximum microbiological contaminant levels and monitoring requirements; 10 CSR 60-4.020; 2/1/18, 8/1/18
plans and specifications; 10 CSR 60-10.010; 5/15/18
procedures and requirements for abatement orders; 10 CSR 60-6.050; 5/15/18
public drinking water program—description of organization and methods of operation; 10 CSR 60-1.010; 2/1/18, 8/1/18
special monitoring for unregulated chemicals; 10 CSR 60-4.110; 2/1/18, 8/1/18

DRIVER LICENSE

documents required for issuance of a driver license, nondriver license, or instruction permit; 12 CSR 10-24.448; 9/4/18
procedure for obtaining a "J88" notation on a drivers license for deafness or hard of hearing; 12 CSR 10-24.470; 9/17/18

ELEMENTARY AND SECONDARY EDUCATION, DEPARTMENT OF

certification requirements for initial student services certificate; 5 CSR 20-400.640; 8/1/18
certification requirements for teacher of early childhood education (birth-grade 3); 5 CSR 20-400.510; 8/1/18
certification requirements for teacher of elementary education (grades 1-6); 5 CSR 20-400.520; 8/1/18
certification requirements for teacher of special education; 5 CSR 20-400.560; 8/1/18
charter sponsorship inflation adjustment; 5 CSR 20-100.270; 9/17/18
extraordinary cost fund; 5 CSR 20-300.140; 2/15/18; 8/1/18

ENDOWED CARE CEMETERIES

application for a license; 20 CSR 2065-2.010; 6/15/18, 10/1/18
cemetery advisory committee; 20 CSR 2065-1.020; 6/15/18, 10/1/18
complaint handling and disposition; 20 CSR 2065-1.050; 6/15/18, 10/1/18
definitions; 20 CSR 2065-1.030; 6/15/18, 10/1/18
endowed care cemetery converting to nonendowed; 20 CSR 2065-2.020; 6/15/18, 10/1/18
fees; 20 CSR 2065-1.060; 6/15/18, 10/1/18
license renewal; 20 CSR 2065-2.050; 6/15/18, 10/1/18

ENERGY, DIVISION OF

definitions; 4 CSR 340-2.010; 5/1/18
definitions and general provisions—membership; 4 CSR 340-6.010; 6/1/18
energy loan program; 4 CSR 340-2; 5/15/18
energy set-aside fund; 4 CSR 340-2; 1/2/18
general provisions; 4 CSR 340-2.020; 9/17/18; 4 CSR 340-3.020; 5/1/18

ENVIRONMENTAL IMPROVEMENT AND ENERGY RESOURCES AUTHORITY, STATE

application forms and fees; 10 CSR 130.020; 8/1/18
definitions; 10 CSR 130.010; 8/1/18

EXECUTIVE ORDERS

calls upon the Senators and Representatives to enact legislation requiring the Department of Elementary and Secondary Education to establish a statewide program to be known as the “STEM Career Awareness Program.”; Proclamation; 10/1/18
declares a drought alert for 47 Missouri counties and orders the director of the Department of Natural Resources to activate and designate a chairperson for the Drought Assessment Committee; 18-05; 9/4/18
designates those members of the governor’s staff who have supervisory authority over each department, division, or agency of state government; 18-06; 10/1/18
extends the deadline from Section 3d of Executive Order 17-03 through September 30, 2018; 18-04; 8/1/18

FAMILY SUPPORT DIVISION

application procedure for family MO HealthNet programs and the Children’s Health Insurance Program (CHIP); 13 CSR 40-7.015; 6/1/18
child abuse/neglect central registry checks for child care employees and volunteers; 13 CSR 40-59.050; 4/2/18, 8/15/18
child care licensing review board
13 CSR 40-61.065; 4/2/18, 8/15/18
13 CSR 40-62.062; 4/16/18, 8/15/18
date cash payments are due and payable; 13 CSR 40-2.150; 9/4/18
definitions in release of information; 13 CSR 40-59.040; 4/2/18, 8/15/18
definitions relating to money payments; 13 CSR 40-2.090; 9/4/18
domestic violence shelter tax credit; 13 CSR 40-79.010; 9/4/18
hearings and judicial review
13 CSR 40-61.075; 4/16/18, 8/15/18
13 CSR 40-62.072; 4/16/18, 8/15/18
maternity home tax credit; 13 CSR 40-80.010; 9/4/18
medical assistance for families; 13 CSR 40-2.375; 9/4/18
MO HealthNet for families; 13 CSR 40-7.070; 9/4/18
rates for foster care; 13 CSR 40-34.012; 7/16/18

GAMING COMMISSION, MISSOURI

agreements restricting freedom to buy and sell-prohibited; 11 CSR 45-30.555; 6/1/18
audits
11 CSR 45-8.060; 6/1/18
11 CSR 45-40.100; 4/2/18, 9/4/18

cash reserve and segregated account requirements; 11 CSR 45-40.060; 7/2/18
cash reserve requirements; 11 CSR 45-8.150; 6/1/18
certain transactions involving slot machines; 11 CSR 45-10.055; 4/2/18, 9/4/18
code of ethics; 11 CSR 45-1.015; 6/1/18
collection and enforcement; 11 CSR 45-11.160; 4/2/18, 9/4/18
commission approval of internal control system; 11 CSR 45-9.040; 4/2/18, 9/4/18
commission records; 11 CSR 45-3.010; 4/2/18, 9/4/18
compliance with this chapter; 11 CSR 45-7.150; 4/2/18, 9/4/18
count room—characteristics; 11 CSR 45-8.100; 4/2/18, 9/4/18
definition of licensee; 11 CSR 45-9.010; 4/2/18, 9/4/18
definitions
11 CSR 45-1.090; 6/1/18
deposit account—taxes and fees; 11 CSR 45-11.020; 4/2/18, 9/4/18
designated security officer trained in basic life support and first aid required; 11 CSR 45-7.160; 6/1/18
destruction of counterfeit chips and tokens; 11 CSR 45-5.170; 4/2/18, 9/4/18
disassociated persons list created—right to remove from premises; 11 CSR 45-17.010; 4/2/18, 9/4/18
dice specifications; 11 CSR 45-5.260; 6/1/18
dock site commission facility; 11 CSR 45-7.090; 7/2/18
excursion liquor license and definitions; 11 CSR 45-12.020; 4/2/18, 9/4/18
expiration of temporary license; 11 CSR 45-4.085; 4/2/18, 9/4/18
failure to file return or pay tax or fee; 11 CSR 45-11.130; 4/2/18, 9/4/18
firearms on the riverboat; 11 CSR 45-6.030; 6/1/18
licensee’s and applicant’s duty to disclose changes in information; 11 CSR 45-10.020; 7/2/18
licenses required; 11 CSR 45-30.065; 6/1/18
licenses, restrictions on licenses, licensing authority of the executive director, and other definitions; 11 CSR 45-4.020; 6/1/18
maintenance and testing; 11 CSR 45-7.100; 4/2/18, 9/4/18
mandatory count procedure; 11 CSR 45-8.090; 6/1/18
minimum internal control standards (MICS)—Chapter A; 11 CSR 45-9.101; 6/1/18
minimum internal control standards (MICS)—Chapter T; 11 CSR 45-9.120; 6/1/18
minimum standards; 11 CSR 45-7.020; 9/4/18
occupational and key person/key business entity license application and annual fees; 11 CSR 45-4.380; 6/1/18
occupational licenses for class A, class B, and suppliers; 11 CSR 45-4.260; 6/1/18
operational fees; 11 CSR 45-40.070; 4/2/18, 9/4/18
other taxes and fees; 11 CSR 45-11.080; 4/2/18, 9/4/18
package deals and tying arrangements prohibited; 11 CSR 45-30.480; 6/1/18
patrons unlawfully on excursion gambling boat—not eligible for gambling game winnings; 11 CSR 45-5.065; 6/1/18
payment—gaming tax; 11 CSR 45-11.030; 4/2/18, 9/4/18
penalties; 11 CSR 45-30.535; 4/2/18, 9/4/18
penalties and interest; 11 CSR 45-11.120; 4/2/18, 9/4/18
policies 11 CSR 45-5.053; 4/2/18, 9/4/18
procedure for applying for placement on list of disassociated persons; 11 CSR 45-17.020; 4/2/18, 9/4/18
promotional activities; 11 CSR 45-5.181; 6/1/18
purpose of surveillance; 11 CSR 45-7.020; 4/2/18, 9/4/18
return and payment—admission fee; 11 CSR 45-11.070; 4/2/18, 9/4/18
safety and environment; 11 CSR 45-6.010; 6/1/18
safety inspections; 11 CSR 45-6.025; 6/1/18
safety standards; 11 CSR 45-6.020; 6/1/18
standard financial and statistical reports; 11 CSR 45-8.050; 6/1/18
supplier license; 11 CSR 45-30.523; 6/1/18
surveillance logs; 11 CSR 45-7.070; 4/2/18, 9/4/18
table game cards—receipt, storage, inspections, and removal from use; 11 CSR 45-5.184; 6/1/18
temporary supplier’s license; 11 CSR 45-4.210; 6/1/18
tips and gifts; 11 CSR 45-8.130; 6/1/18
waiver of requirements; 11 CSR 45-30.520; 4/2/18, 9/4/18

HAZARDOUS SUBSTANCE EMERGENCY RESPONSE OFFICE

authority and notification procedures; 10 CSR 24-1.010; 5/1/18

HAZARDOUS WASTE MANAGEMENT COMMISSION

abandoned or uncontrolled hazardous waste disposal sites; 10 CSR 25-10.010; 7/16/18

definitions modifications to incorporations and confidential business information; 10 CSR 25-3.260; 7/16/18

electronics scrap management; 10 CSR 25-19.010; 5/1/18

fees and taxes; 10 CSR 25-12.010; 7/16/18

hazardous substance environmental remediation (voluntary cleanup program); 10 CSR 25-15.010; 7/16/18

hazardous waste management commission appeals and requests for hearings; 10 CSR 25-2.010; 7/16/18

hazardous waste resource recovery processes; 10 CSR 25-9.020; 7/16/18

interim status standards for owners and operators of hazardous waste treatment, storage, and disposal facilities; 10 CSR 25-7.265; 7/16/18

methods for identifying hazardous waste; 10 CSR 25-4.261; 7/16/18
Missouri administered permit programs: the hazardous waste permit program; 10 CSR 25-7.270; 7/16/18

polychlorinated biphenyls; 10 CSR 25-13.010; 7/16/18

procedures for decision making; 10 CSR 25-8.124; 7/16/18

recycled used oil management standards; 10 CSR 25-11.279; 7/16/18
standards applicable to generators of hazardous waste; 10 CSR 25-5.262; 7/16/18

standards for owners and operators of hazardous waste treatment, storage, and disposal facilities; 10 CSR 25-7.264; 7/16/18

standards for the management of specific hazardous wastes and specific types of hazardous waste management facilities; 10 CSR 25-7.266; 7/16/18

standards for transporters of hazardous waste; 10 CSR 25-6.263; 7/16/18

standards for universal waste management; 10 CSR 25-16.273; 7/16/18

voting procedures; 10 CSR 25-2.010; 7/16/18

HEALING ARTS, STATE BOARD OF REGISTRATION FOR

administration of vaccines per protocol; 20 CSR 2150-5.025; 10/1/18

collaborative practice; 20 CSR 2150-5.100; 5/15/18, 9/17/18

HEALTH AND SENIOR SERVICES

office of the director

Missouri adoptee rights; 19 CSR 10-10.130; 10/1/18

prohibition on expenditure of funds; 19 CSR 10-15.060; 8/15/18

nursing home administrators, Missouri board of

inactive licensure status; 19 CSR 73-2.053; 10/1/18

procedures and requirements for limited licensure of administrators; 19 CSR 73-2.023; 10/1/18

renewal of licenses; 19 CSR 73-2.050; 10/1/18

registration of training agencies and single offering providers; 19 CSR 73-2.060; 10/1/18

retired licensure status; 19 CSR 73-2.051; 10/1/18

HIGHER EDUCATION, DEPARTMENT OF

administration and operation of program; 6 CSR 10-8.020; 8/1/18
general provisions; 6 CSR 10-8.010; 8/1/18

Missouri prospective teacher loan program; 6 CSR 10-2.070; 8/1/18

HIGHWAYS AND TRANSPORTATION COMMISSION, MISSOURI

commission responsibilities and requirements; 7 CSR 10-16.035; 3/15/18, 8/15/18

definition of terms; 7 CSR 10-11.010; 6/15/18

definitions; 7 CSR 10-16.020; 3/15/18, 8/15/18

licensee responsibilities and requirements; 7 CSR 10-16.045; 3/15/18

ordering limitation of weights on, or closing of, certain state roads; 7 CSR 10-2.020; 3/15/18, 8/15/18

permit specifications for removal of plants; 7 CSR 10-13.010; 3/15/18, 8/15/18

procedures for authorizing transportation corporations to enforce collection of tolls; 7 CSR 10-21.010; 4/16/18, 9/17/18

procedures for solicitation, receipt of bids, and awards and administration of contracts; 7 CSR 10-11.020; 6/15/18

public information; 7 CSR 10-16.025; 3/15/18, 8/15/18

publisher responsibilities and requirements; 7 CSR 10-16.050; 3/15/18, 8/15/18

state transportation assistance revolving fund; 7 CSR 10-20.010; 5/15/18, 10/1/18

vendor suspension and debarment; 7 CSR 10-11.030; 6/15/18

INSURANCE

applied behavior analysis maximum benefit; 20 CSR; 3/1/18

construction claims binding arbitration cap; 20 CSR; 12/15/17

non-economic damages in medical malpractice cap; 20 CSR; 6/15/18

sovereign immunity limits; 20 CSR; 12/15/17

state legal expense fund; 20 CSR; 12/15/17

LABOR AND INDUSTRIAL RELATIONS, DEPARTMENT OF

Commission on Human Rights, Missouri

complaint, investigation, and conciliation processes; 8 CSR 60-2.025; 6/1/18

disclosure of information in case files at hearing stage; 8 CSR 60-2.085; 6/1/18

employment testing; 8 CSR 60-3.030; 6/1/18

general organization; 8 CSR 60-1.010; 6/1/18

handicap discrimination in employment; 8 CSR 60-3.060; 6/1/18

parties at hearing; 8 CSR 60-2.045; 6/1/18

prehearing conferences; 8 CSR 60-2.090; 6/1/18

preservation of records and posting of posters and interpretations; 8 CSR 60-3.010; 6/1/18

labor standards, division of

administrative complaints; notices issued by the director; 8 CSR 30-4.060; 8/1/18

applicability and definitions; 8 CSR 30-4.010; 8/1/18

apprentices and trainees; 8 CSR 30-3.030; 8/1/18

awards by the arbitrator; 8 CSR 30-5.030; 8/1/18

classifications of construction work; 8 CSR 30-3.040; 8/1/18
definitions

8 CSR 30-2.010; 8/1/18

8 CSR 30-3.020; 8/1/18

filing for arbitration; 8 CSR 30-5.010; 8/1/18

hearing procedures for arbitration; 8 CSR 30-5.020; 8/1/18

minimum wage rates; 8 CSR 30-4.020; 8/1/18

occupational titles of work descriptions; 8 CSR 30-3.060; 8/1/18

organization of the Division of Labor Standards; 8 CSR 30-1.010; 8/1/18

posting of prevailing wage rates; 8 CSR 30-3.050; 8/1/18

prevailing wage rates for public works projects; 8 CSR 30-3.010; 8/1/18

reduction in minimum wage based on physical or mental disabilities; 8 CSR 30-6.010; 8/1/18

standard practices for safety and operation; 8 CSR 30-2.020; 8/1/18

subminimum wage rates for the physically or mentally impaired; 8 CSR 30-4.040; 8/1/18

valuation of goods and services; 8 CSR 30-4.050; 8/1/18

LAND RECLAMATION COMMISSION (See also MINING COMMISSION, MISSOURI)

abandoned mine reclamation fund; 10 CSR 40-9.010; 5/1/18, 10/1/18
air resource protection; 10 CSR 40-3.240; 5/1/18, 10/1/18
casing and sealing of exposed underground openings; 10 CSR 40-3.180; 5/1/18, 10/1/18
coal recovery, land reclamation and cessation of operation for underground operations; 10 CSR 40-3.310; 5/1/18, 10/1/18
disposal of underground development waste and excess spoil; 10 CSR 40-3.220; 5/1/18, 10/1/18
postmining land use requirements for underground operations; 10 CSR 40-3.300; 5/1/18, 10/1/18
requirements for backfilling and grading for underground operations; 10 CSR 40-3.260; 5/1/18, 10/1/18
requirements for protection of the hydrologic balance for underground operations; 10 CSR 40-3.200; 5/1/18, 10/1/18
requirements for road and other transportation associated with underground operations; 10 CSR 40-3.290; 5/1/18, 10/1/18
requirements for subsidence control associated with underground mining operations; 10 CSR 40-3.280; 5/1/18, 10/1/18
requirements for the disposal of coal processing waste for underground operations; 10 CSR 40-3.230; 5/1/18, 10/1/18
requirements for the protection of fish, wildlife and related environmental values and protection against slides and other damage; 10 CSR 40-3.250; 5/1/18, 10/1/18
requirements for topsoil removal, storage and redistribution for underground operations; 10 CSR 40-3.190; 5/1/18, 10/1/18
requirements for use of explosives for underground operations; 10 CSR 40-3.210; 5/1/18, 10/1/18
 revegetation requirements for underground operations; 10 CSR 40-3.270; 5/1/18, 10/1/18
underground mining permit applications–minimum requirements for information on environmental resources; 10 CSR 40-6.110; 5/1/18, 10/1/18
underground mining permit applications–minimum requirements for reclamation and operations plan; 10 CSR 40-6.120; 5/1/18, 10/1/18

MENTAL HEALTH, DEPARTMENT OF

compensation to public administrators; 9 CSR 25-3.040; 4/2/18, 8/15/18
definitions; 9 CSR 25-2.005; 4/2/18, 8/15/18
definitions for fire safety rules; 9 CSR 45-5.105; 5/1/18, 10/1/18
fire safety for facility-based day habilitation and employment service settings; 9 CSR 45-5.110; 5/1/18, 10/1/18
fire safety for group homes for 4–9 people; 9 CSR 45-5.130; 5/1/18, 10/1/18
fire safety for group homes for 10–16 people; 9 CSR 45-5.140; 5/1/18, 10/1/18
fire safety for group homes for 17 or more people; 9 CSR 45-5.150; 5/1/18, 10/1/18
gambling disorder treatment; 9 CSR 30-3.134; 6/1/18, 10/1/18
general organization; 9 CSR 10-1.010; 4/16/18, 9/4/18
guidelines for planning client personal spending allowances; 9 CSR 25-5.010; 4/16/18, 9/4/18
invitation for bid evaluation and award; 9 CSR 25-2.405; 4/2/18, 8/15/18
invitation for bid solicitation procedures; 9 CSR 25-2.305; 4/2/18, 8/15/18
licensing advisory board; 9 CSR 40-1.118; 5/1/18, 10/1/18
prevention programs; 9 CSR 30-3.300; 4/16/18, 9/4/18
protest and appeal procedures; 9 CSR 25-2.505; 4/2/18, 8/15/18
purchasing services for individuals served by the department; 9 CSR 25-2.105; 4/2/18, 8/15/18
residential rate setting; 9 CSR 45-4.010; 5/1/18, 10/1/18

METALLIC MINERALS WASTE MANAGEMENT

administrative penalty assessment; 10 CSR 45-3.010; 5/1/18
closure plan and inspection–maintenance plan–general requirements; 10 CSR 45-6.020; 5/1/18
general; 10 CSR 45-8.010; 5/1/18
metallic minerals waste management structures; 10 CSR 45-8.030; 5/1/18
reclamation–reuse; 10 CSR 45-8.040; 5/1/18

MINING COMMISSION, MISSOURI (See also LAND RECLAMATION COMMISSION)

acquisition of land and water for reclamation; 10 CSR 40-9.040; 5/1/18, 10/1/18
auger mining requirements; 10 CSR 40-4.020; 5/1/18, 10/1/18
bonding; 10 CSR 40-10.030; 5/1/18, 10/1/18
concurrent surface and underground mining; 10 CSR 40-4.060; 5/1/18, 10/1/18
definitions; 10 CSR 40-10.100; 5/1/18, 10/1/18
hearings and informal conferences; 10 CSR 40-10.080; 5/1/18, 10/1/18
in situ processing; 10 CSR 40-4.070; 5/1/18, 10/1/18
operations on steep slopes; 10 CSR 40-4.040; 5/1/18, 10/1/18
management and disposition of land and water; 10 CSR 40-9.050; 5/1/18, 10/1/18
permit requirements for industrial mineral operations; 10 CSR 40-10.010; 5/1/18, 10/1/18
permit review process; 10 CSR 40-10.040; 5/1/18, 10/1/18
reclamation–general requirements; 10 CSR 40-9.020; 5/1/18, 10/1/18
reclamation on private lands; 10 CSR 40-9.060; 5/1/18, 10/1/18
requirements for the disposal of excess spoil; 10 CSR 40-3.060; 5/1/18, 10/1/18
rights of entry; 10 CSR 40-9.030; 5/1/18, 10/1/18
underground mining permit applications; 10 CSR 40-6.100; 5/1/18, 10/1/18
underground operations; 10 CSR 40-3.170; 5/1/18, 10/1/18

MO HEALTHNET

biopsychosocial treatment of obesity for youth and adults; 13 CSR 70-3.270; 9/4/18
drug reimbursement methodology; 13 CSR 70-20.070; 9/4/18
duty of Medicaid participating hospitals and other vendors to assist in recovering third-party payments; 13 CSR 70-3.040; 6/1/18
enhancement pools; 13 CSR 70-15.150; 4/16/18, 8/15/18
federal reimbursement allowance (FRA); 13 CSR 70-15.110; 8/1/18
five prescription limit per month per recipient; 13 CSR 70-20.040; 7/16/18
inpatient hospital services reimbursement plan; outpatient hospital services reimbursement methodology; 13 CSR 70-15.010; 8/1/18
list of excludable drugs excluded from coverage under the MO HealthNet pharmacy program; 13 CSR 70-20.032; 7/16/18
medicaid program coverage of investigational drugs used in the treatment of Acquired Immunodeficiency Syndrome (AIDS); 13 CSR 70-20.033; 4/16/18, 8/15/18
MO HealthNet (Medicaid) payment for certain services furnished by certain physicians in calendar years 2013 and 2014; 13 CSR 70-25.120; 4/16/18, 8/15/18
multiple source drugs for which there exists a federal upper limit on reimbursement; 13 CSR 70-20.071; 4/16/18, 8/15/18
participating drug vendors; 13 CSR 70-20.010; 4/16/18, 8/15/18
professional dispensing fee; 13 CSR 70-20.060; 9/4/18
prospective outpatient hospital services reimbursement methodology; 13 CSR 70-15.160; 6/1/18
return of drugs; 13 CSR 70-20.050; 6/1/18
telehealth services; 13 CSR 70-3.190; 7/16/18

thirty-one day supply maximum restriction on pharmacy services reimbursed by the MO HealthNet Division; 13 CSR 70-20.045; 6/1/18
title XIX recipient lock-in program; 13 CSR 70-4.070; 7/16/18

MOTOR CARRIER AND RAILROAD SAFETY

accidents

4 CSR 265-8.010; 4/16/18, 9/17/18
7 CSR 265-8.010; 4/16/18, 9/17/18

annual report-state statistics; 4 CSR 265-8.090; 4/16/18, 9/17/18
approved installation of stop signs at highway-rail grade crossings; 4 CSR 265-2.322; 4/16/18, 9/17/18

changes to highway-rail grade crossing active warning devices

4 CSR 265-2.324; 4/16/18, 9/17/18
7 CSR 265-8.324; 4/16/18, 9/17/18

dedicated railroad telephone

4 CSR 265-8.012; 4/16/18, 9/17/18
7 CSR 265-8.012; 4/16/18, 9/17/18

definitions

4 CSR 265-2.010; 4/16/18, 9/17/18
7 CSR 265-8.005; 4/16/18, 9/17/18

facilities for employees; 4 CSR 265-8.050; 4/16/18, 9/17/18

first-aid kits

4 CSR 265-8.140; 4/16/18, 9/17/18
7 CSR 265-8.140; 4/16/18, 9/17/18

grade crossing account; 4 CSR 265-8.070; 4/16/18

grade crossing construction and maintenance

4 CSR 265-8.130; 4/16/18, 9/17/18
7 CSR 265-8.130; 4/16/18, 9/17/18

grade crossing safety account

4 CSR 265-8.071; 4/16/18, 9/17/18
7 CSR 265-8.071; 4/16/18, 9/17/18

hazardous material requirements; 4 CSR 265-8.120; 4/16/18, 9/17/18

railroad-highway crossing applications

4 CSR 265-2.320; 4/16/18, 9/17/18
7 CSR 265-8.320; 4/16/18, 9/17/18

railroad-highway grade crossing warning systems

4 CSR 265-8.080; 4/16/18, 9/17/18
7 CSR 265-8.080; 4/16/18, 9/17/18

railroad reports

4 CSR 265-8.092; 4/16/18, 9/17/18
7 CSR 265-8.092; 4/16/18, 9/17/18

railroad safety applications (other than railroad-highway crossings)

4 CSR 265-2.300; 4/16/18, 9/17/18
7 CSR 265-8.300; 4/16/18, 9/17/18

required equipment for railroad motor cars; 4 CSR 265-8.041; 4/16/18, 9/17/18

signs

4 CSR 265-8.018; 4/16/18, 9/17/18
7 CSR 265-8.018; 4/16/18, 9/17/18

structural clearances

4 CSR 265-8.060; 4/16/18, 9/17/18
7 CSR 265-8.060; 4/16/18, 9/17/18

temporary closing of a public grade crossing

4 CSR 265-8.032; 4/16/18, 9/17/18
7 CSR 265-8.032; 4/16/18, 9/17/18

track and railroad workplace safety standards

4 CSR 265-8.100; 4/16/18, 9/17/18
7 CSR 265-8.100; 4/16/18, 9/17/18

track switch position indicators

4 CSR 265-8.020; 4/16/18, 9/17/18
7 CSR 265-8.020; 4/16/18, 9/17/18

transportation of employees

4 CSR 265-8.040; 4/16/18, 9/17/18
7 CSR 265-8.040; 4/16/18, 9/17/18

visual obstructions at public grade crossings

4 CSR 265-8.030; 4/16/18, 9/17/18
7 CSR 265-8.030; 4/16/18, 9/17/18

walkway safety standards at industrial tracks

4 CSR 265-8.110; 4/16/18, 9/17/18

7 CSR 265-8.110; 4/16/18, 9/17/18

MOTOR VEHICLE

deletion of traffic convictions and suspension or revocation data from Missouri driver records; 12 CSR 10-24.050; 6/15/18, 10/1/18

investment and cash management procedures; 12 CSR 10-42.060; 6/15/18, 10/1/18

issuance of new and replacement vehicle identification numbers; 12 CSR 10-23.255; 6/15/18, 10/1/18

out-of-state dealer request to participate in Missouri recreational vehicle show or exhibit; 12 CSR 10-26.200; 6/15/18, 10/1/18

recognition of nonresident disabled person windshield placards; 12 CSR 10-23.275; 6/15/18, 10/1/18

replacement vehicle identification plates; 12 CSR 10-23.180; 6/15/18, 10/1/18

special identification numbers; 12 CSR 10-23.426; 6/15/18, 10/1/18

use of license plates after name change; 12 CSR 10-23.290; 6/15/18, 10/1/18

watercraft and outboard motor identification numbers; 12 CSR 10-23.270; 6/15/18, 10/1/18

NATURAL RESOURCES, DEPARTMENT OF

closed-loop heat pump systems that use refrigerants as the heat transfer fluid; 10 CSR 23-5.070; 6/1/18

consolidation of permit processing; 10 CSR 1-3.010; 8/1/18

general organization

10 CSR 1-1.010; 4/2/18, 9/4/18
10 CSR 10-1.010; 10/1/18

measurement of emissions of air contaminants; 10 CSR 10-6.180; 10/1/18

NURSING, STATE BOARD OF

advanced practice registered nurse; 20 CSR 2200-4.100; 8/1/18

collaborative practice; 20 CSR 2200-4.200; 5/15/18, 9/17/18

definitions

20 CSR 2200-5.010; 6/15/18, 10/1/18

mandatory reporting rule; 20 CSR 2200-4.040; 8/1/18

public complaint handling and disposition procedure; 20 CSR 2200-4.030; 8/1/18

requirements for licensure; 20 CSR 2200-4.020; 8/1/18

OIL AND GAS COUNCIL

application for permit to drill, deepen, plug-back, or recomplete; 10 CSR 50-2.030; 8/1/18

assessment of costs; 10 CSR 50-1.050; 8/1/18

bonds; 10 CSR 50-2.020; 8/1/18

definitions; 10 CSR 50-1.030; 8/1/18

disposal of fluids by injection; 10 CSR 50-2.090; 8/1/18

drilling and completion; 10 CSR 50-2.040; 8/1/18

general procedures; 10 CSR 50-1.020; 8/1/18

injection wells, mechanical integrity testing, and well stimulation treatment; 10 CSR 50-2.055; 8/1/18

operations; 10 CSR 50-2.065; 8/1/18

operator license; 10 CSR 50-2.010; 8/1/18

record retention and reporting; 10 CSR 50-2.080; 8/1/18

shut-in wells, plugging, and conversion to water well; 10 CSR 50-2.060; 8/1/18

OPTOMETRY, STATE BOARD OF

board member compensation; 20 CSR 2110-1.020; 10/1/18

fees; 20 CSR 2210-2.070; 6/15/18, 10/1/18

general organization; 20 CSR 2210-1.010; 10/1/18

license renewal; 20 CSR 2110-2.030; 10/1/18

licensure by endorsement; 20 CSR 2110-2.011; 10/1/18

professional conduct rules; 20 CSR 2110-2.060; 10/1/18

PEACE OFFICER STANDARDS AND TRAINING PROGRAM

continuing education requirement; 11 CSR 75-15.010; 4/16/18, 8/1/18
failure to obtain continuing education training; 11 CSR 75-15.080; 4/16/18, 8/1/18
minimum standards for continuing education training; 11 CSR 75-15.020; 4/16/18, 8/1/18

PETROLEUM AND HAZARDOUS SUBSTANCE STORAGE TANKS

risk-based target levels; 10 CSR 26-2.080; 8/1/18

PETROLEUM STORAGE TANK INSURANCE FUND BOARD OF TRUSTEES

claims for cleanup costs; 10 CSR 100-5.010; 3/15/18, 8/1/18
definitions; 10 CSR 100-2.010; 3/15/18, 8/1/18
participation requirements for aboveground storage tanks; 10 CSR 100-4.020; 3/15/18, 8/1/18
participation requirements for underground storage tanks; 10 CSR 100-4.010; 3/15/18, 8/1/18
third-party claims; 10 CSR 100-5.030; 3/15/18, 8/1/18
UST operator training; 10 CSR 100-6.010; 3/15/18, 8/1/18

PHARMACY, STATE BOARD OF

administration of vaccines per protocol; 20 CSR 2220-6.050; 3/15/18, 8/15/18
sterile compounding; 20 CSR 2220-2.200; 10/1/18

PROFESSIONAL REGISTRATION, DIVISION OF

designation of license renewal dates and related renewal information; 20 CSR 2231-2.010; 6/15/18, 10/1/18

PROPANE SAFETY COMMISSION, MISSOURI

fiscal year July 1, 2018–June 30, 2019 budget plan; 2 CSR 90; 8/1/18

PUBLIC DRINKING WATER PROGRAM

administrative penalty assessment; 10 CSR 60-6.070; 7/16/18
backflow prevention assembly tester certification; 10 CSR 60-11.030; 7/16/18
certification of public water system operators; 10 CSR 60-14.020; 7/16/18
classification of public water systems and system requirements; 10 CSR 60-14.010; 7/16/18
construction authorization, final approval of construction, owner-supervised program and permit to dispense water; 10 CSR 60-3.010; 7/16/18
consumer confidence reports; 10 CSR 60-8.030; 7/16/18
continuing operating authority; 10 CSR 60-3.020; 7/16/18
disinfectant residuals, disinfection byproduct precursors and the stage 2 disinfectants/disinfection byproducts rule; 10 CSR 60-4.094; 7/16/18
disinfection requirements; 10 CSR 60-4.055; 7/16/18
drinking water state revolving fund program; 10 CSR 60-13.020; 7/16/18
environmental review; 10 CSR 60-13.030; 7/16/18
grants for public water supply districts and small municipal water supply systems; 10 CSR 60-13.010; 7/16/18
ground water rule monitoring and treatment technique requirements; 10 CSR 60-4.025; 7/16/18
maximum contaminant levels and monitoring requirements for disinfection by-products; 10 CSR 60-4.090; 7/16/18
maximum radionuclide containment levels and monitoring requirements; 10 CSR 60-4.060; 7/16/18
maximum turbidity levels and monitoring requirements and filter backwash recycling; 10 CSR 60-4.050; 7/16/18
maximum volatile organic chemical contaminant levels and monitoring requirements; 10 CSR 60-4.100; 7/16/18
operational monitoring; 10 CSR 60-4.080; 7/16/18
prevention of backflow; 10 CSR 60-11.010; 7/16/18
public notification of conditions affecting a public water supply; 10 CSR 60-8.010; 7/16/18

reporting requirements; 10 CSR 60-7.010; 7/16/18
requirements for maintaining public water system records; 10 CSR 60-9.010; 7/16/18
revised total coliform rule; 10 CSR 60-4.022; 7/16/18
state loan program; 10 CSR 60-13.025; 7/16/18
source water monitoring and enhanced treatment requirements; 10 CSR 60-4.052; 7/16/18
technical, managerial, and financial capacity; 10 CSR 60-3.030; 7/16/18
waivers from baseline monitoring requirements; 10 CSR 60-6.060; 7/16/18

PUBLIC SAFETY, DEPARTMENT OF

appeals procedure and time limits for victims of crime act grant applications; 11 CSR 30-16.020; 2/1/17
contract awards, monitoring and review; 11 CSR 30-8.040; 6/15/18
definition (operation payback); 11 CSR 30-9.010; 6/15/18
definitions; 11 CSR 30-8.010; 6/15/18
eligible applicants; 11 CSR 30-8.020; 6/15/18
notification and filing procedure; 11 CSR 30-8.030; 6/15/18
operation payback restrictions; 11 CSR 30-9.040; 6/15/18
organization disqualification (operation payback); 11 CSR 30-9.050; 6/15/18
participation eligibility requirements (operation payback); 11 CSR 30-9.020; 6/15/18
reimbursement criteria (operation payback); 11 CSR 30-9.030; 6/15/18

PUBLIC SERVICE COMMISSION

administration and enforcement; 4 CSR 240-121.020; 5/15/18
anchoring standards; 4 CSR 240-124.045; 5/15/18
annual reports, statements of revenue and assessments; 4 CSR 240-28.012; 5/15/18
annual report submission requirements for electric, gas, water, sewer, and steam heating utilities; 4 CSR 240-10.145; 7/16/18
annual report submission requirements for electric utilities; 4 CSR 240-3.165; 7/16/18
annual report submission requirements for gas utilities; 4 CSR 240-3.245; 7/16/18
annual report submission requirements for sewer utilities; 4 CSR 240-3.335; 7/16/18
annual report submission requirements for steam heating utilities; 4 CSR 240-3.435; 7/16/18
annual report submission requirements for water utilities; 4 CSR 240-3.640; 7/16/18
audit provisions; 4 CSR 240-29.160; 5/15/18
arbitration; 4 CSR 240-36.040; 5/15/18
assessment requirements; 4 CSR 240-28.050; 5/15/18
blocking traffic of origination carriers and/or traffic aggregators by transiting carriers; 4 CSR 240-29.120; 5/15/18
blocking traffic of transiting carriers by terminating carriers; 4 CSR 240-29.140; 5/15/18
certification or registration requirements; 4 CSR 240-28.030; 5/15/18
certificate of service authority and/or registration; 4 CSR 240-28.011; 5/15/18
commission approval of agreements reached by arbitration; 4 CSR 240-36.050; 5/15/18
commission reports; 4 CSR 240-120.080; 5/15/18
complaints and review of director action; 4 CSR 240-121.060; 5/15/18
confidentiality; 4 CSR 240-29.150; 5/15/18
criteria for good moral character for registration of manufactured home dealers; 4 CSR 240-121.170; 5/15/18
database accuracy standards; 4 CSR 240-34.090; 5/15/18
definitions
4 CSR 240-28.010; 5/15/18
4 CSR 240-29.020; 5/15/18

- 4 CSR 240-31.010; 5/15/18
- 4 CSR 240-34.020; 5/15/18
- 4 CSR 240-36.010; 5/15/18
- 4 CSR 240-37.020; 5/15/18
- 4 CSR 240-121.010; 5/15/18
- disbursements of MoUSF funds; 4 CSR 240-31.090; 5/15/18
 - electric utility fuel and purchased power cost recovery mechanisms filing and submission requirements; 4 CSR 240-3.161; 7/2/18
- drug and alcohol testing; 4 CSR 240-40.080; 7/16/18
- eligible telecommunications carrier requirements; 4 CSR 240-31.130; 5/15/18
- eligibility for funding—high cost areas; 4 CSR 240-31.040; 5/15/18
- environmental improvement contingency fund; 4 CSR 240-10.095; 7/2/18
- ETC application requirements; 4 CSR 240-31.016; 5/15/18
- ETC requirements; 4 CSR 240-31.015; 5/15/18
- ETS subscriber record information requirements of resellers; 4 CSR 240-34.040; 5/15/18
- filing procedures; 4 CSR 240-36.020; 5/15/18
- filing requirements for electric, gas, water, sewer, and steam heating utility applications for authority to acquire the stock of a public utility; 4 CSR 240-10.135; 7/16/18
- filing requirements for electric, gas, water, sewer, and steam heating utility applications for authority to issue stock, bonds, notes and other evidences of indebtedness; 4 CSR 240-10.125; 7/16/18
- filing requirements for electric, gas, water, sewer, and steam heating utility applications for authority to merge or consolidate; 4 CSR 240-10.115; 7/16/18
- filing requirements for electric, gas, water, sewer, and steam heating utility applications for authority to sell, assign, lease or transfer assets; 4 CSR 240-10.105; 7/16/18
- filing requirements for electric utility applications for authority to acquire the stock of a public utility; 4 CSR 240-3.125; 7/16/18
- filing requirements for electric utility applications for authority to issue stock, bonds, notes and other evidences of indebtedness; 4 CSR 240-3.120; 7/16/18
- filing requirements for electric utility applications for authority to merge or consolidate; 4 CSR 240-3.115; 7/16/18
- filing requirements for electric utility applications for authority to sell, assign, lease or transfer assets; 4 CSR 240-3.110; 7/16/18
- filing requirements for gas utility applications for authority to acquire the stock of a public utility; 4 CSR 240-3.225; 7/16/18
- filing requirements for electric utility applications for certificates of convenience and necessity
 - 4 CSR 240-3.105; 5/15/18
 - 4 CSR 240-20.045; 5/15/18
- filing requirements for gas utility applications for authority to issue stock, bonds, notes and other evidence of indebtedness; 4 CSR 240-3.220; 7/16/18
- filing requirements for gas utility applications for authority to merge or consolidate; 4 CSR 240-3.215; 7/16/18
- filing requirements for gas utility applications for authority to sell, assign, lease or transfer assets; 4 CSR 240-3.210; 7/16/18
- filing requirements for sewer utility applications for authority to acquire the stock of a public utility; 4 CSR 240-3.325; 7/16/18
- filing requirements for sewer utility applications for authority to issue stock, bonds, notes and other evidence of indebtedness; 4 CSR 240-3.320; 7/16/18
- filing requirements for sewer utility applications for authority to merge or consolidate; 4 CSR 240-3.315; 7/16/18
- filing requirements for sewer utility applications for authority to sell, assign, lease or transfer assets; 4 CSR 240-3.310; 7/16/18
- filing requirements for steam heating utility applications for authority to issue stock, bonds, notes and other evidence of indebtedness; 4 CSR 240-3.415; 7/16/18
- filing requirements for steam heating utility applications for authority to acquire the stock of a public utility; 4 CSR 240-3.420; 7/16/18
- filing requirements for steam heating utility applications for authority to merge or consolidate; 4 CSR 240-3.410; 7/16/18
- filing requirements for steam heating utility applications for authority to sell, assign, lease or transfer assets; 4 CSR 240-3.405; 7/16/18
- filing requirements for water utility applications for authority to issue stock, bonds, notes and other evidence of indebtedness; 4 CSR 240-3.615; 7/16/18
- filing requirements for water utility applications for authority to acquire the stock of a public utility; 4 CSR 240-3.620; 7/16/18
- filing requirements for water utility applications for authority to merge or consolidate; 4 CSR 240-3.610; 7/16/18
- filing requirements for water utility applications for authority to sell, assign, lease or transfer assets; 4 CSR 240-3.605; 7/16/18
- fuel and purchased power rate adjustment mechanisms ; 4 CSR 240-20.090; 7/2/18
- general provisions
 - 4 CSR 240-28.020; 5/15/18
 - 4 CSR 240-29.030; 5/15/18
 - 4 CSR 240-34.010; 5/15/18
 - 4 CSR 240-37.010; 5/15/18
- identification of originating carrier for traffic transmitted over the LEC-to-LEC network; 4 CSR 240-29.040; 5/15/18
- incentives for acquisition of nonviable utilities; 4 CSR 240-10.085; 7/2/18
- incident, annual, and safety-related condition reporting requirements; 4 CSR 240-40.020; 7/16/18
- interconnection agreements; 4 CSR 240-28.080; 5/15/18
- inspection of dealer books, records, inventory and premises; 4 CSR 240-121.040; 5/15/18
- inspection of preowned manufactured homes rented, leased or sold or offered for rent, lease, or sale by persons other than dealers; 4 CSR 240-121.050; 5/15/18
- LEC-to-LEC network, the; 4 CSR 240-29.010; 5/15/18
- lifeline and disabled programs; 4 CSR 240-31.014; 5/15/18
- lifeline program and disabled program; 4 CSR 240-31.120; 5/15/18
- manufacturers and dealers reports; 4 CSR 240-120.070; 5/15/18
- mediation; 4 CSR 240-36.030; 5/15/18
- Missouri USF administration; 4 CSR 240-31.011; 5/15/18
- Missouri USF assessment; 4 CSR 240-31.012; 5/15/18
- Missouri USF high cost support; 4 CSR 240-31.013; 5/15/18
- MoUSF, the; 4 CSR 240-31.030; 5/15/18
- MoUSF assessment, the; 4 CSR 240-31.060; 5/15/18
- monthly report requirement for registered manufactured home dealers; 4 CSR 240-121.180; 5/15/18
- network configuration; 4 CSR 240-28.014; 5/15/18
- objections to payment invoices; 4 CSR 240-29.100; 5/15/18
- option to establish separate trunk groups for LEC-to-LEC telecommunications traffic; 4 CSR 240-29.050; 5/15/18
- organization, powers, and meetings of the board; 4 CSR 240-31.020; 5/15/18
- reclamation; 4 CSR 240-37.050; 5/15/18
- repair of telecommunications facilities; 4 CSR 240-34.070; 5/15/18
- reporting requirements
 - 4 CSR 240-28.040; 5/15/18
 - 4 CSR 240-37.060; 5/15/18

requests for review of the decisions of the North American numbering plan administrator of the thousands-block pooling administrator; 4 CSR 240-37.040; 5/15/18

requests of terminating carriers for originating tandem carriers to block traffic of originating carriers and/or traffic aggregators; 4 CSR 240-29.130; 5/15/18

requirements for E-911 service providers; 4 CSR 240-34.030; 5/15/18

review of board and MoUSFA activities; 4 CSR 240-31.110; 5/15/18

review procedures for support payments; 4 CSR 240-31.100; 5/15/18

safety standards—transportation of gas by pipeline; 4 CSR 240-40.030; 7/16/18

seals; 4 CSR 240-121.030; 5/15/18

selective routing standards; 4 CSR 240-34.080; 5/15/18

service requirements; 4 CSR 240-28.060; 5/15/18

special privacy provisions for end users who block their originating telephone number; 4 CSR 240-29.060; 5/15/18

subscriber record information and service order standards for facilities based companies; 4 CSR 240-34.050; 5/15/18

submission requirements regarding gas utility incident, annual and safety-related condition reports; 4 CSR 240-3.290; 7/16/18

submission requirements regarding gas utility written drug and alcohol testing plans; 4 CSR 240-3.280; 7/16/18

submission requirements regarding gas utility written procedures for conversion of service and uprating; 4 CSR 240-3.295; 7/16/18

submission requirements regarding plans, procedures and programs for the transportation of natural gas by pipeline; 4 CSR 240-3.270; 7/16/18

tariff filings and interconnection agreements; 4 CSR 240-28.013; 5/15/18

tariffs; 4 CSR 240-28.070; 5/15/18

telecommunications facilities standards; 4 CSR 240-34.060; 5/15/18

telephone numbering; 4 CSR 240-28.016; 5/15/18

time frame for the exchange of records, invoices, and payments for LEC-to-LEC network traffic; 4 CSR 240-29.090; 5/15/18

thousands-block number pooling; 4 CSR 240-37.030; 5/15/18

211 service
4 CSR 240-28.015; 5/15/18
4 CSR 240-28.090; 5/15/18

use of terminating record creation for LEC-to-LEC telecommunications traffic; 4 CSR 240-29.080; 5/15/18

REAL ESTATE APPRAISERS

application, certificate and license fees; 20 CSR 2245-5.020; 4/16/18, 8/1/18

applications for certification and licensure; 20 CSR 2245-3.010; 9/17/18

case study courses; 20 CSR 2245-6.040; 9/17/18

definitions; 20 CSR 2245-2.010; 5/15/18; 9/4/18

general organization; 20 CSR 2245-1.010; 5/15/18; 9/4/18, 9/17/18

instructor approval; 20 CSR 2245-8.030; 9/17/18

records; 20 CSR 2245-2.030; 5/15/18; 9/4/18

requirements; 20 CSR 2245-8.010; 9/17/18

trainee real estate appraiser registration; 20 CSR 2245-3.005; 9/17/18

REGISTRATION FOR THE HEALING ARTS, STATE BOARD OF

physical therapist assistant licensure fees; 20 CSR 2150-3.170; 8/15/18

physical therapy compact rules; 20 CSR 2150-3.300; 8/15/18

physical therapists licensure fees; 20 CSR 2150-3.080; 8/15/18

RESPIRATORY CARE, MISSOURI BOARD OF

board information—general organization; 20 CSR 2255-1.010; 4/16/18, 8/1/18

continuing education requirements; 20 CSR 2255-4.010; 4/16/18, 8/1/18

policy for release of public records; 20 CSR 2255-1.020; 4/16/18, 8/1/18

RETIREMENT SYSTEMS

administration of prior non-LAGERS retirement plans; 16 CSR 20-2.115; 9/17/18

SECRETARY OF STATE

agency disclosure request; 15 CSR 30-70.080; 10/1/18

application assistant training, registration, and renewal; 15 CSR 30-70.020; 10/1/18

cancellation of program certification; 15 CSR 30-70.040; 10/1/18

definitions; 15 CSR 30-70.010; 10/1/18

disclosure to law enforcement; 15 CSR 30-70.090; 10/1/18

exercise of program participant's privileges; 15 CSR 30-70.050; 10/1/18

program participant application and certification process; 15 CSR 30-70.030; 10/1/18

program participant renewal; 15 CSR 30-70.070; 10/1/18

service of process; 15 CSR 30-70.060; 10/1/18

SECURITIES

examination requirement; 15 CSR 30-51.030; 5/15/18, 8/15/18

foreign issuer exemption; 15 CSR 30-54.260; 5/15/18, 8/15/18

manual exemption; 15 CSR 30-54.100; 5/15/18, 8/15/18

notice filings for transactions under regulation D, Rule 506; 15 CSR 30-54.210; 5/15/18, 8/15/18

SOCIAL SERVICES, DEPARTMENT OF

administrative decisions affecting the rights of youth in DYS facilities; 13 CSR 110-2.120; 9/17/18

aftercare involvement during residential treatment; 13 CSR 110-3.020; 10/1/18

annual fee;
13 CSR 30-10.010; 9/17/18
13 CSR 40-110.040; 9/17/18

basis for licensure and licensing procedures;
13 CSR 35-73.012; 10/1/18
13 CSR 40-73.012; 10/1/18

case plan;
13 CSR 35-35.050; 9/17/18
13 CSR 40-30.010; 9/17/18

child support obligation guidelines;
13 CSR 30-5.010; 10/1/18
13 CSR 40-102.010; 10/1/18

complementary medicine and alternative therapies for chronic pain management; 13 CSR 70-3.300; 9/17/18

computation of provider overpayment by statistical sampling;
13 CSR 65-3.060; 10/1/18
13 CSR 70-3.130; 10/1/18

cooperation requirement;
13 CSR 30-8.010; 10/1/18
13 CSR 40-100.030; 10/1/18

court review and dispositional hearing; 13 CSR 40-73.018; 10/1/18

developmental disability care provider tax credit; 13 CSR 35-100.030; 9/4/18

definition of earned income; 13 CSR 40-2.050; 9/17/18

definitions relating to PTD; 13 CSR 40-2.100; 9/17/18

domestic violence shelter tax credit; 13 CSR 10-3.040; 9/4/18

drugs covered by the MO healthnet pharmacy program; 13 CSR 70-20.030; 10/1/18

exemption of child placing agencies from licensure; 13 CSR 40-73.015; 10/1/18

foster/relative/adoptive parent grievance procedure; 13 CSR 40-36.001; 10/1/18

furlough policies and procedures; 13 CSR 110-2.060; 9/17/18

household composition; 13 CSR 40-7.020; 9/17/18

immediate income withholding exceptions for child support orders; 13 CSR 30-4.020; 9/17/18

13 CSR 40-104.010; 9/17/18

incentives; 13 CSR 30-9.010; 9/17/18

13 CSR 40-108.030; 9/17/18

limitations on allowable nursing facility costs to reserve a bed for absences due to hospital admission; 13 CSR 70-10.070; 10/1/18

maternity home tax credit; 13 CSR 10-3.050; 9/4/18

minimum record-keeping requirements for county reimbursement and standardization of claims submissions; 13 CSR 40-3.020; 9/17/18

13 CSR 40-108.020; 9/17/18

organization and operation; 13 CSR 5-2.010; 9/17/18

13 CSR 45-2.010; 9/17/18

out of home investigation unit; 13 CSR 35-31.015; 9/17/18

participant lock-in program; 13 CSR 65-3.010; 9/4/18

payment policy for provider preventable conditions; 13 CSR 70-3.230; 10/1/18

personnel practices and personnel; 13 CSR 35-73.030; 10/1/18

13 CSR 40-73.030; 10/1/18

pregnancy resource center tax credit; 13 CSR 35-100.020; 9/4/18

processing of applications for state and federal funds for providing child care services; 13 CSR 40-32.020; 10/1/18

prohibition against expenditure of appropriated funds for abortion facilities; 13 CSR 10-4.010; 8/15/18

prosecuting attorneys' performance standards; 13 CSR 30-2.010; 9/17/18

13 CSR 40-108.040; 9/17/18

public nursing facility upper payment limit payment; 13 CSR 70-10.160; 10/1/18

reimbursement for nurse assistant training; 13 CSR 70-10.120; 9/17/18

residential treatment agency tax credit; 13 CSR 10-3.010; 9/4/18

safe school act procedures; 13 CSR 110-3.015; 10/1/18

standards for inspection of facilities or premises funded by federal departments other than health and human services; 13 CSR 15-19.010; 10/1/18

title XIX procedure of exception to medical care services limitations; 13 CSR 70-2.100; 10/1/18

SOIL AND WATER DISTRICT COMMISSION

allocation of funds; 10 CSR 70-5.010; 7/2/18

application and eligibility for funds; 10 CSR 70-5.020; 7/2/18

commission administration of the cost-share program; 10 CSR 70-5.060; 7/2/18

conduct of referendums; 10 CSR 70-2.010; 7/2/18

conduct of supervisor elections; 10 CSR 70-2.020; 7/2/18

cost-share rates and reimbursement procedures; 10 CSR 70-5.040; 7/2/18

definitions; 10 CSR 70-4.010; 7/2/18

design, layout and construction of proposed practices; operation and maintenance; 10 CSR 70-5.030; 7/2/18

district administration of the cost-share program; 10 CSR 70-5.050; 7/2/18

formation of soil and water conservation subdistricts; 10 CSR 70-3.010; 7/2/18

watershed district tax levy referendums; 10 CSR 70-6.010; 7/2/18

SOLID WASTE MANAGEMENT

demolition landfill; 10 CSR 80-4.010; 8/1/18

design and operation; 10 CSR 80-3.010; 8/1/18

infectious waste management; 10 CSR 80-7.010; 7/16/18

local solid waste management; 10 CSR 80-6.010; 7/16/18

scrap tire cleanup; 10 CSR 80-9.035; 5/15/18

scrap tire collection centers and end-user registration; 10 CSR 80-8.020; 7/16/18

scrap tire grants; 10 CSR 80-9.030; 5/15/18

scrap tire hauler permits; 10 CSR 80-8.030; 7/16/18

scrap tire processing permits; 10 CSR 80-8.050; 7/16/18

STATE PARKS

acquisition of historic property; 10 CSR 90-3.020; 5/1/18

camping and recreational activities; 10 CSR 90-2.030; 7/16/18

definitions; 10 CSR 90-2.010; 7/16/18

definitions-revolving fund; 10 CSR 90-3.010; 5/1/18

fencing on park-owned property; 10 CSR 90-2.070; 7/16/18

organized group camps; 10 CSR 90-2.050; 7/16/18

park management; 10 CSR 90-2.020; 7/16/18

park property; 10 CSR 90-2.040; 7/16/18

procedures for making loans; 10 CSR 90-3.030; 5/1/18

TATTOOING, BODY PIERCING, AND BRANDING, OFFICE OF

fees; 20 CSR 2267-2.020; 4/16/18, 8/1/18

TAX

incentives for acquisition of nonviable utilities; 4 CSR 240-10.085; 7/2/18

interconnection agreements; 12 CSR 240-28.080; 5/15/18

HIGHWAY SAFETY AND TRAFFIC DIVISION

approval procedure; 7 CSR 60-2.020; 4/16/18, 9/17/18

breath alcohol ignition interlock device security; 7 CSR 60-2.050; 4/16/18, 9/17/18

definitions; 7 CSR 60-2.010; 4/16/18, 9/17/18

device suspension and decertification; 7 CSR 60-2.060; 4/16/18, 9/17/18

responsibilities of authorized service providers; 7 CSR 60-2.040; 4/16/18, 9/17/18

responsibilities of manufacturers; 7 CSR 60-2.040; 4/16/18, 9/17/18

standards and specifications; 7 CSR 60-2.030; 4/16/18, 9/17/18

suspension, or revocation of approval of a device; 7 CSR 60-2.060; 4/16/18, 9/17/18

VETERINARY MEDICAL BOARD, MISSOURI

application procedures; 20 CSR 2270-1.031; 9/4/18

examinations 20 CSR 2270-2.031; 9/4/18

20 CSR 2270-3.020; 9/4/18

general organization; 20 CSR 2270-1.011; 9/4/18

minimum standards for continuing education for veterinarians; 20 CSR 2270-4.042; 9/4/18

minimum standards for emergency clinics/services; 20 CSR 2270-4.021; 9/4/18

minimum standards for medical records; 20 CSR 2270-4.041; 9/4/18

minimum standards for practice techniques; 20 CSR 2270-4.031; 9/4/18

minimum standards for veterinary facilities; 20 CSR 2270-4.011; 9/4/18

reexamination; 20 CSR 2270-2.041; 9/4/18

rules of professional conduct; 20 CSR 2270-6.011; 9/4/18

WELL INSTALLATION

application for a permit; 10 CSR 23-1.060; 8/1/18

certification and registration; 10 CSR 23-2.020; 8/1/18

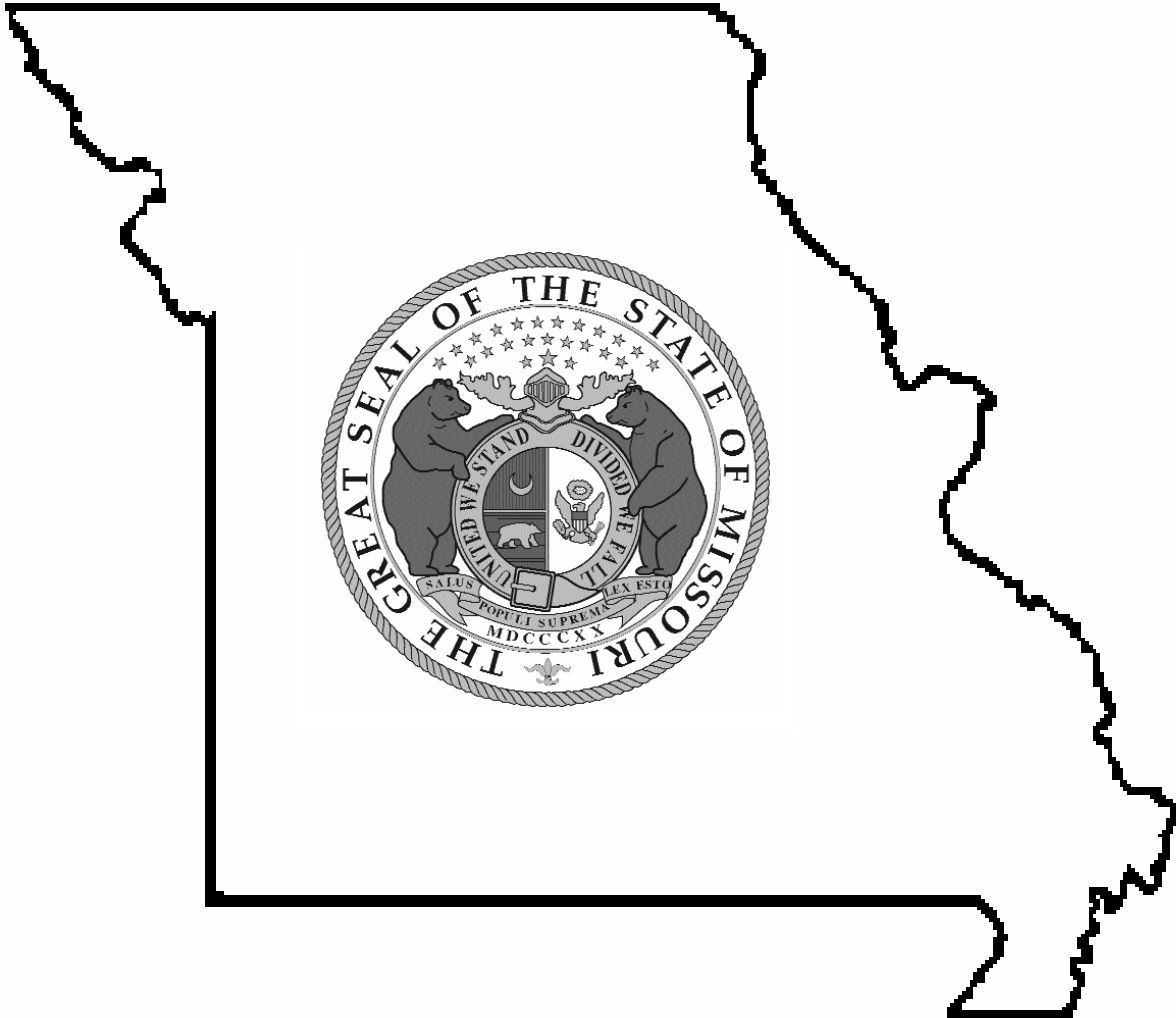
certification and registration for monitoring wells; 10 CSR 23-4.020; 8/1/18

certification and registration of heat pump systems; 10 CSR 23-5.020; 8/1/18
certification and registration reports; 10 CSR 23-3.060; 8/1/18
confidentiality of registration report forms; 10 CSR 23-6.060; 8/1/18
construction standards for closed-loop heat pump wells; 10 CSR 23-5.050; 8/1/18
construction standards for monitoring wells; 10 CSR 23-4.060; 8/1/18
construction standards for open-loop heat pump systems; 10 CSR 23-5.060; 8/1/18
construction standards for test holes; 10 CSR 23-6.040; 8/1/18
definitions
 10 CSR 23-1.010; 8/1/18
 10 CSR 23-4.010; 8/1/18
 10 CSR 23-5.010; 8/1/18
 10 CSR 23-6.010; 8/1/18
denial of application; 10 CSR 23-1.080; 8/1/18
disciplinary action; 10 CSR 23-1.075; 8/1/18
drilling areas; 10 CSR 23-3.090; 8/1/18
fee structure; 10 CSR 23-2.010; 8/1/18
general protection of groundwater quality and resources
 10 CSR 23-3.020; 8/1/18
 10 CSR 23-4.050; 8/1/18
 10 CSR 23-5.030; 8/1/18
 10 CSR 23-6.020; 8/1/18
liners; 10 CSR 23-3.080; 8/1/18
location of heat pump wells; 10 CSR 23-5.040; 8/1/18
location of test holes; 10 CSR 23-6.030; 8/1/18
location of wells
 10 CSR 23-3.010; 8/1/18
 10 CSR 23-4.030; 8/1/18
mail and notification procedures; 10 CSR 23-1.160; 8/1/18
permit renewal; 10 CSR 23-1.105; 8/1/18
permits; 10 CSR 23-1.090; 8/1/18
permittee qualifications, testing procedures, and permit application;
 10 CSR 23-1.050; 8/1/18
plastic well casing; 10 CSR 23-3.070; 8/1/18
plugging of heat pump wells; 10 CSR 23-5.080; 8/1/18
plugging of monitoring wells; 10 CSR 23-4.080; 8/1/18
plugging of test holes; 10 CSR 23-6.050; 8/1/18
plugging of water wells; 10 CSR 23-3.110; 8/1/18
pump installation and wellhead completion; 10 CSR 23-3.050; 8/1/18
reinstatement; 10 CSR 23-1.130; 8/1/18
sensitive areas; 10 CSR 23-3.100; 8/1/18
standards for construction of water wells; 10 CSR 23-3.030; 8/1/18
types of wells; 10 CSR 23-1.030; 8/1/18
variances; 10 CSR 23-1.040; 8/1/18
vehicle and machine registration; 10 CSR 23-1.140; 8/1/18
well casing seals and connections; 10 CSR 23-3.040; 8/1/18
well drilling and pump installation machine registration; 10 CSR 23-1.155; 8/1/18

YOUTH SERVICES, DIVISION OF

classification criteria for placement into DYS programs; 13 CSR 110-2.040; 6/1/18
grievance procedures for committed youth in residential facilities;
 13 CSR 110-2.100; 6/1/18
release of youth from DYS facilities; 13 CSR 110-2.130; 6/1/18
runaway and absconding youth; 13 CSR 110-2.080; 6/1/18
special or unique service needs; 13 CSR 110-2.030; 6/1/18
transfers between DYS residential and/or community based programs; 13 CSR 110-2.050; 6/1/18

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